



City of Lake Dallas
Parks & Recreation Board Meeting
City Hall
212 Main Street, Lake Dallas, TX 75065
Tuesday March 20, 2018 at 7:00 p.m.
Agenda

1. **Call to Order & Determination of Quorum**
2. **Approve Minutes from February 20, 2018**
3. **Receive and review financials**
4. **Directors Report**
5. **Receive Citizen Public Comment** – An opportunity for citizens to address the Parks and Recreation Board on matters which are not scheduled for consideration by the Board. The Texas Open Meeting Act prohibits deliberation by the Board of any subject which is not on the posted agenda, therefore the Board will not be able to discuss or take any action on items brought up during the citizen presentations. Citizen presentation will be limited to five (5) minutes per person.
6. **Announcements or Requests for future agenda items**
7. **Adjournment**

I certify that the above notice of this meeting posted on the bulletin board at City Hall of the City of Lake Dallas, Texas on or before March 16th, 2018 at 5:00 p.m.

Codi Delcambre

Codi Delcambre, City Secretary

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed above or herein.

If you plan to attend this public meeting and you have a disability that requires special arrangements at this meeting, please contact City Secretary's Office at (940) 497-2226 ext. 118 or fax (940) 497-4485 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.

**State of Texas
County of Denton
City of Lake Dallas**

The City of Lake Dallas Parks and Recreation Board met in a regular meeting on February 20, 2018 in the Lake Dallas City Hall, 212 Main Street, with notice of the meeting given, as required by Title 5, Chapter 551.041 of the Texas Government Code. Wayne James called the meeting to order at 7:01 p.m.

1. Roll Call

Wayne James	Chairperson
Thomas Wiggins	Member
Rhonda Dutton	Member
Dana Rhodes	Member

Absent

Margaret McCarty, Lalita Iras, and Jaqueline Prince

Staff Present: City Manager John Cabrales, Public Works Manager Devin Shields, and Code Enforcement Daniel Rusnak, and Cheryl McClain City Council Liaison

2. Approval of Minutes from December 19, 2017:

Motion to approve the Minutes from December 19, 2017 was made by Thomas Wiggins and second by Rhonda Dutton.

Ayes: Wayne James, Thomas Wiggins, Rhonda Dutton and Dana Rhodes

Noes: None

Motion Passed 4-0.

3. Reviewed Financials :

4. Received an updated and presentation regarding commerce and permitting in the park by Chief Daniel Carolla

5. Receive update regarding upgrades to Willow Grove Park

6. Discussion regarding future uses, potential projects and partnerships at City Park

7. Review and discuss proposed Lake Dallas Mission Statement, Vision Statement and Core Values by City Manager John Cabrales.

8. Public Comments

Wayne James opened the Visitors/Citizens Agenda.

Catherine Rhodes – Spoke regarding garbage

Leighton Wiggins -Hello

Wayne James closed the Visitors/Citizens Agenda

9. Announcements or Requests for future agenda items

Willow Grove Re-Branding/Re-Opening

10. Adjournment

Wayne James adjourned the meeting 8:15 PM

Approved:

Wayne James, Chairperson

Attest:

Devin Shields, Public Works Manager

City of Lake Dallas

Statement of Revenue and Expenditures

Revised Budget
For General Fund (01)
For the Fiscal Period 2018-5 Ending February 28, 2018

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Expenditures					
01-16-51000 Salaries-Full Time	\$ 0.00	\$ 2,520.00	\$ 42,947.00	\$ 13,111.48	\$ 29,835.52
01-16-51010 Salaries-Part Time	0.00	0.00	0.00	0.00	0.00
01-16-51101 Overtime	0.00	177.19	1,080.00	1,642.32	(562.32)
01-16-51104 Longevity	0.00	0.00	186.00	186.00	0.00
01-16-51105 FICA/Medicare Tax	0.00	39.03	504.00	224.85	279.15
01-16-51106 Unemployment Tax	0.00	2.70	9.00	6.81	2.19
01-16-51107 Worker's Compensation	0.00	96.95	2,055.00	650.82	1,404.18
01-16-51108 Group Health Insurance	0.00	887.37	10,492.00	3,971.19	6,520.81
01-16-51109 Retirement/TMRS	0.00	936.34	4,185.00	2,695.16	1,489.84
01-16-51112 Life Insurance	0.00	0.00	0.00	0.00	0.00
01-16-51113 Long Term Disability	0.00	0.00	0.00	0.00	0.00
01-16-52000 Office Supplies	0.00	0.00	0.00	54.78	0.00
01-16-52201 Operating Supplies	0.00	9.58	1,500.00	40.64	1,459.36
01-16-52204 Uniforms	0.00	201.89	1,400.00	486.81	913.19
01-16-52206 Travel & Training	0.00	0.00	800.00	0.00	800.00
01-16-52208 Vehicle Fuel	0.00	44.33	2,500.00	401.93	2,098.07
01-16-52210 Equipment-Field	0.00	(152.50)	2,000.00	(65.00)	2,065.00
01-16-52211 Safety Equipment & Supplies	0.00	14.99	500.00	14.99	485.01
01-16-52212 Flowers/Gifts/Plaques	0.00	0.00	0.00	31.50	0.00
01-16-52216 Telephone-Mobile	0.00	15.70	600.00	78.30	521.70
01-16-53307 Rentals	0.00	0.00	0.00	0.00	0.00
01-16-53309 Consultants & Professionals	0.00	0.00	0.00	0.00	0.00
01-16-54400 Facilities Maintenance	0.00	344.13	0.00	0.00	0.00
01-16-54402 Vehicle Maintenance	0.00	0.00	3,000.00	0.00	3,000.00
01-16-54403 Equipment Maintenance	0.00	0.00	3,000.00	0.00	3,000.00
01-16-54405 Park Maintenance	0.00	(324.48)	2,000.00	1,147.11	852.89
01-16-55509 Capital Outlay-WM Settlement	0.00	0.00	0.00	0.00	0.00
Total General Fund Expenditures	\$ 0.00	\$ 4,813.22	\$ 78,758.00	\$ 24,679.69	\$ 54,078.31

General Fund Excess of Revenues Over Expenditures \$ 0.00 \$ (4,813.22) \$ (78,758.00) \$ (24,679.69) \$ (54,078.31)

City of Lake Dallas
Statement of Revenue and Expenditures

Revised Budget
 For Willow Grove Park (31)
 For the Fiscal Period 2018-5 Ending February 28, 2018

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Expenditures					
31-16-52201 Operating Supplies	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
31-16-54405 Park Maintenance	0.00	5,443.86	22,000.00	15,928.99	6,071.01
31-16-55531 Capital Outlay-Park Improvements	0.00	0.00	80,000.00	0.00	80,000.00
31-16-59001 Transfer to General Fund	0.00	0.00	15,000.00	0.00	15,000.00
Total Willow Grove Park Expenditures	\$ 0.00	\$ 5,443.86	\$ 117,000.00	\$ 15,928.99	\$ 101,071.01
Willow Grove Park Excess of Revenues Over Expenditu	\$ 0.00	\$ (5,443.86)	\$ (117,000.00)	\$ (15,928.99)	\$ (101,071.01)

City of Lake Dallas

Statement of Revenue and Expenditures

Revised Budget
For Park Improvements (34)
For the Fiscal Period 2018-5 Ending February 28, 2018

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Expenditures					
34-16-54405 Park Maintenance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
34-16-55531 Capital Outlay-Park Improvements	0.00	0.00	7,000.00	0.00	7,000.00
Total Park Improvements Expenditures	\$ 0.00	\$ 0.00	\$ 7,000.00	\$ 0.00	\$ 7,000.00
Park Improvements Excess of Revenues Over Expendit	\$ 0.00	\$ 0.00	\$ (7,000.00)	\$ 0.00	\$ (7,000.00)

City of Lake Dallas
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2018-5 Ending February 28, 2018

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Total Revenues	\$ 0.00 \$	0.00 \$	0.00 \$	0.00 \$	(162,149.32)
Total Expenditures	\$ 0.00 \$	10,257.08 \$	202,758.00 \$	40,608.68 \$	0.80
Total Excess of Revenues Over Expenditures	\$ 0.00 \$	(10,257.08) \$	(202,758.00) \$	(40,608.68) \$	(162,149.32)



City of Lake Dallas
Keep Lake Dallas Beautiful Meeting
City Hall
212 Main Street, Lake Dallas, TX 75065
Tuesday March 20th at 7p.m.
Agenda

1. Call to Order & Determination of Quorum
2. Approve Minutes from February 20th, 2018
3. Receive Update regarding March 17th CityWide Clean Up Event
4. Receive Update regarding Adopt-A-Spot Program
5. Receive Update regarding 2018 Tree Planting Event
6. **Citizen Public Comment** – An opportunity for citizens to address the Keep Lake Dallas Beautiful Committee on matters which are not scheduled for consideration by the Committee. The Texas Open Meeting Act prohibits deliberation by the Committee of any subject which is not on the posted agenda, therefore the Committee will not be able to discuss or take any action on items brought up during the citizen presentations. Citizen presentation will be limited to five (5) minutes per person.
7. **Announcements of future agenda items**
8. **Adjournment**

I certify that the above notice of this meeting posted on the bulletin board at City Hall of the City of Lake Dallas, Texas on or before March 16, 2018 at 6:00 p.m.

Codi Delcambre

Codi Delcambre, City Secretary

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Keep Lake Dallas Beautiful

Meeting Minutes

February 20, 2018

I. Call to order

- a. Wayne James called the meeting to order at 8:15pm

II. Roll Call

- a. Devin Shields conducted roll call. The following persons were present: Interim City Manager John Cabrales, Staff Liaison Daniel Rusnak, Council Member Cheryl McClain, KLDB Members Wayne James, Rhonda Dutton, Dana Rhodes and, Thomas Wiggins. Absent were KLDB members Lalita Iras and Jaqueline Prince.

III. Citizen Public Comment – None

IV. Receive Update Regarding CityWide CleanUp Program

- a. Next event is March 17th. Waste Management will be on site handing out education materials and free recycle bags. All Adopt-a-Spot folks were invited to the event. Group will meet at City Hall for free pizza and an opportunity to be recognized for their efforts and to meet the Mayor. John Cabrales suggests that each committee member attend the event in a volunteer capacity.
 - i. Rhonda Dutton asks what items specifically can residents drop off.
 - ii. Wayne James asks about service for elderly.
 - iii. John Cabrales references using Community Service as an option.

V. Receive Update Regarding Adopt-A-Spot

- a. Green Eagle Roofing adopts Main Street from old Duck Inn to Hickory Creek. LDHS Student Council adopts Falcon Drive/Street. Carlisle from Main to S. Lake Dallas identified as new Adopt-a-Spot. 5 spots still available for adoption. Adopt-a-Spot page on website has been updated. New Adopt-a-Spot signs are being ordered by Public Works.

VI. Receive Update Regarding 2018 Tree Planting Event

- a. List of approved species sourced from Corp of Engineers. After robust search, Treeland identified as best source for trees. Still have Plan A and Plan B for sourcing funds for trees. Plan A - Hope City Council approves use of some or all of the \$10,000 from the Waste Management settlement. Plan B – Solicit donations from local civic organizations and companies. Letter sent to John Cabrales for review. Advised Councilmember Kathy Brownlee's comment at the 1/25/18 meeting. Advised about this topic being on the 2/8/18 City Council agenda but no word on what was discussed.

VII. Adjournment:

- a. Wayne James adjourned meeting at 8:47pm
- b. Minutes submitted by Daniel Rusnak
- c. Minutes approved by