

A G E N D A
CITY COUNCIL MEETING
LAKE DALLAS CITY HALL
212 MAIN STREET
February 11, 2016 - 7:30 PM

Notice is hereby given, as required, by Title 5, Chapter 551.041 of the Government Code that the City Council of the City of Lake Dallas will meet in a Regular Meeting on February 11, 2016 at 7:30 PM in the Council Chambers of Lake Dallas City Hall located at 212 Main Street. The agenda follows.

A. ROLL CALL

B. INVOCATION

C. PLEDGE OF ALLEGIANCE:

1) United States Flag

2) State of Texas Flag

{Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.}

D. ANNOUNCEMENTS

E. PRESENTATION

F. REPORTS

1) Boards and Commissions

2) Finance

G. VISITORS/CITIZENS AGENDA *In accordance with the Open Meetings Act, the City Council is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them at this time. Citizen's comments will be limited to five (5) minutes.*

H. CONSENT AGENDA

1) Consideration and Action to approve the minutes of the January 28, 2016 meeting.
(City Secretary)

2) Consideration and Action to approve the financials for January 2016. (Finance)

I. BUSINESS

- 1) Consideration and Action to approve an ordinance to call a general election and a special election on May 7, 2016. (Mayor)
- 2) Consideration and Action to approve a resolution of support for Hamilton Valley Management for a low income housing tax credit and to pledge possible financial assistance through a reduction in building fees. (City Manager)
- 3) Consideration and Action to approve a CDC project to fund an incentive grant request from Mike Mayberry and TTMJ. (City Manager)
- 4) Consideration and Action to approve a CDC project to fund road repairs. (City Manager)
- 5) Consideration and Action to approve the CDC Audit for Fiscal Year 2015. (Auditor)
- 6) Consideration and Action to direct the Chief of Police to proceed with an ordinance prohibiting the use of hand-held communication devices within the city limits. (City Manager)
- 7) Consideration and Action to approve expenditure from the Child Safety Fund to purchase a monitor, bracket, and software program for the Lobby. (Municipal Court)
- 8) Presentation from LEAP Property Management regarding the purchase of city property. (City Manager)
- 9) Consideration and Action to appoint a committee of the Mayor and one Councilmember to work with the City Manager on a fire contract. (City Manager)

J. WORKSHOP

1) City Manager Search

K. EXECUTIVE SESSION

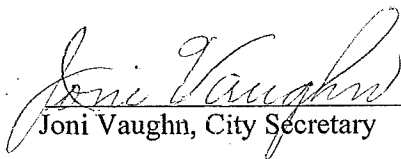
- 1) The Council will meet in closed executive session under section 551.071 of the Texas Government Code (Legal Consultation) to consult with and receive legal advice from the City Attorney regarding a potential claim against Lake Haven Estates for gas utility line and repair costs. (City Attorney)**

L. ACTION, IF ANY, FROM EXECUTIVE SESSION

M. NEW AGENDA ITEMS

N. ADJOURNMENT

I, Joni Vaughn, City Secretary, certify that this agenda was posted on the City of Lake Dallas bulletin board as required on February 5, 2016 by 5:00 p.m.



Joni Vaughn, City Secretary



Executive Session:

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

This building is wheelchair accessible. Any requests for sign interpretive services must be made 48 hours ahead of meeting. To make arrangements, call 940-497-2226 or (TDD) 1-800-RELAY-TX (1-800-735-2989) to reach 940-497-2226.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of February, 2016.

Joni Vaughn, City Secretary

Council Agenda Item H - 1
February 11, 2016

MEMORANDUM

TO: Mayor and Members of City Council

THROUGH: Nick Ristagno, Interim City Manager/Chief of Police

FROM: Joni Vaughn, City Secretary

SUBJECT: Minutes for January 28, 2015 meeting.

Issue: Approval of Minutes for January 28, 2015 meeting.

Attachments: Minutes for January 28, 2015 meeting.

Sample Motion

I make a motion to approve the Consent Agenda consisting of the minutes for the January 28, 2015 meeting and the January Financials.

**State of Texas
County of Denton
City of Lake Dallas**

The Lake Dallas City Council met in a regular meeting on January 28, 2016 in the Lake Dallas City Hall, 212 Main Street, with notice of the meeting given, as required by Title 5, Chapter 551.041 of the Texas Government Code. Mayor McCaleb called the meeting to order at 7:30 p.m.

A. ROLL CALL

Mike McCaleb
David Houdek
Steve Forgey
Andi Nolan

Mayor
Councilmember 2
Councilmember 3
Councilmember 5

Councilmember Estrada was absent.

Staff Present: Interim City Manager/Police Chief Nick Ristagno; City Secretary Joni Vaughn; Finance/Human Resources Director Donna Boner; Police Captain Eric Louderback; Community Development Director Char DuPree; Police Sergeant Alan Sawyer;

B. INVOCATION

Pastor Rod Collver, Open Arms Church, led the invocation.

C. PLEDGE OF ALLEGIANCE

Mayor McCaleb led the pledges.

D. ANNOUNCEMENTS

Mardi Gras is in two weeks on Tuesday, February 9, 5 to 9 pm. Parade line-up at City Park at 4:30 pm. There is still time to register for the parade and only those who pre-register are eligible to receive cash prizes. There are also vendor-spaces still available. Interested persons can call Lynn Hillis for more info.

Daryl Williams, a Lake Dallas High School and Oklahoma University alum, will be playing in the Super Bowl as an Offensive Tackle for the Carolina Panthers. Daryl, a 6 foot 6 inch, 335 lb rock, was a fourth round draft pick and the highest-graded rookie tackle in the NFL during the 2015 pre-season. Regardless of whom you root for during the big game, it's great that we have a home-town athlete playing in the biggest sports venue on the world's stage.

City Hall will be closed Monday, February 15 to celebrate President's day.

The Circus will be here Thursday March 17.

Last day to file for the May 7 General Election is Friday, February 19 by the end of business at 5:00 pm. Available positions include the Mayor and Council Places 2 and 4. Any Special Elections will be announced when they are called and filing days will be determined from the date they are called. Announcements are forthcoming.

Sugar Queen and Nana's have both closed with no plans to re-open. Community Development received 7 new home permit applications. Four have been issued and three are still under review.

Mayor McCaleb announced there would be a change in the order of the agenda.

G. PRESENTATION

Carl Deaton, City Auditor presented the Fiscal Year 2015 Audit to the Mayor and Council.

Mr. Deaton reported that the City had a very positive year, increasing the City fund balance to 1.4 million dollars.

E. REPORTS

Community Development Corporation met and approved the Willow Grove Park funding. Planning and Zoning Commission met and approved a site plan which is on tonight's agenda.

Donna Boner gave the monthly financial report.

F. VISITORS/CITIZENS AGENDA

Mayor McCaleb opened the Citizens Agenda.

Rod Collver, 328 Sweet Leaf Lane, and Pastor of Open Arms Church, came to address the Council, both as a concerned citizen and as a pastor in the community. Mr. Collver loves the City and its people. He personally prays for the City and holds prayer meetings in his church to pray for the City and the City Council and invited anyone interested to join them in prayer. Mr. Collver thanked the Council for making the hard decisions that represent all of the community. He encouraged the Council not to lose heart, but to keep making good decision that benefit the community as a whole. Mr. Collver would like to see peace in the community. He does not believe there should be a recall election. He believes the negativity needs to be replaced with constructive activity to move the City forward.

Richard Nourse, 211 Pembroke, came to thank the Council and City Manager Ristagno for repairs made to the tennis courts. Mr. Nourse appreciated the City's response when he brought his concerns about the needs at the tennis courts to the attention of City Staff.

Terry Lantrip, 275 Market Street, addressed the Council about good development. Mr. Lantrip would like to see quality development start again in the City and he would like to see the City have a written plan to bring this development and good leadership to carry it out.

Neva Sudderth, 702 Glen Rhea Drive, addressed the Council requesting the approval of the funding for the demolition of the condemned house at 703 Glen Rhea Drive. Ms. Sudderth made a plea for relief to the surrounding neighbors who have had to suffer through many years of problems at this property.

Mayor McCaleb closed the Citizens Agenda.

J. EXECUTIVE SESSION

- 1) **The Council will convene in closed, executive session under Section 551.071 (Legal Consultation) to discuss with and receive legal advice from the City Attorney on the Mathews v. Marino litigation and matters related thereto, and a recall petition from Lake Dallas Citizens for Change and matters related thereto.**

Mayor McCaleb adjourned the meeting to go into Executive Session at 8:13 pm.

Mayor McCaleb reconvened the meeting from Executive Session at 8:48 pm.

K. ACTION, IF ANY, FROM EXECUTIVE SESSION

No action was taken.

H. CONSENT AGENDA

- 1) **Consideration and Action to approve the minutes of the December 10, 2015 meeting.**
- 2) **Consideration and Action to approve the financials for December 2015.**
- 3) **Consideration and Action to approve the 4th quarter 2015 Investment Report.**
- 4) **Consideration and Action to approve the 2015 Racial Profiling Report.**
- 5) **Consideration and Action to approve the allocation of awards at City events.**

Motion to approve the Consent Agenda consisting of the minutes of the December 10, 2015 meeting, the December Financials, the 4th quarter Investment Report, the 2015 Racial Profiling Report, and the allocation of awards at City Events was made by Councilmember Nolan and second by Councilmember Forgey.

Ayes: Councilmembers Nolan, Forgey, and Houdek

Noes: None

Motion Passed

I. BUSINESS

6) Consideration and Action to approve funding for the demolition of 703 Glen Rhea.

Char DuPree, Community Development Department Director, gave some of the history of this property. She said taxes have not been paid on the property since 2008. Mr. Jerry Varnell, the property owner, has passed away. If the property is demolished, the lot will be foreclosed on for back taxes and any other liens against the property. Mr. Varnell's daughter, Courtney Varnell, has been living in the structure. Ms. Varnell has been cited for numerous code violations and has not complied. She has been without water for at least three years and without trash service for most of that time as well. In January 2014, the issue came before the Board of Adjustment. The Board of Adjustment gave Ms. Varnell 60 days to bring the property up to code, but she did not comply. On April 21, 2014, the Board of Adjustment voted to condemn the structure and on May 5, 2014 signed an order to vacate. In 2015, the City Council voted to fund the demolition of the structure. During the legal process, Mr. Varnell passed away which caused some legal delays. Paperwork is now in order to proceed if the current City Council is in agreement to move forward. The cost will involve not only the demolition of the property, but legal fees as well, for a total cost of nearly \$17,000. Council had concerns for the health risks and fire risks in the neighborhood posed by the condition of this property.

Motion to approve funding for the demolition of 703 Glen Rhea, was made by Councilmember Houdek and second by Councilmember Nolan.

Amended Motion to approve the Domene Company of The Colony in the amount of \$6,007.87 to proceed with the demolition of the house at 703 Glen Rhea was made by Councilmember Houdek and second by Councilmember Nolan.

Ayes: Councilmembers Houdek, Nolan, and Forgey

Noes: None

Motion Passed

1) Consideration and Action to approve the Fiscal Year 2015-16 Audit.

Motion to approve the Fiscal Year 2015-16 Audit was made by Councilmember Nolan and second by Councilmember Houdek.

Ayes: Councilmembers Nolan, Houdek, and Forgey

Noes: None

Motion Passed

2) Consideration and Action to approve a resolution appointing a Local Rabies Control Authority.

Motion to approve a resolution appointing a Local Rabies Control Authority was made by Councilmember Forgey and second by Councilmember Nolan.

Ayes: Councilmembers Forgey, Nolan, and Houdek

Noes: None

Motion Passed

3) Consideration and Action to approve a resolution adopting the Denton County Hazard Mitigation Action Plan.

Motion to approve a resolution adopting the Denton County Hazard Mitigation Action Plan was made by Councilmember Nolan and second by Councilmember Forgey.

Ayes: Councilmembers Nolan, Forgey, and Houdek

Noes: None

Motion Passed

4) Consideration and Action to adopt an ordinance establishing speed limits in construction zones.

Motion to adopt an ordinance establishing speed limits in construction zones was made by Councilmember Houdek and second by Councilmember Forgey.

Ayes: Councilmembers Houdek, Forgey, and Nolan

Noes: None

Motion Passed

5) Consideration and Action to approve the site plan for 107 N. Lakeview for construction of a mixed use two story building.

John Lugenheim explained his project and site plan.

Motion to approve the site plan for 107 N. Lakeview for construction of a mixed use two story building was made by Councilmember Nolan and second by Councilmember Forgey.

Ayes: Councilmembers Nolan, Forgey, and Houdek

Noes: None

Motion Passed

7) Consideration and Action to approve an Interlocal Cooperative Agreement with Denton County for the repairs to the sinkholes on Main Street and Harbourtown Drive.

Interim City Manager Ristagno explained to Council that County Commissioner Bobbie Mitchell was once again gracious to the City of Lake Dallas and offered her assistance in obtaining County funding in the amount of \$50,000 to pay for the repair of the sinkholes on Main Street and Harbourtown Drive. The City will pay \$8,358 for the balance of the bill.

Motion to approve an Interlocal Cooperative Agreement with Denton County for the repairs to the sinkholes on Main Street and Harbourtown Drive was made by Councilmember Forgey and second by Councilmember Houdek.

Ayes: Councilmembers Forgey, Houdek, and Nolan

Noes: None

Motion Passed

8) Consideration and Action to accept the bid for the reconstruction of Main Street.

Interim City Manager Ristagno gave an update on the project. There is a shortfall of funds for the project. Hickory Creek Town Council passed this item pending the City Managers find the money to cover the shortfall and Interim City Manager Ristagno is suggesting that our Council do the same.

Motion to accept the bid submitted by Quality Excavation in the amount of \$2,961,585 for the Main Street Reconstruction project subject to the following conditions: The City Manager is authorized to execute the contract with Quality Excavation provided that prior to signing or executing the agreement the City obtain additional funding from Denton County or another source in an amount not less than \$200,000 and if such funding is not received by March 1, 2016, such contract will not be executed and the project be re-bid was made by Councilmember Houdek and second by Councilmember Nolan.

Ayes: Councilmembers Houdek, Nolan, and Forgey

Noes: None

Motion Passed

- 9) **Consideration and Action to approve an exception to the Special Use Permit (#2015-14) issued November 19, 2015 for the property located at 222 Betchan Avenue, Lot 3, for outside storage without the required six (6) ft. masonry wall surrounding the entire area of outside storage.**

John Smith, 149 Garth Lane, Hickory Creek, addressed the Council to request an exemption to the Special Use Permit he received for his property on November 19th. Mr. Smith said he was approached by AGL, the highway contractors, to rent his property for one year to store dirt as they do construction on I-35. Mr. Smith was told by an AGL engineer that the piles of dirt would be no higher than 10 feet. Mr. Smith feels this would be helpful to AGL to keep the highway project moving. Mr. Smith feels that AGL might be willing to put up a fence as well as do repairs to Betchan for the heavy use of the road at the end of the term of the agreement. Several neighbors in the area voiced their opposition to the dirt storage. Council was not favorable to the dirt storage on the main entrance into the City.

Motion to deny an exception to the Special Use Permit (#2015-14) issued November 19, 2015 for the property located at 222 Betchan Avenue, Lot 3, for outside storage without the required six (6) ft. masonry wall surrounding the entire area of outside storage was made by Councilmember Forgey and second by Councilmember Houdek.

Ayes: Councilmembers Forgey, Houdek, and Nolan

Noes: None

Motion Passed

- 10) **Discussion regarding possible resolution of support for Hamilton Valley Management for a low income housing tax credit.**

Interim City Manager Ristagno explained that Hamilton Valley Management, who owns Shady Shores Apartments, has asked for the City's assistance in getting tax credits from the Department of Housing and Community Affairs in order to renovate their property. Their renovation project is expected to be over two million dollars. Hamilton Valley Management is asking for the City's support of their project and some type of monetary contribution such as reduced permit fees. Council asked for Hamilton Valley Management to come to the next meeting and make a presentation and answer questions.

- 11) **Discussion regarding City Manager Search.**

Councilmember Nolan wanted to open discussion on the City Manager search. She has begun doing some research on City Manager salaries. She asked how the process is handled. City Secretary Vaughn said she remembered the City using Waters Consulting for one search and on another time the City handled its own search. Mayor McCaleb suggested that each Councilmember write up what they are looking for in a City Manager and then come together for a workshop at the next meeting.

I. NEW AGENDA ITEMS

Council requested a workshop for the City Manager Search. Mayor McCaleb would like to discuss a cell phone ordinance for the City.

J. CITY MANAGER REPORT

None

K. ADJOURNMENT

Mayor McCaleb adjourned the meeting at 9:55 pm.

Mike McCaleb, Mayor

Joni Vaughn, City Secretary

Council Agenda Item H - 2
February 11, 2016

MEMORANDUM

TO: Mayor and Members of City Council
FROM: Nick Ristagno, Interim City Manager/Chief of Police
SUBJECT: Consideration and Action on approval of the January Financials.

Issue: Approval of the January Financials.

Recommendation: Approve the January Financials.

Attachment: January Financials

Sample Motion

I make a motion to approve the Consent Agenda consisting of the minutes for the January 28, 2015 meeting and the January Financials.

Financial Reports

January 2016

City of Lake Dallas
Monthly Financial Summary
January 2016

	Current Month	Year to Date	Amended Budget
Revenues	\$ 1,093,702.58	\$ 2,887,079.65	\$5,007,970.00
Expenses	<u>438,328.43</u>	<u>1,408,560.55</u>	<u>4,998,860.00</u>
Net	655,374.15	1,478,519.10	9,110.00

Sales Tax Revenue for the month of January was \$75,474.73 with \$37,737.37 going to the General Fund. This is approx a 23% decrease over last year. The portion going to the Road Maintenance & Repair Fund is \$9,434.34.

The General Fund has the following cash available as of January 31, 2016:

Texpool Investment Account	1,089,149.70
Northstar Checking Account	<u>456,197.14</u>
Total funds available	\$1,545,346.84

Property Tax Revenue received in January was \$862,830.10, an increase of approx 4.3% over January 2015.

Willow Grove Park revenue for the month of January 2016 was \$0 for park use and \$0 for camping due to park closing.

Lake Dallas Community Development Corporation
Monthly Financial Summary
January 2016

	Current Month	Year to Date	Original Budget
Revenues	\$19,010.38	\$102,281.73	\$ 325,000.00
Expenses	86,698.01	107,988.54	324,513.00
Net	(\$67,687.63)	(\$5,706.81)	\$ 487.00

Sales Tax Revenue for the month of January was \$18,868.68.

CDC has the following cash available as of January 31, 2016:

CDC Investment Account	409,267.94
CDC Checking Account	<u>10,893.01</u>
Net Funds	\$ 420,160.95*
Projects Pending:	
Urban Retro	(\$50,000.00)
Main Street	(\$100,000.00)
Available Fund Balance	\$ 270,160.95

*February bond payments \$36,222.19
Skid steer \$43,612.62

City of Lake Dallas
Sales Tax Receipts
2000-2016

Sales Tax Revenue																	
	FY 00	FY 01	FY 02	FY 03	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	FY14	FY 15	FY 16
October	24,439	32,476	26,724	28,685	31,461	32,637	36,250	38,719	41,459	38,012	34,014	38,283	41,157	45,460	55,628	56,149	47,379
November	42,477	31,820	43,029	41,096	46,137	49,425	51,753	62,794	58,027	46,088	54,012	58,801	62,465	56,033	73,019	70,441	71,533
December	27,354	23,775	27,050	28,119	28,189	32,678	30,877	41,863	43,575	43,673	41,213	34,991	40,404	52,254	55,242	50,061	47,251
January	22,430	22,077	23,687	24,450	24,465	29,198	34,830	31,423	33,709	36,697	36,937	35,554	37,690	57,786	51,333	49,207	37,737
February	38,642	45,211	40,457	40,453	43,175	39,768	54,978	54,854	59,212	57,114	55,122	51,454	56,784	70,254	71,087	69,095	
March	17,538	25,031	31,659	20,619	29,264	33,148	41,426	35,545	41,844	36,905	31,664	36,251	43,391	45,641	48,738	56,219	
April	23,517	20,626	21,588	25,346	28,402	31,476	30,172	34,819	36,403	34,413	35,859	35,380	40,338	49,569	50,774	45,453	
May	35,974	46,996	34,926	38,142	63,745	46,269	54,012	65,480	57,728	52,365	38,979	47,890	56,161	65,314	66,407	68,453	
June	24,614	30,159	31,402	27,777	32,068	35,902	38,127	38,095	40,098	37,882	36,636	42,608	41,516	49,867	55,722	46,817	
July	21,560	25,911	27,576	28,870	29,405	35,745	38,222	44,361	51,276	37,562	38,300	38,386	48,200	53,715	57,866	47,871	
August	43,413	43,141	40,726	41,581	48,213	47,396	54,675	50,255	52,461	52,473	51,484	53,624	55,137	68,962	62,936	53,926	
September	21,908	26,314	25,480	31,305	29,485	34,830	37,208	44,595	40,909	37,622	38,147	40,330	49,402	53,034	54,545	54,292	
Total	343,866	373,537	374,304	376,443	434,009	448,473	502,530	542,803	556,702	570,805	492,366	513,551	572,646	667,890	703,298	667,984	203,900

Property Tax Revenues

	2010	2011	2012	2013	2014	2015	2016
12/27				\$384,503.60			
12/28			\$27,982.72	\$64,306.73	\$829,802.95		
12/29			\$45,213.21			\$30,415.76	\$31,601.21
12/30			\$322,359.26		\$13,568.99	\$145,738.67	\$9,208.50
12/31				\$478,023.62	\$142,488.41	\$34,280.56	\$246,349.01
1/2				\$13,505.47	\$60,707.27	\$20,918.85	
1/3			\$20,092.00	\$20,521.43	\$8,678.59		
1/4	\$29,172.80	\$16,376.11	\$379,524.35	\$18,181.97			\$4,410.67
1/5	\$18,949.12	\$43,050.21	\$22,256.23			\$14,491.51	\$32,753.68
1/6	\$118,273.76	\$325,723.22	\$16,271.76		\$48,419.46	\$34,422.17	\$40,102.96
1/7	\$115,802.24	\$759,558.72		\$19,171.35		\$19,716.50	\$20,956.76
1/8	\$7,358.75			\$66,242.24	\$4,065.48	\$7,126.79	\$7,926.56
1/9			\$23,501.79	\$7,099.49	\$46,030.76	\$18,792.65	
1/10		\$17,217.90	\$19,455.34	\$6,155.84	\$14,175.09		
1/11	\$357,419.38	\$32,175.21	\$101,449.03	\$11,765.10			\$29,868.79
1/12	\$16,656.00	\$36,661.99	\$6,428.35			\$25,234.06	\$16,180.37
1/13	\$15,306.19	\$9,359.09	\$5,664.21		\$20,972.40	\$6,827.89	\$9,622.90
1/14	\$20,104.79	\$6,219.63		\$17,537.15	\$5,040.70	\$12,779.68	\$11,165.87
1/15	\$74,314.62	\$24,501.07		\$38,107.81	\$11,918.11	\$14,001.64	\$10,407.24
1/16				\$20,138.62	\$20,860.23	\$9,644.51	
1/17			\$31,429.19	\$10,882.59	\$5,735.42		
1/18			\$34,809.07	\$26,433.71			
1/19	\$471,555.48	\$6,878.99	\$38,149.61	\$2,452.99			\$46,112.94
1/19							
1/20	\$87,127.74	\$19,444.20	\$5,837.20			\$18,979.76	\$9,197.94
1/21	\$19,092.52	\$68,994.61			\$19,001.40	\$39,398.89	\$18,229.28
1/22	\$14,288.20			\$21,422.85	\$11,260.75	\$32,052.00	\$36,466.74
1/23			\$31,615.63	\$14,380.33	\$10,695.96	\$9,113.34	
1/24		\$26,363.96	\$33,467.13	\$15,357.90	\$23,361.65		
1/25	\$31,211.63	\$29,231.39	\$22,160.82	\$40,756.99			\$23,289.47
1/26	\$13,187.02	\$16,053.15	\$53,896.66			\$112,583.87	\$71,366.78
1/27	\$76,068.48	\$57,215.26	\$51,334.41		\$45,196.02	\$106,897.80	\$21,749.12
1/28	\$19,672.64	\$63,700.38		\$34,003.76	\$146,644.77	\$27,617.92	\$135,569.22
1/29	\$44,331.81			\$29,527.90	\$27,490.61	\$40,309.99	\$30,294.09
1/30			\$25,397.76	\$17,560.68		\$46,233.06	
1/31		\$53,564.68	\$85,234.41				
	\$1,549,893.17	\$1,612,289.77	\$1,403,530.14	\$1,378,040.12	\$1,516,115.02	\$827,577.87	\$862,830.10
			\$27,982.72	\$384,503.60			
			\$45,213.21	\$64,306.73			
			\$322,359.26	\$478,023.62			
			\$395,555.19	\$926,833.95			
			\$1,007,974.95	\$451,206.17			

Budget Summary

Revenue and Expenditures
by Month and Year to Date
Compared to Budget

City of Lake Dallas
Summary Budget Comparison
From 1/1/2016 Through 1/31/2016

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual	Percent Total Budget \$ Used - Original
4104	I & S Property - Prior	3,058.00	1,424.46	164.64	46.58%
4105	I & S Property Tax	437,460.00	386,934.88	151,937.58	88.45%
4106	M & O Property Tax Current Year	2,038,219.00	1,806,615.46	709,416.71	88.63%
4107	M & O Property Tax Prior Year	15,725.00	5,165.21	634.17	32.84%
4108	City Sales Tax	650,000.00	203,900.26	37,737.37	31.36%
4109	Penalty and Interest - Taxes	15,104.00	2,093.96	631.22	13.86%
4110	Mixed Beverage Tax	18,000.00	8,070.41	3,647.22	44.83%
4113	Penalty and Interest - I & S	2,615.00	439.19	45.78	16.79%
4114	Hotel Occupancy Tax	65,000.00	4,407.17	643.42	6.78%
4115	Road Maint & Repair Fund	162,500.00	50,975.07	9,434.34	31.36%
4116	Ad Valorem Tax Relief	162,500.00	21,247.08	9,434.34	13.07%
4214	Franchise Fees - Atmos Energy	41,000.00	0.00	0.00	0.00%
4215	Franchise Fees - CenturyTel	7,000.00	(69.64)	0.00	(0.99)%
4216	Franchise Fees - TXU Electric	215,000.00	0.00	0.00	0.00%
4217	Franchise Fees - Charter Communications	49,000.00	0.00	0.00	0.00%
4218	Franchise Fees - Waste Management	75,000.00	17,600.74	11,248.13	23.46%
4219	Miscellaneous Franchise Fees	2,000.00	63.53	18.00	3.17%
4230	Library Contributions	1,000.00	216.94	135.44	21.69%
4231	Library Grants	8,000.00	2,684.06	0.00	33.55%
4232	Friends of the Library	1,250.00	0.00	0.00	0.00%
4233	Library Fines	3,000.00	1,366.98	395.90	45.56%
4234	Library Memberships	3,000.00	411.90	152.20	13.73%
4235	Shady Shores Funding	29,046.00	14,523.00	0.00	50.00%
4320	Animal Services	12,000.00	3,155.00	370.00	26.29%
4321	Zoning Permits	2,000.00	2,450.00	450.00	122.50%
4322	Mobile Home Permits	400.00	0.00	0.00	0.00%
4323	Health Department Fees	8,000.00	6,565.00	3,300.00	82.06%
4324	Building Permits	10,000.00	16,257.92	6,695.62	162.57%
4325	Beer, Wine and Liquor Licenses	1,810.00	1,472.50	930.00	81.35%
4326	Alarm Permits	7,000.00	6,491.73	2,241.68	92.73%
4328	Other Permits and Fees	28,000.00	16,503.53	5,130.94	58.94%
4329	Park Improvement Fees	1,000.00	1,371.89	667.38	137.18%
4330	Court Receipts, Fines, and Bonds	500,000.00	137,580.50	29,702.69	27.51%
4331	Administrative Fees	60,000.00	20,209.98	10,908.85	33.68%
4337	MVBA Collections	40,000.00	2,640.39	2,011.36	6.60%

City of Lake Dallas
Summary Budget Comparison
From 1/1/2016 Through 1/31/2016

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual	Percent Total Budget \$ Used - Original
4345	Staff/Office Services to 4A/4B	42,000.00	14,000.00	3,500.00	33.33%
4346	4B Parks Maintenance & Operation	30,000.00	10,000.00	2,500.00	33.33%
4404	Admin Fees-Willow Grove Park	12,000.00	0.00	0.00	0.00%
4461	SRO Reimbursement	43,896.00	14,632.00	3,658.00	33.33%
4463	Park Rentals	500.00	336.50	0.00	67.30%
4464	Vendor Fees	4,500.00	1,195.00	810.00	26.55%
4465	Entry Fees	300.00	30.00	30.00	10.00%
4466	Event Proceeds	4,500.00	0.00	0.00	0.00%
4467	Event Sponsorships	14,000.00	3,700.00	3,200.00	26.42%
4468	Fireworks	10,500.00	0.00	0.00	0.00%
4472	Mowing	4,000.00	3,521.22	0.00	88.03%
4473	Police Reports	500.00	362.60	53.33	72.52%
4474	Community Room Rental Fees	2,000.00	1,370.00	140.00	68.50%
4475	Other Revenue	2,000.00	39,776.60	37,684.75	1,988.83%
4476	Interest Income - General Fund	0.00	374.19	261.21	100.00%
4481	Interest Income - 4A	0.00	631.02	261.29	100.00%
4495	Lake Cities Library	2,900.00	0.00	0.00	0.00%
4528	Interest Income - Reserve Fund	0.00	0.10	0.05	100.00%
4617	CDC Debt Payment Reimbursement	116,313.00	36,222.19	36,222.19	31.14%
4701	Interest/Bond Funds	0.00	122.03	81.94	100.00%
4802	Rental Income	43,374.00	18,037.10	7,214.84	41.58%
Report Difference		5,007,970.00	2,887,079.65	1,093,702.58	57.65%

City of Lake Dallas
Summary Budget Comparison
From 1/1/2016 Through 1/31/2016

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual \$	Percent Total Budget \$ Used - Original
5501	Salaries - Full Time	1,868,024.00	485,114.76	127,064.10	25.96%
5502	Retirement	237,503.00	74,908.38	16,722.30	31.53%
5503	Salaries - Part Time	68,796.00	19,722.55	4,919.70	28.66%
5504	Longevity	16,548.00	15,620.65	36.96	94.39%
5505	Overtime	36,300.00	23,049.34	5,453.15	63.49%
5508	Group Health Insurance	270,383.00	67,757.06	18,104.76	25.05%
5509	Life Insurance	4,457.00	1,974.64	341.25	44.30%
5511	Worker's Compensation	31,812.00	7,361.65	2,029.74	23.14%
5512	Long Term Disability	4,943.00	1,387.16	376.82	28.06%
5514	GAP Insurance	12,500.00	4,560.12	1,398.44	36.48%
5520	FICA Expense	4,265.00	1,222.79	305.02	28.67%
5521	TEC (SUTA Payable)	377.00	161.53	135.25	42.84%
5522	Medicare Tax Expense	28,083.00	7,963.05	1,941.19	28.35%
5530	Insurance - Casualty	41,900.00	20,309.00	10,869.50	48.47%
5536	Office Supplies	11,050.00	1,919.99	459.83	17.37%
5537	Operating Supplies	21,775.00	3,419.66	989.34	15.70%
5538	Advertising	4,300.00	1,019.92	23.40	23.71%
5539	Publications	1,310.00	143.78	52.80	10.97%
5540	Dues and Memberships	9,115.00	6,194.91	80.00	67.96%
5541	Printing	3,900.00	1,119.49	0.00	28.70%
5542	Travel	6,000.00	1,653.45	689.33	27.55%
5543	Continuing Education	3,850.00	703.00	280.00	18.25%
5544	Miscellaneous	1,500.00	354.76	151.27	23.65%
5545	Fireworks	24,950.00	0.00	0.00	0.00%
5546	Postage	6,000.00	833.68	49.56	13.89%
5548	Uniforms	7,300.00	1,447.73	624.77	19.83%
5549	Health Inspections	3,800.00	1,170.00	0.00	30.78%
5551	Library Materials	8,250.00	5,377.44	2,446.62	65.18%
5552	Technology	6,100.00	1,460.00	365.00	23.93%
5560	Copier	1,000.00	167.94	27.99	16.79%
5570	Scholarships	1,000.00	0.00	0.00	0.00%
5571	Intern/Stipend	1,000.00	0.00	0.00	0.00%
5572	Warrant Roundup	1,500.00	0.00	0.00	0.00%
5600	Professional Services	117,700.00	91,130.17	41,541.52	77.42%
5603	Legal Services	50,000.00	45,591.81	1,050.00	91.18%
5605	Tax Collections	2,500.00	2,432.25	0.00	97.29%
5606	Tax Appraisal	18,000.00	8,295.76	0.00	46.08%

City of Lake Dallas
Summary Budget Comparison
From 1/1/2016 Through 1/31/2016

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual \$	Percent Total Budget \$ Used - Original
5607	Council and Committees	4,000.00	1,564.22	1,128.58	39.10%
5611	Land Lease	1,250.00	1,200.00	0.00	96.00%
5612	Detention	1,500.00	763.01	114.74	50.86%
5616	SPAN	1,300.00	0.00	0.00	0.00%
5619	Community Events	26,000.00	3,256.12	2,743.16	12.52%
5630	Elections	5,000.00	0.00	0.00	0.00%
5631	Boys & Girls Club Building	500.00	0.00	0.00	0.00%
5632	Street Lighting	50,000.00	12,003.82	4,610.02	24.00%
5636	Marketing/Promotions	5,000.00	500.00	0.00	10.00%
5650	Telephone	38,250.00	9,043.01	2,590.91	23.64%
5651	Utilities	50,500.00	11,461.60	4,681.11	22.69%
5700	Equipment Maintenance	25,000.00	4,098.26	1,444.24	16.39%
5701	Building Maintenance	38,300.00	7,630.64	2,610.82	19.92%
5702	Software Maintenance	6,602.00	3,393.42	493.00	51.39%
5704	Sidewalk Maintenance	5,000.00	0.00	0.00	0.00%
5705	Vehicle Maintenance	28,500.00	9,367.06	2,028.26	32.86%
5706	Vehicle Fuel	39,400.00	5,881.85	1,734.55	14.92%
5707	Drainage Maintenance	1,500.00	37.95	0.00	2.53%
5708	Street Maintenance	0.00	2,986.51	1,565.86	100.00%
5709	Sign Maintenance	15,000.00	1,335.37	470.51	8.90%
5711	Rentals	16,500.00	4,578.86	1,215.07	27.75%
5712	Park Maintenance	2,500.00	68.22	8.52	2.72%
5713	Road Maint & Repair	162,500.00	0.00	0.00	0.00%
5800	Fire Services	1,005,931.00	335,310.32	83,827.58	33.33%
5801	Fire Station Building Maintenance	15,000.00	0.00	0.00	0.00%
5953	1998 Street Bond Principal	145,000.00	0.00	0.00	0.00%
5954	1998 Street Bond Interest	14,125.00	7,062.50	7,062.50	50.00%
5957	2009 CO Bond Principal	50,000.00	0.00	0.00	0.00%
5958	2009 CO Bond Interest	38,340.00	19,191.30	19,191.30	50.05%
5960	Paying Agent Fees	400.00	400.00	400.00	100.00%
5962	2006 Bonds Interest	38,584.00	24,163.11	24,163.11	62.62%
5965	2008 Street GO Bonds Principal	45,000.00	0.00	0.00	0.00%
5966	2008 Street GO Bonds Interest	31,786.00	15,871.70	15,871.70	49.93%
5972	2008 FS/AS Bonds Principal	40,000.00	0.00	0.00	0.00%
5973	2008 FS/AS Bonds Interest	26,880.00	13,423.66	13,423.66	49.93%
5975	2012 Refunding Bonds Interest	13,419.00	6,709.38	6,709.38	49.99%
5976	Northstar Bank Loan	71,502.00	0.00	0.00	0.00%

City of Lake Dallas
Summary Budget Comparison
From 1/1/2016 Through 1/31/2016

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual \$	Percent Total Budget \$ Used - Original
6015	Equipment	0.00	1,710.24	1,710.24	100.00%
6020	Emergency Repairs/Purchases	1,000.00	0.00	0.00	0.00%
Report Difference		4,998,860.00	1,408,560.55	438,328.43	28.18%

City of Lake Dallas
Summary Budget Comparison - Administration-SEB
From 1/1/2016 Through 1/31/2016

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual	Percent Total Budget \$ Used - Original
5501	Salaries - Full Time	253,765.00	58,768.86	15,253.86	23.15%
5502	Retirement	32,311.00	6,772.72	1,450.02	20.96%
5504	Longevity	1,692.00	1,692.00	0.00	100.00%
5508	Group Health Insurance	23,452.00	4,884.84	1,292.84	20.82%
5509	Life Insurance	567.00	438.97	30.35	77.41%
5511	Worker's Compensation	612.00	332.64	83.16	54.35%
5512	Long Term Disability	648.00	131.88	32.97	20.35%
5521	TEC (SUTA Payable)	27.00	14.34	14.34	53.11%
5522	Medicare Tax Expense	3,680.00	894.51	216.64	24.30%
5536	Office Supplies	4,000.00	375.68	150.19	9.39%
5538	Advertising	3,000.00	203.80	23.40	6.79%
5539	Publications	200.00	0.00	0.00	0.00%
5540	Dues and Memberships	3,800.00	1,595.67	0.00	41.99%
5542	Travel	2,000.00	52.76	0.00	2.63%
5543	Continuing Education	500.00	328.00	280.00	65.60%
5544	Miscellaneous	1,000.00	272.76	114.34	27.27%
5600	Professional Services	25,000.00	3,572.99	210.97	14.29%
5605	Tax Collections	2,500.00	2,432.25	0.00	97.29%
5606	Tax Appraisal	18,000.00	8,295.76	0.00	46.08%
5616	SPAN	1,300.00	0.00	0.00	0.00%
5630	Elections	5,000.00	0.00	0.00	0.00%
5631	Boys & Girls Club Building	500.00	0.00	0.00	0.00%
5651	Utilities	0.00	385.41	385.41	100.00%
5700	Equipment Maintenance	9,700.00	2,434.72	608.68	25.10%
5702	Software Maintenance	1,402.00	1,402.00	0.00	100.00%
5800	Fire Services	1,005,931.00	335,310.32	83,827.58	33.33%
5801	Fire Station Building Maintenance	15,000.00	0.00	0.00	0.00%
Report Difference		1,415,587.00	430,592.88	103,974.75	30.42%

City of Lake Dallas
Summary Budget Comparison - Animal Services-SEB
From 1/1/2016 Through 1/31/2016

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual	Percent Total Budget \$ Used - Original
5501	Salaries - Full Time	73,272.00	13,448.41	3,925.36	18.35%
5502	Retirement	9,313.00	2,152.94	508.78	23.11%
5503	Salaries - Part Time	10,920.00	3,060.75	745.50	28.02%
5505	Overtime	2,000.00	2,397.71	422.19	119.88%
5508	Group Health Insurance	16,554.00	3,017.21	646.42	18.22%
5509	Life Insurance	185.00	46.15	9.23	24.94%
5511	Worker's Compensation	2,329.00	347.08	91.34	14.90%
5512	Long Term Disability	197.00	49.50	9.90	25.12%
5520	FICA Expense	677.00	189.76	46.22	28.02%
5521	TEC (SUTA Payable)	27.00	11.68	5.10	43.25%
5522	Medicare Tax Expense	1,221.00	230.90	60.40	18.91%
5536	Office Supplies	600.00	175.22	0.00	29.20%
5537	Operating Supplies	5,000.00	505.86	28.99	10.11%
5540	Dues and Memberships	45.00	0.00	0.00	0.00%
5543	Continuing Education	400.00	0.00	0.00	0.00%
5548	Uniforms	400.00	20.94	0.00	5.23%
5600	Professional Services	600.00	100.00	0.00	16.66%
5611	Land Lease	1,250.00	1,200.00	0.00	96.00%
5650	Telephone	1,900.00	306.91	64.70	16.15%
5651	Utilities	10,000.00	2,022.65	1,266.60	20.22%
5700	Equipment Maintenance	300.00	0.00	0.00	0.00%
5701	Building Maintenance	4,000.00	0.00	0.00	0.00%
5702	Software Maintenance	2,000.00	0.00	0.00	0.00%
5705	Vehicle Maintenance	1,000.00	0.00	0.00	0.00%
5706	Vehicle Fuel	2,000.00	227.02	34.44	11.35%
Report Difference		146,190.00	29,510.69	7,865.17	20.19%

City of Lake Dallas
Summary Budget Comparison - City Council-SEB
From 1/1/2016 Through 1/31/2016

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual	Percent Total Budget \$ Used - Original
5570	Scholarships	1,000.00	0.00	0.00	0.00%
5607	Council and Committees	4,000.00	1,564.22	1,128.58	39.10%
Report Difference		5,000.00	1,564.22	1,128.58	31.28%

City of Lake Dallas
Summary Budget Comparison - Community Development-SEB
From 1/1/2016 Through 1/31/2016

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual	Percent Total Budget \$ Used - Original
5501	Salaries - Full Time	101,892.00	30,229.30	7,837.86	29.66%
5502	Retirement	12,951.00	4,519.28	972.68	34.89%
5504	Longevity	1,146.00	1,146.00	0.00	100.00%
5508	Group Health Insurance	16,554.00	4,892.70	1,295.34	29.55%
5509	Life Insurance	251.00	202.48	20.92	80.66%
5511	Worker's Compensation	445.00	37.36	9.34	8.39%
5512	Long Term Disability	272.00	90.80	22.70	33.38%
5521	TBC (SUTA Payable)	18.00	7.84	7.84	43.55%
5522	Medicare Tax Expense	1,477.00	463.18	111.18	31.35%
5536	Office Supplies	300.00	65.85	59.16	21.95%
5539	Publications	610.00	0.00	0.00	0.00%
5540	Dues and Memberships	120.00	192.50	80.00	160.41%
5541	Printing	100.00	0.00	0.00	0.00%
5542	Travel	300.00	427.53	382.28	142.51%
5543	Continuing Education	650.00	100.00	0.00	15.38%
5549	Health Inspections	3,800.00	1,170.00	0.00	30.78%
5600	Professional Services	25,000.00	3,614.64	1,130.32	14.45%
5650	Telephone	400.00	169.66	69.69	42.41%
5702	Software Maintenance	2,200.00	986.00	493.00	44.81%
5705	Vehicle Maintenance	1,000.00	90.49	0.00	9.04%
5706	Vehicle Fuel	300.00	0.00	0.00	0.00%
Report Difference		169,786.00	48,405.61	12,492.31	28.51%

City of Lake Dallas
Summary Budget Comparison - Community Relations
From 1/1/2016 Through 1/31/2016

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual	Percent Total Budget \$ Used - Original
5501	Salaries - Full Time	35,610.00	9,711.72	3,237.24	27.27%
5502	Retirement	4,545.00	803.48	401.74	17.67%
5505	Overtime	5,000.00	378.89	0.00	7.57%
5508	Group Health Insurance	6,898.00	1,867.63	646.42	27.07%
5509	Life Insurance	92.00	26.46	8.82	28.76%
5511	Worker's Compensation	86.00	31.24	7.64	36.32%
5512	Long Term Disability	99.00	28.29	9.43	28.57%
5521	TEC (SUTA Payable)	9.00	9.72	3.24	108.00%
5522	Medicare Tax Expense	516.00	144.26	46.30	27.95%
5536	Office Supplies	350.00	113.18	17.58	32.33%
5540	Dues and Memberships	500.00	37.50	0.00	7.50%
5542	Travel	750.00	0.00	0.00	0.00%
5543	Continuing Education	300.00	0.00	0.00	0.00%
5545	Fireworks	24,950.00	0.00	0.00	0.00%
5571	Intern/Stipend	1,000.00	0.00	0.00	0.00%
5619	Community Events	26,000.00	3,256.12	2,743.16	12.52%
5636	Marketing/Promotions	5,000.00	500.00	0.00	10.00%
5650	Telephone	950.00	189.94	64.70	19.99%
5711	Rentals	3,000.00	632.50	203.50	21.08%
Report Difference		115,655.00	17,730.93	7,389.77	15.33%

City of Lake Dallas
Summary Budget Comparison - Debt-SEB
From 1/1/2016 Through 1/31/2016

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual	Percent Total Budget \$ Used - Original
5953	1998 Street Bond Principal	145,000.00	0.00	0.00	0.00%
5954	1998 Street Bond Interest	14,125.00	7,062.50	7,062.50	50.00%
5957	2009 CO Bond Principal	50,000.00	0.00	0.00	0.00%
5958	2009 CO Bond Interest	38,340.00	19,191.30	19,191.30	50.05%
5960	Paying Agent Fees	400.00	400.00	400.00	100.00%
5962	2006 Bonds Interest	38,584.00	24,163.11	24,163.11	62.62%
5965	2008 Street GO Bonds Principal	45,000.00	0.00	0.00	0.00%
5966	2008 Street GO Bonds Interest	31,786.00	15,871.70	15,871.70	49.93%
5972	2008 FS/AS Bonds Principal	40,000.00	0.00	0.00	0.00%
5973	2008 FS/AS Bonds Interest	26,880.00	13,423.66	13,423.66	49.93%
5975	2012 Refunding Bonds Interest	13,419.00	6,709.38	6,709.38	49.99%
5976	Northstar Bank Loan	71,502.00	0.00	0.00	0.00%
Report Difference		515,036.00	86,821.65	86,821.65	16.86%

City of Lake Dallas
Summary Budget Comparison - Library-SEB
From 1/1/2016 Through 1/31/2016

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual	Percent Total Budget \$ Used - Original
5501	Salaries - Full Time	48,288.00	13,828.56	3,714.46	28.63%
5502	Retirement	6,137.00	2,074.33	460.96	33.80%
5503	Salaries - Part Time	40,404.00	11,689.00	3,015.00	28.93%
5508	Group Health Insurance	8,277.00	2,442.42	646.42	29.50%
5509	Life Insurance	106.00	30.92	10.05	29.16%
5511	Worker's Compensation	214.00	35.04	8.76	16.37%
5512	Long Term Disability	113.00	42.51	10.82	37.61%
5520	FICA Expense	2,505.00	724.71	186.93	28.93%
5521	TEC (SUTA Payable)	44.00	15.46	6.75	35.13%
5522	Medicare Tax Expense	1,286.00	383.36	96.79	29.81%
5536	Office Supplies	1,000.00	223.16	54.16	22.31%
5537	Operating Supplies	1,375.00	218.31	0.00	15.87%
5538	Advertising	350.00	268.32	0.00	76.66%
5540	Dues and Memberships	4,150.00	4,072.24	0.00	98.12%
5541	Printing	300.00	0.00	0.00	0.00%
5542	Travel	350.00	0.00	0.00	0.00%
5543	Continuing Education	400.00	0.00	0.00	0.00%
5546	Postage	1,000.00	99.21	49.56	9.92%
5551	Library Materials	8,250.00	5,377.44	2,446.62	65.18%
5552	Technology	6,100.00	1,460.00	365.00	23.93%
5600	Professional Services	1,100.00	526.53	58.15	47.86%
5650	Telephone	800.00	258.86	64.70	32.35%
5651	Utilities	10,500.00	2,265.38	627.30	21.57%
5701	Building Maintenance	8,600.00	910.99	235.99	10.59%
5711	Rentals	6,600.00	2,378.48	564.00	36.03%
Report Difference		158,249.00	49,325.23	12,622.42	31.17%

City of Lake Dallas
Summary Budget Comparison - Municipal Court-SEB
From 1/1/2016 Through 1/31/2016

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual	Percent Total Budget \$ Used - Original
5501	Salaries - Full Time	81,108.00	25,334.37	6,570.46	31.23%
5502	Retirement	10,309.00	4,321.02	815.39	41.91%
5504	Longevity	408.00	480.00	0.00	117.64%
5505	Overtime	800.00	76.20	76.20	9.52%
5508	Group Health Insurance	16,554.00	4,884.84	1,292.84	29.50%
5509	Life Insurance	202.00	78.68	39.38	38.95%
5511	Worker's Compensation	196.00	82.13	10.96	41.90%
5512	Long Term Disability	216.00	77.49	42.23	35.87%
5521	TEC (SUTA Payable)	18.00	7.12	7.12	39.55%
5522	Medicare Tax Expense	1,176.00	418.04	101.72	35.54%
5536	Office Supplies	800.00	312.07	62.80	39.00%
5538	Advertising	0.00	171.60	0.00	100.00%
5540	Dues and Memberships	250.00	220.00	0.00	88.00%
5541	Printing	1,500.00	804.00	0.00	53.60%
5542	Travel	500.00	0.00	0.00	0.00%
5543	Continuing Education	700.00	275.00	0.00	39.28%
5572	Warrant Roundup	1,500.00	0.00	0.00	0.00%
5603	Legal Services	26,000.00	5,813.98	1,050.00	22.36%
Report Difference		142,237.00	43,356.54	10,069.10	30.48%

City of Lake Dallas
Summary Budget Comparison - Parks-SEB
From 1/1/2016 Through 1/31/2016

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual	Percent Total Budget \$ Used - Original
5501	Salaries - Full Time	33,408.00	10,325.76	2,220.00	30.90%
5502	Retirement	4,246.00	1,593.10	362.37	37.52%
5504	Longevity	198.00	0.00	0.00	0.00%
5505	Overtime	2,000.00	567.70	166.50	28.38%
5508	Group Health Insurance	8,277.00	3,017.21	646.42	36.45%
5509	Life Insurance	84.00	24.82	5.95	29.54%
5511	Worker's Compensation	754.00	639.91	134.83	84.86%
5512	Long Term Disability	90.00	26.90	6.47	29.88%
5521	TEC (SUTA Payable)	9.00	2.39	2.39	26.55%
5522	Medicare Tax Expense	484.00	164.25	34.61	33.93%
5537	Operating Supplies	1,400.00	105.32	70.95	7.52%
5548	Uniforms	1,100.00	256.37	51.06	23.30%
5650	Telephone	400.00	133.78	33.56	33.44%
5700	Equipment Maintenance	3,000.00	257.99	0.00	8.59%
5705	Vehicle Maintenance	1,500.00	49.49	9.54	3.29%
5706	Vehicle Fuel	3,500.00	337.72	79.22	9.64%
5711	Rentals	500.00	0.00	0.00	0.00%
5712	Park Maintenance	2,500.00	68.22	8.52	2.72%
Report Difference		63,450.00	17,570.93	3,832.39	27.69%

City of Lake Dallas
Summary Budget Comparison - Police Department-SEB
From 1/1/2016 Through 1/31/2016

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual	Percent Total Budget \$ Used - Original
5501	Salaries - Full Time	1,114,105.00	293,088.12	77,027.10	26.30%
5502	Retirement	141,603.00	47,269.16	10,635.99	33.38%
5503	Salaries - Part Time	17,472.00	4,972.80	1,159.20	28.46%
5504	Longevity	12,264.00	11,954.65	36.96	97.47%
5505	Overtime	25,000.00	18,473.25	4,445.25	73.89%
5508	Group Health Insurance	148,986.00	37,937.00	10,345.22	25.46%
5509	Life Insurance	2,655.00	1,039.63	198.50	39.15%
5511	Worker's Compensation	20,025.00	4,905.50	1,253.18	24.49%
5512	Long Term Disability	2,967.00	847.19	222.71	28.55%
5520	FICA Expense	1,083.00	308.32	71.87	28.46%
5521	TEC (SUTA Payable)	198.00	85.36	80.85	43.11%
5522	Medicare Tax Expense	16,408.00	4,790.74	1,163.64	29.19%
5536	Office Supplies	4,000.00	624.84	85.95	15.62%
5537	Operating Supplies	6,000.00	1,519.02	646.96	25.31%
5538	Advertising	800.00	0.00	0.00	0.00%
5539	Publications	500.00	143.78	52.80	28.75%
5540	Dues and Memberships	250.00	77.00	0.00	30.80%
5542	Travel	2,000.00	1,173.16	307.05	58.65%
5543	Continuing Education	600.00	0.00	0.00	0.00%
5544	Miscellaneous	500.00	82.00	36.93	16.40%
5548	Uniforms	4,000.00	846.11	513.20	21.15%
5600	Professional Services	40,000.00	20,137.66	466.63	50.34%
5612	Detention	1,500.00	763.01	114.74	50.86%
5650	Telephone	15,000.00	3,918.45	1,023.80	26.12%
5700	Equipment Maintenance	4,000.00	0.00	0.00	0.00%
5705	Vehicle Maintenance	20,000.00	8,677.63	1,618.72	43.38%
5706	Vehicle Fuel	30,000.00	4,631.20	1,403.90	15.43%
Report Difference		1,631,916.00	468,265.58	112,911.15	28.69%

City of Lake Dallas
Summary Budget Comparison - Public Works-SEB
From 1/1/2016 Through 1/31/2016

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual	Percent Total Budget \$ Used - Original
5501	Salaries - Full Time	126,576.00	30,379.66	7,277.76	24.00%
5502	Retirement	16,088.00	5,402.35	1,114.37	33.57%
5504	Longevity	840.00	348.00	0.00	41.42%
5505	Overtime	1,500.00	1,155.59	343.01	77.03%
5508	Group Health Insurance	24,831.00	4,813.21	1,292.84	19.38%
5509	Life Insurance	315.00	86.53	18.05	27.46%
5511	Worker's Compensation	7,151.00	950.75	430.53	13.29%
5512	Long Term Disability	341.00	92.60	19.59	27.15%
5521	TEC (SUTA Payable)	27.00	7.62	7.62	28.22%
5522	Medicare Tax Expense	1,835.00	473.81	109.91	25.82%
5536	Office Supplies	0.00	29.99	29.99	100.00%
5537	Operating Supplies	2,000.00	392.60	79.86	19.63%
5538	Advertising	150.00	376.20	0.00	250.80%
5542	Travel	100.00	0.00	0.00	0.00%
5543	Continuing Education	300.00	0.00	0.00	0.00%
5548	Uniforms	1,800.00	324.31	60.51	18.01%
5632	Street Lighting	50,000.00	12,003.82	4,610.02	24.00%
5650	Telephone	1,800.00	414.70	115.71	23.03%
5700	Equipment Maintenance	8,000.00	1,405.55	835.56	17.56%
5701	Building Maintenance	700.00	157.38	0.00	22.48%
5704	Sidewalk Maintenance	5,000.00	0.00	0.00	0.00%
5705	Vehicle Maintenance	5,000.00	549.45	400.00	10.98%
5706	Vehicle Fuel	3,600.00	685.91	216.99	19.05%
5707	Drainage Maintenance	1,500.00	37.95	0.00	2.53%
5708	Street Maintenance	0.00	2,986.51	1,565.86	100.00%
5709	Sign Maintenance	15,000.00	1,335.37	470.51	8.90%
5711	Rentals	1,000.00	0.00	0.00	0.00%
5713	Road Maint & Repair	162,500.00	0.00	0.00	0.00%
6015	Equipment	0.00	1,710.24	1,710.24	100.00%
Report Difference		437,954.00	66,120.10	20,708.93	15.10%

City of Lake Dallas
Summary Budget Comparison - Support Services
From 1/1/2016 Through 1/31/2016

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual	Percent Total Budget \$ Used - Original
5514	GAP Insurance	12,500.00	4,560.12	1,398.44	36.48%
5530	Insurance - Casualty	41,900.00	20,309.00	10,869.50	48.47%
5537	Operating Supplies	6,000.00	678.55	162.58	11.30%
5541	Printing	2,000.00	315.49	0.00	15.77%
5546	Postage	5,000.00	734.47	0.00	14.68%
5560	Copier	1,000.00	167.94	27.99	16.79%
5600	Professional Services	26,000.00	63,178.35	39,675.45	242.99%
5603	Legal Services	24,000.00	39,777.83	0.00	165.74%
5650	Telephone	17,000.00	3,650.71	1,154.05	21.47%
5651	Utilities	30,000.00	6,788.16	2,401.80	22.62%
5701	Building Maintenance	25,000.00	6,562.27	2,374.83	26.24%
5702	Software Maintenance	1,000.00	1,005.42	0.00	100.54%
5711	Rentals	5,400.00	1,567.88	447.57	29.03%
6020	Emergency Repairs/Purchases	1,000.00	0.00	0.00	0.00%
Report Difference		197,800.00	149,296.19	58,512.21	75.48%

Accounts Payable Check Register

**Checks Processed During
Posting
Of
Accounts Payable**

City of Lake Dallas
Check/Voucher Register
From 1/1/2016 Through 1/31/2016

Check Number	Check Date	Vendor Name	Check Amount	Transaction Description
56850	1/4/2016	Aflac	259.08	Monthly billing for Dec 15
56851	1/4/2016	Aniela Warner	750.00	Monthly billing - Municipal Court Judge
56852	1/4/2016	Assurant Employee Benefits	738.87	Monthly dental premium - Jan
56853	1/4/2016	City of Corinth	83,827.58	Fire/EMS services for January 2016
56854	1/4/2016	HumanaVision	168.31	Monthly billing
56855	1/4/2016	Legal Shield	174.35	Prepaid legal insurance premium
56856	1/4/2016	Prudential Group Insurance	1,058.26	January 2016 life insurance
56857	1/4/2016	Special Insurance Services	1,085.24	Monthly billing for GAP insurance
56858	1/6/2016	A to T Lamps, Inc.	159.00	Bulbs
56859	1/6/2016	Anderson's Auto Repair	39.95	LOF-Unit 352
	1/6/2016	Anderson's Auto Repair	25.50	State inspection-Unit 303
	1/6/2016	Anderson's Auto Repair	25.50	State inspection-Unit 304
	1/6/2016	Baker & Taylor	50.02	Library books
56860	1/6/2016	City of Carrollton	809.00	Signs
56861	1/6/2016	Charter Communications	273.58	Monthly billing
56862	1/6/2016	Colonial Life &	190.59	Supplemental insurance PPE010216
56863	1/6/2016	Dawn M. Sawyer	230.77	Child Support Alan Sawyer PPE 0102
56864	1/6/2016	Denton County Sheriffs Office	225.00	Cash Bond Escrow-Cristian Ovalle T141208J2
56865	1/6/2016	Eagle Transmission	2,235.85	Repairs to 2005 Crown Vic
56866	1/6/2016	Heidi I Wiese	202.15	Child Support Sydney Grant PPE 010216
56867	1/6/2016	TX Child Support SDU	451.38	Child Support 3 Works - PPE010216
56868	1/6/2016	City of Lewisville	798.10	Cash Bond Escrow-Lewis,Curtis #3253992-3191,4217
56869	1/6/2016	McCreary, Veselka, Bragg & Allen	2,417.48	MVBA fees
56870	1/6/2016	Nationwide Retirement Solution	533.00	Deferred Compensation PPE 010216
56871	1/6/2016	Reliant	6,119.80	Monthly billing
56872	1/6/2016	Roy Wallace	800.00	City Hall cleaning Dec 21-Jan 01; Library 12/24 & 31
56873	1/6/2016	RVPark.com	12.95	1 year listing in RV park.com internet directory
56874	1/6/2016	TX Child Support SDU	595.86	Child Support Farrell PPE 010216
56875	1/6/2016	Unifirst Holdings, L.P.	41.39	Monthly billing
56876	1/6/2016	United Site Services	93.00	Monthly billing
56877	1/6/2016	TX Child Support SDU	73.85	Child Support 1 Works PPE010216
56878	1/6/2016	Walmart Community	585.27	Monthly billing

City of Lake Dallas
Check/Voucher Register
From 1/1/2016 Through 1/31/2016

Check Number	Check Date	Vendor Name	Check Amount	Transaction Description
56880	1/14/2016	ADT Security Services	58.15	Monthly billing for library
56881	1/14/2016	Al Nelson	1,325.00	Sound & lighting for Mardi Gras
56882	1/14/2016	Anderson's Auto Repair	260.16	Tie rod end, rack bushings - Unit 304
56883	1/14/2016	Arentco Rentals & Sales	203.50	Lift to take down Christmas tree
56884	1/14/2016	Ashley Chandler	14.25	Reimbursement for car registration
56885	1/14/2016	Atmos Energy	302.23	Monthly billing
56886	1/14/2016	Bradbury Signs	92.50	Lake Dallas logo signs
56887	1/14/2016	Carlisle's Engraving Company	192.00	Decals
56888	1/14/2016	CenturyLink	1,017.39	Monthly billing
56889	1/14/2016	Charter Communications	396.75	Monthly billing
56890	1/14/2016	CTT	365.00	Monthly billing
56891	1/14/2016	City of Lewisville	126.81	Radio Tower lease
56892	1/14/2016	CLEAR-Council for Law	52.80	Books for CID
56893	1/14/2016	Michael R. COKER Company	775.00	Consulting fees
56894	1/14/2016	Collin College	80.00	Firearms class-Farrell
56895	1/14/2016	Collins Fire & Safety, Inc.	215.25	Semi-annual maintenance
56896	1/14/2016	New Benefits, Ltd	350.98	Monthly billing
56897	1/14/2016	Half Associates, Inc.	18,581.27	Project 31017
	1/14/2016	Half Associates, Inc.	825.37	Project 31068 - Beck Avenue
	1/14/2016	Half Associates, Inc.	970.32	Project 31068 Beck Avenue, Lakebluff
	1/14/2016	Half Associates, Inc.	7,407.50	Project 31068-Beck Avenue
	1/14/2016	Half Associates, Inc.	3,432.98	Project 31265
56898	1/14/2016	Higinbotham & Associates, Inc	72.00	Dec Admin Fees for 125 Plan
56899	1/14/2016	HSA Bank	5.00	Monthly account fees - Nov
56900	1/14/2016	iWorQ Systems	493.00	Software Mgmt & support Jan 2016-Mar 2016
56901	1/14/2016	Lake Cities Municipal Utility	81.62	Monthly billing-Library
	1/14/2016	Lake Cities Municipal Utility	387.07	Monthly billing-Main, Yard,AS
56902	1/14/2016	Lowe's Business Account	1,710.24	Monthly billing
56903	1/14/2016	MailFinance	78.57	Monthly billing
56904	1/14/2016	Card Service Center	3,216.55	Monthly billing
56905	1/14/2016	Michelle French	14.25	Registration fees
56906	1/14/2016	Mickey's Florist	76.95	Flowers for Ron Vanzura

City of Lake Dallas
Check/Voucher Register
From 1/1/2016 Through 1/31/2016

Check Number	Check Date	Vendor Name	Check Amount	Transaction Description
56907	1/14/2016	N'Awlins Gunbo Kings	1,000.00	Mardi Gras entertainment
56908	1/14/2016	North Central Texas	35.00	Chapter membership
56909	1/14/2016	NovaCopy, Inc.	99.50	Monthly billing
56910	1/14/2016	RED The Uniform Tailor	243.20	PD uniforms
56911	1/14/2016	Roto Rooter	1,822.51	Replace gas valves/Lake Haven
	1/14/2016	Roto Rooter	5,760.50	Turn on gas to 89 homes/Lake Haven
56912	1/14/2016	Soil Express	7,236.90	EcoKid pneumatic installation-WGP
56913	1/14/2016	Staples Advantage	60.96	Ink
	1/14/2016	Staples Advantage	249.40	Paper towels, toilet paper, ink, dividers, calendars
	1/14/2016	Staples Advantage	51.72	Pen refills, laminating pouches, highlighters
56914	1/14/2016	Traffic & Parking Control Co.	464.90	Temporary stop signs
56915	1/14/2016	Texas Commission on	100.00	Stormwater permit FY 16
56916	1/14/2016	Texas Municipal Courts	13.95	Book for court
56917	1/14/2016	Texas Municipal League	19,186.00	1st qtr 2016
56918	1/14/2016	TMRS	26,154.75	December 2015 TMRS
56919	1/14/2016	Unifirst Holdings, L.P.	41.39	Uniform cleanings
56920	1/14/2016	US Bank	400.00	Paying agent fees
56921	1/14/2016	Verizon Wireless	1,588.82	Monthly billing
56922	1/14/2016		215.00	Refund cash bond
56923	1/14/2016		300.00	Community room deposit refund
56924	1/14/2016	Don't Let IT Break, LLC	365.00	IT Support-Library
56925	1/14/2016	City of Lake Dallas - Regular	49.56	Petty cash reimbursement-Library
56926	1/15/2016	VenTek International	6,359.67	Repairs to kiosk at WGP
56927	1/15/2016	Wex Bank	1,804.52	Monthly billing
56928	1/20/2016	Ace Hardware	485.42	Monthly billing
56929	1/20/2016	Anderson's Auto Repair	147.95	Performed hose-Unit 303
	1/20/2016	Anderson's Auto Repair	719.30	Steering gear, pulley, tie rod - Unit 380
	1/20/2016	Anderson's Auto Repair	445.78	Vapor canister-Unit 304
56930	1/20/2016	Brodart Co.	1,980.00	Service for Nov 2015-Oct 2015 for library
56931	1/20/2016	Char Dupree	17.28	Mileage to meeting in Frisco
56932	1/20/2016	Colonial Life &	190.59	Supplemental insurance PPE011616
56933	1/20/2016	Dawn M. Sawyer	230.77	Child Support Alan Sawyer PPE 0116

Date: 2/3/16 03:44:00 PM

City of Lake Dallas
Check/Voucher Register
From 1/1/2016 Through 1/31/2016

Check Number	Check Date	Vendor Name	Check Amount	Transaction Description
56934	1/20/2016	Denton Publishing Company	23.40	Advertising for public hearing
56935	1/20/2016	Eagle Recognition	86.18	Ashley Chandler employee award
56936	1/20/2016	TX Child Support SDU	114.00	Child Support 2 Works - PPE011616
56937	1/20/2016	First Check App Screening	24.00	Background check
56938	1/20/2016	Goddard Enterprises	400.00	Radio swap-PW
56939	1/20/2016	Graham Marcus	76.92	Commercial inspection-201 N Shady Shores
	1/20/2016	Graham Marcus	207.28	Commercial inspection-215 Betchan
	1/20/2016	Graham Marcus	76.92	Commercial inspection-218 Main St
	1/20/2016	Graham Marcus	76.92	Consultation-Lake Haven Mobile Park
	1/20/2016	Graham Marcus	76.92	Residential inspection-106 Silkree Court
	1/20/2016	Graham Marcus	76.92	Residential inspection-222 Lakeridge
	1/20/2016	Graham Marcus	76.92	Residential inspection-313 Thousand Oaks Drive
	1/20/2016	Graham Marcus	76.92	Residential inspection-419 Springtree Road
	1/20/2016	Graham Marcus	153.84	Residential inspection-707 N Shady Shores
	1/20/2016	Graham Marcus	76.92	Residential inspection-750 River Oak Way
	1/20/2016	Graham Marcus	76.92	Residential inspection-912 Lakebluff Drive
	1/20/2016	Graham Marcus	76.92	Residential permit-320 Texas Street
56940	1/20/2016	TX Child Support SDU	451.38	Child Support 3 Works - PPE011616
56941	1/20/2016	Legal Shield	174.35	Prepaid legal insurance premium
56942	1/20/2016	Local Circuit	84.00	Managed antivirus Jan 2016
	1/20/2016	Local Circuit	608.68	Managed services Jan 2016
	1/20/2016	Local Circuit	70.00	Remote desktop support
56943	1/20/2016	Masten Air Conditioning & Heat	305.00	Rewire rollout switch
56944	1/20/2016	Northwest Propane Gas Company	908.74	Monthly billing
56945	1/20/2016	O'Reilly Auto Parts	26.57	Monthly billing
56946	1/20/2016	Nationwide Retirement Solution	533.00	Deferred Compensation PPE 011616
56947	1/20/2016	Pinnacle Health	45.00	Pre-employment testing for Fowler
56948	1/20/2016	Reynolds Asphalt & Const.	346.90	Asphalt
	1/20/2016	GE Capital c/o Ricoh USA Prog.	369.00	Monthly billing
	1/20/2016	GE Capital c/o Ricoh USA Prog.	109.84	Monthly billing
56950	1/20/2016	Rolling Stone Materials, LLC	1,212.22	Sand for 351 Betchan
56951	1/20/2016	Roy Wallace	800.00	City hall cleaning Jan 4-15; Library 1/7 & 1/14

City of Lake Dallas
Check/Voucher Register
From 1/1/2016 Through 1/31/2016

Check Number	Check Date	Vendor Name	Check Amount	Transaction Description
56952	1/20/2016	Sam's Club	122.80	Monthly billing
56953	1/20/2016	TX Child Support SDU	595.86	Child Support Farrell PPE 011616
56954	1/20/2016	Sherwin Williams	743.06	Repairs
56955	1/20/2016	Staples Advantage	152.33	PD office supplies
56956	1/20/2016	TCCC - NW Campus	66.00	Class for Hansen
56957	1/20/2016	Thomson Reuter - West	96.00	Information charges for Dec 2015
56958	1/20/2016	Unifirst Holdings, L.P.	82.78	Uniform cleanings
56959	1/20/2016	Uniforms Inc.	270.00	Police badges
56960	1/20/2016	Utility Data Systems, Inc.	547.00	MCRS software support 2/1/16-1/31/17
56961	1/20/2016	TX Child Support SDU	73.85	Child Support 1 Works PPE011616
56962	1/20/2016	WiFiAA	291.73	WiFi at WGP
56963	1/27/2016	Home Depot Credit Services	52.24	Monthly billing
56964	1/27/2016	Integrated Forensic	1,112.00	Drug testing
56965	1/27/2016	Kris Tee's	55.00	Shirts for PW
56966	1/27/2016	State Comptroller	59,745.14	State Criminal Costs for qtr ending 12/31/15
56967	1/27/2016	Traffic & Parking Control Co.	691.51	Lettering for vehicle
56968	1/27/2016	United Parcel Service	82.79	Freight
56969	1/27/2016		50.00	Trap deposit return
56970	1/27/2016	Amigo Energy	545.68	Monthly billing-Library
56971	1/27/2016		300.00	Community room deposit refund
Report Total			299,549.83	

Council Agenda Item I - 1
February 11, 2016

MEMORANDUM

TO: Mayor and Members of City Council

THROUGH: Nick Ristagno, Interim City Manager/Police Chief

FROM: City Secretary Joni Vaughn

SUBJECT: Ordinance to call the May 7, 2016 General Election and Special Election

Issue: Approval of an Ordinance to call the May 7, 2016 General Election for Mayor and Council Places 2, and 4 and a Special Election for Council Place 1.

Recommendation: Approve the Ordinance

Attachments: Copy of the Ordinance 2016-02

Coordination: City Secretary and City Attorney

Sample Motion

I MAKE A MOTION TO ADOPT AN ORDINANCE ORDERING A GENERAL ELECTION TO BE HELD ON MAY 7, 2016, FOR THE PURPOSE OF ELECTING A MAYOR AND COUNCILMEMBERS FOR PLACE 2 AND PLACE 4; ORDERING A SPECIAL ELECTION TO BE HELD IN CONJUNCTION WITH THE GENERAL ELECTION FOR THE PURPOSE OF ELECTING A COUNCILMEMBER FOR PLACE 1 TO FILL THE VACANCY IN THE OFFICE OF COUNCIL MEMBER FOR PLACE 1 TO SERVE FOR THE REMAINDER OF THE UNEXPIRED TERM.

ORDINANCE NO. 2016-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 7, 2016, FOR THE PURPOSE OF ELECTING A MAYOR AND COUNCILMEMBERS FOR PLACE 2 AND PLACE 4; ORDERING A SPECIAL ELECTION TO BE HELD IN CONJUNCTION WITH THE GENERAL ELECTION FOR THE PURPOSE OF ELECTING A COUNCILMEMBER FOR PLACE 1 TO FILL THE VACANCY IN THE OFFICE OF COUNCIL MEMBER FOR PLACE 1 TO SERVE FOR THE REMAINDER OF THE UNEXPIRED TERM; PROVIDING FOR THE PUBLICATION AND POSTING OF NOTICE; PROVIDING FOR EARLY VOTING; PROVIDING FOR THE APPOINTMENT OF ELECTIONS ADMINISTRATORS AND JUDGES; ESTABLISHING OTHER PROCEDURES FOR CONDUCTING THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lake Dallas, Texas, herein determines that it shall call a general election to elect a mayor and two council members for Place 2 and Place 4; and

WHEREAS, the Council desires to conduct the general election in conjunction with a special election to elect a council member for Place 1 to fill a vacancy in the office of Place 1 for the remainder of the unexpired term of office. Now, Therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS:

SECTION 1. That an election is hereby ordered to be held in the City of Lake Dallas, Texas, on the 7th day of May, 2016, the same being the first Saturday of said month, for the purpose of electing a mayor and two Council Members at large for Place 2 and Place 4, each to serve for three year terms. The candidates receiving the highest number of votes cast shall be elected for three-year terms.

SECTION 2. That a special election is hereby ordered to be held in conjunction with the general election on the 7th day of May, 2016, for the purpose of electing a Council Member for Place 1 to fill the vacancy in office and to serve for the remainder of the unexpired term of office. The candidate receiving the highest number of votes cast shall be elected to fill the vacancy

SECTION 3. The polling place for said election shall be determined by the County Elections Administrator. The polls shall be open from 7:00 a.m. to 7:00 p.m. None but legally qualified voters of the City shall be entitled to vote at said election.

SECTION 4. Notice of said election shall be published once in the official newspaper of the City not earlier than April 7, 2016 the 30th day before Election Day, and not later than April 27, 2016, the 10th day before Election Day. Such notice shall also be posted on the bulletin board used to publish notice of the City Council meeting not later than April 18, 2016, the 19th day before Election Day.

SECTION 5. A copy of the published notice that contains the name of the newspaper and the date of the publication shall be retained as a record of such notice, and the person posting the notice shall make a record at the time of posting stating the date and place of posting and deliver a copy of each notice posted to the Mayor of the City after the last posting is made.

SECTION 6. The Denton County Elections Administrator shall appoint an Election Judge and an Alternate Presiding Election Judge, to serve at the polling place during the election. The Alternate Presiding Judge shall serve as Presiding Judge if the regularly appointed Presiding Judge cannot serve and where the election is conducted by the regularly appointed Judge, the Presiding Judge shall appoint the Alternate Presiding Judge as one of the clerks.

SECTION 7. An early voting ballot board is hereby created. The Presiding Election Judge shall also serve as the Presiding Judge of the early voting ballot board. The other members of the early voting ballot board shall be appointed by the Presiding Judge in the same manner as the Presiding Election Judge appoints election clerks. All

judges and clerks appointed by the Presiding Election Judge shall be qualified voters in the City. The County Elections Administrator shall be the Early Voting Clerk for said election. Early voting polling locations for the above designated election shall be determined by the County Elections Administrator and said place of early voting shall remain open on each day of early voting which is not a Saturday, Sunday or legal State holiday, beginning on April 25, 2016, the 12th day before the Election and continuing through May 3, 2016, the 4th day proceeding the date of said election. Said place of early voting shall remain open on the regular office weekdays and Saturday, May 2 during the hours of 8:00 a.m. and 5:00 p.m. Early voting for the above designated election shall be held from 7:00 a.m. until 7:00 p.m. on May 2 and May 3, 2016 at the regular office of the City Secretary at 212 Main Street, Lake Dallas, Texas, and/or at such locations as may be determined by the County Elections Administrator. The City Secretary may by written order appoint another person as a deputy early voting clerk.

SECTION 8. After holding the election, the Presiding Election Judge shall promptly deliver the original of the election returns to the Mayor or if the Mayor is unavailable, to the City Secretary. The City Secretary shall present the returns to the City Council for the canvassing of said election. The canvass of said election returns shall be conducted by the City Council not earlier than the 3rd day nor later than the 11th day after the election.

SECTION 9. That the Mayor is authorized to execute, amend or supplement the Joint Elections Agreement with Denton County, which Agreement be and is hereby approved, with Denton County to the extent required for the election to be conducted in an efficient and legal manner as determined by the Elections Administrator.

SECTION 10. That the City Secretary is hereby authorized and directed to publish and/or post, in the time and manner prescribed by law, all notices required to be so published and/or posted in connection with the conduct of the election.

SECTION 11. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid the same shall not affect the validity of this ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 12. That this Ordinance shall take effect immediately from and after its passage and the publication of the caption as the law and charter so provide.

DULY PASSED by the City Council of the City of Lake Dallas, Texas, on the 11th day of February, 2016.

APPROVED

Mike McCaleb, Mayor

ATTEST:

Joni Vaughn, City Secretary

APPROVED AS TO FORM:

David M. Berman, City Attorney

Council Agenda Item I - 2
February 11, 2016

MEMORANDUM

TO: Mayor and Members of the City Council

FROM: Nick Ristagno, Interim City Manager / Chief of Police

SUBJECT: Resolution of Support for Hamilton Valley Management

Issue: Whether to approve a Resolution of Support for Hamilton Valley Management, Inc. in its quest to seek funding to rehabilitate the Shady Shores Apartments, a low income community.

Background: This was a discussion item at the meeting of January 25 and is now brought to Council as an action item. HVM is making application for tax credits to fund a renovation project for the Shady Shores Apartments. The City's support through a Resolution, if approved, provides points in a highly competitive application process. In addition to the Resolution, a reduction in building fees by a pre-determined percentage should be considered to provide HVM additional points. The reduced fees would be provided as a Chapter 380 Economic Incentive Grant and an Incentive Agreement will be in place prior to providing any fee reductions.

Mr. Dennis Hoover, President of HVM, will be in attendance to present and answer questions.

Fiscal Impact: As determined by reduction in fees.

Recommendation: Council's pleasure. But if HVM is able to garner sufficient points to be considered for funding, the Shady Shores Apartments stand to be renovated on average up to \$45,000 per unit that total 40 in number. In addition, they are also considering a club house and community room.

Coordination: HVM. City Manager; City Attorney

Attachments: Documents from HVM

Nick,

I wanted to show you this, because we plan to do some of this at Shady Shores.

See below, and share with the others, if you like.

We have already told our architect to incorporate some of this into the proposed drawings, but not quite as busy as the example below. Fewer gables, I think.

Keep in mind the example pics were taken prior to the installation of new landscaping as well as the cleaning of the brick veneer. The example pics are of a rehab of a housing authority down in Beeville, so the surrounding landscaping is not as nice as it is at Shady Shores.

Emily Lindsey

Development Coordinator
Hamilton Valley Management, Inc.
P.O. Box 190 - Burnet, TX 78611
Ph (512) 756-6809 Ext. 213
Fax (512) 756-9885

From: Emily Farmer

Sent: Friday, January 29, 2016 8:07 AM

To: Dennis Hoover; Danna Hoover; Benjamin Farmer; Paul Farmer; Nena Hoover

Cc: Kim Youngquist (KYoungquist@hamiltonvalley.com); Nan Boyles; Carrie Hoover; Curt Hoover

Subject: Pop-outs and Gables- Beeville

Below are three pictures, the first is one I pulled from google earth to show you what the buildings looked like before.

The other two, Adrian Iglesias sent me of what they did down in Beeville to the old housing authority. As you can see, everywhere there is green siding, is an added pop-out and added gable, OVER a brick veneer. He said to keep in mind, the photos were taken prior to landscaping being complete.

I think it looks classy as all get out.

Before:



AFTER:





Emily Lindsey

Development Coordinator

Hamilton Valley Management, Inc.

P.O. Box 190 - Burnet, TX 78611

Ph (512) 756-6809 Ext. 213

Fax (512) 756-9885

Joni Vaughn

From: Emily Farmer [EFarmer@hamiltonvalley.com]
Sent: Friday, January 15, 2016 10:36 AM
To: Mike McCaleb; S Forgey; April Estrada; A Nolan; David Houdek
Cc: Joni Vaughn
Subject: Shady Shores Apartments
Attachments: SHADY SHORES - Support App and Backup info.pdf

Please See attached, and please see below:

January 15, 2016

To: The City of Lake Dallas
212 Main Street
Lake Dallas, Texas 75065

Re: Request for Support for 2016 Housing Tax Credit Application for Rehabilitation
HVM 2016 Lake Dallas, Ltd. – Shady Shores Apartments

Greetings,

Hamilton Valley Management is the owner and manager of the Shady Shores Apartments, a 40-unit, multifamily low to moderate-income housing complex, located at 401 Shady Shores Road, Lake Dallas, Texas. The property is currently in need of a substantial rehabilitation. A rehabilitation of the project would ensure job opportunities; continued operating ability which means tax revenue for the city, and most importantly, it will continue to provide safe, sanitary and affordable housing for low to moderate-income families in the Lake Dallas community for many years to come. It is the intention of HVM to apply to the Texas Department of Housing and Community Affairs (TDHCA) Low Income Housing Tax Credit Program to fund this rehabilitation. But with so many properties in Texas needing rehabilitation, and the financing being so limited, the application process has become competitive and sought after by hundreds of developers throughout the state. In an attempt to promote community participation, TDHCA has established criteria for points in the application which rely upon two forms of support for the development from the local governing municipalities, which are: *Local Government Support in the form of a resolution voted on and adopted by the Governing Body of the Jurisdiction*, and *Commitment of Development Funding by Local Political Subdivision*.

Local Government Support in the form of a resolution voted and adopted by the Governing Body of the Jurisdiction is worth 17 points in the competitive application round. Commitment of Development Funding by Local Political Subdivision is worth 1 point, and the funding can be for a nominal amount, even less than \$100, in the form of cash contribution, partial-waved fees or any other viable contribution that carries a monetary value. Without both sets of points, an application would not likely be funded, as all of the top awarded application will contain those points. That is why the support from the City of Lake Dallas is so vital to this project.

Upon award of a Housing Tax Credit allocation, and obtaining readiness to proceed from all governing agencies, construction activities would commence, resulting in a 9-10 month rehabilitation of the complex. The construction activities will include the replacement of all appliances, cabinets, flooring, electrical and plumbing fixtures, HVAC, roofing, insulation, siding, landscaping, and accessibility features. The new installments will be energy efficient. In accordance with Section 504 of the Rehabilitation Act of 1973, 5% of the units will be structurally modified to be handicapped accessible, and 2% of the units will be modified to support the need of the vision and/or hearing impaired.

The project site will also receive newly paved parking, new playground equipment, picnic areas and an office with a community facility. The improved site will add aesthetic value to the surrounding neighborhood, which in turn promotes community growth and improves the overall quality of life for affected families in the area, including students of Lake Dallas ISD, and employees of the surrounding community.

It is my pleasure to present the City of Lake Dallas, the opportunity to play a vital role in accomplishing a great service to the community. I look forward to an opportunity to work with you, and hope to hear from you soon regarding this matter.

Respectfully,

Emily Lindsey

Vice President of HVM 5G Development, LLC

General Partner

efarmer@hamiltonvalley.com

512-756-6809 Ext. 213

***Low-Income Housing Tax Credit
Resolution of Support Request
Application Form***

Project Name: Shady Shores Apartments

Property Information

Property Address: 401 Shady Shores Road, Lake Dallas, Texas 75065

Legal Description: " A1163a J.W. Simmons, Tr 8, 2.07 Acres, Old Dcad Tr #1d"

Zoning District: R-3

Applicant Information

(property owner or authorized agent) *Applicant will be used as the City's Official Contact*

Name: Emily Lindsey

Address: P.O. Box 190/ 209 S. West Street

City/State/Zip: Burnet, Texas 78611

Work Phone: 512-756-6809 Ext. 213 Cell Phone: 830-613-5509

Email: efarmerr@hamiltonvalley.com

Do you have site control or owner's consent to apply for LIHTC funding on this site? **YES**

Property Owner Information

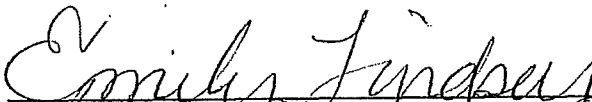
Owner Name(s): HVM Lake Dallas, Ltd.

Address: P.O. Box 190 / 209 S. West Street

City/State/Zip: Burnet, Texas 78611

Work Phone: 512-756-6809 Cell Phone: 830-798-4273

Email: dennishoover@hamiltonvalley.com

Applicants Signature: 

Printed Name: Emily Lindsey

Date: 1-15-2016

Low-Income Housing Tax Credit Resolution of Support Request Checklist

Name of Development: Shady Shores Apartments

Application Form

See Attached

Letter of Intent explaining the Applicant's
position and plan

See Attached

Detailed Information

Location Map of the property.

See Attached map of 401 Shady Shores
Road, Lake Dallas, Texas 75065

Site Development:

List the number of units and different floor
plans

16-1BR units and 24-2 BR units, for a total of
40 units

List the breakdown of rental rates by unit and
income restrictions

Current Rates: 1 BR - \$465 2 BR- \$575

Proposed: 1 BR - \$495 2 BR - \$620

Will rental rates change over time and how
are they determined?

With the approval of the rehab, current
rates are expected to increase by about 10%,
and will do so every couple of years as
needed to adjust for inflation costs, but
rates will never exceed the limits enforced
by both TDHCA and USDA-RD affordable
housing rent limits for the remainder of the
affordability period (30+ years).

Architectural rendering of buildings

Not available – rehab only – construction
activities will not result in a change of
footprint – project architect will assemble
preliminary drawings for accessibility
modifications and new clubhouse if project
scores well enough to proceed with full
Application.

Proposed site layout

Project is a rehab, and the current layout of
the site will not be altered by construction,
with the exception of a new clubhouse. See
attached current Site-Plan.

How many accessible units are included

5% of the units will be handicapped accessible, and 2% of the units will be for the hearing/vision impaired

What ADA features are included

Accessible pathways to all community areas such as office, playgrounds, dumpsters, etc.

Subsidy and type of any units within the site

This project does not have any market rate units. The entire project is 100% rent-restricted by USDA-RD, and reserved for the low-to-moderate income.

37 units are additionally subsidized with USDA-RD Rental Assistance

Amenities included in individual units as well as those for the entire site.

New office/ community room with full kitchen, new playground, and remodeled laundry facility

Energy efficiency components that will be installed.

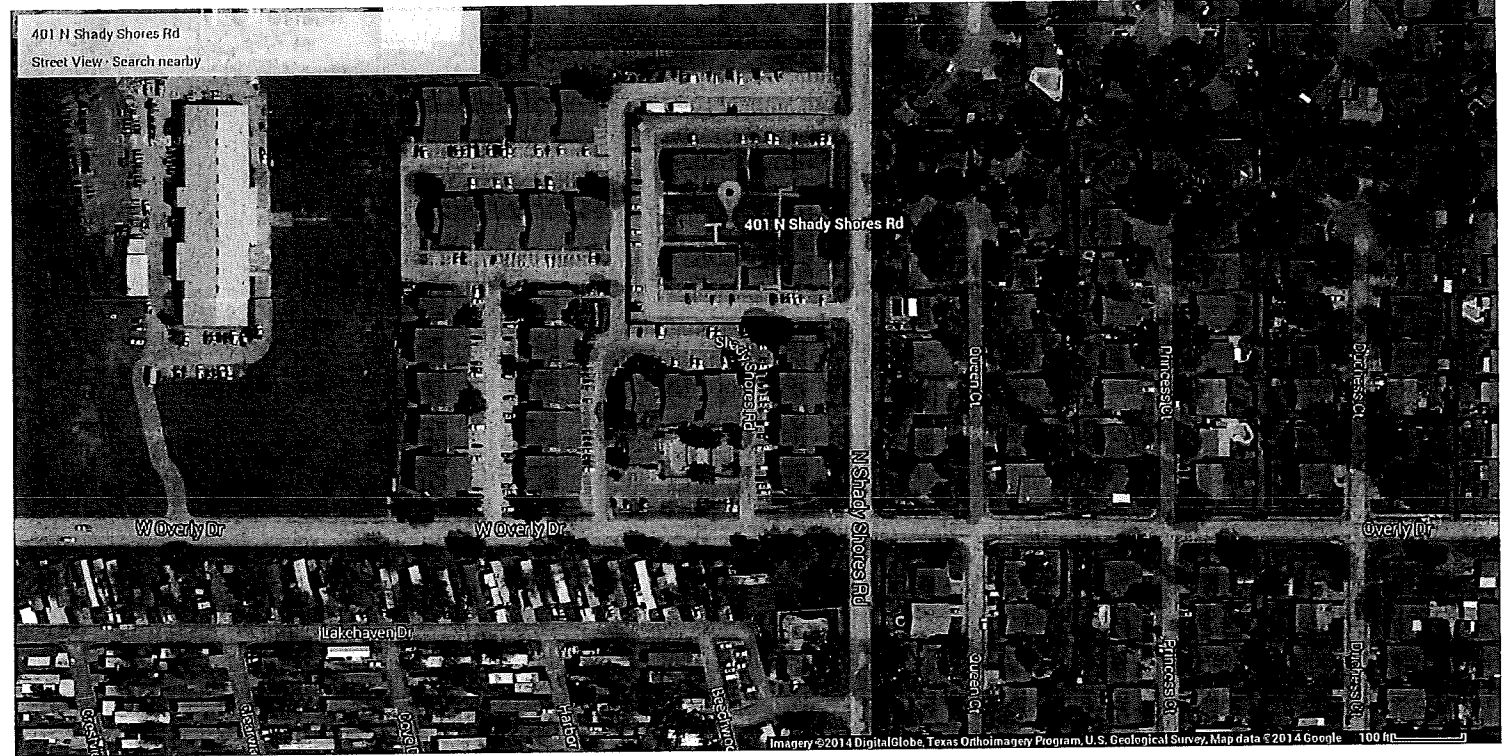
Energy-Start rated appliances, HVAC, fans and light fixtures, low-flow faucets and toilets, R-15 insulation in the walls, R-30 insulation in the attic space.

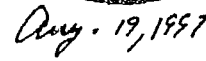
Background of the development company and management company:

See Attached Resume for Hamilton Valley Management, Inc.

10/21/2014

401 N Shady Shores Rd - Google Maps

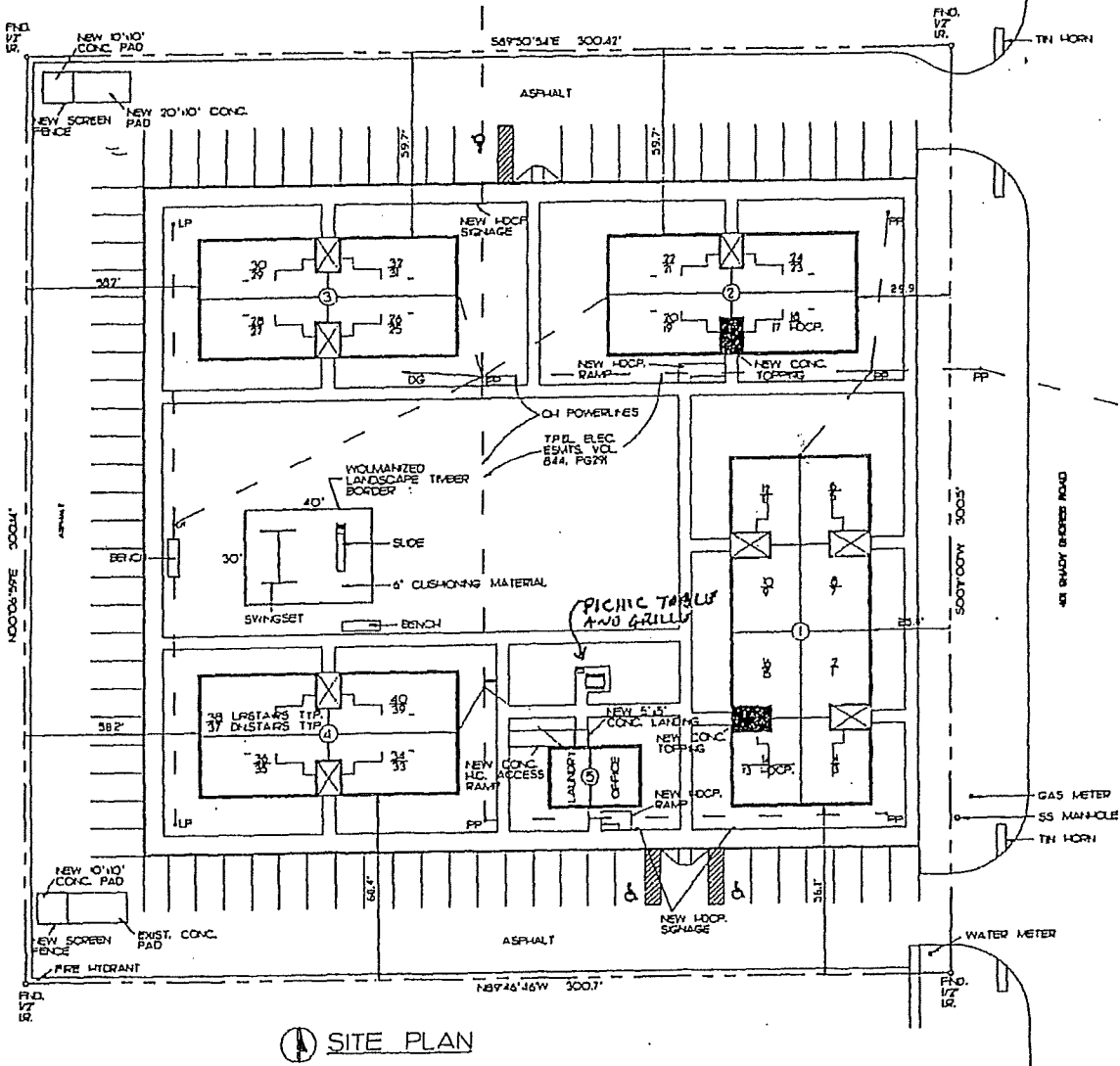




**WS ALLEN &
ASSOCIATES**
405 Latimer Street
Bryn Mawr 19002
409-779-2368
Fax 409-779-2373

HVM LAKE DALLAS, LTD.
LAKE DALLAS
SITE PLAN
TEXAS

DATE	DECISION	BY
Aug 19, 1997		148
DRAWN		
WOM		
CHECKED		
DATE		
27 JUL 97		
PROJECT NUMBER		
SP10		



1. SWAGSET EQUAL TO OUTDOOR EQUIPMENT CO. MODEL # 0240-C70-6
2. SLED EQUAL TO OUTDOOR EQUIPMENT CO. MODEL # SL10WD
3. POHC TABLE PER OUTDOOR EQUIPMENT CO. GALVANIZED FRAME WITH TREATED WOOD. TOP & SEAT.
4. TWO PARK BENCHES PER OUTDOOR EQUIPMENT CO. GALVANIZED FRAME WITH TREATED WOOD. BACK & SEAT.
5. PARK GOLF PER OUTDOOR EQUIPMENT CO.



HAMILTON VALLEY MANAGEMENT, INC.

COMPANY PROFILE & OPERATING HISTORY

A) GENERAL STATEMENT OF COMPANY QUALIFICATIONS:

Hamilton Valley Management, Inc., a Texas Corporation, was incorporated November 17, 1981. The company is a family business, owned by The BHHH Companies Inc., dba The Hoover Companies. John Hoover and his two sons, Dennis and Danna, manage the company.

Hamilton Valley Management (HVM) is a management agent in the business of developing and managing multi-family rental properties located in Texas. HVM specializes in managing USDA, Rural Development Section 515, HUD, HOME and LIHTC multi-family rental properties in rural towns. HVM currently manages 115 rental properties in 30 towns. The principals of Hamilton Valley Management, Inc., developed most of these properties and they own at least the general partnership interest in 82 of the properties and fee-manage the remaining 33 properties.

Hoover Construction Company, Inc. and Hoover Building Supply, Inc. are two other subsidiaries of The Hoover Companies. Hoover Construction Co., in business since 1973, does bonded commercial construction and also has a utility division that constructs water and sewer systems for municipalities or other public entities. Hoover Building Supply, Inc., in business since 1958, is a retail and wholesale lumberyard. All three companies are located in Burnet, Texas.

John Hoover developed his first apartment community for low-income families in 1969. This 43-year history is evidence of his long-term commitment to affordable housing.

Hamilton Valley Management is a member of the Rural Rental Housing Association of Texas, Austin Apartment Association, Texas Apartment Association, the Texas Affiliation of Affordable Housing Providers and the Council for Rural and Affordable Housing.

B) KEY PERSONNEL:

Dennis Hoover, President: Dennis is a graduate of the University of Texas and has been personally involved in all phases of the multi-family housing industry for the last forty years. Dennis is a Director and past President of the Rural Rental Housing Association of Texas and is on the board of directors of the Texas Affiliation of Affordable Housing Providers

Danna Hoover, Vice-President: Danna attended college at Southwest Texas State University and majored in business management. Danna has been involved with the multi-family housing industry for the past thirty-five years and has received a Certified Apartment Manager certification from the National Apartment Association, a Certified Occupancy Specialist certification and a Certified Manager of Maintenance certification from the Nation Center for Housing Management and a STAR

designation from The Spectrum Companies. Danna is a Director and Past President of the Rural Rental Housing Association of Texas.

Rowena Guess, Comptroller: Rowena had twenty years of experience in office management and accounting before coming to Hamilton Valley Management in 1988. Her experience has been in public accounting, tax return preparation and cost accounting for manufacturing companies. Since joining Hamilton Valley Management, Rowena has been responsible for implementing and maintaining a computerized accounting system for all of the apartment communities that HVM manages.

Sande Dodd, Senior Property Supervisor: An experienced professional in real estate management since 1969, Sande has administered management training and procedures for over two thousand multi-family units for Republic International Bank of New York as designated receiver. Sande was also Director of Property Management for a national development/management corporation in Texas, Arizona and North Carolina. She was President and owner of McCormick Realty Service, providing asset management for banks and private owners. Sande supervised and trained a forty-member management team that successfully managed a ten million dollar portfolio to a profitable sale for a bank client. Sande attended Southern Missouri State University and majored in business marketing. Sande has a Certified Occupancy Specialist certification from the National Center for Housing Management and a STAR designation from The Spectrum Companies.

C) ADMINISTRATIVE AND OFFICE CAPABILITIES:

Hamilton Valley Management has a home office staff of 25 full time employees, and out of office staff of 193 employees. Financial and property management accounting and data management is performed via a computer package designed by AMSI. All accounting, payroll, accounts payable, accounts receivable, etc., is done on this program. All tenant tracking, certifications, verifications, etc... is done using FHA property management software designed by Simply Computer Systems. We enter each rental payment, move-in or move-out into our system on a daily basis so that our database stays current. In addition, we also have software that gives us the capabilities to transmit data to USDA, Rural Development, TDHCA and HUD.

The on-site property manager does the majority of purchases for maintenance supplies. When the on-site manager makes a purchase, a purchase order is completed and a copy is mailed to the home office. The Property Supervisors and the Accounts Payable Department verify all invoices for accuracy and validity prior to payment.

All on-site management personnel are interviewed and screened by a Hamilton Valley Management property supervisor before they are hired. The on-site manager screens applicants for maintenance positions, and a property supervisor reviews the manager's selection. Selection of an on-site employee is contingent on a favorable criminal history search through the Texas Department of Public Safety and Tenant Tracker. Hamilton Valley Management places a high priority on giving our on-site personnel the training they need to do their job at the highest level of integrity and competence. Apartment management is a dynamic industry. New managers are trained one-on-one at the property by a property supervisor or an experienced property manager from another HVM property. Managers are kept abreast of new developments and reminded of old rules by "The Red Book" (a policy and procedures hand book), newsletters, inter-office memos, regional company meetings and an annual two-day company-wide meeting. Also, most of our property managers attend at least one educational seminar sponsored by a private company or association each year.

Visit us at: www.hamiltonvalley.com

P.O. Box 190 • BURNET, TEXAS 78611 • (512) 756-6809 • FAX (512) 756-9885

E-mail: info@hamiltonvalley.com

APARTMENT NAME	CITY	NO OF UNITS	HUD	TYPE
D. Academy Apartments	Palestine	24	24	Family
D. Hilltop Apartments	Palestine	24		Family
Northside Heights Apartments	Palestine	48		Family
Briarcrest Apartments	Madisonville	16		Family
Buffalo Apartments	Buffalo	24		Family
Danbury Manor Apartments	Danbury	48		Family
Hempstead Gardens Apartments	Hempstead	50		Elderly
Jasper Manor Apartments	Jasper	36		Elderly
Kirbyville Pine Shadow Apts.	Kirbyville	36		Family
Lance Street Apartments	Madisonville	36		Family
Laredo Heights Apartments	Navasota	48		Family
Murchison Street Apartments	Palestine	40		Family
Navasota Manor Apartments	Navasota	40		Elderly
Oak Place Apartments	Prairie View	20		Family
Oaks of W. Columbia	West Columbia	24		Family
Shepherd South I Apts.	Shepherd	24		Family
Shepherd South II Apts.	Shepherd	24		Family
Somerville Plaza Apts.	Somerville	24		Elderly
Tomball Square Apartments	Tomball	24		Family
Trinity Manor Apartments	Trinity	36		Elderly
West Columbia Manor	West Columbia	24		Family
Willis Rental Apartments	Willis	24		Family
Willis South Apartments	Willis	24		Family
Park Place Apartments	Taylor	54		Family
Sea Breeze	Port Lavaca	72		Family
Baycity Village Apartments	Baytown	62		Family
Fenner Square	Goliad	32		Family
La Mansion de La Joya	La Joya	24		Elderly
Live Oak Manor Apartments	Three Rivers	36		Elderly
Lone Oak Manor Apartments	Three Rivers	24		Family
Refugio Elderly Housing	Refugio	36		Elderly
Taft Terrace Apartments	Taft	36		Family
Taft Gardens Apartments	Taft	28		Family
Hyatt Manor Apts	Gonzales	40	40	Family
Hyatt Manor II Apts	Gonzales	25	25	Family
Westwood Apts	Lockhart	20		Family
Pecan Grove Apts	Lampasas	56		Family
Rhomberg I Apts	Burnet	20	20	Family
Rhomberg II Apts	Burnet	56		Family
Northgate Apts	Burnet	40		Family
Parkwood Apts	Nixon	24		Family
Alta Vista I Apts	Marble Falls	32		Family
Alta Vista II Apts	Marble Falls	32		Family
Mason Square Apts	Mason	24		Family
Jourdanton Square Apts	Jourdanton	52		Family
Floresville Square Apts.	Floresville	70		Family

Freestone Apartments	Teague	20
La Posada II Apartments	Elsa	34
Oak Haven Apartments	Donna	24
Parkside Place Apartments	Groesbeck	44
Garden Gate Apartments	Burnet	30
Cielo Lindo Apartments	Edcouch	34
La Estancia Apartments	Sebastian	32
Los Naranjos Apartments	Alton	30
La Reina Apartments	La Villa	30
Windmill Apartments	Giddings	28
Rio Vista Apartments	Roma	28
Villa de Escondon Apartments	Rio Grande City	24
Creekside Townhomes	Burnet	60
Pine Run Apartments	Honey Grove	32
Meridian Valley Homes	Meridian	27
Las Brisas Apartments	Alamo	26
La Casita del Valle Apartments	La Casita	28
Los Ebanos Apartments	Zapata	28
El Paraiso Apartments	Edcouch	30
Las Fresas	Poteet	36
La Estancia II Apartments	Sebastian	22
Longbridge Apartments	Groesbeck	28

3989

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196

Joni Vaughn

From: Emily Farmer [EFarmer@hamiltonvalley.com]
Sent: Friday, January 15, 2016 10:36 AM
To: Mike McCaleb; S Forgey; April Estrada; A Nolan; David Houdek
Cc: Joni Vaughn
Subject: Shady Shores Apartments
Attachments: SHADY SHORES - Support App and Backup info.pdf

Please See attached, and please see below:

January 15, 2016

To: The City of Lake Dallas
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Lake Dallas, Texas 75065

Re: Request for Support for 2016 Housing Tax Credit Application for Rehabilitation
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Hamilton Valley Management is the owner and manager of the Shady Shores Apartments, a 40-unit, multifamily low to moderate-income housing complex, located at 401 Shady Shores Road, Lake Dallas, Texas. The property is currently in need of a substantial rehabilitation. A rehabilitation of the project would ensure job opportunities; continued operating ability which means tax revenue for the city, and most importantly, it will continue to provide safe, sanitary and affordable housing for low to moderate-income families in the Lake Dallas community for many years to come. It is the intention of HVM to apply to the Texas Department of Housing and Community Affairs (TDHCA) Low Income Housing Tax Credit Program to fund this rehabilitation. But with so many properties in Texas needing rehabilitation, and the financing being so limited, the application process has become competitive and sought after by hundreds of developers throughout the state. In an attempt to promote community participation, TDHCA has established criteria for points in the application which rely upon two forms of support for the development from the local governing municipalities, which are: *Local Government Support in the form of a resolution voted on and adopted by the Governing Body of the Jurisdiction*, and *Commitment of Development Funding by Local Political Subdivision*.

Local Government Support in the form of a resolution voted and adopted by the Governing Body of the Jurisdiction is worth 17 points in the competitive application round. Commitment of Development Funding by Local Political Subdivision is worth 1 point, and the funding can be for a nominal amount, even less than \$100, in the form of cash contribution, partial-waved fees or any other viable contribution that carries a monetary value. Without both sets of points, an application would not likely be funded, as all of the top awarded application will contain those points. That is why the support from the City of Lake Dallas is so vital to this project.

Upon award of a Housing Tax Credit allocation, and obtaining readiness to proceed from all governing agencies, construction activities would commence, resulting in a 9-10 month rehabilitation of the complex. The construction activities will include the replacement of all appliances, cabinets, flooring, electrical and plumbing fixtures, HVAC, roofing, insulation, siding, landscaping, and accessibility features. The new installments will be energy efficient. In accordance with Section 504 of the Rehabilitation Act of 1973, 5% of the units will be structurally modified to be handicapped accessible, and 2% of the units will be modified to support the need of the vision and/or hearing impaired.

The project site will also receive newly paved parking, new playground equipment, picnic areas and an office with a community facility. The improved site will add aesthetic value to the surrounding neighborhood, which in turn promotes community growth and improves the overall quality of life for affected families in the area, including students of Lake Dallas ISD, and employees of the surrounding community.

It is my pleasure to present the City of Lake Dallas, the opportunity to play a vital role in accomplishing a great service to the community. I look forward to an opportunity to work with you, and hope to hear from you soon regarding this matter.

Respectfully,

Emily Lindsey

Vice President of HVM 5G Development, LLC

General Partner

efarmer@hamiltonvalley.com

512-756-6809 Ext. 213

***Low-Income Housing Tax Credit
Resolution of Support Request
Application Form***

Project Name: Shady Shores Apartments

Property Information

Property Address: 401 Shady Shores Road, Lake Dallas, Texas 75065

Legal Description: " A1163a J.W. Simmons, Tr 8, 2.07 Acres, Old Dcad Tr #1d"

Zoning District: R-3

Applicant Information

(property owner or authorized agent) *Applicant will be used as the City's Official Contact*

Name: Emily Lindsey

Address: P.O. Box 190/ 209 S. West Street

City/State/Zip: Burnet, Texas 78611

Work Phone: 512-756-6809 Ext. 213

Cell Phone: 830-613-5509

Email: efarmerr@hamiltonvalley.com

Do you have site control or owner's consent to apply for LIHTC funding on this site? YES

Property Owner Information

Owner Name(s): HVM Lake Dallas, Ltd.

Address: P.O. Box 190 / 209 S. West Street

City/State/Zip: Burnet, Texas 78611

Work Phone: 512-756-6809

Cell Phone: 830-798-4273

Email: dennishoover@hamiltonvalley.com

Applicants Signature: _____

Printed Name: Emily LINDSEY

Date: _____

1-15-2016

Low-Income Housing Tax Credit Resolution of Support Request Checklist

Name of Development: Shady Shores Apartments

Application Form

See Attached

**Letter of Intent explaining the Applicant's
position and plan**

See Attached

Detailed Information

Location Map of the property.

See Attached map of 401 Shady Shores
Road, Lake Dallas, Texas 75065

Site Development:

**List the number of units and different floor
plans**

16-1BR units and 24-2 BR units, for a total of
40 units

**List the breakdown of rental rates by unit and
income restrictions**

Current Rates: 1 BR - \$465 2 BR- \$575

Proposed: 1 BR - \$495 2 BR - \$620

**Will rental rates change over time and how
are they determined?**

With the approval of the rehab, current
rates are expected to increase by about 10%,
and will do so every couple of years as
needed to adjust for inflation costs, but
rates will never exceed the limits enforced
by both TDHCA and USDA-RD affordable
housing rent limits for the remainder of the
affordability period (30+ years).

Architectural rendering of buildings

Not available – rehab only – construction
activities will not result in a change of
footprint – project architect will assemble
preliminary drawings for accessibility
modifications and new clubhouse if project
scores well enough to proceed with full
Application.

Proposed site layout

Project is a rehab, and the current layout of
the site will not be altered by construction,
with the exception of a new clubhouse. See
attached current Site-Plan.

How many accessible units are included

5% of the units will be handicapped accessible, and 2% of the units will be for the hearing/vision impaired

What ADA features are included

Accessible pathways to all community areas such as office, playgrounds, dumpsters, etc.

Subsidy and type of any units within the site

This project does not have any market rate units. The entire project is 100% rent-restricted by USDA-RD, and reserved for the low-to-moderate income.

37 units are additionally subsidized with USDA-RD Rental Assistance

Amenities included in individual units as well as those for the entire site.

New office/ community room with full kitchen, new playground, and remodeled laundry facility

Energy efficiency components that will be installed.

Energy-Start rated appliances, HVAC, fans and light fixtures, low-flow faucets and toilets, R-15 insulation in the walls, R-30 insulation in the attic space.

Background of the development company and management company:

See Attached Resume for Hamilton Valley Management, Inc.

401 N Shady Shores Rd
Street View · Search nearby

401 N Shady Shores Rd

Street View - Search nearby

401 N Shady Shores Rd

Waverly Dr

Waverly Dr

N Shady Shores Rd

Princess Ct

Queen Ct

Daffness Ct

Waverly Dr

Lakehaven Dr

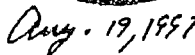
Princess Ct

Queen Ct

Daffness Ct

Imagery ©2014 DigitalGlobe, Texas OrthoImagery Program, U.S. Geological Survey, Map data ©2014 Google 100 ft

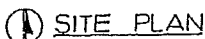
1/1



**WS ALLEN &
ASSOCIATES**

405 Montreal Street
 Bryan, Texas 77801
 409-779-2708
 Fax 409-779-3373

SITE PLAN
HVM LAKE DALLAS, LTD.
LAKE DALLAS TEXAS



1. SWANSET EQUAL TO OUTDOOR EQUIPMENT CO. MODEL # 0240-C70-6
2. SLOE EQUAL TO OUTDOOR EQUIPMENT CO. MODEL # S-10404
3. POMIC TABLE PER OUTDOOR EQUIPMENT CO. GALVANIZED FRAME WITH TREATED WOOD, TOP & SEAT.
4. TWO PARK BENCHES PER OUTDOOR EQUIPMENT CO. GALVANIZED FRAME WITH TREATED WOOD, BACK & SEAT.
5. PARK GOLF PER OUTDOOR EQUIPMENT CO.

DATE	19, 1967	REVISION	46	BT
DRAWN				
WDM				
CHECKED				
DATE				
27 JUNE 67				
PROJECT NUMBER				
SP10				



HAMILTON VALLEY MANAGEMENT, INC.

COMPANY PROFILE & OPERATING HISTORY

A) GENERAL STATEMENT OF COMPANY QUALIFICATIONS:

Hamilton Valley Management, Inc., a Texas Corporation, was incorporated November 17, 1981. The company is a family business, owned by The BHHH Companies Inc., dba The Hoover Companies. John Hoover and his two sons, Dennis and Danna, manage the company.

Hamilton Valley Management (HVM) is a management agent in the business of developing and managing multi-family rental properties located in Texas. HVM specializes in managing USDA, Rural Development Section 515, HUD, HOME and LIHTC multi-family rental properties in rural towns. HVM currently manages 115 rental properties in 80 towns. The principals of Hamilton Valley Management, Inc., developed most of these properties and they own at least the general partnership interest in 82 of the properties and fee-manage the remaining 33 properties.

Hoover Construction Company, Inc. and Hoover Building Supply, Inc. are two other subsidiaries of The Hoover Companies. Hoover Construction Co., in business since 1973, does bonded commercial construction and also has a utility division that constructs water and sewer systems for municipalities or other public entities. Hoover Building Supply, Inc., in business since 1958, is a retail and wholesale lumberyard. All three companies are located in Burnet, Texas.

John Hoover developed his first apartment community for low-income families in 1969. This 43-year history is evidence of his long-term commitment to affordable housing.

Hamilton Valley Management is a member of the Rural Rental Housing Association of Texas, Austin Apartment Association, Texas Apartment Association, the Texas Affiliation of Affordable Housing Providers and the Council for Rural and Affordable Housing,.

B) KEY PERSONNEL:

Dennis Hoover, President: Dennis is a graduate of the University of Texas and has been personally involved in all phases of the multi-family housing industry for the last forty years. Dennis is a Director and past President of the Rural Rental Housing Association of Texas and is on the board of directors of the Texas Affiliation of Affordable Housing Providers

Danna Hoover, Vice-President: Danna attended college at Southwest Texas State University and majored in business management. Danna has been involved with the multi-family housing industry for the past thirty-five years and has received a Certified Apartment Manager certification from the National Apartment Association, a Certified Occupancy Specialist certification and a Certified Manager of Maintenance certification from the Nation Center for Housing Management and a STAR

designation from The Spectrum Companies. Danna is a Director and Past President of the Rural Rental Housing Association of Texas.

Rowena Guess, Comptroller: Rowena had twenty years of experience in office management and accounting before coming to Hamilton Valley Management in 1988. Her experience has been in public accounting, tax return preparation and cost accounting for manufacturing companies. Since joining Hamilton Valley Management, Rowena has been responsible for implementing and maintaining a computerized accounting system for all of the apartment communities that HVM manages.

Sande Dodd, Senior Property Supervisor: An experienced professional in real estate management since 1969, Sande has administered management training and procedures for over two thousand multi-family units for Republic International Bank of New York as designated receiver. Sande was also Director of Property Management for a national development/management corporation in Texas, Arizona and North Carolina. She was President and owner of McCormick Realty Service, providing asset management for banks and private owners. Sande supervised and trained a forty-member management team that successfully managed a ten million dollar portfolio to a profitable sale for a bank client. Sande attended Southern Missouri State University and majored in business marketing. Sande has a Certified Occupancy Specialist certification from the National Center for Housing Management and a STAR designation from The Spectrum Companies.

C) ADMINISTRATIVE AND OFFICE CAPABILITIES:

Hamilton Valley Management has a home office staff of 25 full time employees, and out of office staff of 193 employees. Financial and property management accounting and data management is performed via a computer package designed by AMSI. All accounting, payroll, accounts payable, accounts receivable, etc., is done on this program. All tenant tracking, certifications, verifications, etc... is done using FHA property management software designed by Simply Computer Systems. We enter each rental payment, move-in or move-out into our system on a daily basis so that our database stays current. In addition, we also have software that gives us the capabilities to transmit data to USDA, Rural Development, TDHCA and HUD.

The on-site property manager does the majority of purchases for maintenance supplies. When the on-site manager makes a purchase, a purchase order is completed and a copy is mailed to the home office. The Property Supervisors and the Accounts Payable Department verify all invoices for accuracy and validity prior to payment.

All on-site management personnel are interviewed and screened by a Hamilton Valley Management property supervisor before they are hired. The on-site manager screens applicants for maintenance positions, and a property supervisor reviews the manager's selection. Selection of an on-site employee is contingent on a favorable criminal history search through the Texas Department of Public Safety and Tenant Tracker. Hamilton Valley Management places a high priority on giving our on-site personnel the training they need to do their job at the highest level of integrity and competence. Apartment management is a dynamic industry. New managers are trained one-on-one at the property by a property supervisor or an experienced property manager from another HVM property. Managers are kept abreast of new developments and reminded of old rules by "The Red Book" (a policy and procedures hand book), newsletters, inter-office memos, regional company meetings and an annual two-day company-wide meeting. Also, most of our property managers attend at least one educational seminar sponsored by a private company or association each year.

Visit us at: www.hamiltonvalley.com

P.O. Box 190 • BURNET, TEXAS 78611 • (512) 756-6809 • FAX (512) 756-9885

E-mail: info@hamiltonvalley.com

APARTMENT NAME	CITY	NO OF UNITS	HUD	TYPE
D. Academy Apartments	Palestine	24	24	Family
D. Hilltop Apartments	Palestine	24		Family
Northside Heights Apartments	Palestine	48		Family
Briarcrest Apartments	Madisonville	16		Family
Buffalo Apartments	Buffalo	24		Family
Danbury Manor Apartments	Danbury	48		Family
Hempstead Gardens Apartments	Hempstead	50		Elderly
Jasper Manor Apartments	Jasper	36		Elderly
Kirbyville Pine Shadow Apts.	Kirbyville	36		Family
Lance Street Apartments	Madisonville	36		Family
Laredo Heights Apartments	Navasota	48		Family
Murchison Street Apartments	Palestine	40		Family
Navasota Manor Apartments	Navasota	40		Elderly
Oak Place Apartments	Prairie View	20		Family
Oaks of W. Columbia	West Columbia	24		Family
Shepherd South I Apts.	Shepherd	24		Family
Shepherd South II Apts.	Shepherd	24		Family
Somerville Plaza Apts.	Somerville	24		Elderly
Tomball Square Apartments	Tomball	24		Family
Trinity Manor Apartments	Trinity	36		Elderly
West Columbia Manor	West Columbia	24		Family
Willis Rental Apartments	Willis	24		Family
Willis South Apartments	Willis	24		Family
Park Place Apartments	Taylor	54		Family
Sea Breeze	Port Lavaca	72		Family
Baycity Village Apartments	Baytown	62		Family
Fenner Square	Goliad	32		Family
La Mansion de La Joya	La Joya	24		Elderly
Live Oak Manor Apartments	Three Rivers	36		Elderly
Lone Oak Manor Apartments	Three Rivers	24		Family
Refugio Elderly Housing	Refugio	36		Elderly
Taft Terrace Apartments	Taft	36		Family
Taft Gardens Apartments	Taft	28		Family
Hyatt Manor Apts	Gonzales	40	40	Family
Hyatt Manor II Apts	Gonzales	25	25	Family
Westwood Apts	Lockhart	20		Family
Pecan Grove Apts	Lampasas	56		Family
Rhomberg I Apts	Burnet	20	20	Family
Rhomberg II Apts	Burnet	56		Family
Northgate Apts	Burnet	40		Family
Parkwood Apts	Nixon	24		Family
Alta Vista I Apts	Marble Falls	32		Family
Alta Vista II Apts	Marble Falls	32		Family
Mason Square Apts	Mason	24		Family
Jourdanton Square Apts	Jourdanton	52		Family
Floresville Square Apts.	Floresville	70		Family

Freestone Apartments	Teague	20
La Posada II Apartments	Elsa	34
Oak Haven Apartments	Donna	24
Parkside Place Apartments	Groesbeck	44
Garden Gate Apartments	Burnet	30
Cielo Lindo Apartments	Edcouch	34
La Estancia Apartments	Sebastian	32
Los Naranjos Apartments	Alton	30
La Reina Apartments	La Villa	30
Windmill Apartments	Giddings	28
Rio Vista Apartments	Roma	28
Villa de Escondon Apartments	Rio Grande City	24
Creeside Townhomes	Burnet	60
Pine Run Apartments	Honey Grove	32
Meridian Valley Homes	Meridian	27
Las Brisas Apartments	Alamo	26
La Casita del Valle Apartments	La Casita	28
Los Ebanos Apartments	Zapata	28
El Paraiso Apartments	Edcouch	30
Las Fresas	Poteet	36
La Estancia II Apartments	Sebastian	22
Longbridge Apartments	Groesbeck	28

3989

Family
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196

Council Agenda Item I - 3
February 11, 2016

MEMORANDUM

TO: Mayor and Members of the City Council

FROM: Nick Ristagno, Interim City Manager / Chief of Police

SUBJECT: Approval of a CDC Roadway Project

Issue: Whether to approve a CDC Roadway Project. (This item was brought to CDC on Monday the 8th and assumes that the grant was approved by CDC. If not, there will be no action taken.)

Background: Mr. Mike Mayberry has submitted to CDC for a grant to re-surface Myers Drive as part of his residential development project. It is necessary to cut and re-patch the roadway in each of 6 places in order to provide water and sewer to the new homes he is building along that roadway. He estimates his cost to be approximately \$7,000 in total. He applied to CDC for a grant to pay the difference in cost to re-surface Myers at varying distances depending on the option chosen. This will allow for a slight widening of and a much better roadway and would be esthetically more pleasing since the cuts and repairs that would be necessary to provide utilities would make the roadway a patch-work. I have proposed in the past that whenever we can partner with a developer to improve our road system we should do so. Since the roadway is already there, there is no obligation for the developer to resurface. But partnering with the developer allows for a better roadway since the developer would bear some of the cost.

Fiscal Impact: CDC monies in the amount of the option chosen

Recommendation: Approve (An incentive agreement would be prepared if approved)

Coordination: CDC, Mike Mayberry, Interim City Manager, City Attorney

Attachments: Grant request

City of Lake Dallas

Economic Development Corporation (4A) Community Development Corporation (4B)

Application for Grant Request

The City of Lake Dallas, individually and through the Lake Dallas Economic Development Corporation and the Lake Dallas Community Development Corporation, provides assistance on a case by case basis to individuals and businesses interested in developing within the City. For the purpose of promoting, attracting and retaining high quality development within the City, the Corporations stand ready to partner with others so as to encourage development of new and expansion of existing businesses.

To be considered for Economic and/or Community Development Corporation assistance it is first necessary to complete this application. Eligibility for a project will then be determined by the respective Corporations who submit recommendations to the Lake Dallas City Council.

Please attach additional sheets or documentation as necessary in the preparation of this application.

Award Guidelines:

All requests will be considered on a case by case basis. As a general rule awards will be issued in accordance with the guidelines below:

Major Project—\$500,000 value and up—up to 5% of project cost.

Major Project—Main Street project area up to 5% more and up to an additional 5% for retail.

Minor Project—less than \$500,000—up to 10% of project cost.

Minor Project—Main Street project area up to 10% more and an additional 10% for retail.

Mega Project—\$5.0 million and above—award will be based on project revenue generation and tax revenues created to offset EDC/CDC investment.

For Office Use Only

Corporation:

_____ 4A

_____ 4B

Project:

Contact:

Project Address:

Amount Requested:

INDEX

Application

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Grant Request	7
ATTEST	8
Eligibility Criteria (EDC 4A)	9
Eligibility Criteria (CDC 4B)	10

Date of Approval: **January 23, 2014**

Revisions: **None**

If yes, did all parties comply with all provisions within the agreement: ☒ Yes ☒ No

If "No", please explain (attach documentation as necessary):

Please refer to previous Grant Request regarding Gotcher project in September 2014.

Have you or anyone in the company with a financial interest of 10 % or more percent ever been arrested, convicted or received deferred adjudication for any felony? ☐ Yes ☒ No

If yes, please explain:

Have you or anyone in the company with a financial interest of 10 % or more percent ever filed for bankruptcy within the past seven years? ☐ Yes ☒ No

Would you agree to and sign a release to conduct a third party background check? ☒ Yes
☐ No

Project Information

Provide Detailed Description of Project:

Development of 6 Residential Lots along Myers Dr and 5 Residential Lots on Wilson St in Lake Dallas. PHASE I of this project includes the development of the first 6 lots along Myers Dr, which is what this grant request covers.

The development of these first 6 lots will require extending the existing sewer line by approx. 70 ft, plus the addition of 6 Sewer Taps and 3 Water Taps. In total, we will cut the asphalt on Myers Dr in 9 locations along the 380 ft of the street in front of my property. In essence, there will be a 3-4 ft wide section of asphalt removed every 42 ft creating a patchwork. Although my obligation is to simply repair these areas of the street, I would like to propose re-paving this entire section when the utility work is completed.

My utility contractor has allocated \$7,000 for the street repair, which I would contribute to the total cost to re-pave this section of road, reducing the overall cost to the City of Lake Dallas.

Property - Purchase

Is, or was, the purchase of property necessary to the project? **Yes**

Purchase price of property: \$216,500 for the entire 2.38 acre Property (103,813 Sqr Ft). Of this, 63,604 Sqr Ft (61.27%) is represented by PHASE I of the project described above. \$132,649.55

Property - Existing

Land Value of existing Project property: \$132,649.55

Value of Project property with existing improvements, if applicable:

Total Value of Property as it exists: \$132,649.55

Anticipated cost of Planned Improvements: Approximately \$1,000,000

Total Value of Property upon completion of Project: Approximately 1.5 Million, based on the current housing prices in the Lake Cities area.

Construction

Construction Costs necessary to complete project: \$1,000,000

(Necessary documentation that reflects projected or real costs associated with the project must be attached to include quotes, bids, invoices etc.)

Value of furniture required for project: **N/A**

Value of Office Machinery and Equipment necessary to the project: **N/A**

Other anticipated costs:

(Necessary documentation that identify items needed and estimated or real costs must be attached)

Total cost to complete Project: \$1,000,000

Business Information

Goods and/or services provided by the business: N/A.

Are goods and or services provided by the business taxable? N/A

Total annual amount of existing sales, if applicable: N/A

Total annual amount of projected sales after Project completion: N/A

Number of existing employees, if applicable: N/A

How many existing employees reside in Lake Dallas? N/A

Anticipated number of total employees after year 1: N/A After year 2: N/A After year 3: N/A

Average annual wage of all exempt employees: N/A

Average annual wage of all non-exempt employees: N/A

Total Annual Operating Budget: N/A

Grant Request

State specifically what is requested of the Economic or Community Development Corporation:

Funds Requested: 3 Options Available

Option 1: \$12,152.00 (Based on actual square footage of paving)

I estimate that the section of Myers that fronts my property is 380 ft in length. If we re-pave this section of Myers Dr with a road width of 18 ft +/-, the total square footage would be 6,840. Based on the 2 attached bids I've received, I believe that we can accomplish this at \$2.80/sqr ft for a total cost of \$19,152.00, leaving \$12,152.00 after I contribute my \$7,000.

Option 2: \$18,200.00 (Based on actual square footage of paving)

In addition to what I've described in Option 1 above, we could re-pave Myers Dr (From Wilson St to Noyes St with a road width of 18 ft +/-, which would be approx. 500 ft in length. The total square footage would increase to 9,000. Based on the 2 attached bids I've received, I believe that we can accomplish this at the same \$2.80/sqr ft for a total cost of \$25,200.00, leaving \$18,200.00 after I contribute my \$7,000.

Option 3: \$35,336.00 (Based on actual square footage of paving)

In addition to what I've described in Option 1 above, we could re-pave ALL of Myers Dr (From Lakeview to Noyes St with a road width of 18 ft +/-, which would be approx. 840 ft in length. The total square footage would increase to 15,120. Based on the 2 attached bids I've received, I believe that we can accomplish this at the same \$2.80/sqr ft for a total cost of \$42,336.00, leaving \$35,336.00 after I contribute my \$7,000.

To be paid as follows;

Immediately upon completion of work

Infrastructure / Other Assistance Requested:

Described above

Attach any documents, explanations, justifications, details or other items you believe may better describe the scope and needs of the project.

Additional required information, if applicable: (attach necessary documents)

1. Provide all persons associated with this project with 10% or more interest in the business.
2. Site address.
3. Location of Corporate Headquarters.
4. Site Plans and Drawings.

5. Map of facility location.
6. Photos (if available) of other facilities that may reflect design / architectural similarities.
7. A timetable for the planned improvements.
8. Company's national industrial classification code, if applicable.
9. Two years of financial statements.

Provide any other documentation or statements of fact believed to be pertinent to the project:

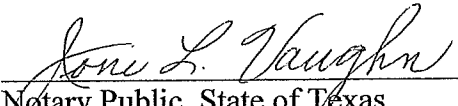
ATTEST: (Please sign in presence of Notary)

I, Mike Mayberry, hereby certify, swear and affirm that the information contained in the foregoing application is, to the best of my knowledge, true and correct.

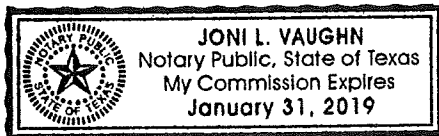
Signature: 

THE STATE OF TEXAS §
 §
 COUNTY OF DENTON §

This instrument was acknowledged before me on the 19th day of January, 20 14, by Mike Mayberry, Applicant..

 Joni L. Vaughn
 Notary Public, State of Texas
 Printed/Typed Name

My Commission Expires:



Joes Excavating & Paving Inc.

1501 South Loop 288
Suit 104-135
Denton, Tex 76205
Phone (940) 442-2066
e-mail joepevehouse@live.com

	Mike Mayberry	214-447-2443	
With:	Developer		
Date:	12/04/15	From: Joe Pevehouse	
# of pages	1		

Scope Letter and quote

We propose to furnish all materials, labor, tools and equipment to complete the following work:

Job and Location: Meyers Road Lake Dallas, Texas

Description:

1. Mill existing asphalt street to a depth of 2" and remove off site.
2. Clean and add a tack coat and install 2" of compacted hot mix asphalt on Approximately 8,400.sq.ft.
3. Grade a 1' 1/2 on each side of road way to a depth of 2" and install 2" of type "A" binder before overlay on 2,240. sq.ft add on each side of roadway.

Item	Quantity	Unit price	Totals
1. Mill existing roadway 2" deep on	8,400.sq.ft.	.90 cents	\$7,560.00
2. Clean, tack, and overlay with asphalt on	8,400.sq.ft.	1..93 sq.ft.	\$16,212.00
3.Add on 1' 1/2' roadway shoulder on	2,240.sq.ft.	2.30 sq.ft.	\$5,152.00
SUBTOTAL			

PLUS SALES TAX OR RESALE CERTIFICATE

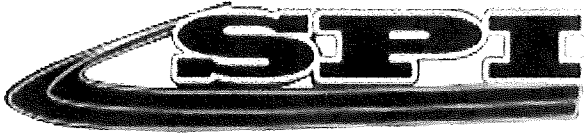
Exclusions:

- * No permits.
- * No Bonds.
- * Sealing of joints not included.
- * SWPPP and Erosion Control Not included in this bid
- * No wheel stops or handy cap signs included
- * Slip Form or vibratory screed machine placement method
- * Sub grade must be +/- .10 ft.
- * Work outside property lines except for approaches and the city sidewalks
- * Heating and cooling of concrete mixes is excluded.
- * No testing or engineering.
- * **Not responsible for any underground utilities less than 18"underground, including irrigation lines.**
- * All backfill performed with on site materials.

Respectfully Submitted

By: _____
Day _____

By: _____
Joes Excavating & Paving



4424 Glen Oaks Drive
Flower Mound, Texas 75022
www.spipaving.com
(940) 393-3829
andy@spipaving.com

Customer

TTMJ Assets, LLC.
P.O. Box 1837
Lake Dallas, Texas 75065-1837

Service Location

P.O. Box 1837
Lake Dallas, Texas 75065-1837

Item(s)

Qty	Unit	Name	Description	Rate	Amount	Tax	Approved
8397	Square Ft.	Milling	Mill proposed area to a depth of 6" then re-work base course to match prior grade.	\$0.79	\$6,633.63	NON	Yes
8397	Square Ft.	Tack Coat	Apply tack coat to proposed area prior to asphalt paving.	\$0.12	\$1,007.64	NON	Yes
8397	Square Ft.	Asphalt Paving	Overlay graded and tacked area with type D hot mix asphalt at a depth of 2".	\$1.89	\$15,870.33	NON	Yes

Subtotal	\$23,511.60
Tax	\$0.00
Total	\$23,511.60

Notes

Terms

Signature

Date

Council Agenda Item I - 4
February 11, 2016

MEMORANDUM

TO: Mayor and Members of the City Council

FROM: Nick Ristagno, Interim City Manager / Chief of Police

SUBJECT: Approval of CDC Roadway Projects

Issue: Whether to approve CDC Roadway Projects. (These items were brought to CDC on Monday the 8th and assume that the grants were approved by CDC. If not, there will be no action taken).

Background: Kings Manor Drive is totally destroyed. A contractor has proposed repairing the roadway by removing what's left of the asphalt and resurfacing with a 4" concrete overlay at a cost under \$20,000. These residents need relief.

The CDC, during the meeting scheduled for the 8th, may approve some other roadway repairs as well as Kings Manor Drive. In the event it does so, this item is provided so the Council may act on those CDC road projects as well.

Fiscal Impact: CDC monies in the amount of under \$20,000 for Kings Manor and to be determined for other possible repairs as presented.

Recommendation: Approve

Coordination: CDC, Interim City Manager

Attachments: Estimates attached



Mailing Address 9085 Teasley Ln.
Denton, Texas 76210
(940) 243-2793
Fax# (940) 383-1768

PROJECT QUOTE

Name: City Of Lake Dallas

Date: 2/5/2016

Attn.: Devin Shields

Job Loc.: Beck Street Culvert

ITEM NO.	Description	Units		Price	Sub Total
1	Remove in install one 30' long 18" metal Culvert and backfill with compacted flexbase. And Install 2" Asphalt overlay over new culvert repair area approx 20x30.	1	L/S	\$4,865.00	\$ 4,865.00
Add ALT	Asphalt overlay Repair up to 4" in depth Compacted in repair area discussed on site.	1,020	Sqft	\$3.85	\$ 3,927.00
***	One day culvert Replace using steel Plate to provide access to cross repair				

Sub Total	\$8,792.00
City Work No Tax	\$0.00
TOTAL	\$8,792.00

SPECIAL TERMS FOR ASPHALT REPAIRS & OVERLAYS

1. Hot-Mix Asphalt is sensitive to temperature, moisture & wind.
2. Temperatures should be at least 60 degrees Fahrenheit in order to lay 1.5" of Asphalt.
3. When using 2" Inches or more of Asphalt we work with a greater range of Temperatures 40 Degrees and Rising depending on the Ground Temperature.
4. Wind will Shrink the window of time, as well as moisture.
5. Existing Cracks in the Paving to be Overlayed will come up through the New Overlay.
6. Asphalt Overlays Life expectative depend on the Sub-Grade and on the Type of Traffic.
7. Landscape Islands & Irrigation (Watering) can Damage Asphalt Paving and the Sub-Grade.
8. Vehicles leaking Oil can damage Asphalt Paving. (Parking Spaces).
9. Overlayed Areas need to stay Barricaded for 24 Hours.

LandS Construction is proud to quote the attached work with the understanding that neither LandS Construction or any of it's employees are engineers. Therefore no engineering has been done. It is the owner's responsibility to acquire any engineering required or desired. If any engineering is acquired and changes are made to the original scope of work the prices in this proposal will change. The owner agrees to pay said changes. This quote is an estimate only, prices may change after final plans have been reviewed.

Qualifications:

1. Excludes lime stabilization, waterproofing of slab, paving, and slab hardeners, stains and colors.
2. Excludes rock excavation of any kind (i.e. piers, grade beams, SOG, etc.) Casing (i.e. piers)
3. Excludes repairs to damaged underground utilities caused by normal construction and.



Mailing Address 9085 Teasley Ln.
Denton, Texas 76210
(940) 243-2793
Fax# (940) 383-1768

PROJECT QUOTE

Name: City of Lake Dallas
Public Works

Date: 10/19/2015

Attn.: Devin Shields

Job Loc.: Kings Manor Base and Asphalt

ITEM NO.	Description	Units		Price	Sub Total
1	6" Concrete Paving Repair, Demo existing asphalt paving and install 3600 Psi Concrete with #3 Rebar 18" Ocew	4,530	EA	\$4.40	\$ 19,932.00
***	Does not include removing or replacing curb and gutter				
***	Does not address or fix existing drainage issues				

Sub Total \$ 19,932.00

Non Taxable

Sales Tax \$0.00

TOTAL \$ 19,932.00

LandS Construction is proud to quote the attached work with the understanding that neither LandS Construction or any of it's employees are engineers. Therefore no engineering has been done. It is the owner's responsibility to acquire any engineering required or desired. If any engineering is acquired and changes are made to the original scope of work the prices in this proposal will change. The owner agrees to pay said changes. This quote is an estimate only, prices may change after final plans have been reviewed.

Qualifications:

1. Excludes limestabilization, waterproofing of slab, paving, and slab hardeners, stains and colors.
2. Excludes rock excavation of any kind (i.e. piers, grade beams, SOG, etc.) Casing (i.e. piers)
3. Excludes repairs to damaged underground utilities caused by normal construction and.
4. Excludes any grading, back fill, or compaction of electrical, sprinkler irrigation and/or landscape work UNO.
5. Price includes 1 move in. Additional moves billed at \$2175.00 each.
6. Excludes embedded items, materials (I.e. anchor bolts, weld plates, railing, curb island forms and ect.) unless noted.
7. Excludes Permits, fees, testing, engineering and layouts.
8. Excludes all utilities and drainage structures and utility adjustments (i.e. curb inlets, area drains, manholes, ect.)
9. Items not included in description are excluded from proposal.

This Proposal is valid only when attached to LandS Construction "Terms and Conditions 4/01/09"

Approved

Company: _____

Date: _____

Sign: _____

Very truly yours,

LandS Const. Co., Inc.

By: Cody Land



Mailing Address 9085 Teasley Ln.
Denton, Texas 76210
(940) 243-2793
Fax# (940) 383-1768

PROJECT QUOTE

Name: City of Lake Dallas
Public Works

Date: 10/19/2015

Attn.: Devin Shields
Job Loc.: Kings Manor Base and Asphalt

ITEM NO.	Description	Units		Price	Sub Total
1	Street Repair with 6" Crushed Concrete Flexbase with 2" Asphalt Overlay over existing subgrade after removal of existing roadway.	4,530	EA	\$4.10	\$ 18,573.00
***	Does not include removing or replacing curb and gutter				
***	Does not address or fix existing drainage issues				

Sub Total \$18,573.00
Non Taxable \$0.00
TOTAL \$18,573.00

SPECIAL TERMS FOR ASPHALT REPAIRS & OVERLAYS

1. Hot-Mix Asphalt is sensitive to temperature, moisture & wind.
2. Temperatures should be at least 60 degrees Fahrenheit in order to lay 1.5" of Asphalt.
3. When using 2" Inches or more of Asphalt we work with a greater range of Temperatures 40 Degrees and Rising depending on the Ground Temperature.
4. Wind will Shrink the window of time, as well as moisture.
5. Existing Cracks in the Paving to be Overlaid will come up through the New Overlay.
6. Asphalt Overlays Life expectative depend on the Sub-Grade and on the Type of Traffic.
7. Landscape Islands & Irrigation (Watering) can Damage Asphalt Paving and the Sub-Grade.
8. Vehicles leaking Oil can damage Asphalt Paving. (Parking Spaces).
9. Overlaid Areas need to stay Barricaded for 24 Hours.

LandS Construction is proud to quote the attached work with the understanding that neither LandS Construction or any of it's employees are engineers. Therefore no engineering has been done. It is the owner's responsibility to acquire any engineering required or desired. If any engineering is acquired and changes are made to the original scope of work the prices in this proposal will change. The owner agrees to pay said changes. This quote is an estimate only, prices may change after final plans have been reviewed.

Qualifications:

1. Excludes lime stabilization, waterproofing of slab, paving, and slab hardeners, stains and colors.
2. Excludes rock excavation of any kind (i.e. piers, grade beams, SOG, etc.) Casing (i.e. piers)
3. Excludes repairs to damaged underground utilities caused by normal construction and.
4. Excludes any grading, back fill, or compaction of electrical, sprinkler irrigation and/or landscape work UNO.
5. Price includes 1 move in. Additional moves billed at \$2875.00 each.
6. Excludes embedded items, materials (I.e. anchor bolts, weld plates, railing, curb island forms and ect.) unless noted.
7. Excludes Permits, fees, testing, engineering and layouts.
8. Excludes all utilities and drainage structures and utility adjustments (i.e. curb inlets, area drains, manholes, ect.)
9. Items not included in description are excluded from proposal.

This Proposal is valid only when attached to LandS Construction "Terms and Conditions 4/01/09"

Approved

Company: _____

Date: _____

Sign: _____

Very truly yours,

LandS Const. Co., Inc.

By: Cody Land

Council Agenda Item I - 6
February 11, 2016

MEMORANDUM

TO: Mayor and Members of the City Council

FROM: Nick Ristagno, Interim City Manager / Chief of Police

SUBJECT: Hand- Held Communications Devices

Issue: Whether to direct the Chief of Police to pursue the preparation of an ordinance prohibiting hand-held communications devices throughout the city on a 24/7/365 basis.

Background: Lake Dallas currently has an ordinance prohibiting the use of hand-held communications devices while operating a motor-vehicle within school-zones during school-zone hours. Mayor McCaleb has asked that the Council consider extending this prohibition within the entire city on a 24/7/365 basis. If this action is approved, an ordinance will be presented for passage at the next regularly scheduled council meeting. It may be of interest to note that other cities are considering such an ordinance and some have already done so.

Fiscal Impact: Undetermined revenue from ordinance enforcement

Recommendation: Council's pleasure

Coordination: Mayor, Interim City Manager

Attachments: None

Council Agenda Item I - 7
February 11, 2016

MEMORANDUM

TO: Mayor and Members of the City Council

FROM: Jennifer Henry, Court Clerk; Ashley Chandler, Police Records Manager

THROUGH: Nick Ristagno, Interim City Manager / Chief of Police

SUBJECT: Consideration and Action to approve the purchase of a new 55' LED Smart TV, Wall Mount Bracket, and Microsoft Surface Pro (a compatible lap-top), using the Municipal Court Child Safety Funds.

Issue: Whether to purchase a new 55' LED Smart TV, Wall Mount Bracket, and Microsoft Surface Pro

Background: The Police Department and Municipal Court have worked together through the years providing education that benefits our citizens and especially children. We would like to add a display in our lobby that will continually stream information pertinent to the safety of our children as well as announcing family and children related activities. Examples include but not limited to:

- Display missing children's posters received from the National Center for Missing and Exploited Children on a power point rotation.
- Display phone numbers for tip lines i.e. 1-800-the-lost, and Lake Dallas Police's anonymous line.
- Display children events such as Child ID Day, Kids N Cops, Parade information and family friendly events.
- Display library calendar which includes family "booktivities" and story times.
- Display top ten Texas most wanted sex offenders.
- The Microsoft Surface Pro lap-top will also be used with our new ID Machine.

Fiscal Impact: The Municipal Court Child Safety Fund account balance is \$33,000. Approximately \$2,200.00 would be used for the purchase of a new 55' LED Smart TV, Wall Mount Bracket, and Microsoft Surface Pro. It is asked that an amount not to exceed \$2,500 be approved.

Recommendation: Approve

Coordination: Police Records Manager; Court Clerk

Attachments: None

Council Agenda Item I - 8
February 11, 2016

MEMORANDUM

TO: Mayor and Members of the City Council

FROM: Nick Ristagno, Interim City Manager / Chief of Police

SUBJECT: Presentation by LEAP Property Management to Purchase City Property

Issue: Whether to sell a portion of the City Hall property.

Background: Mr. Jason Falcon, owner of LEAP Property Management, located on Betchan Avenue behind City Hall, wishes to purchase a portion of the City Hall parking area located at the rear of the building and adjacent to his property.

If it is decided to sell a portion of the City's property, it is necessary to first survey the property and to then subdivide the property to delineate that portion to be sold. Any expense associated with such a transaction, if the sale is so decided, should be paid by the purchaser.

Fiscal Impact: Unknown at this time

Recommendation: To **NOT** sell any portion of the City Hall property

Coordination: LEAP

Attachments: Letter from LEAP Property Management



**215 Betchan Street
Lake Dallas, Texas 75065
(940) 566-6413**

January 12th, 2016

City of Lake Dallas
Office of City Manager
212 Main Street
Lake Dallas, TX 75065

Chief Ristagno;

Firstly, let me thank you for taking the time to meet with "EJ" Rodrigues and myself last month to discuss our plans for the lot adjacent to our building. Realizing the property in question is owned partially by the City of Lake Dallas, and the remaining land owned by DART, we are approaching the city first.

We have hopes of purchasing this property to construct a much needed parking lot. LEAP Property Management is in a period of rapid growth, thus requiring us to add additional personnel. With the new construction project that is going in across the street, on street parking will be virtually impossible.

We feel we have designed a parking lot that reflects on the theme of the downtown area. Our design includes a bike rack, solar light poles, drip irrigation and xeriscaping. Our design also includes, landscaping around the city's dumpster area, on the north end of the lot. We also recognize the need to offer the parking lot to the city for community events.

May we submit our proposal, design and plans to the City Council, in hopes of purchasing the additional land? Please contact myself or "EJ" Rodrigues with any questions, suggestions, or concerns.

Sincerely;

Jason Falcon
LEAP Property Management

Council Agenda Item I - 9
February 11, 2016

MEMORANDUM

TO: Mayor and Members of the City Council committee

FROM: Nick Ristagno, Interim City Manager / Chief of Police

SUBJECT: Appointment of a Fire / EMS Committee to work with the City Manager regarding Fire / EMS negotiations

Issue: Who to appoint as a Fire / EMS Committee

Background: It is common knowledge that the Interim City Manager has been in talks with Hickory Creek regarding the future of fire and EMS protection for the City and Town. We have reached the point necessitating the participation of a Committee comprised from members of the respective governing bodies. Hickory Creek has appointed the Mayor and a member of the Town Council and it is recommended that Lake Dallas do the same.

Fiscal Impact: N/A

Recommendation: Appoint the Mayor and a Council Member to a Fire / EMS Committee to work with the Interim City Manager.

Coordination: Interim City Manager

Attachments: None