Lake Dallas' vision is to be a proud community with unique charm, built on strong family and community values, with exciting lakeside, recreational, and tourism assets, supported by a diverse and profitable business base.

AGENDA
Community Development Corporation Meeting
Lake Dallas City Hall
212 Main Street
January 11, 2016 at 7:00 PM

Notice is hereby given as required by Title 5, Chapter 551.041 of the Texas Government Code that the Lake Dallas Community Development Corporation will meet in a regular meeting on January 11, 2016 at 7:00 PM at the Lake Dallas City Hall located at 212 Main Street, Lake Dallas, Texas. The agenda follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledges of Allegiance to the U. S. Flag and the State of Texas Flag**
   {Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.}
4. **Announcements**
5. **Citizens/Visitors Agenda** *In accordance with the Open Meetings Act, the Board is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them at this time. Citizen's comments will be limited to three (3) minutes.*
6. **Reports from park liaisons**
7. **Consent Agenda**
   a) **Consideration and Action to approve Minutes for November 9, 2015 meeting.**
   b) **Consideration and Action to approve Financials for October, November, and December, 2015.**
8. **Business**
   a) **Consideration and Action to approve funding all flood related repairs at Willow Grove up to $35,000.**
   b) **Discussion of future projects and equipment purchases**
9. **City Manager Report**
   a) **City Projects**
   b) **Private Projects**
10. **Future Agenda Items**
11. **Adjournment**

I, Joni Vaughn, City Secretary, certify that this agenda was posted on the City of Lake Dallas bulletin board as required by January 8, 2016 by 5:00 PM.

Joni Vaughn

Joni Vaughn, City Secretary

LAKE DALLAS COMMUNITY DEVEL. CORP.

Executive Session: As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.
This building is wheelchair accessible. Any requests for sign interpretive services must be made 48 hours ahead of meeting. To make arrangements, call 940-497-2226 or (TDD) 1-800-RELAY-TX (1-800-735-2989) to reach 940-497-2226.

I certify that the above notice and agenda of items to be considered by the Community Development Corporation was removed by me from the City Hall bulletin board on the_____ day of January, 2016.

Joni Vaughn, City Secretary

State of Texas
County of Denton
City of Lake Dallas

The Community Development Corporation of the City of Lake Dallas met in a regular meeting on November 9, 2015 in the Lake Dallas City Hall, 212 Main Street, with notice of the meeting posted, as required, by Title 5, Chapter 551.041 of the Texas Government Code.

1. **Call to Order**
   Chairman Karl Hammond called the meeting to order at 7:02 p.m.

2. **Roll Call**
   Present were Karl Hammond, James Harper, Carol Ann Connors, E.J. Rodriques, and Terry Tuck, Keri Marie Sutherland was absent due to illness.

   Staff members present were City Secretary Joni Vaughn, Public Works Supervisor Devin Shields, and Patrol Officer Steve Works.

3. **Pledges of Allegiance to the U.S. Flag and the State of Texas Flag**
   Karl Hammond led the pledges of allegiance.

4. **Announcements**
   Trunk or Treat was cancelled due to weather. The City hired a new Community Relations Manager, Lynn Hillis.

5. **Citizens/Visitors Agenda**
   No one came forward to speak.

6. **Reports from Parks Liaison**
   EJ Rodriques reported Community Park has lots of fallen leaves. She also brought up the need for a cleanup of the gate area again. James Harper suggested that perhaps in the Spring a Community Park Cleanup could be organized.
   James Harper asked if the tree limbs at River Oaks Park could be trimmed.
   Public Works Supervisor Devin Shields brought to the Board's attention that the playground slide at Willow Grove Park is in need of repair. The Board asked that the slide be repaired as part of routine park maintenance unless the cost is over $500.

7. **Consent Agenda**
   a) **Consideration and Action to approve Minutes for August 24, 2015 meeting.**
   b) **Consideration and Action to approve Financials for August and September, 2015.**

   Motion to approve the Consent Agenda consisting of the minutes for the August 24, 2015 meeting and August and September 2015 Financials with a correction to the fund balance to show $100,000 for the pending Main Street project was made by James Harper and second by E.J. Rodriques.
   Ayes: James Harper, E.J. Rodriques, Karl Hammond, Carol Ann Connors, and Terry Tuck
   Noes: None

   <u>Motion Passed</u>

State of Texas
County of Denton
City of Lake Dallas

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5. **Citizens/Visitors Agenda**
   No one came forward to speak.

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   Motion to approve the Consent Agenda consisting of the minutes for the August 24, 2015 meeting and August and September 2015 Financials with a correction to the fund balance to show $100,000 for the pending Main Street project was made by James Harper and second by E.J. Rodriques.
   Ayes: James Harper, E.J. Rodriques, Karl Hammond, Carol Ann Connors, and Terry Tuck
   Noes: None

   Motion Passed

d) Discussion to determine interest for providing financial assistance to the City for city parks flood recovery expenses.

City Secretary Vaughn and Public Works Supervisor Shields shared with the Board the current status of the clean up at Willow Grove. The City is working with FEMA in hopes of reimbursement for 75% of the loss from the flood. Captain Louderback is spearheading the project and working with FEMA. We hope to have the park open for day use and primitive camping free of charge by the first week of December, as soon as the mulch for the playground area is replaced. Board members would like to provide help with the replacement costs, but need more definitive numbers. Board member Harper would to see like a prioritized and itemized plan with costs at the next meeting as well as the fund balance of the Willow Grove Park fund so that the Board can make a decision on how to move forward on assisting with funds. Restoring the electrical is the top priority in reopening the park. Public Works Supervisor Shields thinks it may be Spring before the park is restored to full use.

9. City Manager Report

No report

10. Future Agenda Items

Discussion and Action regarding Willow Grove Park flood clean up.
Discussion with Community Relations Manager about future Parks and KLDB projects; possible Community Park Clean up in the Spring utilizing KLDB and Boy Scouts.

11. Adjournment

The meeting adjourned at 8:01 p.m.

____

Karl Hammond, Chair

____

Joni Vaughn, City Secretary

Community Development Corporation

Financial Reports

December 2015

Lake Dallas Community Development Corporation

Monthly Financial Summary

December 2015

	Current Month	Year to Date	Original Budget
Revenues	$23,709.02	$83,271.35	$ 325,000.00
Expenses	7,961.26	22,486.55	324,513.00
Net	$15,747.76	$60,784.80	$ 487.00

Sales Tax Revenue for the month of December was $23,625.47.

CDC has the following cash available as of December 31, 2015:

CDC Investment Account	429,126.24
CDC Checking Account	58,722.34
Net Funds	$ 487,848.58
Projects Pending:	
Urban Retro	($50,000.00)
Main Street	($100,000.00)
Skid Steer	($43,000.00)
Available Fund Balance	$ 294,848.58

City of Lake Dallas

Summary Budget Comparison - 4B/Community Development Corporation-SRB

From 12/1/2015 Through 12/31/2015

Account Code	Account Title	Total Budget $ - Original	YTD Actual	Current Period Actual	Percent Total Budget $ Remaining - Original
4112	4B Sales Tax	325,000.00	83,081.44	23,625.47	74.43%
4482	Interest Income - 4B	0.00	189.91	83.55	(100.00)%
Report Difference		325,000.00	83,271.35	23,709.02	74.38%

City of Lake Dallas

Summary Budget Comparison - 4B Community Development Corporation - Expense

From 12/1/2015 Through 12/31/2015

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual	Percent Total Budget $ Used
5947	2009 Bonds Principal	50,000.00	0.00	0.00	0.00%
5948	2009 Bonds Interest	38,340.00	0.00	0.00	0.00%
5962	2006 Bonds Interest	24,115.00	0.00	0.00	0.00%
5975	2012 Refunding Bonds Interest	3,858.00	0.00	0.00	0.00%
8102	Travel/Registrations	25.00	0.00	0.00	0.00%
8104	Training	175.00	0.00	0.00	0.00%
8116	Parks Operations	30,000.00	7,500.00	2,500.00	25.00%
8118	Parks Maintenance	22,000.00	2,685.71	1,419.26	12.20%
8206	Contractual Administrative & Account...	42,000.00	10,500.00	3,500.00	25.00%
8208	Contractual Audit	3,000.00	0.00	0.00	0.00%
8400	Projects	100,000.00	1,258.84	0.00	1.25%
8436	Downtown Development	1,000.00	542.00	542.00	54.20%
8440	Keep Lake Dallas Beautiful Campaign	10,000.00	0.00	0.00	0.00%
Report Difference		324,513.00	22,486.55	7,961.26	6.93%

City of Lake Dallas

Check/Voucher Register - 4B Check Register

1100 - Cash in Operating CDC Account

From 12/1/2015 Through 12/31/2015

Check Num...	Vendor Name	Document Date	Check Amount	Transaction Description
2164	4 Alarm Lawn Care	12/10/2015	542.00	Installation of Christmas lights on building
2165	Reliant	12/10/2015	1,062.94	Monthly billing
2166	United Site Services	12/10/2015	93.00	Monthly billing
2167	City of Lake Dallas - Regular	12/16/2015	2,500.00	December 2015 Park Operations
	City of Lake Dallas - Regular	12/16/2015	3,500.00	December 2015 Staff services
2168	Lake Cities Municipal Utility	12/16/2015	263.32	Monthly billing-City Park, IRR, River Oak Way
Report Total			7,961.26	

Lake Dallas
TEXAS

Community Development Corporation

Financial Reports

November 2015

Lake Dallas Community Development Corporation

Monthly Financial Summary

November 2015

	Current Month	Year to Date	Original Budget
Revenues	$35,818.85	$59,562.33	$ 325,000.00
Expenses	7,601.95	14,525.29	324,513.00
Net	$28,216.90	$45,037.04	$ 487.00

Sales Tax Revenue for the month of November was $35,766.53.

CDC has the following cash available as of November 30, 2015:

CDC Investment Account	389,042.69
CDC Checking Account	83,058.13
Net Funds	$ 472,100.82
Projects Pending:	
Urban Retro	($50,000.00)
Main Street	($100,000.00)
Skid Steer	($43,000.00)
Available Fund Balance	$ 279,100.82

City of Lake Dallas

Summary Budget Comparison - 4B/Community Development Corporation-SRB

From 11/1/2015 Through 11/30/2015

Account Code	Account Title	Total Budget $ - Original	YTD Actual	Current Period Actual	Percent Total Budget $ Remaining - Original
4112	4B Sales Tax	325,000.00	59,455.97	35,766.53	81.70%
4482	Interest Income - 4B	0.00	106.36	52.32	(100.00)%
Report Difference		325,000.00	59,562.33	35,818.85	81.67%

City of Lake Dallas

Summary Budget Comparison - 4B Community Development Corporation - Expense

From 11/1/2015 Through 11/30/2015

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual	Percent Total Budget $ Used
5947	2009 Bonds Principal	50,000.00	0.00	0.00	0.00%
5948	2009 Bonds Interest	38,340.00	0.00	0.00	0.00%
5962	2006 Bonds Interest	24,115.00	0.00	0.00	0.00%
5975	2012 Refunding Bonds Interest	3,858.00	0.00	0.00	0.00%
8102	Travel/Registrations	25.00	0.00	0.00	0.00%
8104	Training	175.00	0.00	0.00	0.00%
8116	Parks Operations	30,000.00	5,000.00	2,500.00	16.66%
8118	Parks Maintenance	22,000.00	1,266.45	343.11	5.75%
8206	Contractual Administrative & Account...	42,000.00	7,000.00	3,500.00	16.66%
8208	Contractual Audit	3,000.00	0.00	0.00	0.00%
8400	Projects	100,000.00	1,258.84	1,258.84	1.25%
8436	Downtown Development	1,000.00	0.00	0.00	0.00%
8440	Keep Lake Dallas Beautiful Campaign	10,000.00	0.00	0.00	0.00%
Report Difference		324,513.00	14,525.29	7,601.95	4.48%

City of Lake Dallas

Check/Voucher Register - 4B Check Register

1100 - Cash in Operating CDC Account

From 11/1/2015 Through 11/30/2015

Check Num...	Vendor Name	Document Date	Check Amount	Transaction Description
2160	City of Lake Dallas - Regular	11/18/2015	2,500.00	4B November 2015 park operations
	City of Lake Dallas - Regular	11/18/2015	3,500.00	4B November staff services
2161	Lake Cities Municipal Utility	11/18/2015	250.11	Monthly billing for City Park, IRR, River Oak Way
2162	United Site Services	11/18/2015	93.00	Monthly billing
2163	City of Lake Dallas - Regular	11/18/2015	1,258.84	Nets for tennis courts purchased by City
Report Total			7,601.95	

Lake Dallas
TEXAS

Community Development Corporation

Financial Reports

October 2015

Lake Dallas Community Development Corporation

Monthly Financial Summary

October 2015

	Current Month	Year to Date	Original Budget
Revenues	$23,743.48	$23,743.48	$ 325,000.00
Expenses	6,923.34	6,923.34	324,513.00
Net	$16,820.14	$16,820.14	$ 487.00

Sales Tax Revenue for the month of October was $23,689.44.

CDC has the following cash available as of October 31, 2015:

CDC Investment Account	388,990.37
CDC Checking Account	54,893.55
Net Funds	$ 443,883.92
Projects Pending:	
Urban Retro	($50,000.00)
Main Street	($100,000.00)
Available Fund Balance	$ 293,883.92

City of Lake Dallas

Summary Budget Comparison - 4B/Community Development Corporation-SRB

From 10/1/2015 Through 10/31/2015

Account Code	Account Title	Total Budget $ - Original	YTD Actual	Current Period Actual	Percent Total Budget $ Remaining - Original
4112	4B Sales Tax	325,000.00	23,689.44	23,689.44	92.71%
4482	Interest Income - 4B	0.00	54.04	54.04	(100.00)%
Report Difference		325,000.00	23,743.48	23,743.48	92.69%

City of Lake Dallas

Summary Budget Comparison - 4B Community Development Corporation - Expense

From 10/1/2015 Through 10/31/2015

Account Code	Account Title	Total Amended Budget	YTD Actual	Current Period Actual	Percent Total Budget $ Used
5947	2009 Bonds Principal	50,000.00	0.00	0.00	0.00%
5948	2009 Bonds Interest	38,340.00	0.00	0.00	0.00%
5962	2006 Bonds Interest	24,115.00	0.00	0.00	0.00%
5975	2012 Refunding Bonds Interest	3,858.00	0.00	0.00	0.00%
8102	Travel/Registrations	25.00	0.00	0.00	0.00%
8104	Training	175.00	0.00	0.00	0.00%
8116	Parks Operations	30,000.00	2,500.00	2,500.00	8.33%
8118	Parks Maintenance	22,000.00	923.34	923.34	4.19%
8206	Contractual Administrative & Account...	42,000.00	3,500.00	3,500.00	8.33%
8208	Contractual Audit	3,000.00	0.00	0.00	0.00%
8400	Projects	100,000.00	0.00	0.00	0.00%
8436	Downtown Development	1,000.00	0.00	0.00	0.00%
8440	Keep Lake Dallas Beautiful Campaign	10,000.00	0.00	0.00	0.00%
Report Difference		324,513.00	6,923.34	6,923.34	2.13%

City of Lake Dallas

Check/Voucher Register - 4B Check Register

1100 - Cash in Operating CDC Account

From 10/1/2015 Through 10/31/2015

Check Num...	Vendor Name	Document Date	Check Amount	Transaction Description
2155	City of Lake Dallas - Regular	10/16/2015	2,500.00	October 2015 park operations
2156	Lake Cities Municipal Utility	10/16/2015	258.37	Monthly billing-City Park, IRR, River Oak Way
2157	Reliant	10/16/2015	308.39	Monthly billing
2158	United Site Services	10/22/2015	93.00	Monthly billing
2159	City of Lake Dallas - Regular	10/22/2015	3,500.00	October 2015 staff services
Report Total			6,659.76	

Joni Vaughn

From: Eric Louderback
Sent: Friday, January 08, 2016 11:27 AM
To: Joni Vaughn
Cc: Nick Ristagno
Subject: Total cost of Willow Grove

This is similar to the body of the email I sent to you in November. However since the insurance company is covering the boat dock we can subtract that amount from the overall project. The walking trail includes both locations.

Damaged	**Estimated cost for repair**
Electricity (RV camp sites, Kiosk, restrooms, showers, light poles)	$36,000
Boat Dock	$25,000 (based off original cost in 2009)
Walking trail	$40,000 (rough estimate)
Kiosk (completed)	$8,900
Play ground equipment (completed)	$7,800
Power washing of buildings, benches and signs (completed)	$4,700
Misc repairs (bollards, signage, post, water valves)	$(cost of materials)
Water heaters and equipment for restrooms	$(cost of materials)

Total Cost- $122,400 + cost of misc repairs

If approved by FEMA they will reimburse up to 75% of the total project.

Capt. E. Louderback
Lake Dallas Police Dept.
212 Main St.
Lake Dallas Texas 75065
Phone 940-497-2228
Metro 940-321-3019
Fax 940-321-6780
Email elouderback@lakedallaspd.org