



**City of Lake Dallas
City Council
Regular Called Meeting
City Hall
212 Main Street, Lake Dallas, TX 75065
February 13, 2025, at 6:30 p.m.**

In accordance with Tex. Govt. Code §551.127, notice is hereby given that (i) one or more City Council members may be participating in this meeting by videoconference, (ii) the location of the meeting will be at Lake Dallas City Hall, 212 Main Street, Lake Dallas, Texas, where a quorum of the City Council will be physically present, which location will be open to the public, and (iii) it is the intent to have the quorum of members of the City Council present at said location for this meeting.

**OPEN SESSION
City Council Chambers-6:30 P.M.**

- 1. Call to Order & Determination of Quorum**
- 2. Invocation & Pledges of Allegiance**

Section I- Presentation: None

Section II – Public Comment:

3. Citizen Agenda & Public Comment

An opportunity for citizens to address the Mayor and City Council on matters which are not scheduled for consideration by the City Council on this agenda. In order to address the Council, a Public Meeting Appearance Card must be completed and presented to the City Secretary prior to the start of the Council meeting. The Texas Open Meeting Act prohibits deliberation by the City Council of any subject which is not on the posted agenda, therefore the Council will not be able to discuss or take any action on items brought up during the citizen presentations. Citizen presentations will be limited to five (5) minutes per person. Persons wishing to provide comments on an item appearing on this agenda must complete a Public Meeting Appearance Card and present it to the City Secretary prior to the item being called on the agenda and wait until recognized by the Mayor or other presiding officer before speaking on the item when that item is called for discussion.

Section III– Elected Official Requested Items & Comments:

4. Mayor & Council Member Announcements and Requests for Future Agenda Items

The City Council may hear or make reports of community interest provided no action is taken or discussed. Community interest items may include information regarding upcoming schedules of events, honorary recognitions, and announcements involving imminent public health and safety threats to the city. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

Section IV – City Manager’s Report

5. The City Manager's Report may provide information on status of current city projects and other projects affecting the City, meetings and actions of the city's boards and commissions, upcoming local community events, including, but not limited to, departmental operations and capital improvement project status. No action will be taken with respect to this report.

Section V– Planning & Development: None

Section VI- General Items: None

6. Consider the approval of an Ordinance ordering a General Municipal Election to be held on May 3, 2025, for the purpose of election is to elect Mayor and Councilmembers to Places 2, and 4; authorizing a Joint Election with other Denton Council Political Subdivisions; contracting for Election Services with Denton County; providing for a runoff date.

7. Consider approval of the City Council Minutes for December 12, 2024, and January 23, 2025.

Section VII – Consent Agenda:

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items unless a Councilmember so requests, or member of the public submits a Public Meeting Appearance Card identifying the item on which such person wished to comment prior to this item being called on the agenda, in which event the item will be removed from the consent agenda and considered in its normal sequence.

8. Consider and Act on the Consent Agenda- None

Section VIII – Executive Session: As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda items listed above or herein.

Section IX – Return to Open Session

9. Discuss and take appropriate action, if any, resulting from the discussions conducted in Closed Session.

Section X – Adjournment:

I certify that the above notice of this meeting posted on the bulletin board at City Hall of the City of Lake Dallas, Texas on February 10, 2025, at 5:00 p.m.



Codi Delcambre

City Secretary

If you plan to attend this public meeting telephonically and you have a disability that requires special arrangements at this meeting, please contact City Secretary's Office at (940) 497-2226 ext. 102 or fax (940) 497-4485 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.



CITY COUNCIL AGENDA MEMO

Prepared By: Codi Delcambre, TRMC. MMC City Secretary

February 13, 2025

General Election 2025

DESCRIPTION:

Consider the approval of an Ordinance ordering a General Municipal Election to be held on May 3, 2025 for the purpose of election is to elect Mayor and Councilmembers to Places 2, and 4; authorizing a Joint Election with other Denton Council Political Subdivisions; contracting for Election Services with Denton County; providing for a runoff date.

BACKGROUND INFORMATION:

Pursuant to the City Charter and Texas Election Code, the City's general election is to be held on the uniform election date on the first Saturday in May. The City Secretary's Office is responsible for conducting municipal elections as prescribed by the Texas Election Code. In accordance with Section 271.002 of the Texas Election Code, the City's election will be conducted jointly with other political subdivisions of Denton County. The proposed ordinance calls for the May 3, 2025 General Elections for the purpose of election of Mayor and Councilmembers to Places 2 and 4; authorizing a Joint Election Services with Denton County and providing a runoff date.

Denton County Elections Administrator Frank Phillips will serve as the administrator of the Joint Election, with each participating entity remaining responsible for decisions and actions as required by law. The contract provides for the following:

- Denton County will coordinate, supervise and conduct the Joint Election pursuant to provisions of the Texas Election Code;
- All election officials, including the Early Voting Clerk, shall be officials appointed by Denton County;
- Denton County will procure, prepare and distribute supplies and equipment for Early Voting and Election Day;
- Ballots that contain ballot content for more than one joint participant because of overlapping territory will be arranged in the following order: Independent School District, City, Water District(s), and other political subdivisions;
- Denton County shall be responsible for appointment of presiding judge and alternate judge for each polling location;

- Early Voting by personal appearance and voting on Election Day shall be conducted exclusively on Denton County's voting system;
- Denton County shall be responsible for releasing unofficial cumulative totals and precinct returns from the election to joint participants, candidates, press and general public by distribution of hard copies at the central counting station (if requested) and by posting to the Denton County web site;
- Denton County is general custodian of the voted ballots and all records of the Joint Election;

FINANCIAL CONSIDERATION:

The City's general election is funded in the Fiscal Year 24-25 budget.

RECOMMENDED MOTIONS:

I move to approve an ordinance ordering a General Municipal Election to be held on May 3, 2025 for the purpose of election of Mayor and Councilmembers to Place 2 and 4; authorizing a Joint Election with other Denton Council Political Subdivisions; contracting for Election Services with Denton County; providing for a runoff date.

ATTACHMENT(S):

1. Ordinance

**CITY OF LAKE DALLAS, TEXAS
ORDINANCE NO. 2025-01**

AN ORDINANCE ORDERING A GENERAL MUNICIPAL ELECTION TO BE HELD ON MAY 3, 2025, FOR THE PURPOSE OF ELECTING THE MAYOR AND COUNCILMEMBERS TO PLACES 2 AND PLACE 4; AUTHORIZING A JOINT ELECTION WITH OTHER DENTON COUNTY POLITICAL SUBDIVISIONS; CONTRACTING FOR ELECTION SERVICES WITH DENTON COUNTY; PROVIDING FOR A RUNOFF DATE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the general election for the City of Lake Dallas, as set forth by the Texas Election Code, is required to be held on May 3, 2025, at which time the voters will elect persons to the offices of The Mayo and City Councilmember Places 2 and 4; and

WHEREAS, in accordance with Section 271.002 of the Texas Election Code, the City election will be conducted jointly with other political subdivisions of Denton County, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:

SECTION 1. A general municipal election is hereby ordered to be held on the 3rd day of May, 2025 for the purpose of electing the Mayor and Councilmembers to Places 2, and 4 by the qualified voters of the City of Lake Dallas.

SECTION 2. The election will be conducted jointly with other political subdivisions in Denton County on May 3, 2025, pursuant to Chapters 31 and 271, Texas Election Code.

SECTION 3. The election precinct and voting place of said elections shall be as follows:

City Voting Precinct
Lake Dallas City Hall
212 Main Street
Lake Dallas, Texas 75065

Election polls shall be open from 7:00 a.m. – 7:00 p.m.

SECTION 4. All election officials, including the Early Voting Clerk shall be the officials appointed to such positions by Denton County and to the extent required by law, are hereby so appointed.

SECTION 5. Early voting by personal appearance will be held jointly with other Denton County public entities at Denton County's Main Early Voting Site located at the Denton County Elections Office, 701 Kimberly Drive, Suite A101, Denton, Texas 76208 beginning on April 22, 2025 and continuing through April 29, 2025, at the times set forth below:

Date

Time

Tuesday, April 22 – Saturday, April 26

8:00 am – 5:00 pm

Sunday, April 27

11:00 am – 5:00 pm

Monday, April 28 – Tuesday, April 29

7:00 am – 7:00 pm

In addition, all qualified and registered voters may vote by early appearance at the following location during the dates and times set forth below:

**Lake Dallas City Hall
212 Main Street
Lake Dallas, Texas 75065**

Date

Time

Tuesday, April 22 – Saturday, April 26

8:00 am – 5:00 pm

Sunday, April 27

11:00 am – 5:00 pm

Monday, April 28 – Tuesday, April 29

7:00 am – 7:00 pm

SECTION 6. Additional early voting locations are identified and established by the Denton County Election Administrator.

SECTION 7. The Denton County Election Administrator is hereby appointed to serve as the Early Voting Clerk and the Election Administrator's permanent county employees are appointed as deputy early voting clerks.

Applications for ballot by mail shall be mailed to:

**Frank Phillips, Early Voting Clerk
Denton County Elections
P.O. Box 1720
Denton, TX 76202**

Applications for ballots by mail must be received no later than the close of business on Tuesday, April 22, 2025.

SECTION 8. The election shall be conducted pursuant to the election laws of the State of Texas.

SECTION 9. This Ordinance shall be construed with any action of the Denton County Commissioners Court providing for the conduct of a joint election with other public entities as herein contemplated.

SECTION 10. The City Manager is hereby authorized to execute a contract for a joint election and election services with Denton County as the authorized representative of the City.

SECTION 11. The City Secretary is hereby authorized and directed to file, publish and/or post, in the time and manner prescribed by law, all notices required to be so filed, published and/or posted in connection with the conduct of this election.

SECTION 12. This ordinance shall take effect immediately following its passage and publication in accordance with the provisions of the state law and the Charter of the City of Lake Dallas.

**DULY PASSED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS,
ON THE 12TH DAY OF JANUARY 2024.**

APPROVED:

Andi Nolan, Mayor

ATTEST:

Codi Delcambre, TRMC, City Secretary

APPROVED AS TO FORM:

Joseph J. Gorfida, Jr., City Attorney

**State of Texas
County of Denton
City of Lake Dallas**

The Lake Dallas City Council met in a Regular meeting on December 12, 2024, at Lake Dallas City Hall, 212 Main Street, with notice of the meeting given, as required by Title 5, Chapter 551.041 of the Texas Government Code. Mayor Nolan called the meeting to order at 6:37 p.m.

1. Roll Call

Kristy Bleau	Mayor Pro-Tem
Stephen Wohr	Councilmember 1
Rick Lewelling	Councilmember 3
Rudy Glynn Vrba	Councilmember 4
Randy Evans	Councilmember 5

Absent:

Andi Nolan	Mayor
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Staff Present: Chief Sawyer, City Secretary Codi Delcambre, City Manager Luke Olson, and City Attorney Joe Gorfida.

Open Session

1. Call to Order & Determination of Quorum.

Mayor Nolan called the meeting to order at 6:37 p.m.

2. Invocation and Pledges of Allegiance

Pastor Church led the invocation and the pledges.

3. Citizen Agenda & Public Comments:

Terry Lantrip of 109 Market Street stated that the vote for the Director of Administrative/City Secretary vote should had been delayed a month so that all of the Council was present for that vote.

4. Mayor & Council Member Announcements

Councilmember Wohr-	Thanked staff for work on the Merry on Main.
Councilmember Evans-	Thanked Kristy for the Senior Luncheon
Mayor Pro-Tem Bleau-	Thanked staff for all the work they did preparing for Merry on Main.
	Thanked staff for attending and helping serve the Senior Luncheon.
Councilmember Vrba	Short Term Rental
Mayor Nolan	Thanked staff for all the hard work preparing for Merry on Main

5. City Manager's Report

- Thanked Public Works for the Christmas decoration
- Interview Library staff
- Audit will begin in January

6. Consider and Act on a resolution authorizing the City Manager to execute a contract with Civic Plus on Streaming Services.

Motion: to approve a resolution authorizing the City Manager to execute a contract with Civic Plus on Streaming Services was made by Councilmember Wohr and second by Councilmember Vrba.

Ayes: Councilmember Wohr, Bleau, Lewelling, Vrba and Evans.

Noes: None

Motion Passed 5-0.

7. Consider and Act on a resolution authorizing the City Manager to execute a contract with Sports Field Solutions.

Motion: to approve a resolution authorizing the City Manager to execute a contract with Sports Field Solutions was made by Councilmember Vrba and second by Councilmember Wohr.

Ayes: Councilmember Wohr, Bleau, Lewelling, Vrba and Evans.

Noes: None

Motion Passed 5-0.

8. Consider and Act on a resolution authorizing the City Manager to execute a contract with VideoTex for New Audio Visual Equipment in the City Council Chambers, Executive Conference Room, and Library.

Motion: to approve a resolution authorizing the City Manager to execute a contract with VideoTex for New Audio Visual Equipment in the City Council Chambers, Executive Conference Room, and Library was made by Councilmember Vrba and second by Councilmember Wohr.

Ayes: Councilmember Wohr, Bleau, Lewelling, Vrba and Evans.

Noes: None

Motion Passed 5 -0.

9. Consider and Act on a resolution authorizing the City Manager to execute a contract with McAdams Engineering for irrigation wells for City Park.

Motion: to approve a resolution authorizing the City Manager to execute a contract with McAdams Engineering for irrigation wells for City Park was made by Councilmember Vrba and second by Councilmember Lewelling.

Ayes: Councilmember Wohr, Bleau, Lewelling, Vrba and Evans.

Noes: None

Motion Passed 5 -0.

- 10. Consider and act on a resolution authorizing the City Manager to negotiate and execute a five-year software service agreement with Tyler Technologies, Inc. (“Tyler Tech”) to implement the Tyler ERP Pro Payments System.**

Motion: to approve a resolution authorizing the City Manager to negotiate and execute a five-year software service agreement with Tyler Technologies, Inc. (“Tyler Tech”) to implement the Tyler ERP Pro Payments System was made by Councilmember Wohr and second by Councilmember Bleau.

Ayes: Councilmember Wohr, Bleau, Lewelling, Vrba and Evans.

Noes: None

Motion Passed 5 -0.

- 11. Consider and Act on a Resolution authorizing the purchase of Aerowave Security System and Added Value Service Program for City Hall, Library, Shelter, City Park, and Willow Grove Park; authorize the City Manager to execute all documents related thereto on behalf of the City of Lake Dallas and provide an effective date.**

Motion: to approve a Resolution authorizing the purchase of Aerowave Security System and Added Value Service Program for City Hall, Library, Shelter, City Park, and Willow Grove Park; authorize the City Manager to execute all documents related thereto on behalf of the City of Lake Dallas was made by Councilmember Vrba and second by Councilmember Wohr.

Ayes: Councilmember Wohr, Bleau, Lewelling, Vrba and Evans.

Noes: None

Motion Passed 5 -0.

- 12. Consider approval of October 24, 2024 and November 14, 2024, City Council minutes.**

Motion: to approve the October 24, 2024 and November 14, 2024, City Council minutes was made by Councilmember Vrba and second by Councilmember Wohr.

Ayes: Councilmember Wohr, Bleau, Lewelling, Vrba and Evans.

Noes: None

Motion Passed 5 -0.

13. Consider and Act on the Consent Agenda- None

- 14. Executive Session:** As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda items listed above or herein.

15. Discuss and take appropriate action, if any, resulting from the discussions conducted in Closed Session.

Adjournment

Mayor Nolan adjourned the meeting at 7:43 p.m.

Approved:

Andi Nolan, Mayor

Attest:

Codi Delcambre, City Secretary

**State of Texas
County of Denton
City of Lake Dallas**

The Lake Dallas City Council met in a Regular meeting on January 23, 2024, at Lake Dallas City Hall, 212 Main Street, with notice of the meeting given, as required by Title 5, Chapter 551.041 of the Texas Government Code. Mayor Nolan called the meeting to order at 6:31 p.m.

1. Roll Call

Andi Nolan	Mayor
Kristy Bleau	Mayor Pro-Tem
Stephen Wohr	Councilmember 1
Rick Lewelling	Councilmember 3
Rudy Glynn Vrba	Councilmember 4
Randy Evans	Councilmember 5

Absent: None

Staff Present: Chief Sawyer, City Manager Luke Olson, and City Attorney Courtney Morris.

Open Session

1. Call to Order & Determination of Quorum.

Mayor Nolan called the meeting to order at 6:30 p.m.

2. Invocation and Pledges of Allegiance

Pastor Allison led the invocation and the pledges.

3. Citizen Agenda & Public Comments:

Terry Lantrip, 109 Market Street stated that he was upset with the email that he received regarding the suite number for 303 Alamo.

Diane Beck of Folly Beach Road stated that she was upset with the Police Department stopping her as she walked across Lake Lewisville Toll Bridge.

4. Mayor & Council Member Announcements

Councilmember Vrba- Short Term Rental

5. City Manager's Report

- Town Hall Meeting for Hundley and Shady Shore Road.

6. **Conduct a public hearing and provide recommendation for a Planned Development with a base zoning of R-1-6000 Single Family Dwelling District applicable to the development and use of approximately 0.986 acres of land being part of the Gotcher Addition, Abstract No. 043A, City of Lake Dallas, Denton County, Texas; located on Lot 7R Block 1. The property is generally located at 206 Gotcher Ave Lake Dallas, TX 75065. The property is currently zoned as a Planned Development with R-1-600 Single Family Dwelling District as the base.**

Council received a presentation from City Planner Randi Rivera regarding proposed amendment to the Planned Development.

Mayor Nolan opened the public hearing at 6:53 p.m.

No one spoke for or against the proposed Planned Development amendment.

Mayor Nolan closed the public hearing at 6:54 p.m.

Motion: approve an Ordinance for a Planned Development with a base zoning of R-1-6000 Single Family Dwelling District applicable to the development and use of approximately 0.986 acres of land being part of the Gotcher Addition, Abstract No. 043A, City of Lake Dallas, Denton County, Texas; located on Lot 7R Block 1 as known as 206 Gotcher Ave. Lake Dallas Texas was made by Councilmember Vrba and second by Councilmember Wohr.

Ayes: Councilmember Wohr, Bleau, Lewelling, Vrba and Evans.

Noes: None

Motion Passed 5-0.

7. **Consider and act on a letter of intent with National Soccer Roots for the use of City Park.**

Motion: to approve a letter of intent with National Soccer Roots for the use of City Park was made by Councilmember Wohr and second by Councilmember Wohr.

Ayes: Councilmember Wohr, Bleau, Lewelling, Vrba and Evans.

Noes: None

Motion Passed 5-0.

8. **Discussion regarding bills filed in the 89th Legislative Session.**

Council discussed the 89th Legislative Session. No action was taken.

9. **Executive Session:** As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda items listed above or herein.

10. Discuss and take appropriate action, if any, resulting from the discussions conducted in Closed Session.

Adjournment

Mayor Nolan adjourned the meeting at 7:49 p.m.

Approved:

Andi Nolan, Mayor

Attest:

Codi Delcambre, City Secretary