



City of Lake Dallas

Parks & Recreation Board Meeting

City Hall

212 Main Street, Lake Dallas Texas 75065

Tuesday, April 19th, 2022 at 6:00 p.m.

Section I – Presentations

1. Call to Order & Determination of Quorum.
2. Pledges of Allegiance.
3. Receive Citizen Public Comment – An opportunity for citizens to address the Parks and Recreation Board on matters which are not scheduled for consideration by the Board. The Texas Open Meeting Act prohibits deliberation by the Board of any subject which is not on the posted agenda; therefore, the Board will not be able to discuss or take any action on items brought up during the citizen comments. Citizen comments will be limited to five (5) minutes per person.
4. Approval of the March 15, 2022 minutes.
5. Director's Report/Announcements:
 - a. Park Projects
6. Receive a report and hold a discussion regarding a status update for the turnaround road at Willow Grove Park.
7. Receive a report and hold a discussion about utilizing a Park host for Willow Grove Park.
8. Receive a report and hold a discussion regarding the Parks Master Plan project status.
9. Announcements or Requests for future agenda items.
10. Depart meeting for field tour of all Park facilities. The Board will leave City Hall after the open session to begin the tour at River Oaks Park.

Section II – Adjournment

11. Adjournment.

I certify that the above notice of this meeting posted on the bulletin board at City Hall of the City of Lake Dallas, Texas on April 15, 2022 before 5:00 p.m.

Codi Delcambre

Codi Delcambre, City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements at this meeting, please contact City Secretary's Office at (940) 497-2226 ext. 102 or fax (940) 497-4485 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.



Parks & Recreation Board Meeting Minutes

From: Tuesday, March 15, 2022

At 6:00p.m. at City Hall Council Chambers

212 Main Street, Lake Dallas, TX 75065

The City of Lake Dallas Park & Recreation Board met in a regular meeting on March 15, 2022 in the Lake Dallas City Hall, 212 Main Street, with notice of the meeting given, as required by Title 5, Chapter 551.041 of the Texas Government Code. Lester Raborn called the meeting to order at 6:02 p.m.

1. Call to Order:

a) Layne Cline conducted roll call.

Present Members:

Kris Milton - Member

Lester Raborn – Member

Anthony Rauschuber – Member

Rachel Fitzpatrick – Member

Absent:

Jennifer Nichols – Member

Kristy Bleau– Member

b) Staff Present: Public Works Superintendent Layne Cline, Code Compliance Officer Daniel Rusnak, Management Assistant Hayden Scarnato.

2. Citizen Public Comment – None.

3. Approval of Minutes from February 15, 2022.

- Member Raborn motions to approve. Member Rauschuber seconds.

Motion passed 4-0.

4. Director's Report/Announcements:

- Layne Cline delivers the Director's report.
 - Routine cleanings at parks scheduled.
 - Dunaway continues developing Parks Master Plan.

5. Hold a discussion and finalize a date for a parks tour with the Board members.

- Member Raborn asks if tour requires a quorum. Layne Cline responds.
- Member Raborn asks about how Parks and KLDB meetings would be conducted. Layne Cline responds he'll ask city secretary.
- Member Rauschuber and Member Milton state their available.
- Layne Cline recommends holding meetings and tour on same, regular date.

6. Announcements or Requests for future agenda items.

- Member Rauschuber asks when he can expect an update from Dunaway. Layne Cline responds that Council is scheduled to receive update at the next Council meeting.
- Layne Cline reminds Board that there is a vacancy on the board and asks to continue passing along.

7. Adjournment- **6:12p.m.**

8. Minutes submitted by:

Print: Layne Cline _____

Signature: _____

9. Minutes approved by:

Print: Lester Raborn _____

Signature: _____



**CITY COUNCIL
AGENDA MEMO**

Prepared By: Layne Cline, Public Works Superintendent

April 14, 2022

Turnaround Project Update

DESCRIPTION:

Receive a report and hold a discussion regarding a status update for the turnaround road at Willow Grove Park.

BACKGROUND INFORMATION:

Staff pursued cost efficient solutions to capture and retain entry fees into Willow Grove Park to minimize on nefarious activities and provide a better product for park visitors and campers. In March 2020, Staff submitted a project request letter to the US Army Corps of Engineers (USACE) Real Estate and Regulatory offices for approval of several projects. In April of 2021, the City received an authorization letter for several projects, including the turnaround request.

Staff's estimate to have an operational kiosk, gate arm, and turnaround road is July 1st.

FINANCIAL CONSIDERATION:

None. Discussion Only.

RECOMMENDED MOTIONS:

None. Discussion Only.

ATTACHMENT(S):

1. Presentation
2. Exhibit

Willow Grove Park Turnaround

By: Layne Cline

Public Works Superintendent

4/14/2022

Background Information:

- Staff pursued cost efficient solutions to capture and retain entry fees into Willow Grove Park.
- Minimize on nefarious activities and provide a better product for park visitors and campers.
- In March 2020, Staff submitted a project request letter to the US Army Corps of Engineers(USACE) Real Estate and Regulatory offices.
- In April of 2021, the City received an approval letter for several projects including the turnaround request.







PROP 18" CULV. APPROX 30'

R 30'

12'

R 10'

R 40'

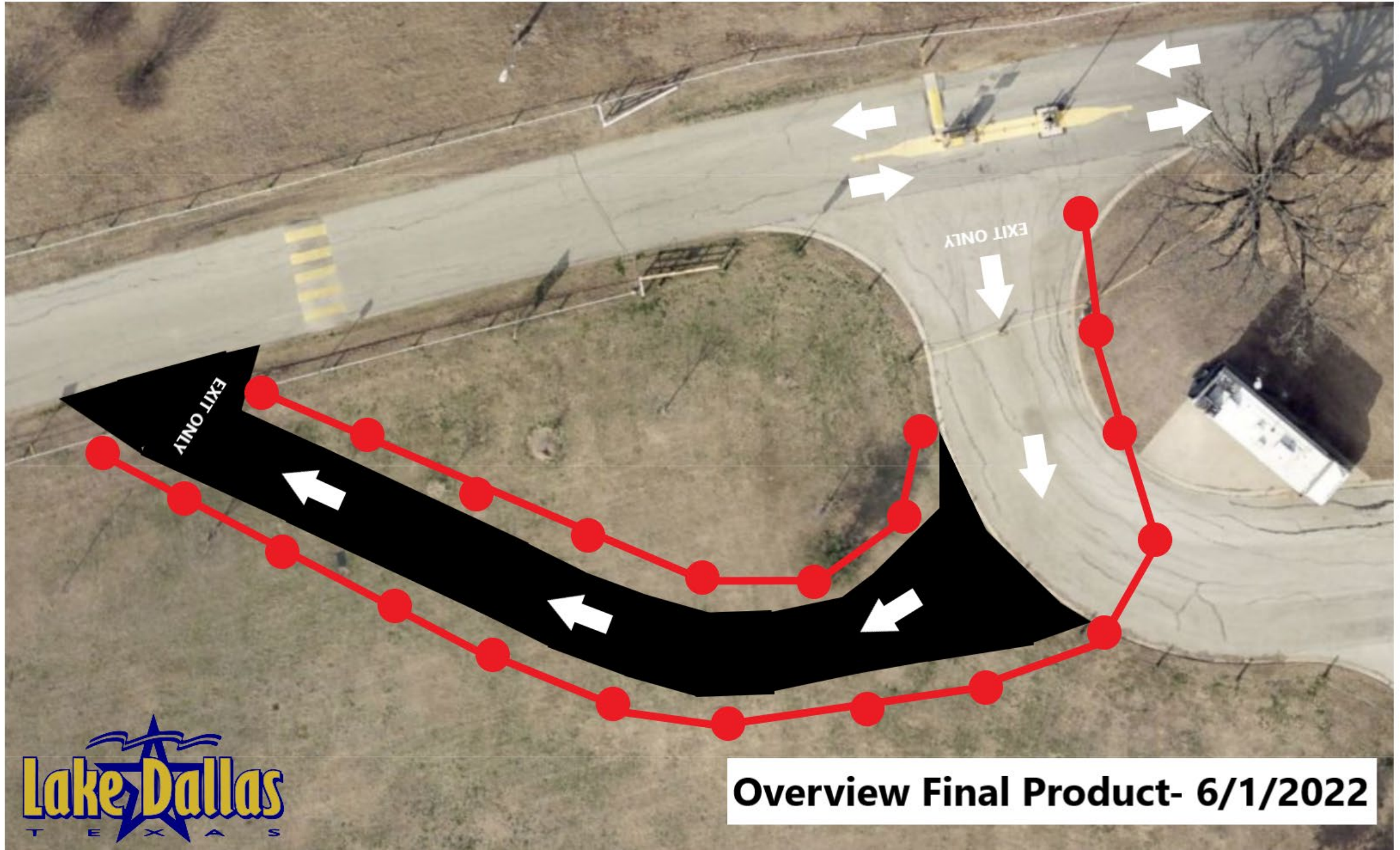
P=1
APPROX 30'

P=2
APPROX 30'

Project Info

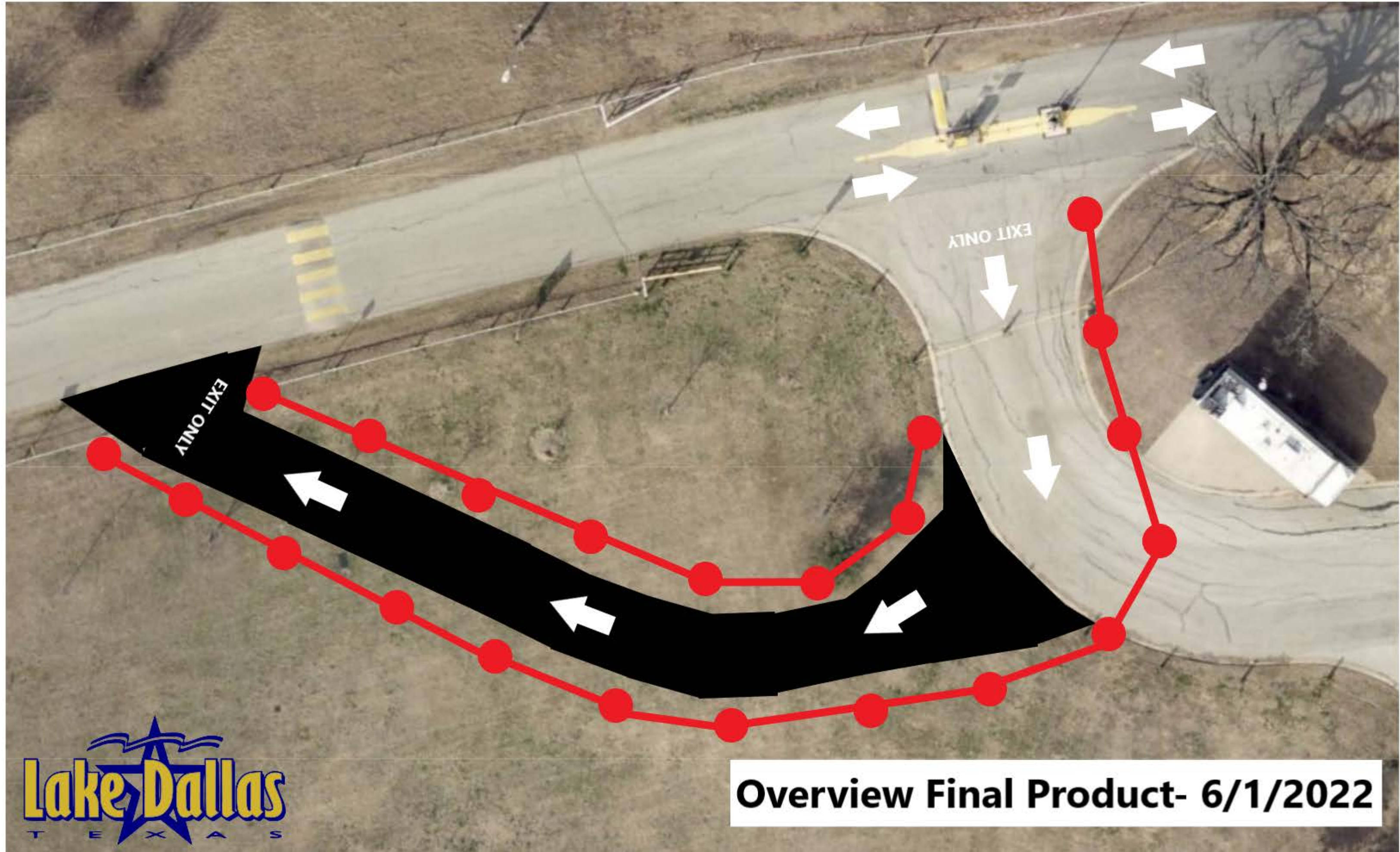
- March 16- Locates Requested
- March 23- Project staking
- March 31- Groundbreaking and grading
- April 11- Materials delivered, grading and compaction
- TBD- Asphalt Paving
- TBD- Pavement Striping
- TBD- Gate Coordination with kiosk vendor
- July 1- Operational





Overview Final Product- 6/1/2022

Questions?





Parks Master Plan & Open Space/Trails Update

City Council Update



Phase 1 Inventory & Needs



Data Collection & Base Mapping

Inventory & Supply Analysis

Population & Demographic Trends

Standards Analysis

Demands Analysis & Needs Assessment

Phase 2 Master Plan



Priority Rankings

Action Plan

Implementation Plan

Preliminary Master Plan

Final Master Plan



Priority Rankings

Priority Rankings

HIGH

MOD

LOW

Facility		High	Moderate	Low
1	More hike/bike/walk trail connections	●		
2	Trails with lake access	●		
3	Natural soft surface trails	●		
4	Amphitheater	●		
5	Dog park	●		
6	Mountain bike/BMX trails	●		
7	Playgrounds		●	
8	Open spaces/natural areas		●	
9	Education stations along trails		●	
10	Improved lake fishing pier		●	
11	Improved boat ramp		●	
12	Swimming pool		●	
13	Improved beach/swimming area		●	
14	Pickleball courts			●
15	Community Center			●
16	Skate Park			●
17	Large covered pavilion			●
18	Splash pad/spray ground			●
19	Disc golf			●
20	Community Garden			●



More Hike / Bike / Walk Trail Connections



Trails with Lake Access



Natural Soft Surface Trails



Amphitheater



Dog Park



Mountain Bike / BMX Trails



Splashpad / Sprayground



Trailheads



Soft Surface Nature Trails



Neighborhood Trails



Parkway Trails

Trail Connections



Draft Action Plan



HIGH PRIORITIES

- 1 More hike/bike/walk trail connections
- 2 Trails with Lake Access
- 3 Natural Soft Surface Trails
- 4 Amphitheater
- 5 Dog Park
- 6 Mountain Bike/BMX Trails



Existing Parks



Existing Trail



Proposed Trail



Potential TXDOT Agreements

MODERATE PRIORITIES

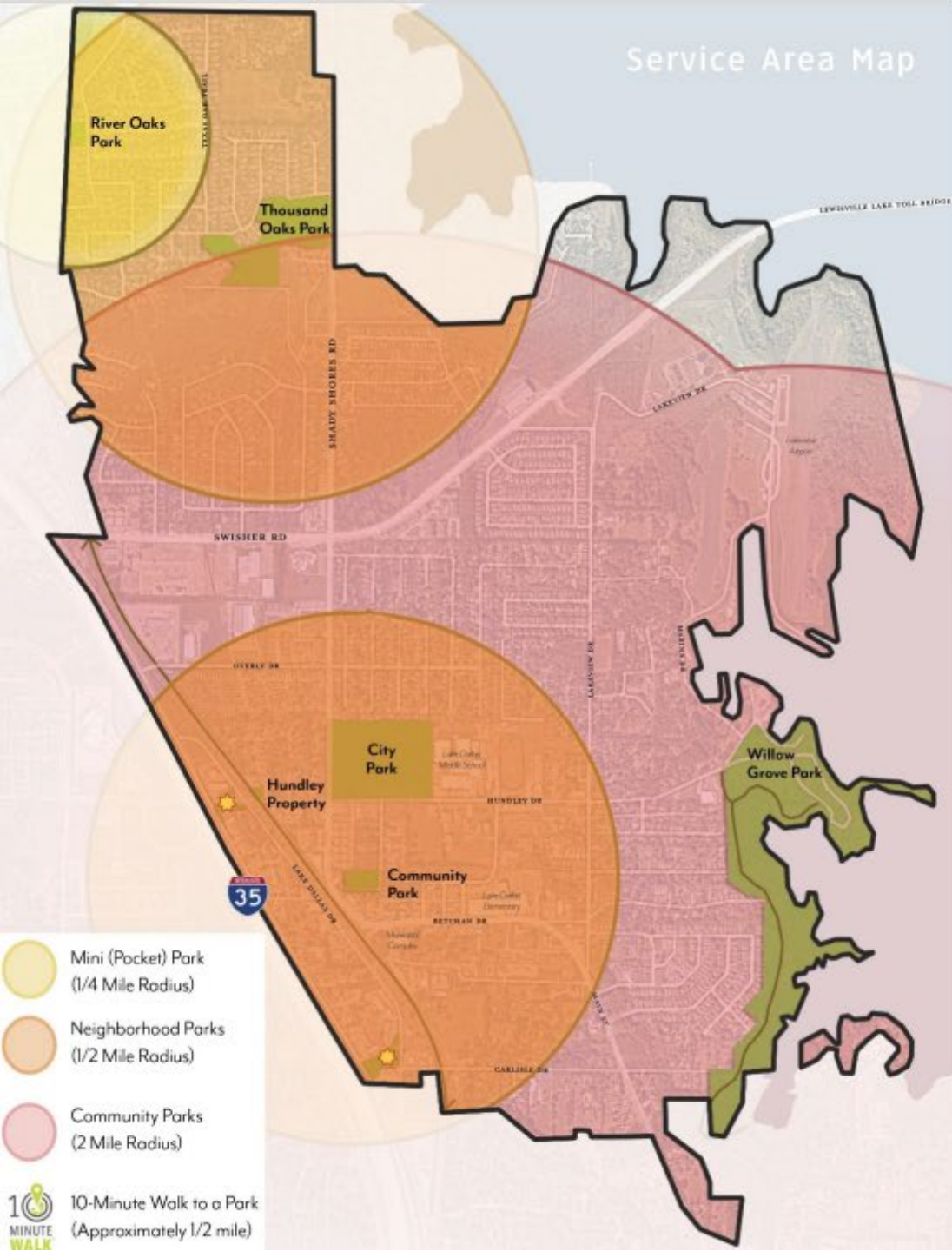
- 7 Playgrounds
- 8 Open Spaces/Natural Areas
- 9 Education Stations along Trails
- 10 Improved Lake Fishing Pier
- 11 Improved Boat Ramp
- 12 Swimming Pool
- 13 Improved Beach/Swimming Area

LOW PRIORITIES

- 14 Pickleball Courts
- 15 Community Center
- 16 Skate Park
- 17 Large Covered Pavilion
- 18 Splash pad/Spray ground
- 19 Disc Golf
- 20 Community Garden

Type	Size/Acres	Service Area*	Acres per 1,000 Population
Pocket Park	2500 S.F. - 1 Acre	Less Than 1/4 Mile Distance in Residential Setting	.25 - .5 ac/1,000
Neighborhood Park	1-15 Acres	One Neighborhood ¼ to ½ Mile Radius	1.0-2.0 ac/1,000
Community Park	16-99 Acres	Several Neighborhoods	5.0-8.0 ac/1,000
Metropolitan Park	100-499 Acres	Several Communities Within 1 Hour Driving	5.0-10.0 ac/1,000
Regional Park	500+	Several Communities Within 1 Hour Driving	Variable
Special Use Areas	Varies Depending on Desired Size	No Applicable Standard	Variable
Linear Park	Sufficient Width to Protect the Resource and Provide Maximum Usage	No Applicable Standard	Variable
Total			11.25-20.5 Ac/1,000 Population





NRPA Park Acreage Guidelines Compared to Current Population

Classification	Existing Acreage	NRPA Guidelines for 2020 Population of 8,525	Difference Between NRPA Guidelines and Existing Lake Dallas Parks
		Range	Range
Pocket Park	0.6	2.13 - 2.63	(1.53) - (2.03)
Neighborhood Park	11.29	8.53 - 17.05	2.76 - (5.76)
Community Park	87	42.63 - 68.2	44.37 - 18.8
Linear Parks & Open Space	-	n/a	n/a
Undeveloped	1.95	n/a	n/a
Total:	100.84	53.29 - 87.88	47.55 - 12.96

NRPA Park Acreage Guidelines Compared to Future Population (2025)

Classification	Existing Acreage	NRPA Guidelines for 2025 Population of 9,338	Difference Between NRPA Guidelines and Existing Lake Dallas Parks
		Range	Range
Pocket Park	0.6	2.3 - 4.7	(1.7) - (4.1)
Neighborhood Park	11.29	9.34 - 18.68	1.95 - (7.39)
Community Park	87	46.7 - 93.4	40.3 - (6.4)
Linear Parks & Open Space	-	n/a	n/a
Undeveloped	1.95	n/a	n/a
Total:	100.84	58.34 - 116.78	42.5 - (15.94)

- ✓ **Draft Action Plan**
Council Update
- ❑ **Preliminary Master Plan**
 - Implementation Plan
 - City Review
- ❑ **Final Master Plan**
 - Council Adoption



QUESTIONS?