



**City of Lake Dallas
City Council
Regular Meeting
Thursday, January 14, 2021 at 7:00 p.m.
Conducted by Videoconference
Agenda**

Pursuant to Governor Greg Abbott's temporary suspension of various provisions of the Texas Open Meetings Act, and in an effort to protect the health and safety of the public, this meeting is being conducted by video conference. Members of the public who desire to only listen to proceedings of the meeting may dial the following toll-free number and, when prompted, enter the following Meeting ID #, beginning at 6:40 p.m. to join the meeting. Any person wishing to view the video conference may go to the Internet link shown below and enter the password shown.

Toll Free Number: 877-853-5257

Meeting ID#: 820 4999 2213

Video Conference: <https://us02web.zoom.us/j/82049992213?pwd=aDJvUDJDYUtwY0xiaUVNUnRoQWQrUT09>

Password: 388173

Members of the public are entitled to participate remotely via Videoconference. To speak remotely at the City Council Meeting, speakers must:

- Register with the City Secretary by either email cdelcambre@lakedallas.com or calling 940-497-2226 ext. 102 by 3:00 p.m. on Thursday, January 14, 2021.
- Registered speakers will receive an email or phone call providing the meeting link and/or telephone number to call on the date of the meeting.
- Speakers must call not later than 6:45 p.m. on the date of the meeting in order to be allowed to speak. Late callers will not be accepted and will not be allowed to speak.
- Registered speakers will not be allowed to speak until recognized by the Mayor and unmuted by the City Secretary.
- Speakers will be limited to 5 minutes each.
- Handouts or other information that a member of the public desires to provide to the City Council must be emailed to cdelcambre@lakedallas.com by 3:00 p.m. on Thursday, January 14, 2021.
- Any person wishing to provide only written comments during Item 4 – Citizen Agenda & Public Comment, or on any other matter to be considered on this agenda, should email such comments to the City Secretary at cdelcambre@lakedallas.com by 3:00 p.m. on Thursday, January 14, 2021.

Section I – Presentations

- 1. Call to Order & Determination of Quorum**
- 2. Invocation & Pledges of Allegiance**
- 3. Announcements & Special Recognitions**

A. City Manager's Report

The City Manager's Report may provide information on status of current city projects and other projects affecting the City, meetings and actions of the city's boards and commissions, upcoming local community events, including, but not limited to, departmental operations and capital improvement project status. No action will be taken with respect to this report.

4. Citizen Agenda & Public Comment

An opportunity for citizens to address the Mayor and City Council on matters which are not scheduled for consideration by the City Council. In order to address the Council, please send your comments to the City Secretary before 3:00 p.m. on the date of this meeting. Comments sent by e-mail will be read aloud so that they are included in the recorded record of the meeting. In keeping with the Council's procedures for limiting speaking time to five (5) minutes per speaker, any written comments provided for this item should be kept short enough so that they can be read aloud in five (5) minutes or less.

Section II – Consent Agenda

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items unless a Councilmember so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence.

5. Consider and Act on the Consent Agenda

A. Approval of November 2020 Financial Report.

Section III – Planning & Development:

- 6.** Conduct a public hearing and consider an ordinance amending the development and use regulations applicable to the property described as Lot 7, Block 1, Providence Addition generally located at the northwest corner of Betchan Street and Main Street by changing the zoning classification from Retail (C-1) with a Downtown Overlay to Planned Development Residential R-1-6000 and adopting a site plan and development regulations (Z-20-006).
- 7.** Conduct a public hearing and consider an ordinance amending the development and use regulations applicable to property described as Lot 2-A, Block A, Gatlin Addition generally located north on Carlisle Drive and to the east of the DCTA Rail Trail by changing the zoning classification from Retail (C-1) to Commercial District (C-3) (Z-20-005).
- 8.** Receive a report, hold a discussion, and give staff direction regarding various parking considerations for Texas Drive.

Section IV- General Items

9. Consider and Act on a Resolution authorizing the City Manager to negotiate and sign the renewal of the lease agreement with the City of Corinth for the use of the facility at 275 Main Street as a fire station.
10. Receive a report and hold a discussion and take appropriate action on appointing a board member to the Review Committee for the City of Lake Dallas Parks & Open Spaces Masterplan.
11. Consider and Act on a Resolution authorizing the City Manager to apply for and accept a grant through the Violence Against Women Justice and Training Program administered by the Office of the Governor.
12. Consider and Act on a Resolution authorizing the creation of a Police Cadet Program for the Lake Dallas Police Department.
13. Consider and Act on a resolution adopting the City's Legislative Agenda for the 2021 Texas Legislature and authorizing the Mayor and City Manager to communicate the City adopted legislative priorities.
14. Consider and Act on an Ordinance amending Chapter 2 "ADMINISTRATION", Article II "CITY COUNCIL" of the Lake Dallas Municipal Code by amending in its entirety Division 2 "MEETINGS" relating to the rules of procedure for the various meetings of the City Council.
15. Receive a report, hold a discussion and give staff direction regarding proposed Charter Amendments to the Home Rule Charter of the City of Lake Dallas.

Section V – Elected Official Requested Items

16. Mayor & Council Member Announcements

The City Council may hear or make reports of community interest provided no action is taken or discussed. Community interest items may include information regarding upcoming schedules of events, honorary recognitions, and announcements involving imminent public health and safety threats to the city. Any deliberation shall be limited a proposal to place the subject on an agenda for a subsequent meeting.

Section VI – Executive Session As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed above or herein. A closed executive session will also be conducted for the following purposes:

Section VII – Return to Open Session

17. Discuss and take appropriate action, if any, resulting from the discussions conducted in Closed Session.

Section VIII – Adjournment

I certify that the above notice of this meeting posted on the bulletin board at City Hall of the City of Lake Dallas, Texas on January 11, 2021 at 5:00 p.m.



Codi Delcambre, TRMC
City Secretary

If you plan to attend this public meeting telephonically and you have a disability that requires special arrangements at this meeting, please contact City Secretary's Office at (940) 497-2226 ext. 102 or fax (940) 497-4485 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.



Financial Reports

November 2020

City of Lake Dallas
Monthly Financial Summary
November 2020

	Current Month	Year to Date	Budget
Revenues	\$302,991.06	\$604,213.14	\$5,403,031.08
Expenses	\$434,087.27	\$829,476.62	\$5,402,804.52
Net	\$(131,096.21)	\$(225,263.48)	\$226.56

Sales Tax Revenue for the month of November was \$165,951.48 with \$82,975.74 going to the General Fund. This is approximately a 5.6% increase from November 2019. As of this month, 17.86% of the sales tax budgeted has been collected. The portion going to the Road Maintenance & Repair Fund is \$20,743.94.

The General Fund has the following cash available as of November 2020:

Texpool Investment Account	\$1,937,516.27
Independent Bank Checking Account	\$286,274.13
Total funds available	\$2,223,790.40

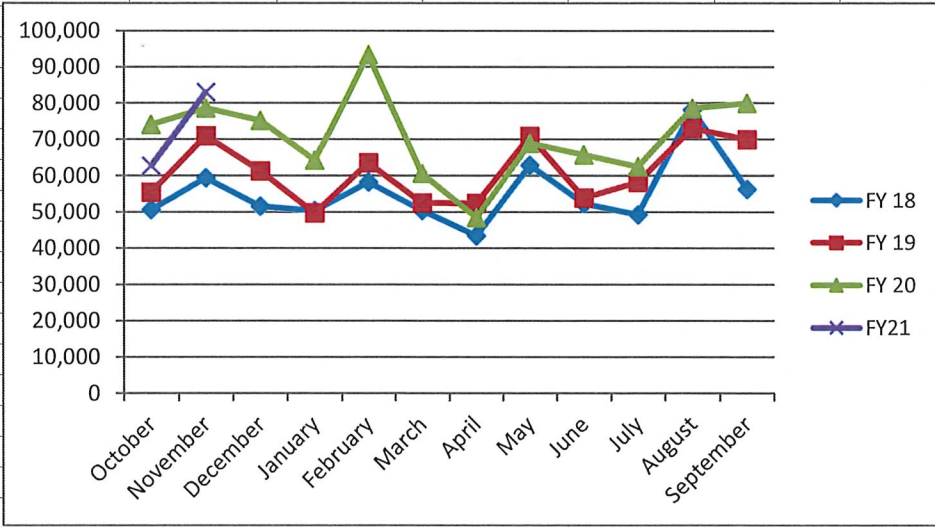
Property Tax Revenue received in November was \$138,418.62
As of this month 5.34% of the property tax budgeted has been collected.

City of Lake Dallas

General Fund

Sales Tax Receipts

2011-2021

[illegible]

Lake Dallas Community Development Corporation
Monthly Financial Summary
November 2020

	Current Month	Year to Date	Budget
Revenues	\$43,070.24	\$75,940.47	\$427,449
Expenses	\$9,817.48	\$10,358.87	\$629,378
Net	\$33,252.76	\$65,581.60	\$(201,929)

Sales Tax Revenue for the month of November was \$41,487.86 This is approx. a 5.6% increase from November 2020. As of this month, 17.86% of the sales tax budget has been collected.

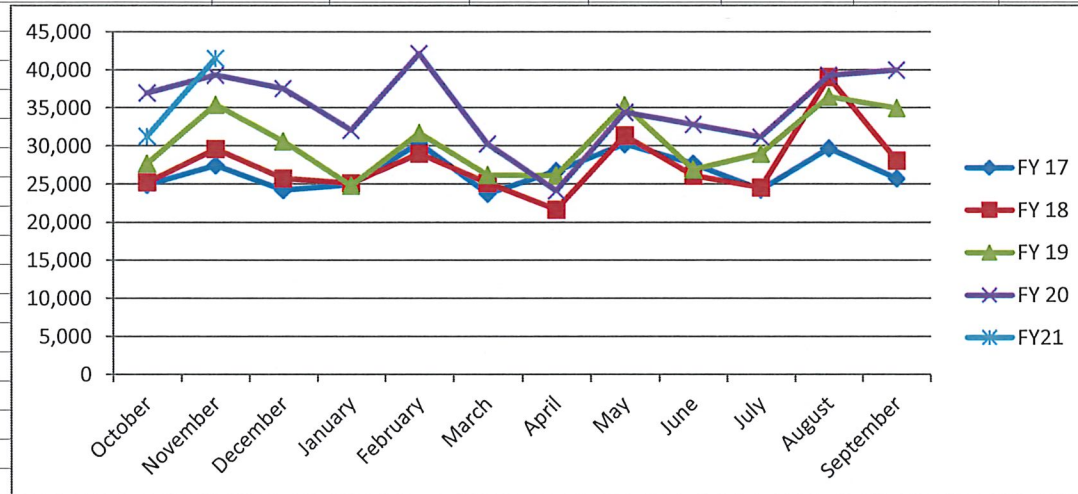
CDC has the following cash available as of November 2020:

CDC Investment Account	\$247,532.00
CDC Checking Account	\$206,834.49
Net Funds	\$454,366.49

City of Lake Dallas
Community Development Corp

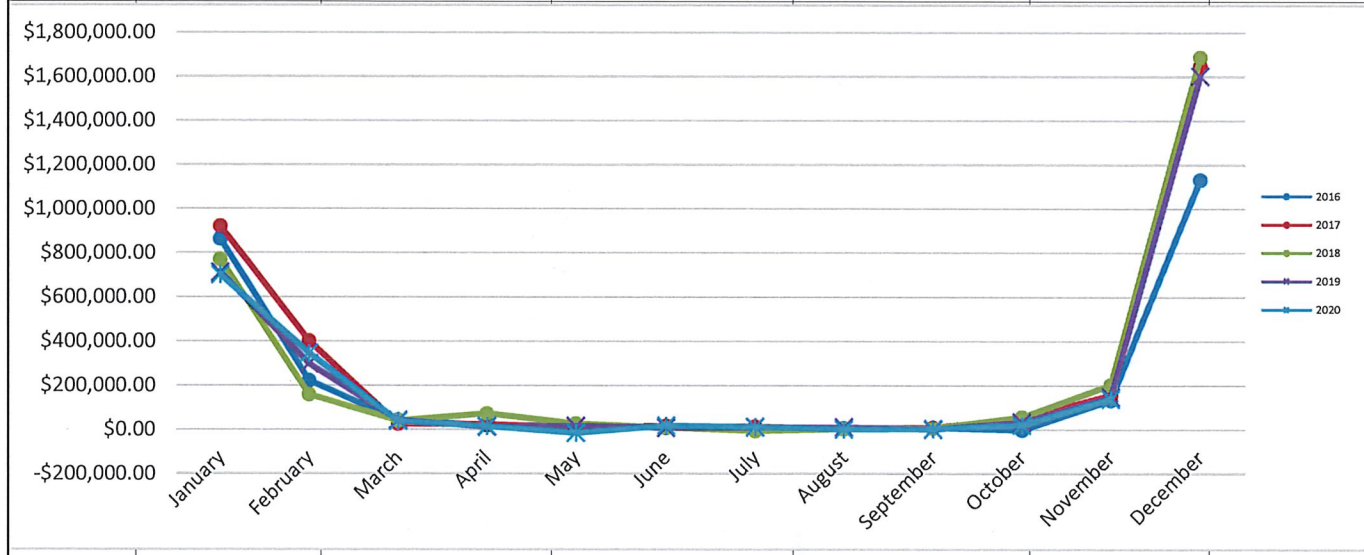
Sales Tax Receipts
2016-2021

	FY 16	FY 17	FY 18	FY 19	FY 20	FY21	
October	23,689	24,888	25,218	27,643	36,961	31,281	
November	35,767	27,468	29,604	35,405	39,286	41,488	
December	23,625	24,197	25,716	30,596	37,548		
January	18,869	24,962	25,083	24,779	32,080		
February	26,226	30,383	29,016	31,709	42,125		
March	24,069	23,762	25,136	26,208	30,266		
April	21,251	26,732	21,641	26,091	24,134		
May	31,601	30,282	31,369	35,357	34,435		
June	22,787	27,718	26,084	26,906	32,815		
July	22,044	24,330	24,549	28,997	31,188		
August	26,604	29,717	39,028	36,474	39,278		
September	24,161	25,753	28,073	34,973	39,955		
St Comptroller Audit Adj		67,401					
Annual Auditor accrual	(7,099)	2,465					
Total	293,594	390,059	330,518	365,137	420,073		



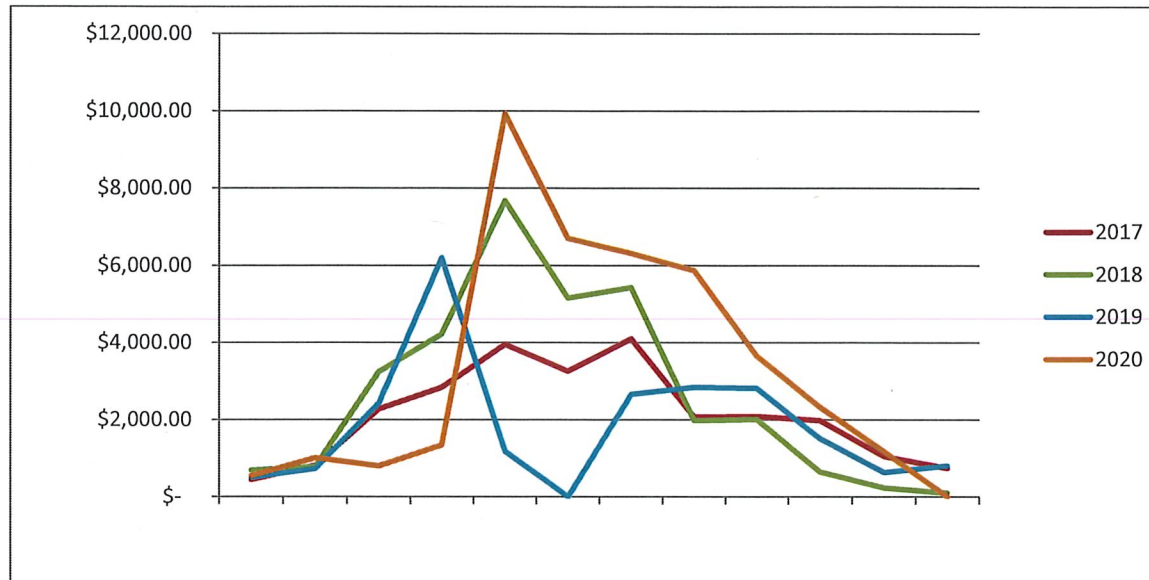
City of Lake Dallas
General Fund
Denton County Property Taxes
2016-2020

	2016	2017	2018	2019	2020
January	\$862,830.10	\$921,346.02	\$770,458.20	\$711,630.69	\$ 700,782.68
February	\$222,027.34	\$401,696.22	\$157,323.96	\$298,448.34	\$ 345,711.65
March	\$41,688.76	\$24,671.02	\$39,328.36	\$40,923.16	\$ 37,396.01
April	\$18,377.60	\$21,845.80	\$70,990.69	\$10,858.94	\$ 14,014.03
May	\$16,644.91	\$10,783.62	\$25,226.91	\$15,328.45	\$ (16,116.57)
June	\$5,991.68	\$16,023.77	\$7,241.76	\$7,681.62	\$ 17,324.34
July	\$8,523.23	\$13,039.81	(\$5,846.68)	\$10,833.19	\$ 11,983.06
August	\$6,471.16	\$3,704.53	\$1,818.85	\$10,027.73	\$ 54.70
September	\$8,481.13	\$8,157.69	\$4,650.34	\$742.38	\$ 3,919.74
October	(\$2,466.14)	\$49,994.96	\$56,445.58	\$33,094.67	\$ 19,265.16
November	\$132,417.65	\$156,509.64	\$202,865.78	\$148,153.04	\$ 138,418.62
December	\$1,131,966.84	\$1,648,287.26	\$1,688,447.56	\$1,603,002.21	

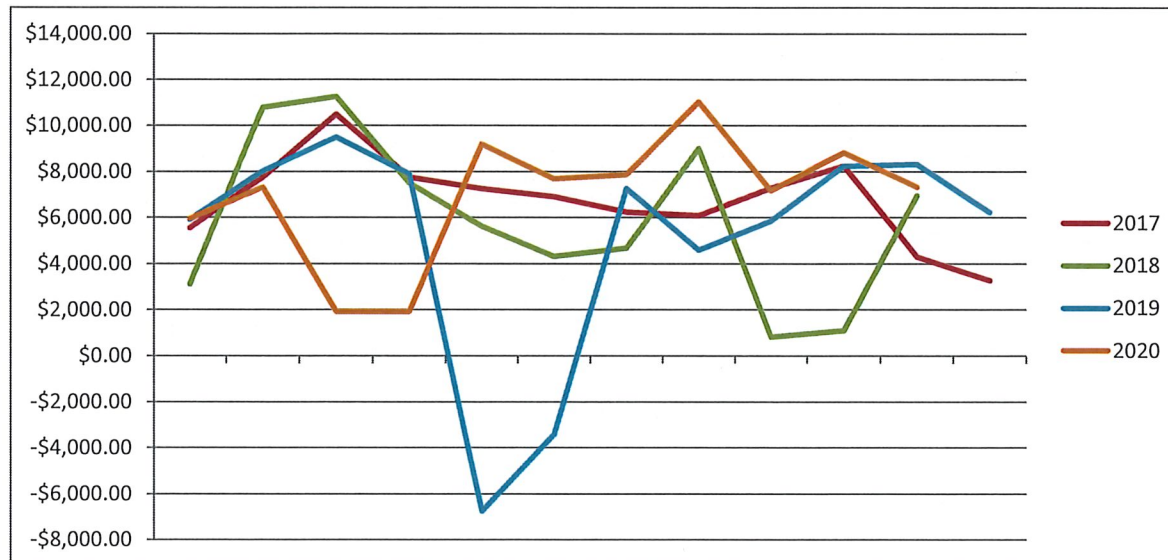


Willow Grove Park Revenue Trending: 2017 through 2020																			
Pay Station -- Park Day Use and Boat Launch																			
2020					2019					2018					2017				
		Cash	Credit Card	Total		Cash	Credit Card	Total			Cash	Credit Card	Total			Cash	Credit Card	Total	
	January	\$285.00	\$252.20	\$537.20		January	\$250.00	\$245.00	\$495.00		January	\$404.00	\$280.00	\$684.00		January	\$ 261.00	\$ 180.00	\$ 441.00
	February	\$693.30	\$310.40	\$1,003.70		February	\$375.00	\$345.00	\$720.00		February	\$543.00	\$225.00	\$768.00		February	\$ 518.00	\$ 282.00	\$ 800.00
	March	\$560.00	\$227.95	\$787.95		March	\$1,463.00	\$955.00	\$2,418.00		March	\$2,281.00	\$950.00	\$3,231.00		March	\$ 1,573.00	\$ 701.00	\$ 2,274.00
	April	\$658.00	\$674.15	\$1,332.15		April	\$4,242.00	\$1,955.00	\$6,197.00		April	\$2,993.00	\$1,285.00	\$4,218.00		April	\$ 1,936.00	\$ 891.00	\$ 2,827.00
	May	\$6,181.00	\$3,753.90	\$9,934.90		May	\$885.00	\$280.00	\$1,165.00		May	\$5,173.00	\$2,505.00	\$7,678.00		May	\$ 2,478.00	\$ 1,469.00	\$ 3,947.00
	June	\$4,545.00	\$2,165.20	\$6,710.20		June	\$0.00	\$0.00	\$0.00		June	\$3,344.00	\$1,810.00	\$5,154.00		June	\$ 2,195.00	\$ 1,055.00	\$ 3,250.00
	July	\$3,152.00	\$3,162.20	\$6,314.20		July	\$1,682.00	\$970.00	\$2,652.00		July	\$3,793.00	\$1,630.00	\$5,423.00		July	\$ 2,579.00	\$ 1,516.00	\$ 4,095.00
	August	\$2,785.00	\$3,079.75	\$5,864.75		August	\$1,861.00	\$975.00	\$2,836.00		August	\$1,246.00	\$725.00	\$1,971.00		August	\$ 1,231.00	\$ 832.00	\$ 2,063.00
	September	\$1,735.00	\$1,910.90	\$3,645.90		September	\$2,001.00	\$805.10	\$2,806.10		September	\$1,347.00	\$660.00	\$2,007.00		September	\$ 1,287.00	\$ 787.00	\$ 2,074.00
	October	\$960.00	\$1,362.85	\$2,322.85		October	\$971.00	\$533.50	\$1,504.50		October	\$372.00	\$275.00	\$647.00		October	\$ 1,123.00	\$ 851.00	\$ 1,974.00
	November	\$400.00	\$761.45	\$1,161.45		November	\$355.00	\$276.45	\$631.45		November	\$145.00	\$85.00	\$230.00		November	\$ 650.00	\$ 395.00	\$ 1,045.00
	December		\$0.00			December	\$630.00	\$179.45	\$809.45		December	\$35.00	\$65.00	\$100.00		December	\$ 385.00	\$ 350.00	\$ 735.00
		\$21,954.30	\$17,660.95	\$39,615.25			\$14,715.00	\$7,519.50	\$22,234.50			\$21,616.00	\$10,495.00	\$32,111.00			\$ 16,216.00	\$ 9,309.00	\$ 25,525.00
			YTD Total	\$39,615.25				YTD Total	\$22,234.50				YTD Total	\$32,111.00				YTD Total	\$ 25,525.00
Source: VenTek 'Monthly Transactions Summary' Report																			
Camping					Camping					Camping					2017				
		January		\$5,953.65		January		\$5,904.73		January		\$3,352.54		January		\$5,554.37			
		February		\$7,314.85		February		\$8,030.20		February		\$3,099.96		February		\$7,755.00			
		March		\$1,916.56	** Flooding**	March		\$9,496.48		March		\$10,788.98		March		\$10,502.10			
		April		\$1,913.14	** Flooding**	April		\$7,897.38	** Flooding	April		\$11,263.09		April		\$7,751.53			
		May		\$9,197.63		May		-\$6,756.16	** Refunds for Flooding**	May		\$7,508.03		May		\$7,267.91			
		June		\$7,689.29		June		-\$3,414.97	** Refunds for Flooding**	June		\$5,615.43		June		\$6,905.89			
		July		\$7,872.96		July		\$7,279.74		July		\$4,314.79		July		\$6,250.67			
		August		\$11,044.53		August		\$4,588.43		August		\$4,672.15		August		\$6,087.94			
		September		\$7,176.90		September		\$5,863.01		September		\$9,021.18		September		\$7,291.90			
		October		\$8,834.94		October		\$8,245.92		October		\$823.84	**FLOODING**	October		\$8,245.97			
		November		\$7,326.36		November		\$8,326.08		November		\$1,090.97	**FLOODING**	November		\$4,297.91			
		December				December		\$6,237.26		December		\$6,974.79		December		\$3,263.87			
				YTD Total	\$76,240.81			YTD Total	\$61,698.10				YTD Total	\$68,525.75				YTD Total	\$81,175.06
Source: Hercules 'End of Day Detail' Report																			

Day Pass and Boat Ramp Use



Camping



City of Lake Dallas
Designated Funds
as of 11/30/2020

Account	Balance
Kids and Cops	\$15,286.65
LEOSE	\$2,245.37
Seizure Fund	\$885.65
Court Security	\$56,723.30
Child Safety	\$34,644.86
Court Technology	\$15,192.30
Juvenile Case Management	\$161,159.02
Library	\$9,834.72
Animal Rescue	\$9,692.07
Willow Grove Park	\$83,955.93
Park Improvements	\$2,716.29
Hotel Occupancy Tax	\$61,884.42
Road Maint & Repair Fund	\$192,755.25
General Capital Projects	\$761,577.29

Texpool Investment Accounts

GF Capital Imp-Unrestricted	\$94,213.13
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BUDGET FY 2021

- 01 General Fund
- 05 Tourism
- 07 City Council
- 08 Development Services
- 09 Municipal Court
- 11 Administration
- 13 Police
- 14 Library
- 15 Animal Services
- 16 Parks and Facilities
- 17 Street and Drainage

Budget Summary

**Revenue and Expenditures
by Month and Year to Date
Compared to Budget**

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For General Fund (01)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
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Revenues**Revenues****Undefined Sub-Type Revenues**

01-00-41006	Property Taxes-Current	0.00	138,418.62	\$ 2,955,112.28	\$ 157,683.78	94.66%
01-00-41007	Property Taxes-Delinquent	0.00	483.07	14,000.00	1,857.55	86.73%
01-00-41009	Property Taxes-P & I	0.00	378.50	10,500.00	1,454.81	86.14%
01-00-42108	Sales Tax-General	0.00	82,975.74	815,000.00	145,536.79	82.14%
01-00-42110	Sales Tax-Mixed Beverage	0.00	0.00	25,000.00	2,306.59	90.77%
01-00-42116	Sales Tax - Property Tax Reduction	0.00	20,743.94	203,750.00	36,384.20	82.14%
01-00-44214	Franchise Fees - ATMOS	0.00	0.00	48,000.00	0.00	100.00%
01-00-44215	Franchise Fees - Century Tel	0.00	435.76	2,800.00	435.76	84.44%
01-00-44216	Franchise Fees - TXU Electric	0.00	0.00	215,000.00	0.00	100.00%
01-00-44217	Franchise Fees - Charter Communications	0.00	13,559.06	40,000.00	13,559.06	66.10%
01-00-44218	Franchise Fees - Republic Services	0.00	10,760.79	120,000.00	21,984.06	81.68%
01-00-44219	Franchise Fees - Miscellaneous	0.00	65.30	4,000.00	97.42	97.56%
01-00-45235	Shady Shores Funding	0.00	0.00	29,046.00	0.00	100.00%
01-00-45318	Animal Services-Corinth	0.00	0.00	2,500.00	0.00	100.00%
01-00-45320	Animal Services	0.00	730.00	22,000.00	1,491.00	93.22%
01-00-45321	Application Fees - Admin/PZ/BOA	0.00	0.00	4,000.00	0.00	100.00%
01-00-45322	Permits - Mobile Home	0.00	200.00	0.00	200.00	0.00%
01-00-45323	Fees - Health Department	0.00	5,600.00	16,000.00	7,285.00	54.47%
01-00-45324	Permits - Building New Residential	0.00	1,668.75	30,000.00	2,893.75	90.35%
01-00-45325	Licenses - Beer/Wine/Liquor	0.00	0.00	2,000.00	0.00	100.00%
01-00-45326	Permits - Alarms	0.00	0.00	5,000.00	0.00	100.00%
01-00-45327	Permits-Farmers Market	0.00	0.00	200.00	0.00	100.00%
01-00-45328	Permits - Other	0.00	50.00	24,700.00	415.00	98.32%
01-00-45329	Permits- New Commercial	0.00	0.00	15,000.00	0.00	100.00%
01-00-45330	Permits-Food Trucks	0.00	0.00	130.00	0.00	100.00%
01-00-45349	Permits - Subcontractors	0.00	1,700.00	0.00	2,325.00	0.00%
01-00-45350	Permits - Business	0.00	250.00	1,500.00	375.00	75.00%
01-00-45351	Registration - Contractor	0.00	600.00	7,500.00	1,500.00	80.00%
01-00-45353	Plan Review	0.00	1,003.44	1,000.00	1,003.44	(0.34%)

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For General Fund (01)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-00-45463 Rentals - Parks	0.00	90.00	1,000.00	90.00	91.00%
01-00-45464 Fees- Vendors	0.00	0.00	4,100.00	385.00	90.61%
01-00-45465 Fees - Entry	0.00	0.00	2,000.00	300.00	85.00%
01-00-45467 Sponsorships - Events	0.00	500.00	18,000.00	2,350.00	86.94%
01-00-45468 Mighty Thomas Carnival	0.00	0.00	7,400.00	0.00	100.00%
01-00-45473 Police Reports	0.00	57.00	900.00	69.00	92.33%
01-00-45474 Rental Fees - Community Room	0.00	0.00	500.00	0.00	100.00%
01-00-45802 Rental Income	0.00	0.00	45,947.80	45,947.80	0.00%
01-00-46233 Library Fines	0.00	176.71	2,000.00	353.15	82.34%
01-00-46330 Court Fines/Bonds	0.00	19,242.80	280,500.00	53,089.35	81.07%
01-00-46331 Administrative Fees	0.00	1,371.20	12,000.00	2,672.70	77.73%
01-00-46332 Arrest/Warrant/Fees	0.00	850.00	7,500.00	1,964.00	73.81%
01-00-46337 MVBA Collections	0.00	228.00	15,000.00	1,431.51	90.46%
01-00-46339 Omni/City	0.00	66.85	1,000.00	156.71	84.33%
01-00-47476 Interest Income - General FD	0.00	205.53	30,000.00	435.77	98.55%
01-00-48229 ILL Reimbursement-Library	0.00	0.00	3,000.00	1,797.46	40.08%
01-00-48234 Library Memberships	0.00	50.00	2,000.00	175.00	91.25%
01-00-48236 Library-Corinth Memberships	0.00	0.00	3,000.00	275.00	90.83%
01-00-48461 SRO Reimbursement	0.00	0.00	63,285.00	0.00	100.00%
01-00-48468 Fireworks	0.00	0.00	16,000.00	0.00	100.00%
01-00-48475 Other Revenue	0.00	530.00	12,000.00	802.00	93.32%
01-00-48480 Sale of Assets	0.00	0.00	61,000.00	0.00	100.00%
01-00-48598 Loan Proceeds	0.00	0.00	91,160.00	93,130.48	(2.16%)
01-00-49403 Trf from CDC - Parks	0.00	0.00	80,000.00	0.00	100.00%
01-00-49404 Admin Fees - Willow Grove Park	0.00	0.00	20,000.00	0.00	100.00%
01-00-49600 Transfer In	0.00	0.00	10,000.00	0.00	100.00%
Total Undefined Sub-Type Revenues	0.00	302,991.06	5,403,031.08	604,213.14	88.82%
Total Revenues	0.00	302,991.06	5,403,031.08	604,213.14	88.82%
Total General Fund Revenues	\$ 0.00	\$ 302,991.06	\$ 5,403,031.08	\$ 604,213.14	88.82%

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For General Fund (01)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
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Expenditures**Tourism Expenditures****Supplies Expenditures**

01-05-52221 Community Events	0.00	2,246.03	\$ 5,000.00	\$ 3,429.75	31.41%
Total Supplies Expenditures	0.00	2,246.03	5,000.00	3,429.75	31.41%

Contractual Services Expenditures

01-05-53350 Fireworks	0.00	0.00	22,000.00	0.00	100.00%
Total Contractual Services Expenditures	0.00	0.00	22,000.00	0.00	100.00%

Total Tourism Expenditures	0.00	2,246.03	27,000.00	3,429.75	87.30%
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City Council Expenditures**Supplies Expenditures**

01-07-52000 Office Supplies	0.00	0.00	300.00	256.15	14.62%
01-07-52206 Travel & Training	0.00	0.00	7,450.00	20.00	99.73%
01-07-52207 Dues & Memberships	0.00	0.00	2,000.00	0.00	100.00%
01-07-52212 Flowers/Gifts/Plaques	0.00	0.00	300.00	0.00	100.00%
01-07-52214 Legislative	0.00	0.00	3,800.00	0.00	100.00%
Total Supplies Expenditures	0.00	0.00	13,850.00	276.15	98.01%

Total City Council Expenditures	0.00	0.00	13,850.00	276.15	98.01%
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Development Services Expenditures**Personnel & Benefits Expenditures**

01-08-51000 Salaries-Full Time	0.00	15,462.22	194,396.80	27,548.63	85.83%
01-08-51101 Overtime	0.00	623.81	1,500.00	631.72	57.89%
01-08-51104 Longevity	0.00	444.00	444.00	444.00	0.00%
01-08-51105 FICA/Medicare Tax	0.00	227.03	2,840.50	399.13	85.95%
01-08-51106 Unemployment Tax	0.00	64.59	810.00	64.59	92.03%
01-08-51107 Worker's Compensation	0.00	60.79	1,131.58	95.71	91.54%
01-08-51108 Group Health Insurance	0.00	2,353.69	39,214.20	4,590.64	88.29%

City of Lake Dallas
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Original Budget
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For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-08-51109 Retirement/TMRS	0.00	1,593.12	29,384.52	2,827.43	90.38%
Total Personnel & Benefits Expenditures	0.00	20,829.25	269,721.60	36,601.85	86.43%
Supplies Expenditures					
01-08-52000 Office Supplies	0.00	88.22	1,000.00	88.22	91.18%
01-08-52201 Operating Supplies	0.00	6.98	300.00	55.98	81.34%
01-08-52202 Postage & Shipping	0.00	0.00	1,200.00	175.00	85.42%
01-08-52203 Printing	0.00	449.85	5,400.00	899.70	83.34%
01-08-52204 Uniforms	0.00	0.00	400.00	0.00	100.00%
01-08-52205 Advertising	0.00	52.20	1,000.00	52.20	94.78%
01-08-52206 Travel & Training	0.00	(150.00)	2,590.00	(150.00)	105.79%
01-08-52207 Dues & Memberships	0.00	0.00	550.00	0.00	100.00%
01-08-52208 Vehicle Fuel	0.00	74.31	1,000.00	74.31	92.57%
01-08-52209 Office Equipment	0.00	530.40	2,000.00	530.40	73.48%
01-08-52211 Safety Equipment & Supplies	0.00	0.00	100.00	0.00	100.00%
01-08-52212 Flowers/Gifts/Plaques	0.00	0.00	100.00	0.00	100.00%
01-08-52213 Subscriptions & Publications	0.00	0.00	1,100.00	0.00	100.00%
01-08-52216 Telephone-Mobile	0.00	143.87	2,268.16	171.55	92.44%
01-08-52223 Keep Lake Dallas Beautiful	0.00	385.47	1,500.00	385.47	74.30%
Total Supplies Expenditures	0.00	1,581.30	20,508.16	2,282.83	88.87%
Contractual Services Expenditures					
01-08-53305 Engineering	0.00	951.47	12,000.00	951.47	92.07%
01-08-53309 Consultants & Professionals	0.00	0.00	13,000.00	0.00	100.00%
01-08-53317 Inspection Services	0.00	719.76	35,000.00	719.76	97.94%
01-08-53326 Health Inspections	0.00	160.00	4,700.00	160.00	96.60%
01-08-53507 Property Abatements	0.00	50.00	5,500.00	50.00	99.09%
Total Contractual Services Expenditures	0.00	1,881.23	70,200.00	1,881.23	97.32%
Maintenance Expenditures					
01-08-54402 Vehicle Maintenance	0.00	0.00	900.00	0.00	100.00%
01-08-54406 Software Maintenance	0.00	0.00	4,705.25	0.00	100.00%
Total Maintenance Expenditures	0.00	0.00	5,605.25	0.00	100.00%

City of Lake Dallas
Statement of Revenue and Expenditures

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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Development Services Expenditures	0.00	24,291.78	366,035.01	40,765.91	88.86%
Municipal Court Expenditures					
Personnel & Benefits Expenditures					
01-09-51000 Salaries-Full Time	0.00	4,472.00	57,241.60	8,875.20	84.50%
01-09-51101 Overtime	0.00	187.50	2,000.00	225.00	88.75%
01-09-51102 Certification Pay	0.00	46.16	600.08	92.32	84.62%
01-09-51104 Longevity	0.00	114.00	114.00	114.00	0.00%
01-09-51105 FICA/Medicare Tax	0.00	58.22	853.20	111.62	86.92%
01-09-51106 Unemployment Tax	0.00	0.00	324.00	0.00	100.00%
01-09-51107 Worker's Compensation	0.00	13.88	264.79	26.81	89.87%
01-09-51108 Group Health Insurance	0.00	1,191.56	13,869.00	2,550.17	81.61%
01-09-51109 Retirement/TMRS	0.00	337.38	8,826.25	651.46	92.62%
Total Personnel & Benefits Expenditures	0.00	6,420.70	84,092.92	12,646.58	84.96%
Supplies Expenditures					
01-09-52000 Office Supplies	0.00	55.57	800.00	55.57	93.05%
01-09-52202 Postage & Shipping	0.00	0.00	1,000.00	175.00	82.50%
01-09-52203 Printing	0.00	38.44	700.00	76.88	89.02%
01-09-52204 Uniforms	0.00	0.00	100.00	0.00	100.00%
01-09-52206 Travel & Training	0.00	0.00	1,000.00	0.00	100.00%
01-09-52207 Dues & Memberships	0.00	0.00	140.00	0.00	100.00%
Total Supplies Expenditures	0.00	94.01	3,740.00	307.45	91.78%
Contractual Services Expenditures					
01-09-53318 MVBA fees	0.00	1,203.51	15,000.00	1,203.51	91.98%
01-09-53319 Municipal Judge/Magistrate	0.00	0.00	14,400.00	2,400.00	83.33%
01-09-53320 Prosecutor	0.00	1,181.43	14,000.00	1,181.43	91.56%
01-09-53321 Jury Fee	0.00	(10.89)	500.00	(30.16)	106.03%
Total Contractual Services Expenditures	0.00	2,374.05	43,900.00	4,754.78	89.17%
Total Municipal Court Expenditures	0.00	8,888.76	131,732.92	17,708.81	86.56%

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
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For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Administration Expenditures					
Personnel & Benefits Expenditures					
01-11-51000 Salaries-Full Time	0.00	26,046.76	332,363.20	51,133.52	84.62%
01-11-51102 Certification Pay	0.00	523.08	6,810.16	1,046.16	84.64%
01-11-51103 Stipend/Auto Allowance	0.00	276.92	3,599.96	553.84	84.62%
01-11-51104 Longevity	0.00	606.00	606.00	606.00	0.00%
01-11-51105 FICA/Medicare Tax	0.00	373.79	4,970.21	724.87	85.42%
01-11-51106 Unemployment Tax	0.00	0.00	648.00	0.00	100.00%
01-11-51107 Worker's Compensation	0.00	76.68	1,542.48	150.24	90.26%
01-11-51108 Group Health Insurance	0.00	2,656.94	34,345.44	5,266.79	84.67%
01-11-51109 Retirement/TMRS	0.00	2,862.98	51,416.00	5,533.58	89.24%
Total Personnel & Benefits Expenditures	0.00	33,423.15	436,301.45	65,015.00	85.10%
Supplies Expenditures					
01-11-52000 Office Supplies	0.00	74.44	4,000.00	684.21	82.89%
01-11-52201 Operating Supplies	0.00	3,799.24	8,500.00	5,789.64	31.89%
01-11-52202 Postage & Shipping	0.00	98.40	3,000.00	371.80	87.61%
01-11-52203 Printing	0.00	851.35	11,500.00	1,702.70	85.19%
01-11-52204 Uniforms	0.00	0.00	400.00	0.00	100.00%
01-11-52205 Advertising	0.00	0.00	2,000.00	0.00	100.00%
01-11-52206 Travel & Training	0.00	350.00	9,250.00	350.00	96.22%
01-11-52207 Dues & Memberships	0.00	730.00	5,580.00	830.00	85.13%
01-11-52209 Office Equipment	0.00	0.00	4,700.00	0.00	100.00%
01-11-52212 Flowers/Gifts/Plaques	0.00	0.00	400.00	0.00	100.00%
01-11-52213 Subscriptions & Publications	0.00	0.00	5,230.00	4,330.00	17.21%
01-11-52216 Telephone-Mobile	0.00	161.24	2,040.00	244.28	88.03%
Total Supplies Expenditures	0.00	6,064.67	56,600.00	14,302.63	74.73%
Contractual Services Expenditures					
01-11-53301 Utilities	0.00	3,844.31	37,000.00	6,117.02	83.47%
01-11-53303 Accounting & Auditor	0.00	0.00	17,000.00	0.00	100.00%
01-11-53304 Legal Services	0.00	5,213.15	45,000.00	5,213.15	88.42%
01-11-53309 Consultants & Professionals	0.00	0.00	8,000.00	0.00	100.00%

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-11-53311 Elections	0.00	0.00	8,500.00	0.00	100.00%
01-11-53312 Denton County Tax	0.00	0.00	22,810.00	0.00	100.00%
01-11-53313 Property & Liability Insurance	0.00	0.00	52,500.00	10,766.00	79.49%
01-11-53314 Fire Contract	0.00	81,633.75	979,605.00	163,267.50	83.33%
01-11-53325 Janitorial Services	0.00	942.00	11,304.00	1,884.00	83.33%
01-11-53327 Franklin Legal Services	0.00	0.00	4,000.00	0.00	100.00%
01-11-53328 Shredder Services	0.00	0.00	1,000.00	0.00	100.00%
01-11-53329 SPAN	0.00	0.00	1,700.00	0.00	100.00%
01-11-53331 Civic Plus	0.00	0.00	4,981.84	5,230.94	(5.00%)
01-11-53332 Financial Advisory Services	0.00	0.00	1,500.00	0.00	100.00%
01-11-53333 Discovery Benefits	0.00	80.00	900.00	157.50	82.50%
01-11-53338 YAC	0.00	0.00	4,000.00	0.00	100.00%
Total Contractual Services Expenditures	0.00	91,713.21	1,199,800.84	192,636.11	83.94%
Maintenance Expenditures					
01-11-54400 Facilities Maintenance	0.00	12,545.64	10,000.00	15,778.84	(57.79%)
01-11-54406 Software Maintenance	0.00	2,040.00	27,000.00	4,096.00	84.83%
Total Maintenance Expenditures	0.00	14,585.64	37,000.00	19,874.84	46.28%
Capital Outlay Expenditures					
01-11-55506 Capital Outlay-Buildings/Facilities	0.00	0.00	20,000.00	0.00	100.00%
Total Capital Outlay Expenditures	0.00	0.00	20,000.00	0.00	100.00%
Total Administration Expenditures	0.00	145,786.67	1,749,702.29	291,828.58	83.32%
Police Expenditures					
Personnel & Benefits Expenditures					
01-13-51000 Salaries-Full Time	0.00	121,424.58	1,065,195.04	195,939.32	81.61%
01-13-51010 Salaries-Part Time	0.00	0.00	16,640.00	0.00	100.00%
01-13-51101 Overtime	0.00	5,115.32	40,000.00	7,105.26	82.24%
01-13-51102 Certification Pay	0.00	623.16	6,000.80	1,246.32	79.23%
01-13-51104 Longevity	0.00	4,866.00	5,832.00	4,866.00	16.56%
01-13-51105 FICA/Medicare Tax	0.00	1,890.47	15,773.62	2,986.53	81.07%
01-13-51106 Unemployment Tax	0.00	85.70	2,754.00	125.53	95.44%

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-13-51107 Worker's Compensation	0.00	3,569.49	47,600.54	5,618.06	88.20%
01-13-51108 Group Health Insurance	0.00	10,615.70	141,136.08	20,496.58	85.48%
01-13-51109 Retirement/TMRS	0.00	15,645.19	163,175.38	24,515.98	84.98%
01-13-51111 Physicals & Evaluations	0.00	0.00	2,266.25	315.00	86.10%
01-13-51116 Psychological Services	0.00	0.00	1,000.00	0.00	100.00%
Total Personnel & Benefits Expenditures	0.00	163,835.61	1,507,373.71	263,214.58	82.54%
Supplies Expenditures					
01-13-52000 Office Supplies	0.00	110.21	4,000.00	478.77	88.03%
01-13-52201 Operating Supplies	0.00	1,246.99	6,000.00	1,246.99	79.22%
01-13-52202 Postage & Shipping	0.00	7.50	200.00	7.50	96.25%
01-13-52203 Printing	0.00	281.75	4,381.00	592.25	86.48%
01-13-52204 Uniforms	0.00	340.23	9,800.00	1,003.70	89.76%
01-13-52205 Advertising	0.00	25.00	900.00	25.00	97.22%
01-13-52206 Travel & Training	0.00	(700.00)	11,550.00	445.00	96.15%
01-13-52207 Dues & Memberships	0.00	0.00	12,630.00	2,085.00	83.49%
01-13-52208 Vehicle Fuel	0.00	1,220.02	21,000.00	1,220.02	94.19%
01-13-52209 Office Equipment	0.00	0.00	1,000.00	194.99	80.50%
01-13-52211 Safety Equipment & Supplies	0.00	0.00	7,750.00	765.00	90.13%
01-13-52212 Flowers/Gifts/Plaques	0.00	95.19	1,000.00	492.89	50.71%
01-13-52213 Subscriptions & Publications	0.00	661.50	5,501.88	2,431.50	55.81%
01-13-52216 Telephone-Mobile	0.00	880.24	10,275.00	880.24	91.43%
01-13-52219 Emergency Response Supplies	0.00	44.00	2,000.00	44.00	97.80%
Total Supplies Expenditures	0.00	4,212.63	97,987.88	11,912.85	87.84%
Contractual Services Expenditures					
01-13-53301 Utilities	0.00	415.00	4,980.00	830.00	83.33%
01-13-53304 Legal Services	0.00	0.00	3,500.00	0.00	100.00%
01-13-53306 Communications	0.00	0.00	47,348.00	10,169.20	78.52%
01-13-53309 Consultants & Professionals	0.00	0.00	13,365.00	0.00	100.00%
01-13-53315 Jail Services	0.00	0.00	1,500.00	0.00	100.00%
Total Contractual Services Expenditures	0.00	415.00	70,693.00	10,999.20	84.44%

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Maintenance Expenditures					
01-13-54400 Facilities Maintenance	0.00	570.00	1,600.00	570.00	64.38%
01-13-54402 Vehicle Maintenance	0.00	1,532.75	20,599.20	2,425.90	88.22%
01-13-54403 Equipment Maintenance	0.00	0.00	13,655.00	0.00	100.00%
01-13-54406 Software Maintenance	0.00	1,441.25	36,000.00	8,756.62	75.68%
01-13-54410 Property Loss	0.00	0.00	500.00	0.00	100.00%
Total Maintenance Expenditures	0.00	3,544.00	72,354.20	11,752.52	83.76%
Capital Outlay Expenditures					
01-13-55503 Capital Outlay-Vehicles	0.00	0.00	45,900.00	0.00	100.00%
01-13-55504 Capital Outlay-Information Technology	0.00	0.00	8,983.00	0.00	100.00%
Total Capital Outlay Expenditures	0.00	0.00	54,883.00	0.00	100.00%
Debt Service Expenditures					
01-13-56531 Capital Lease Principal	0.00	0.00	76,970.46	10,905.75	85.83%
01-13-56532 Capital Lease Interest	0.00	0.00	6,451.18	1,516.71	76.49%
Total Debt Service Expenditures	0.00	0.00	83,421.64	12,422.46	85.11%
Transfers Expenditures					
01-13-59100 Transfer to Special Revenue Fund	0.00	0.00	19,821.00	0.00	100.00%
Total Transfers Expenditures	0.00	0.00	19,821.00	0.00	100.00%
Total Police Expenditures	0.00	172,007.24	1,906,534.43	310,301.61	83.72%
Library Expenditures					
Personnel & Benefits Expenditures					
01-14-51000 Salaries-Full Time	0.00	7,925.20	103,043.20	15,281.60	85.17%
01-14-51010 Salaries-Part Time	0.00	3,148.50	56,368.00	6,229.50	88.95%
01-14-51101 Overtime	0.00	42.66	1,000.00	42.66	95.73%
01-14-51104 Longevity	0.00	216.00	216.00	216.00	0.00%
01-14-51105 FICA/Medicare Tax	0.00	178.52	2,325.96	342.79	85.26%
01-14-51106 Unemployment Tax	0.00	65.77	972.00	133.02	86.31%
01-14-51107 Worker's Compensation	0.00	37.72	882.26	72.46	91.79%

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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-14-51108 Group Health Insurance	0.00	684.74	16,854.72	1,389.17	91.76%
01-14-51109 Retirement/TMRS	0.00	1,278.58	24,061.68	2,480.13	89.69%
Total Personnel & Benefits Expenditures	0.00	13,577.69	205,723.82	26,187.33	87.27%
Supplies Expenditures					
01-14-52000 Office Supplies	0.00	29.28	1,000.00	29.28	97.07%
01-14-52201 Operating Supplies	0.00	0.00	1,000.00	156.00	84.40%
01-14-52202 Postage & Shipping	0.00	0.00	1,000.00	0.00	100.00%
01-14-52203 Printing	0.00	193.90	3,300.00	387.80	88.25%
01-14-52204 Uniforms	0.00	0.00	200.00	0.00	100.00%
01-14-52205 Advertising	0.00	0.00	2,500.00	409.88	83.60%
01-14-52206 Travel & Training	0.00	350.00	4,027.00	350.00	91.31%
01-14-52207 Dues & Memberships	0.00	335.00	5,000.00	3,490.96	30.18%
01-14-52212 Flowers/Gifts/Plaques	0.00	0.00	100.00	0.00	100.00%
01-14-52215 Library Books/Materials	0.00	2,259.05	20,000.00	4,715.30	76.42%
01-14-52216 Telephone-Mobile	0.00	40.21	540.00	40.21	92.55%
Total Supplies Expenditures	0.00	3,207.44	38,667.00	9,579.43	75.23%
Contractual Services Expenditures					
01-14-53301 Utilities	0.00	948.96	12,500.00	1,725.55	86.20%
01-14-53323 Security System	0.00	72.02	820.00	72.02	91.22%
Total Contractual Services Expenditures	0.00	1,020.98	13,320.00	1,797.57	86.50%
Maintenance Expenditures					
01-14-54400 Facilities Maintenance	0.00	(153.20)	2,000.00	6.80	99.66%
01-14-54406 IT Maintenance	0.00	966.75	16,042.00	1,809.25	88.72%
Total Maintenance Expenditures	0.00	813.55	18,042.00	1,816.05	89.93%
Capital Outlay Expenditures					
01-14-55506 Capital Outlay-Buildings/Facilities	0.00	0.00	9,000.00	0.00	100.00%
Total Capital Outlay Expenditures	0.00	0.00	9,000.00	0.00	100.00%
Total Library Expenditures	0.00	18,619.66	284,752.82	39,380.38	86.17%

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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Animal Services Expenditures					
Personnel & Benefits Expenditures					
01-15-51000 Salaries-Full Time	0.00	4,928.97	91,769.60	12,062.57	86.86%
01-15-51010 Salaries-Part Time	0.00	3,054.23	30,035.20	4,758.15	84.16%
01-15-51101 Overtime	0.00	320.04	6,000.00	1,091.72	81.80%
01-15-51104 Longevity	0.00	318.00	318.00	318.00	0.00%
01-15-51105 FICA/Medicare Tax	0.00	117.53	1,838.67	248.53	86.48%
01-15-51106 Unemployment Tax	0.00	18.20	810.00	18.20	97.75%
01-15-51107 Worker's Compensation	0.00	241.14	7,925.30	530.53	93.31%
01-15-51108 Group Health Insurance	0.00	2,177.29	25,162.68	4,280.56	82.99%
01-15-51109 Retirement/TMRS	0.00	908.19	19,020.72	1,916.87	89.92%
01-15-51111 Physicals & Evaluations	0.00	0.00	460.00	0.00	100.00%
Total Personnel & Benefits Expenditures	0.00	12,083.59	183,340.17	25,225.13	86.24%
Supplies Expenditures					
01-15-52000 Office Supplies	0.00	26.53	350.00	26.53	92.42%
01-15-52201 Operating Supplies	0.00	443.58	7,950.00	3,239.76	59.25%
01-15-52202 Postage & Shipping	0.00	0.00	200.00	0.00	100.00%
01-15-52203 Printing	0.00	54.71	750.00	109.42	85.41%
01-15-52204 Uniforms	0.00	0.00	800.00	0.00	100.00%
01-15-52205 Advertising	0.00	0.00	200.00	0.00	100.00%
01-15-52206 Travel & Training	0.00	0.00	2,370.00	0.00	100.00%
01-15-52207 Dues & Memberships	0.00	0.00	320.00	0.00	100.00%
01-15-52208 Vehicle Fuel	0.00	77.03	650.00	77.03	88.15%
01-15-52210 Equipment-Field	0.00	0.00	250.00	0.00	100.00%
01-15-52211 Safety Equipment & Supplies	0.00	0.00	200.00	0.00	100.00%
01-15-52212 Flowers/Gifts/Plaques	0.00	150.21	250.00	150.21	39.92%
01-15-52216 Telephone-Mobile	0.00	93.35	788.04	148.71	81.13%
01-15-52218 Land Lease	0.00	1,318.12	1,350.00	1,318.12	2.36%
Total Supplies Expenditures	0.00	2,163.53	16,428.04	5,069.78	69.14%
Contractual Services Expenditures					
01-15-53301 Utilities	0.00	433.71	12,700.00	1,349.63	89.37%

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For General Fund (01)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-15-53309 Consultants & Professionals	0.00	925.00	9,000.00	1,180.00	86.89%
Total Contractual Services Expenditures	0.00	1,358.71	21,700.00	2,529.63	88.34%
Maintenance Expenditures					
01-15-54400 Facilities Maintenance	0.00	17.87	2,000.00	17.87	99.11%
01-15-54402 Vehicle Maintenance	0.00	0.00	500.00	0.00	100.00%
01-15-54406 Software Maintenance	0.00	185.00	3,800.00	370.00	90.26%
Total Maintenance Expenditures	0.00	202.87	6,300.00	387.87	93.84%
Capital Outlay Expenditures					
01-15-55506 Capital Outlay-Buildings/Facilities	0.00	0.00	12,400.00	0.00	100.00%
Total Capital Outlay Expenditures	0.00	0.00	12,400.00	0.00	100.00%
Total Animal Services Expenditures	0.00	15,808.70	240,168.21	33,212.41	86.17%
Park and Facilities Expenditures					
Personnel & Benefits Expenditures					
01-16-51000 Salaries-Full Time	0.00	2,468.80	32,094.40	4,937.61	84.62%
01-16-51101 Overtime	0.00	590.20	2,500.00	867.94	65.28%
01-16-51104 Longevity	0.00	108.00	108.00	108.00	0.00%
01-16-51105 FICA/Medicare Tax	0.00	45.86	465.37	85.62	81.60%
01-16-51106 Unemployment Tax	0.00	0.00	162.00	0.00	100.00%
01-16-51107 Worker's Compensation	0.00	214.64	1,351.17	400.91	70.33%
01-16-51108 Group Health Insurance	0.00	1,326.52	8,446.32	1,383.93	83.61%
01-16-51109 Retirement/TMRS	0.00	222.73	4,814.16	416.03	91.36%
Total Personnel & Benefits Expenditures	0.00	4,976.75	49,941.42	8,200.04	83.58%
Supplies Expenditures					
01-16-52000 Office Supplies	0.00	0.00	50.00	0.00	100.00%
01-16-52201 Operating Supplies	0.00	0.00	800.00	0.00	100.00%
01-16-52204 Uniforms	0.00	0.00	500.00	226.61	54.68%
01-16-52206 Travel & Training	0.00	0.00	200.00	0.00	100.00%
01-16-52207 Dues & Memberships	0.00	974.25	974.25	974.25	0.00%
01-16-52208 Vehicle Fuel	0.00	0.00	2,500.00	0.00	100.00%

City of Lake Dallas
Statement of Revenue and Expenditures

*Original Budget
For General Fund (01)
For the Fiscal Period 2021-2 Ending November 30, 2020*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-16-52210 Equipment-Field	0.00	664.62	1,000.00	664.62	33.54%
01-16-52211 Safety Equipment & Supplies	0.00	0.00	250.00	0.00	100.00%
01-16-52212 Flowers/Gifts/Plaques	0.00	0.00	50.00	0.00	100.00%
01-16-52216 Telephone-Mobile	0.00	14.80	186.94	29.60	84.17%
Total Supplies Expenditures	0.00	1,653.67	6,511.19	1,895.08	70.90%
Contractual Services Expenditures					
01-16-53309 Consultants & Professionals	0.00	0.00	42,000.00	0.00	100.00%
01-16-53406 Mowing Contract	0.00	0.00	15,000.00	0.00	100.00%
Total Contractual Services Expenditures	0.00	0.00	57,000.00	0.00	100.00%
Maintenance Expenditures					
01-16-54402 Vehicle Maintenance	0.00	39.95	200.00	39.95	80.03%
01-16-54403 Equipment Maintenance	0.00	0.00	1,500.00	0.00	100.00%
01-16-54405 Park Maintenance	0.00	1,114.90	5,000.00	1,488.60	70.23%
Total Maintenance Expenditures	0.00	1,154.85	6,700.00	1,528.55	77.19%
Capital Outlay Expenditures					
01-16-55505 Capital Outlay-Heavy Equipment	0.00	0.00	10,300.00	0.00	100.00%
Total Capital Outlay Expenditures	0.00	0.00	10,300.00	0.00	100.00%
Debt Service Expenditures					
01-16-56531 Capital Lease Principal	0.00	0.00	9,462.68	9,462.68	0.00%
01-16-56532 Capital Lease Interest	0.00	0.00	1,774.38	1,774.39	0.00%
Total Debt Service Expenditures	0.00	0.00	11,237.06	11,237.07	0.00%
Total Park and Facilities Expenditures	0.00	7,785.27	141,689.67	22,860.74	83.87%
Streets and Drainage Expenditures					
Personnel & Benefits Expenditures					
01-17-51000 Salaries-Full Time	0.00	17,285.60	215,342.40	33,922.65	84.25%
01-17-51101 Overtime	0.00	1,916.54	3,500.00	3,376.91	3.52%
01-17-51102 Certification Pay	0.00	115.38	300.04	230.76	23.09%
01-17-51104 Longevity	0.00	1,152.00	1,152.00	1,152.00	0.00%

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For General Fund (01)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-17-51105 FICA/Medicare Tax	0.00	394.26	3,177.57	749.57	76.41%
01-17-51106 Unemployment Tax	0.00	34.31	972.00	63.11	93.51%
01-17-51107 Worker's Compensation	0.00	1,384.69	22,876.06	2,617.13	88.56%
01-17-51108 Group Health Insurance	0.00	3,816.35	43,055.40	7,699.31	82.12%
01-17-51109 Retirement/TMRS	0.00	2,058.75	32,871.37	3,869.80	88.23%
01-17-51111 Physicals & Evaluations	0.00	0.00	0.00	73.00	0.00%
Total Personnel & Benefits Expenditures	0.00	28,157.88	323,246.84	53,754.24	83.37%
Supplies Expenditures					
01-17-52000 Office Supplies	0.00	0.00	300.00	0.00	100.00%
01-17-52201 Operating Supplies	0.00	546.17	1,500.00	546.17	63.59%
01-17-52204 Uniforms	0.00	125.00	1,200.00	125.00	89.58%
01-17-52206 Travel & Training	0.00	220.00	2,000.00	220.00	89.00%
01-17-52207 Dues & Memberships	0.00	1,948.50	1,624.25	1,948.50	(19.96%)
01-17-52208 Vehicle Fuel	0.00	414.23	6,500.00	414.23	93.63%
01-17-52210 Equipment-Field	0.00	8.28	1,500.00	8.28	99.45%
01-17-52211 Safety Equipment & Supplies	0.00	19.27	2,000.00	19.27	99.04%
01-17-52216 Telephone-Mobile	0.00	173.47	2,156.68	230.75	89.30%
Total Supplies Expenditures	0.00	3,454.92	18,780.93	3,512.20	81.30%
Contractual Services Expenditures					
01-17-53301 Utilities	0.00	154.72	3,500.00	1,079.58	69.15%
01-17-53302 Street Lighting	0.00	4,255.89	51,500.00	8,460.88	83.57%
01-17-53305 Engineering	0.00	1,363.42	10,000.00	1,363.42	86.37%
01-17-53307 Rentals	0.00	438.00	5,000.00	533.70	89.33%
01-17-53347 Stormwater Utility Fee Study	0.00	0.00	25,000.00	0.00	100.00%
01-17-53348 MS4	0.00	0.00	5,000.00	0.00	100.00%
01-17-53349 Traffic Signal Maintenance	0.00	0.00	4,194.96	0.00	100.00%
Total Contractual Services Expenditures	0.00	6,212.03	104,194.96	11,437.58	89.02%
Maintenance Expenditures					
01-17-54400 Facilities Maintenance	0.00	125.85	400.00	125.85	68.54%
01-17-54402 Vehicle Maintenance	0.00	531.84	2,500.00	561.77	77.53%
01-17-54403 Equipment Maintenance	0.00	0.00	7,000.00	0.00	100.00%

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For General Fund (01)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-17-54406 IT Maintenance	0.00	150.00	1,500.00	300.00	80.00%
01-17-54408 Tree Maintenance	0.00	0.00	5,000.00	0.00	100.00%
01-17-54417 Sign Maintenance	0.00	20.64	6,000.00	20.64	99.66%
01-17-54422 Drainage Maintenance	0.00	0.00	20,000.00	0.00	100.00%
Total Maintenance Expenditures	0.00	828.33	42,400.00	1,008.26	97.62%
Capital Outlay Expenditures					
01-17-55503 Capital Outlay-Vehicles	0.00	0.00	35,000.00	0.00	100.00%
Total Capital Outlay Expenditures	0.00	0.00	35,000.00	0.00	100.00%
Debt Service Expenditures					
01-17-56531 Capital Lease Principal	0.00	0.00	15,892.27	0.00	100.00%
01-17-56532 Capital Lease Interest	0.00	0.00	1,824.17	0.00	100.00%
Total Debt Service Expenditures	0.00	0.00	17,716.44	0.00	100.00%
Total Streets and Drainage Expenditures	0.00	38,653.16	541,339.17	69,712.28	87.12%
Total General Fund Expenditures	\$ 0.00	\$ 434,087.27	\$ 5,402,804.52	\$ 829,476.62	84.65%
General Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ (131,096.21)	\$ 226.56	\$ (225,263.48)	99527.74%

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Debt Service Fund (04)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
04-00-41006 Property Taxes-Current	0.00	20,452.46	\$ 444,753.00	\$ 23,350.57	94.75%
04-00-41007 Property Taxes-Delinquent	0.00	91.63	2,000.00	318.22	84.09%
04-00-41009 Property Taxes-P & I	0.00	243.01	900.00	414.55	53.94%
04-00-47701 Interest Income - I&S	0.00	38.87	6,000.00	81.31	98.64%
04-00-49617 CDC Debt Payment Reimbursement	0.00	0.00	240,027.98	0.00	100.00%
Total Undefined Sub-Type Revenues	0.00	20,825.97	693,680.98	24,164.65	96.52%
Total Revenues	0.00	20,825.97	693,680.98	24,164.65	96.52%
Total Debt Service Fund Revenues	\$ 0.00	\$ 20,825.97	\$ 693,680.98	\$ 24,164.65	96.52%

Expenditures**Administration Expenditures****Debt Service Expenditures**

04-11-56957 2019 GO Refunding Principle	0.00	0.00	\$ 70,000.00	0.00	100.00%
04-11-56958 2019 GO Refunding Series Interest	0.00	0.00	12,276.00	0.00	100.00%
04-11-56965 2008 Street GO Bonds Principal	0.00	0.00	55,000.00	0.00	100.00%
04-11-56966 2008 Street Bonds Interest	0.00	0.00	21,471.00	0.00	100.00%
04-11-56974 2012 Refunding Bonds Principal	0.00	0.00	150,000.00	0.00	100.00%
04-11-56975 2012 Refunding Bonds Interest	0.00	0.00	3,598.32	0.00	100.00%
04-11-56976 2018 Refunding Bond Principal	0.00	0.00	150,000.00	0.00	100.00%
04-11-56977 2018 Refunding Bond Interest	0.00	0.00	30,489.00	0.00	100.00%
04-11-56978 2018 GO Redunding Principal	0.00	0.00	15,000.00	0.00	100.00%
04-11-56979 2018 GO Refunding Series Interest	0.00	0.00	29,400.00	0.00	100.00%
04-11-56980 2019 GF CO Series Principal	0.00	0.00	120,000.00	0.00	100.00%
04-11-56981 2019 GF CO Series Interest	0.00	0.00	27,550.00	0.00	100.00%
Total Debt Service Expenditures	0.00	0.00	684,784.32	0.00	100.00%
Total Administration Expenditures	0.00	0.00	684,784.32	0.00	100.00%

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Debt Service Fund (04)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Debt Service Fund Expenditures	\$ 0.00	\$ 0.00	\$ 684,784.32	\$ 0.00	100.00%
Debt Service Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ 20,825.97	\$ 8,896.66	\$ 24,164.65	(171.61%)

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Community Development Corporation (11)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
11-00-42112 4B Sales Tax	0.00	41,487.86	\$ 407,500.00	\$ 72,768.38	82.14%
11-00-45480 Property Rental Income	0.00	1,550.00	12,000.00	3,100.00	74.17%
11-00-47482 Interest Income - 4B	0.00	32.38	7,949.00	72.09	99.09%
Total Undefined Sub-Type Revenues	0.00	43,070.24	427,449.00	75,940.47	82.23%
Total Revenues	0.00	43,070.24	427,449.00	75,940.47	82.23%
Total Community Development Corporation Revenues	\$ 0.00	\$ 43,070.24	\$ 427,449.00	\$ 75,940.47	82.23%

Expenditures**Administration Expenditures****Supplies Expenditures**

11-11-52205 Advertising	0.00	7,655.25	\$ 24,000.00	\$ 7,655.25	68.10%
11-11-52206 Travel & Training	0.00	0.00	2,000.00	0.00	100.00%
11-11-52207 Dues & Memberships	0.00	0.00	600.00	0.00	100.00%
11-11-52213 Subscriptions & Publications	0.00	0.00	1,500.00	0.00	100.00%
Total Supplies Expenditures	0.00	7,655.25	28,100.00	7,655.25	72.76%

Contractual Services Expenditures

11-11-53301 Utilities	0.00	1,019.73	11,000.00	1,561.12	85.81%
11-11-53303 Accounting & Auditor	0.00	0.00	3,250.00	0.00	100.00%
11-11-53304 Legal Services	0.00	1,017.50	3,000.00	1,017.50	66.08%
11-11-53309 Consultants & Professionals	0.00	0.00	30,000.00	0.00	100.00%
11-11-53381 CDC Downtown BIG Grants	0.00	0.00	30,000.00	0.00	100.00%
Total Contractual Services Expenditures	0.00	2,037.23	77,250.00	2,578.62	96.66%

Maintenance Expenditures

11-11-54480 Rental Property Maintenance	0.00	125.00	4,000.00	125.00	96.88%
Total Maintenance Expenditures	0.00	125.00	4,000.00	125.00	96.88%

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Community Development Corporation (11)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Capital Outlay Expenditures					
11-11-55520 Capital Outlay-CDC Projects	0.00	0.00	200,000.00	0.00	100.00%
Total Capital Outlay Expenditures	0.00	0.00	200,000.00	0.00	100.00%
Transfers Expenditures					
11-11-59111 Transfer to General Fund Parks & Admin	0.00	0.00	80,000.00	0.00	100.00%
11-11-59119 Transfer to Debt Service Fund	0.00	0.00	240,028.00	0.00	100.00%
Total Transfers Expenditures	0.00	0.00	320,028.00	0.00	100.00%
Total Administration Expenditures	0.00	9,817.48	629,378.00	10,358.87	98.35%
Total Community Development Corporation Expenditures	\$ 0.00	\$ 9,817.48	\$ 629,378.00	\$ 10,358.87	98.35%
Community Development Corporation Excess of Revenues	\$ 0.00	\$ 33,252.76	\$ (201,929.00)	\$ 65,581.60	132.48%

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
 For Street Maintenance Sales Tax (20)
 For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
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Revenues**Revenues****Undefined Sub-Type Revenues**

20-00-42115 Sales Tax - Road Maintenance	0.00	20,743.94	\$ 203,750.00	\$ 36,384.20	82.14%
20-00-42117 Contributions for Street Maintenance	0.00	12,773.70	0.00	12,773.70	0.00%
20-00-47470 Interest Income - Special Revenue DFS	0.00	17.61	3,000.00	37.40	98.75%
Total Undefined Sub-Type Revenues	0.00	33,535.25	206,750.00	49,195.30	76.21%

Total Revenues

0.00	33,535.25	206,750.00	49,195.30	76.21%
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Total Street Maintenance Sales Tax Revenues

\$ 0.00	\$ 33,535.25	\$ 206,750.00	\$ 49,195.30	76.21%
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Expenditures**Streets and Drainage Expenditures****Maintenance Expenditures**

20-17-54403 Equipment Maintenance	0.00	0.00	\$ 5,000.00	\$ 0.00	100.00%
20-17-54407 Sidewalk Maintenance	0.00	0.00	6,000.00	\$ 0.00	100.00%
20-17-54409 Streets Repair Maintenance	0.00	12,065.05	250,000.00	26,871.53	89.25%
Total Maintenance Expenditures	0.00	12,065.05	261,000.00	26,871.53	89.70%

Total Streets and Drainage Expenditures

0.00	12,065.05	261,000.00	26,871.53	89.70%
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Total Street Maintenance Sales Tax Expenditures

\$ 0.00	\$ 12,065.05	\$ 261,000.00	\$ 26,871.53	89.70%
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Street Maintenance Sales Tax Excess of Revenues Over Ex

\$ 0.00	\$ 21,470.20	\$ (54,250.00)	\$ 22,323.77	141.15%
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City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Hotel Occupancy Tax (21)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
21-00-43114 Hotel Occupancy Tax	0.00	0.00	\$ 40,000.00	\$ 441.10	98.90%
21-00-47470 Interest Income - Special Revenue DFS	0.00	2.60	400.00	5.89	98.53%
Total Undefined Sub-Type Revenues	0.00	2.60	40,400.00	446.99	98.89%
Total Revenues	0.00	2.60	40,400.00	446.99	98.89%
Total Hotel Occupancy Tax Revenues	\$ 0.00	\$ 2.60	\$ 40,400.00	\$ 446.99	98.89%
Expenditures					
Tourism Expenditures					
Personnel & Benefits Expenditures					
21-05-51115 Contract Labor	0.00	0.00	\$ 4,850.00	0.00	100.00%
Total Personnel & Benefits Expenditures	0.00	0.00	4,850.00	0.00	100.00%
Supplies Expenditures					
21-05-52203 Printing	0.00	0.00	500.00	0.00	100.00%
21-05-52205 Advertising	0.00	0.00	2,000.00	0.00	100.00%
21-05-52207 Dues & Memberships	0.00	0.00	358.00	100.00	72.07%
21-05-52221 Community Events	0.00	0.00	30,000.00	0.00	100.00%
Total Supplies Expenditures	0.00	0.00	32,858.00	100.00	99.70%
Total Tourism Expenditures	0.00	0.00	37,708.00	100.00	99.73%
Total Hotel Occupancy Tax Expenditures	\$ 0.00	\$ 0.00	\$ 37,708.00	\$ 100.00	99.73%
Hotel Occupancy Tax Excess of Revenues Over Expenditur	\$ 0.00	\$ 2.60	\$ 2,692.00	\$ 346.99	87.11%

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Court Technology (22)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
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Revenues**Revenues****Undefined Sub-Type Revenues**

22-00-46322 Municipal Court Technology Fees	0.00	457.86	\$ 5,000.00	\$ 1,266.63	74.67%
22-00-46343 Local Municipal Court Technology Fund	0.00	0.00	60.00	0.00	100.00%
22-00-47470 Interest Income - Special Revenue DFS	0.00	2.94	250.00	6.57	97.37%
Total Undefined Sub-Type Revenues	0.00	460.80	5,310.00	1,273.20	76.02%

Total Revenues

0.00	460.80	5,310.00	1,273.20	76.02%
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Total Court Technology Revenues

\$ 0.00	\$ 460.80	\$ 5,310.00	\$ 1,273.20	76.02%
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Expenditures**Municipal Court Expenditures****Contractual Services Expenditures**

22-09-53308 Information Technology	0.00	16.09	\$ 12,000.00	\$ 111.08	99.07%
Total Contractual Services Expenditures	0.00	16.09	12,000.00	111.08	99.07%

Total Municipal Court Expenditures

0.00	16.09	12,000.00	111.08	99.07%
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Total Court Technology Expenditures

\$ 0.00	\$ 16.09	\$ 12,000.00	\$ 111.08	99.07%
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Court Technology Excess of Revenues Over Expenditures	\$ 0.00	\$ 444.71	\$ (6,690.00)	\$ 1,162.12	117.37%
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City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Court Security (23)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
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Revenues**Revenues****Undefined Sub-Type Revenues**

23-00-46323 Municipal Court Security Fees	0.00	17.77	\$ 3,500.00	\$ 44.77	98.72%
23-00-46341 Local Municipal Court Bldg Security Fund	0.00	531.90	1,000.00	1,478.48	(47.85%)
23-00-47470 Interest Income - Special Revenue DFS	0.00	6.04	450.00	13.47	97.01%
Total Undefined Sub-Type Revenues	0.00	555.71	4,950.00	1,536.72	68.96%

Total Revenues

0.00	555.71	4,950.00	1,536.72	68.96%
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Total Court Security Revenues

\$ 0.00	\$ 555.71	\$ 4,950.00	\$ 1,536.72	68.96%
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Expenditures**Municipal Court Expenditures****Personnel & Benefits Expenditures**

23-09-51117 Bailiff Fees	0.00	0.00	\$ 3,000.00	\$ 0.00	100.00%
Total Personnel & Benefits Expenditures	0.00	0.00	3,000.00	0.00	100.00%

Supplies Expenditures

23-09-52015 Office Expenses	0.00	0.00	10,000.00	0.00	100.00%
Total Supplies Expenditures	0.00	0.00	10,000.00	0.00	100.00%

Total Municipal Court Expenditures

0.00	0.00	13,000.00	0.00	100.00%
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Total Court Security Expenditures

\$ 0.00	\$ 0.00	\$ 13,000.00	\$ 0.00	100.00%
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Court Security Excess of Revenues Over Expenditures

\$ 0.00	\$ 555.71	\$ (8,050.00)	\$ 1,536.72	119.09%
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City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For LEOSE (24)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
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Revenues**Revenues****Undefined Sub-Type Revenues**

24-00-46324 LEOSE Revenue	0.00	0.00	\$ 1,500.00	\$ 0.00	100.00%
24-00-47470 Interest Income - Special Revenue DFS	0.00	0.49	25.00	1.08	95.68%
Total Undefined Sub-Type Revenues	0.00	0.49	1,525.00	1.08	99.93%

Total Revenues

0.00	0.49	1,525.00	1.08	99.93%
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Total LEOSE Revenues

\$ 0.00	\$ 0.49	\$ 1,525.00	\$ 1.08	99.93%
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Expenditures**Police Expenditures****Supplies Expenditures**

24-13-52206 Travel & Training	0.00	0.00	\$ 2,410.00	\$ 0.00	100.00%
Total Supplies Expenditures	0.00	0.00	2,410.00	0.00	100.00%

Total Police Expenditures

0.00	0.00	2,410.00	0.00	100.00%
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Total LEOSE Expenditures

\$ 0.00	\$ 0.00	\$ 2,410.00	\$ 0.00	100.00%
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LEOSE Excess of Revenues Over Expenditures

\$ 0.00	\$ 0.49	\$ (885.00)	\$ 1.08	100.12%
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City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Child Safety (25)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
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Revenues**Revenues****Undefined Sub-Type Revenues**

25-00-46325 Municipal Court Child Safety Fees	0.00	212.73	\$ 8,000.00	\$ 10,233.25	(27.92%)
25-00-47470 Interest Income - Special Revenue DFS	0.00	3.46	250.00	7.72	96.91%
Total Undefined Sub-Type Revenues	0.00	216.19	8,250.00	10,240.97	(24.13%)

Total Revenues	0.00	216.19	8,250.00	10,240.97	(24.13%)
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Total Child Safety Revenues	\$ 0.00	\$ 216.19	\$ 8,250.00	\$ 10,240.97	(24.13%)
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Expenditures**Municipal Court Expenditures****Contractual Services Expenditures**

25-09-53390 Mun Ct Child Safety Program	0.00	0.00	\$ 5,000.00	0.00	100.00%
Total Contractual Services Expenditures	0.00	0.00	5,000.00	0.00	100.00%

Total Municipal Court Expenditures	0.00	0.00	5,000.00	0.00	100.00%
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Total Child Safety Expenditures	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 0.00	100.00%
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Child Safety Excess of Revenues Over Expenditures	\$ 0.00	\$ 216.19	\$ 3,250.00	\$ 10,240.97	(215.11%)
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City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Juvenile Case Management (26)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
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Revenues**Revenues****Undefined Sub-Type Revenues**

26-00-46340 Juvenile Case Mgt Fees	0.00	4.61	\$ 100.00	\$ 19.61	80.39%
26-00-46342 Local Truancy Prevention & Diversion Fun	0.00	542.68	1,500.00	1,508.63	(0.58%)
26-00-47470 Interest Income - Special Revenue DFS	0.00	20.38	1,800.00	45.37	97.48%
Total Undefined Sub-Type Revenues	0.00	567.67	3,400.00	1,573.61	53.72%

Total Revenues

0.00	567.67	3,400.00	1,573.61	53.72%
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Total Juvenile Case Management Revenues

\$ 0.00	\$ 567.67	\$ 3,400.00	\$ 1,573.61	53.72%
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Expenditures**Municipal Court Expenditures****Contractual Services Expenditures**

26-09-53396 Mun Ct JCM Program	0.00	0.00	\$ 20,000.00	\$ 0.00	100.00%
Total Contractual Services Expenditures	0.00	0.00	20,000.00	0.00	100.00%

Transfers Expenditures

26-09-59001 Transfer to General Fund	0.00	0.00	10,000.00	0.00	100.00%
Total Transfers Expenditures	0.00	0.00	10,000.00	0.00	100.00%

Total Municipal Court Expenditures

0.00	0.00	30,000.00	0.00	100.00%
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Total Juvenile Case Management Expenditures

\$ 0.00	\$ 0.00	\$ 30,000.00	\$ 0.00	100.00%
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Juvenile Case Management Excess of Revenues Over Expe

\$ 0.00	\$ 567.67	\$ (26,600.00)	\$ 1,573.61	105.92%
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City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Drug Seizure (27)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
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Revenues**Revenues****Undefined Sub-Type Revenues**

27-00-47470 Interest Income - Special Revenue DFS	0.00	0.78	\$ 0.00	\$ 1.70	0.00%
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Total Undefined Sub-Type Revenues	0.00	0.78	0.00	1.70	0.00%
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Total Revenues	0.00	0.78	0.00	1.70	0.00%
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Total Drug Seizure Revenues	\$ 0.00	\$ 0.78	\$ 0.00	\$ 1.70	0.00%
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Expenditures**Police Expenditures****Contractual Services Expenditures**

27-13-53397 Pub Saf Seizure Program	0.00	0.00	\$ 5,000.00	\$ 0.00	100.00%
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Total Contractual Services Expenditures	0.00	0.00	5,000.00	0.00	100.00%
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Total Police Expenditures	0.00	0.00	5,000.00	0.00	100.00%
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Total Drug Seizure Expenditures	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 0.00	100.00%
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Drug Seizure Excess of Revenues Over Expenditures	\$ 0.00	\$ 0.78	\$ (5,000.00)	\$ 1.70	100.03%
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City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Kids N Cops (28)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
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Revenues**Revenues****Undefined Sub-Type Revenues**

28-00-47470 Interest Income - Special Revenue DFS	0.00	1.39	\$ 100.00	\$ 3.09	96.91%
28-00-48200 Donations	0.00	0.00	5,000.00	300.00	94.00%
Total Undefined Sub-Type Revenues	0.00	1.39	5,100.00	303.09	94.06%

Total Revenues

0.00	1.39	5,100.00	303.09	94.06%
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Total Kids N Cops Revenues

\$ 0.00	\$ 1.39	\$ 5,100.00	\$ 303.09	94.06%
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Expenditures**Police Expenditures****Contractual Services Expenditures**

28-13-53398 Kids N Cops Program	0.00	0.00	\$ 10,000.00	\$ 0.00	100.00%
Total Contractual Services Expenditures	0.00	0.00	10,000.00	0.00	100.00%

Total Police Expenditures

0.00	0.00	10,000.00	0.00	100.00%
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Total Kids N Cops Expenditures

\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 0.00	100.00%
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Kids N Cops Excess of Revenues Over Expenditures

\$ 0.00	\$ 1.39	\$ (4,900.00)	\$ 303.09	106.19%
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City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Willow Grove Park (31)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
31-00-45331 Fees - Willow Grove Park	0.00	8,520.89	\$ 100,000.00	\$ 19,527.34	80.47%
31-00-47470 Interest Income - Special Revenue DFS	0.00	6.06	600.00	13.50	97.75%
Total Undefined Sub-Type Revenues	0.00	8,526.95	100,600.00	19,540.84	80.58%
Total Revenues	0.00	8,526.95	100,600.00	19,540.84	80.58%
Total Willow Grove Park Revenues	\$ 0.00	\$ 8,526.95	\$ 100,600.00	\$ 19,540.84	80.58%

Expenditures**Park and Facilities Expenditures****Personnel & Benefits Expenditures**

31-16-51000 Salaries-Full Time	0.00	0.00	\$ 13,000.00	\$ 0.00	100.00%
31-16-51101 Overtime	0.00	0.00	500.00	0.00	100.00%
31-16-51105 FICA/Medicare Tax	0.00	0.00	196.00	0.00	100.00%
31-16-51106 Unemployment Tax	0.00	0.00	162.00	0.00	100.00%
31-16-51107 Worker's Compensation	0.00	0.00	570.00	0.00	100.00%
Total Personnel & Benefits Expenditures	0.00	0.00	14,428.00	0.00	100.00%

Supplies Expenditures

31-16-52207 Dues & Memberships	0.00	974.25	974.00	974.25	(0.03%)
Total Supplies Expenditures	0.00	974.25	974.00	974.25	(0.03%)

Contractual Services Expenditures

31-16-53304 Legal Services	0.00	0.00	1,000.00	0.00	100.00%
31-16-53324 Security	0.00	0.00	8,400.00	0.00	100.00%
Total Contractual Services Expenditures	0.00	0.00	9,400.00	0.00	100.00%

Maintenance Expenditures

31-16-54405 Park Maintenance	0.00	4,433.58	35,000.00	5,847.19	83.29%
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City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Willow Grove Park (31)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Maintenance Expenditures	0.00	4,433.58	35,000.00	5,847.19	83.29%
Capital Outlay Expenditures					
31-16-55531 Capital Outlay-Park Improvements	0.00	4,490.00	54,000.00	4,490.00	91.69%
Total Capital Outlay Expenditures	0.00	4,490.00	54,000.00	4,490.00	91.69%
Transfers Expenditures					
31-16-59001 Transfer to General Fund	0.00	0.00	20,000.00	0.00	100.00%
Total Transfers Expenditures	0.00	0.00	20,000.00	0.00	100.00%
Total Park and Facilities Expenditures	0.00	9,897.83	133,802.00	11,311.44	91.55%
Total Willow Grove Park Expenditures	\$ 0.00	\$ 9,897.83	\$ 133,802.00	\$ 11,311.44	91.55%
Willow Grove Park Excess of Revenues Over Expenditures	\$ 0.00	\$ (1,370.88)	\$ (33,202.00)	\$ 8,229.40	124.79%

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Animal Rescue (32)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
32-00-47470 Interest Income - Special Revenue DFS	0.00	0.80	\$ 100.00	\$ 1.78	98.22%
32-00-48235 Donations Animal Rescue	0.00	1,091.00	18,000.00	1,971.00	89.05%
Total Undefined Sub-Type Revenues	0.00	1,091.80	18,100.00	1,972.78	89.10%
Total Revenues	0.00	1,091.80	18,100.00	1,972.78	89.10%
Total Animal Rescue Revenues	\$ 0.00	\$ 1,091.80	\$ 18,100.00	\$ 1,972.78	89.10%
Expenditures					
Animal Services Expenditures					
Contractual Services Expenditures					
32-15-53342 Animal Rescue Expenses	0.00	1,422.00	\$ 21,000.00	\$ 1,422.00	93.23%
Total Contractual Services Expenditures	0.00	1,422.00	21,000.00	1,422.00	93.23%
Total Animal Services Expenditures	0.00	1,422.00	21,000.00	1,422.00	93.23%
Total Animal Rescue Expenditures	\$ 0.00	\$ 1,422.00	\$ 21,000.00	\$ 1,422.00	93.23%
Animal Rescue Excess of Revenues Over Expenditures	\$ 0.00	\$ (330.20)	\$ (2,900.00)	\$ 550.78	118.99%

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Library Donations (33)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
33-00-47470 Interest Income - Special Revenue DFS	0.00	0.71	\$ 100.00	\$ 1.61	98.39%
33-00-48230 Library Contributions	0.00	667.84	1,000.00	704.17	29.58%
Total Undefined Sub-Type Revenues	0.00	668.55	1,100.00	705.78	35.84%
Total Revenues	0.00	668.55	1,100.00	705.78	35.84%
Total Library Donations Revenues	\$ 0.00	\$ 668.55	\$ 1,100.00	\$ 705.78	35.84%
Expenditures					
Library Expenditures					
Contractual Services Expenditures					
33-14-53344 Library Donations Expenses	0.00	0.00	\$ 3,000.00	\$ 0.00	100.00%
Total Contractual Services Expenditures	0.00	0.00	3,000.00	0.00	100.00%
Total Library Expenditures	0.00	0.00	3,000.00	0.00	100.00%
Total Library Donations Expenditures	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	100.00%
Library Donations Excess of Revenues Over Expenditures	\$ 0.00	\$ 668.55	\$ (1,900.00)	\$ 705.78	137.15%

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Park Improvements (34)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
34-00-45329 Fees - Park Improvement	0.00	154.38	\$ 1,500.00	\$ 154.38	89.71%
34-00-47470 Interest Income - Special Revenue DFS	0.00	0.53	0.00	1.14	0.00%
Total Undefined Sub-Type Revenues	0.00	154.91	1,500.00	155.52	89.63%
Total Revenues	0.00	154.91	1,500.00	155.52	89.63%
Total Park Improvements Revenues	\$ 0.00	\$ 154.91	\$ 1,500.00	\$ 155.52	89.63%
Expenditures					
Park and Facilities Expenditures					
Maintenance Expenditures					
34-16-54405 Park Maintenance	0.00	0.00	\$ 1,500.00	0.00	100.00%
Total Maintenance Expenditures	0.00	0.00	1,500.00	0.00	100.00%
Total Park and Facilities Expenditures	0.00	0.00	1,500.00	0.00	100.00%
Total Park Improvements Expenditures	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 0.00	100.00%
Park Improvements Excess of Revenues Over Expenditures	\$ 0.00	\$ 154.91	\$ 0.00	\$ 155.52	0.00%

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Violence Against Women Grant (35)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
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Revenues**Revenues****Undefined Sub-Type Revenues**

35-00-46326 Violence Against Women Grant	0.00	7,063.20	\$ 73,352.00	\$ 16,072.00	78.09%
35-00-49600 Transfer In	0.00	0.00	19,821.00	0.00	100.00%
Total Undefined Sub-Type Revenues	0.00	7,063.20	93,173.00	16,072.00	82.75%

Total Revenues

0.00	7,063.20	93,173.00	16,072.00	82.75%
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Total Violence Against Women Grant Revenues

\$ 0.00	\$ 7,063.20	\$ 93,173.00	\$ 16,072.00	82.75%
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Expenditures**Police Expenditures****Personnel & Benefits Expenditures**

35-13-51000 Salaries-Full Time	0.00	4,852.80	\$ 56,856.00	\$ 9,099.00	84.00%
35-13-51102 Certification Pay	0.00	46.16	300.00	92.32	69.23%
35-13-51104 Longevity	0.00	780.00	708.00	780.00	(10.17%)
35-13-51105 FICA/Medicare Tax	0.00	81.17	824.00	142.23	82.74%
35-13-51106 Unemployment Tax	0.00	0.00	162.00	0.00	100.00%
35-13-51107 Worker's Compensation	0.00	158.47	2,604.00	268.09	89.70%
35-13-51108 Group Health Insurance	0.00	1,041.00	12,283.00	2,101.69	82.89%
35-13-51109 Retirement/TMRS	0.00	721.22	8,528.00	1,220.12	85.69%
Total Personnel & Benefits Expenditures	0.00	7,680.82	82,265.00	13,703.45	83.34%

Total Police Expenditures

0.00	7,680.82	82,265.00	13,703.45	83.34%
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Total Violence Against Women Grant Expenditures

\$ 0.00	\$ 7,680.82	\$ 82,265.00	\$ 13,703.45	83.34%
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Violence Against Women Grant Excess of Revenues Over E \$

0.00	\$ (617.62)	\$ 10,908.00	\$ 2,368.55	78.29%
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City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For General Capital Projects (60)
For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
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Revenues**Revenues****Undefined Sub-Type Revenues**

60-00-47470 Interest Income - Special Revenue DFS	0.00	0.00	\$ 8,500.00	\$ 0.00	100.00%
60-00-49601 Trf from Gen Fd	0.00	87.37	0.00	185.23	0.00%
Total Undefined Sub-Type Revenues	0.00	87.37	8,500.00	185.23	97.82%

Total Revenues

0.00	87.37	8,500.00	185.23	97.82%
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Total General Capital Projects Revenues

\$ 0.00	\$ 87.37	\$ 8,500.00	\$ 185.23	97.82%
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Expenditures**Streets and Drainage Expenditures****Capital Outlay Expenditures**

60-17-55517 Capital Outlay Construction	0.00	908.29	\$ 800,000.00	\$ 908.29	99.89%
Total Capital Outlay Expenditures	0.00	908.29	800,000.00	908.29	99.89%

Total Streets and Drainage Expenditures

0.00	908.29	800,000.00	908.29	99.89%
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Total General Capital Projects Expenditures

\$ 0.00	\$ 908.29	\$ 800,000.00	\$ 908.29	99.89%
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General Capital Projects Excess of Revenues Over Expendi	\$ 0.00	\$ (820.92)	\$ (791,500.00)	\$ (723.06)	99.91%
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City of Lake Dallas
Statement of Revenue and Expenditures
Original Budget

For the Fiscal Period 2021-2 Ending November 30, 2020

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$	0.00	\$ 419,820.93	\$ 7,022,819.06	\$ 807,523.07	88.50%
Total Expenditures	\$	0.00	\$ 475,894.83	\$ 8,134,651.84	\$ 894,263.28	89.01%
Total Excess of Revenues Over Expenditures	\$	0.00	\$ (56,073.90)	\$ (1,111,832.78)	\$ (86,740.21)	92.20%

Accounts Payable Check Register

**Checks Processed During
Posting
Of
Accounts Payable**

Accounts Payable Check Register Report - IB-General Fund-1002007

For The Date Range From 11/1/2020 To 11/30/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64213	C	11/12/2020	81	Card Service Center	\$17,129.62	O
Invoice Nbr - Description				GL Account	Amount	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-13-52219	\$44.00	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				22-09-53308	\$16.09	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-11-52201	\$274.62	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				32-15-53342	\$1,422.00	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-15-52201	\$307.98	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-15-52201	\$113.99	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-15-52212	\$150.21	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-17-52206	\$220.00	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-11-52206	\$75.00	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-17-52201	\$546.17	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-13-52204	\$311.24	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-13-52201	\$492.08	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-08-52209	\$368.04	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-13-52202	\$7.50	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-13-52205	\$25.00	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-13-52201	\$754.91	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-13-52000	\$110.21	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-13-52206	(\$350.00)	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-16-52210	\$664.62	
City of Lake Dallas--11 - Credit Card Bill 09/19-10/20				01-14-52000	\$29.28	

Accounts Payable Check Register Report - IB-General Fund-1002007*For The Date Range From 11/1/2020 To 11/30/2020**For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	01-13-52212	\$55.19
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	01-08-52206	(\$150.00)
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	01-08-52209	\$162.36
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	01-08-52223	\$66.70
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	01-08-52223	\$25.98
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	01-08-52223	\$31.92
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	01-14-52215	\$1,441.73
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	01-14-52207	\$35.00
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	01-14-53301	\$303.25
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	01-14-53323	\$72.02
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	01-14-54406	\$108.25
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	01-14-52206	\$350.00
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	01-11-52206	\$275.00
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	01-11-52201	\$41.88
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	31-16-55531	\$4,490.00
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	01-11-53301	\$2,248.40
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	01-11-52201	\$1,881.40
				City of Lake Dallas--11 - Credit Card Bill 09/19-10/20	01-08-52223	\$107.60
64214	C	11/12/2020	185	Sarah Farrell		\$595.85 O
				Invoice Nbr - Description	GL Account	Amount
				001243419832509 - 11/4/20 payrun	01-00-21156	\$595.85
64215	C	11/12/2020	429	TML Multistate Intergovernmental Emp Benefits Pool		\$26,509.65 O
				Invoice Nbr - Description	GL Account	Amount

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For The Date Range From 11/1/2020 To 11/30/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
				C86--11 - Health Insurance Bill Nov. 2020	01-08-51108	\$2,101.02
				C86--11 - Health Insurance Bill Nov. 2020	01-16-51108	\$1,240.80
				C86--11 - Health Insurance Bill Nov. 2020	35-13-51108	\$985.61
				C86--11 - Health Insurance Bill Nov. 2020	01-17-51108	\$3,623.34
				C86--11 - Health Insurance Bill Nov. 2020	01-00-21159	\$3,284.79
				C86--11 - Health Insurance Bill Nov. 2020	01-14-51108	\$499.96
				C86--11 - Health Insurance Bill Nov. 2020	01-13-51108	\$9,384.80
				C86--11 - Health Insurance Bill Nov. 2020	01-09-51108	\$1,137.49
				C86--11 - Health Insurance Bill Nov. 2020	01-11-51108	\$2,411.57
				C86--11 - Health Insurance Bill Nov. 2020	01-15-51108	\$1,840.27
64216	C	11/16/2020	8	Aflac		\$871.24 O
	Invoice Nbr - Description		GL Account		Amount	
	208018 - Aflac Supplemental Health Insurance Nov. 2020		01-00-21167		\$871.24	
64217	C	11/16/2020	18	Anderson's Auto Repair		\$39.95 O
	Invoice Nbr - Description		GL Account		Amount	
	102720 - Oil Change for Truck		01-16-54402		\$39.95	
64218	C	11/16/2020	308	Arentco of Lewisville		\$700.00 O
	Invoice Nbr - Description		GL Account		Amount	
	141950--01 - Auger Rental		01-17-53307		\$438.00	
	142519 - Rebar		20-17-54409		\$262.00	
64219	C	11/16/2020	21	Atmos Energy		\$78.10 O
	Invoice Nbr - Description		GL Account		Amount	
	3037801378--21 - Gas Bill Oct. 2020		01-11-53301		\$78.10	
64220	C	11/16/2020	723	Bethany Joyce		\$175.00 O
	Invoice Nbr - Description		GL Account		Amount	
	Reimbursement for WGP - Refund for WGP Camp Site		31-00-45331		\$175.00	
64221	C	11/16/2020	719	Binkley & Barfield, Inc		\$9,545.13 O
	Invoice Nbr - Description		GL Account		Amount	
	43361 - 2nd Payment for Dobbs Rd Survey		20-17-54409		\$9,545.13	

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64222	C	11/16/2020	722	Carrie Blackmon	\$15.00	O
				Invoice Nbr - Description	GL Account	Amount
				Refund for WGP - Deposit Refund for Camper who paid cash	31-00-45331	\$15.00
64223	C	11/16/2020	611	Central Texas Library System	\$300.00	O
				Invoice Nbr - Description	GL Account	Amount
				0428 - Central Texas Library System	01-14-52207	\$300.00
64224	C	11/16/2020	55	City of Corinth	\$81,633.75	O
				Invoice Nbr - Description	GL Account	Amount
				fld11012020 - Nov. 2020 Fire Services Contract	01-11-53314	\$81,633.75
64225	C	11/16/2020	555	Clean & Green Car Wash	\$28.00	O
				Invoice Nbr - Description	GL Account	Amount
				345 - Car Washes for City Hall Vehicles Oct. 2020	01-17-54402	\$28.00
64226	C	11/16/2020	74	Denton Record-Chronicle	\$52.20	O
				Invoice Nbr - Description	GL Account	Amount
				10202030 - Public Hearing Notice	01-08-52205	\$52.20
64227	C	11/16/2020	544	ESI Networks	\$442.27	O
				Invoice Nbr - Description	GL Account	Amount
				23001 - Oct. 2020 WIFI at WGP	31-16-54405	\$442.27
64228	C	11/16/2020	91	First Check App Screening	\$36.00	O
				Invoice Nbr - Description	GL Account	Amount
				18532 - Background Check on Hayden and Courtnee	01-15-51108	\$24.00
				18532 - Background Check on Hayden and Courtnee	01-08-51108	\$12.00
64229	C	11/16/2020	525	Ingram Library Services	\$135.89	O
				Invoice Nbr - Description	GL Account	Amount
				20g5770--19 - Childrens Books	01-14-52215	\$13.79
				20g5770--20 - Childrens Books and Adult Books	01-14-52215	\$122.10

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For The Date Range From 11/1/2020 To 11/30/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status																		
64230	C	11/16/2020	120	iWorQ Systems	\$3,897.00	O																		
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>193404 - Payment for Software Services Oct. 2020-Sept 2021</td><td>01-16-52207</td><td>\$974.25</td></tr><tr><td>193404 - Payment for Software Services Oct. 2020-Sept 2021</td><td>31-16-52207</td><td>\$974.25</td></tr><tr><td>193404 - Payment for Software Services Oct. 2020-Sept 2021</td><td>01-17-52207</td><td>\$1,948.50</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	193404 - Payment for Software Services Oct. 2020-Sept 2021	01-16-52207	\$974.25	193404 - Payment for Software Services Oct. 2020-Sept 2021	31-16-52207	\$974.25	193404 - Payment for Software Services Oct. 2020-Sept 2021	01-17-52207	\$1,948.50								
Invoice Nbr - Description	GL Account	Amount																						
193404 - Payment for Software Services Oct. 2020-Sept 2021	01-16-52207	\$974.25																						
193404 - Payment for Software Services Oct. 2020-Sept 2021	31-16-52207	\$974.25																						
193404 - Payment for Software Services Oct. 2020-Sept 2021	01-17-52207	\$1,948.50																						
64231	C	11/16/2020	124	John Glover	\$160.00	O																		
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>Oct. 2020 Inspections - Oct. 2020 Health Inspections</td><td>01-08-53326</td><td>\$160.00</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	Oct. 2020 Inspections - Oct. 2020 Health Inspections	01-08-53326	\$160.00														
Invoice Nbr - Description	GL Account	Amount																						
Oct. 2020 Inspections - Oct. 2020 Health Inspections	01-08-53326	\$160.00																						
64232	C	11/16/2020	141	Leisure Interactive, LLC	\$770.13	O																		
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>27487 - Oct. 2020 Reservation Fees</td><td>31-16-54405</td><td>\$770.13</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	27487 - Oct. 2020 Reservation Fees	31-16-54405	\$770.13														
Invoice Nbr - Description	GL Account	Amount																						
27487 - Oct. 2020 Reservation Fees	31-16-54405	\$770.13																						
64233	C	11/16/2020	64	Local Circuit	\$4,674.75	O																		
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>2295 - Nov. 2020 IT Services</td><td>01-14-54406</td><td>\$858.50</td></tr><tr><td>2281 - Nov. 2020 IT Services</td><td>01-11-54406</td><td>\$2,040.00</td></tr><tr><td>2309 - Nov. 2020 IT Services</td><td>01-13-54406</td><td>\$1,441.25</td></tr><tr><td>2294 - Nov. 2020 IT Services</td><td>01-15-54406</td><td>\$185.00</td></tr><tr><td>2287 - Nov. 2020 IT Services</td><td>01-17-54406</td><td>\$150.00</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	2295 - Nov. 2020 IT Services	01-14-54406	\$858.50	2281 - Nov. 2020 IT Services	01-11-54406	\$2,040.00	2309 - Nov. 2020 IT Services	01-13-54406	\$1,441.25	2294 - Nov. 2020 IT Services	01-15-54406	\$185.00	2287 - Nov. 2020 IT Services	01-17-54406	\$150.00		
Invoice Nbr - Description	GL Account	Amount																						
2295 - Nov. 2020 IT Services	01-14-54406	\$858.50																						
2281 - Nov. 2020 IT Services	01-11-54406	\$2,040.00																						
2309 - Nov. 2020 IT Services	01-13-54406	\$1,441.25																						
2294 - Nov. 2020 IT Services	01-15-54406	\$185.00																						
2287 - Nov. 2020 IT Services	01-17-54406	\$150.00																						
64234	C	11/16/2020	470	Midwest Tape	\$635.75	O																		
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>99580344 - Hoopla Charges</td><td>01-14-52215</td><td>\$635.75</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	99580344 - Hoopla Charges	01-14-52215	\$635.75														
Invoice Nbr - Description	GL Account	Amount																						
99580344 - Hoopla Charges	01-14-52215	\$635.75																						
64235	C	11/16/2020	690	Morneau Shepell	\$240.00	O																		
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>1284109 - Nov. 2020 EAP Insurance</td><td>01-09-51108</td><td>\$4.80</td></tr><tr><td>1284109 - Nov. 2020 EAP Insurance</td><td>01-11-51108</td><td>\$19.20</td></tr><tr><td>1284109 - Nov. 2020 EAP Insurance</td><td>01-13-51108</td><td>\$115.20</td></tr><tr><td>1284109 - Nov. 2020 EAP Insurance</td><td>01-14-51108</td><td>\$28.80</td></tr><tr><td>1284109 - Nov. 2020 EAP Insurance</td><td>01-15-51108</td><td>\$19.20</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	1284109 - Nov. 2020 EAP Insurance	01-09-51108	\$4.80	1284109 - Nov. 2020 EAP Insurance	01-11-51108	\$19.20	1284109 - Nov. 2020 EAP Insurance	01-13-51108	\$115.20	1284109 - Nov. 2020 EAP Insurance	01-14-51108	\$28.80	1284109 - Nov. 2020 EAP Insurance	01-15-51108	\$19.20		
Invoice Nbr - Description	GL Account	Amount																						
1284109 - Nov. 2020 EAP Insurance	01-09-51108	\$4.80																						
1284109 - Nov. 2020 EAP Insurance	01-11-51108	\$19.20																						
1284109 - Nov. 2020 EAP Insurance	01-13-51108	\$115.20																						
1284109 - Nov. 2020 EAP Insurance	01-14-51108	\$28.80																						
1284109 - Nov. 2020 EAP Insurance	01-15-51108	\$19.20																						

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
				1284109 - Nov. 2020 EAP Insurance	01-16-51108	\$4.80
				1284109 - Nov. 2020 EAP Insurance	01-17-51108	\$24.00
				1284109 - Nov. 2020 EAP Insurance	35-13-51108	\$4.80
				1284109 - Nov. 2020 EAP Insurance	01-08-51108	\$19.20
64236	C	11/16/2020	94	New Benefits, Ltd		\$294.50 O
				Invoice Nbr - Description	GL Account	Amount
				nb4400bs-869970 - Nov. 2020 Teledoc Payment	01-14-51108	\$9.50
				nb4400bs-869970 - Nov. 2020 Teledoc Payment	01-17-51108	\$38.00
				nb4400bs-869970 - Nov. 2020 Teledoc Payment	01-16-51108	\$9.50
				nb4400bs-869970 - Nov. 2020 Teledoc Payment	01-15-51108	\$19.00
				nb4400bs-869970 - Nov. 2020 Teledoc Payment	01-11-51108	\$38.00
				nb4400bs-869970 - Nov. 2020 Teledoc Payment	01-09-51108	\$9.50
				nb4400bs-869970 - Nov. 2020 Teledoc Payment	01-08-51108	\$28.50
				nb4400bs-869970 - Nov. 2020 Teledoc Payment	35-13-51108	\$9.50
				nb4400bs-869970 - Nov. 2020 Teledoc Payment	01-13-51108	\$133.00
64237	C	11/16/2020	245	North Central Texas Council of Governments		\$730.00 O
				Invoice Nbr - Description	GL Account	Amount
				inv-0000043217 - Annual Membership Dues	01-11-52207	\$730.00
64238	C	11/16/2020	122	Northwest Propane Gas Company		\$80.00 O
				Invoice Nbr - Description	GL Account	Amount
				615101 - Annual Contact Payment	01-15-53301	\$80.00
64239	C	11/16/2020	127	O'Reilly Auto Parts		\$41.84 O
				Invoice Nbr - Description	GL Account	Amount
				368448--15 - Vehicle Maintenance	01-17-54402	\$41.84
64240	C	11/16/2020	154	Precepts Janitorial Service		\$942.00 O
				Invoice Nbr - Description	GL Account	Amount
				5164 - Janitorial Services at City Hall and Library Nov. 2020	01-11-53325	\$942.00
64241	C	11/16/2020	659	Quadient Leasing USA, Inc.		\$98.40 O
				Invoice Nbr - Description	GL Account	Amount

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For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
				n8558101 - Monthly Rental of Postage Machine	01-11-52202	\$98.40
64242	C	11/16/2020	507	Staples Advantage		\$277.39 O
				Invoice Nbr - Description	GL Account	Amount
				8060086354 - Cleaning Supplies, File Folders, Trash Bags	01-11-52201	\$21.19
				8060086354 - Cleaning Supplies, File Folders, Trash Bags	01-11-52201	\$235.51
				8060086354 - Cleaning Supplies, File Folders, Trash Bags	01-08-52000	\$20.69
64243	C	11/16/2020	553	TML Intergovernmental Risk Pool		\$1,000.00 O
				Invoice Nbr - Description	GL Account	Amount
				3919--06 - Deductable on Insurance Claim	01-13-54402	\$1,000.00
64244	C	11/16/2020	161	Tractor Supply Credit Plan		\$239.98 O
				Invoice Nbr - Description	GL Account	Amount
				6035301104812662--07 - Wheel Barrel Pull Carts	01-16-54405	\$239.98
64245	C	11/16/2020	172	Upper Trinity Regional Water District		\$1,318.12 O
				Invoice Nbr - Description	GL Account	Amount
				A292010LD - Land Lease for FY2021	01-15-52218	\$1,318.12
64246	C	11/16/2020	183	Verizon Wireless		\$1,269.02 O
				Invoice Nbr - Description	GL Account	Amount
				9865574250 - Cell Phone Bill Oct. 2020	01-17-52216	\$40.21
				9865574250 - Cell Phone Bill Oct. 2020	01-08-52216	\$40.21
				9865574251 - Data Charges for Ipads	01-08-52216	\$75.98
				9865574251 - Data Charges for Ipads	01-17-52216	\$75.98
				9865574250 - Cell Phone Bill Oct. 2020	01-15-52216	\$37.99
				9865574250 - Cell Phone Bill Oct. 2020	01-14-52216	\$40.21
				9865574250 - Cell Phone Bill Oct. 2020	01-11-52216	\$78.20
				9865574250 - Cell Phone Bill Oct. 2020	01-13-52216	\$880.24
64247	C	11/16/2020	187	Wex Bank		\$1,785.59 O
				Invoice Nbr - Description	GL Account	Amount
				68253912 - Oct. 2020 Vehicle Fuel	01-15-52208	\$77.03

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Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
				68253912 - Oct. 2020 Vehicle Fuel	01-08-52208	\$74.31
				68253912 - Oct. 2020 Vehicle Fuel	01-13-52208	\$1,220.02
				68253912 - Oct. 2020 Vehicle Fuel	01-17-52208	\$414.23
64257	C	11/16/2020	35	Cash		\$50.00 O
				Invoice Nbr - Description	GL Account	Amount
				Trunk or Treat - 3rd Place Group Costume Contest	01-05-52221	\$50.00
64258	C	11/16/2020	35	Cash		\$75.00 O
				Invoice Nbr - Description	GL Account	Amount
				Trunk or Treat--01 - 2nd Place Group Costume Contest	01-05-52221	\$75.00
64259	C	11/16/2020	35	Cash		\$100.00 O
				Invoice Nbr - Description	GL Account	Amount
				Trunk or Treat--02 - 1st Place Group Costume Contest	01-05-52221	\$100.00
64260	C	11/16/2020	724	Audrey Saunders		\$50.00 O
				Invoice Nbr - Description	GL Account	Amount
				Trunk or Treat - 3rd Place (0-5 year) Trunk or Treat Costume Contest	01-05-52221	\$50.00
64261	C	11/16/2020	725	Dominic Weeks		\$75.00 O
				Invoice Nbr - Description	GL Account	Amount
				Trunk or Treat - 2nd Place (0-5 year) Trunk or Treat Costume Contest	01-05-52221	\$75.00
64262	C	11/16/2020	726	Brynley Rule		\$100.00 O
				Invoice Nbr - Description	GL Account	Amount
				Trunk or Treat - 1st Place (0-5 year) Trunk or Treat Costume Contest	01-05-52221	\$100.00
64263	C	11/16/2020	727	Landrie Medley		\$50.00 O
				Invoice Nbr - Description	GL Account	Amount
				Trunk or Treat - 3rd Place (6-12 year) Trunk or Treat Costume Contest	01-05-52221	\$50.00
64264	C	11/16/2020	728	Madison Scroggins		\$75.00 O
				Invoice Nbr - Description	GL Account	Amount

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For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
				Trunk or Treat - 2nd Place (6-12 year) Trunk or Treat Costume Contest	01-05-52221 \$75.00	
64265	C	11/16/2020	729	Gulian Aguilar	\$100.00	O
				Invoice Nbr - Description	GL Account	Amount
				Trunk or Treat - 1st Place (6-12 year) Trunk or Treat Costume Contest	01-05-52221 \$100.00	
64266	C	11/16/2020	730	Kynzie Simpkins	\$75.00	O
				Invoice Nbr - Description	GL Account	Amount
				Trunk or Treat - 2nd (13-18 year) Trunk or Treat Costume Contest	01-05-52221 \$75.00	
64267	C	11/16/2020	35	Cash	\$75.00	O
				Invoice Nbr - Description	GL Account	Amount
				Trunk or Treat--03 - Second Place Pumpkin Contest	01-05-52221 \$75.00	
64268	C	11/16/2020	35	Cash	\$100.00	O
				Invoice Nbr - Description	GL Account	Amount
				Trunk or Treat--04 - First Place Pumpkin Contest	01-05-52221 \$100.00	
64269	C	11/16/2020	732	Denton Foot and Ankle Surgical Specialist	\$100.00	O
				Invoice Nbr - Description	GL Account	Amount
				Trunk or Treat - First Place Trunk Decorating Contest	01-05-52221 \$100.00	
64271	C	11/19/2020	76	Discount Tire Company	\$100.00	O
				Invoice Nbr - Description	GL Account	Amount
				1089682 - 4 Tires Installation	01-13-54402 \$100.00	
64272	C	11/19/2020	84	McCreary, Veselka, Bragg & Allen	\$1,203.51	O
				Invoice Nbr - Description	GL Account	Amount
				City of Lake Dallas--07 - Oct. 2020 Monthly Collections Fee	01-09-53318 \$1,203.51	
64273	C	11/19/2020	97	Bureau Veritas North America	\$719.76	O
				Invoice Nbr - Description	GL Account	Amount
				14594-11058--12 - Oct. 2020 Inspection Services	01-08-53317 \$719.76	

Accounts Payable Check Register Report - IB-General Fund-1002007

For The Date Range From 11/1/2020 To 11/30/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status																					
64274	C	11/19/2020	101	Halff Associates, Inc	\$4,439.88	O																					
<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>10044579 - Reviews Oct. 2020</td><td>01-08-53305</td><td>\$267.47</td></tr><tr><td>10044643 - Engineering Cost Oct. 2020</td><td>01-17-53305</td><td>\$1,363.42</td></tr><tr><td>10044643 - Engineering Cost Oct. 2020</td><td>31-16-54405</td><td>\$1,600.31</td></tr><tr><td>10044643 - Engineering Cost Oct. 2020</td><td>60-17-55517</td><td>\$89.16</td></tr><tr><td>10044643 - Engineering Cost Oct. 2020</td><td>60-17-55517</td><td>\$356.63</td></tr><tr><td>10044643 - Engineering Cost Oct. 2020</td><td>20-17-54409</td><td>\$762.89</td></tr></table>							Invoice Nbr - Description	GL Account	Amount	10044579 - Reviews Oct. 2020	01-08-53305	\$267.47	10044643 - Engineering Cost Oct. 2020	01-17-53305	\$1,363.42	10044643 - Engineering Cost Oct. 2020	31-16-54405	\$1,600.31	10044643 - Engineering Cost Oct. 2020	60-17-55517	\$89.16	10044643 - Engineering Cost Oct. 2020	60-17-55517	\$356.63	10044643 - Engineering Cost Oct. 2020	20-17-54409	\$762.89
Invoice Nbr - Description	GL Account	Amount																									
10044579 - Reviews Oct. 2020	01-08-53305	\$267.47																									
10044643 - Engineering Cost Oct. 2020	01-17-53305	\$1,363.42																									
10044643 - Engineering Cost Oct. 2020	31-16-54405	\$1,600.31																									
10044643 - Engineering Cost Oct. 2020	60-17-55517	\$89.16																									
10044643 - Engineering Cost Oct. 2020	60-17-55517	\$356.63																									
10044643 - Engineering Cost Oct. 2020	20-17-54409	\$762.89																									
64275	C	11/19/2020	111	Nichols, Jackson, Dillard	\$6,857.08	O																					
<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>31176--01 - Oct. 2020 Legal Bill</td><td>01-09-53320</td><td>\$1,181.43</td></tr><tr><td>31176--01 - Oct. 2020 Legal Bill</td><td>60-17-55517</td><td>\$462.50</td></tr><tr><td>31176--01 - Oct. 2020 Legal Bill</td><td>01-11-53304</td><td>\$5,213.15</td></tr></table>							Invoice Nbr - Description	GL Account	Amount	31176--01 - Oct. 2020 Legal Bill	01-09-53320	\$1,181.43	31176--01 - Oct. 2020 Legal Bill	60-17-55517	\$462.50	31176--01 - Oct. 2020 Legal Bill	01-11-53304	\$5,213.15									
Invoice Nbr - Description	GL Account	Amount																									
31176--01 - Oct. 2020 Legal Bill	01-09-53320	\$1,181.43																									
31176--01 - Oct. 2020 Legal Bill	60-17-55517	\$462.50																									
31176--01 - Oct. 2020 Legal Bill	01-11-53304	\$5,213.15																									
64276	C	11/19/2020	114	Home Depot Credit Services	\$142.29	O																					
<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>6035322531803884--19 - Stakes for Trees at WGP</td><td>31-16-54405</td><td>\$142.29</td></tr></table>							Invoice Nbr - Description	GL Account	Amount	6035322531803884--19 - Stakes for Trees at WGP	31-16-54405	\$142.29															
Invoice Nbr - Description	GL Account	Amount																									
6035322531803884--19 - Stakes for Trees at WGP	31-16-54405	\$142.29																									
64277	C	11/19/2020	182	Sam's Club	\$724.85	O																					
<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>6046002009035832--15 - Supplies for Tree Planting Event at WGP, and Candy for Trunk or Treat</td><td>01-05-52221</td><td>\$571.58</td></tr><tr><td>6046002009035832--15 - Supplies for Tree Planting Event at WGP, and Candy for Trunk or Treat</td><td>01-08-52223</td><td>\$153.27</td></tr></table>							Invoice Nbr - Description	GL Account	Amount	6046002009035832--15 - Supplies for Tree Planting Event at WGP, and Candy for Trunk or Treat	01-05-52221	\$571.58	6046002009035832--15 - Supplies for Tree Planting Event at WGP, and Candy for Trunk or Treat	01-08-52223	\$153.27												
Invoice Nbr - Description	GL Account	Amount																									
6046002009035832--15 - Supplies for Tree Planting Event at WGP, and Candy for Trunk or Treat	01-05-52221	\$571.58																									
6046002009035832--15 - Supplies for Tree Planting Event at WGP, and Candy for Trunk or Treat	01-08-52223	\$153.27																									
64278	C	11/19/2020	225	North Texas Tollway Authority	\$5.03	O																					
<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>809613376--01 - Toll Bills for Public Works</td><td>01-17-54402</td><td>\$5.03</td></tr></table>							Invoice Nbr - Description	GL Account	Amount	809613376--01 - Toll Bills for Public Works	01-17-54402	\$5.03															
Invoice Nbr - Description	GL Account	Amount																									
809613376--01 - Toll Bills for Public Works	01-17-54402	\$5.03																									
64279	C	11/19/2020	245	North Central Texas Council of Governments	\$684.00	O																					
<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>0000039606 - Aerial Maps for GIS Overlay</td><td>01-08-53305</td><td>\$684.00</td></tr></table>							Invoice Nbr - Description	GL Account	Amount	0000039606 - Aerial Maps for GIS Overlay	01-08-53305	\$684.00															
Invoice Nbr - Description	GL Account	Amount																									
0000039606 - Aerial Maps for GIS Overlay	01-08-53305	\$684.00																									

For The Date Range From 11/1/2020 To 11/30/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status																					
64280	C	11/19/2020	507	Staples Advantage	\$304.06	O																					
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>8060158273 - Toilet Paper, Office Supplies, COVID-19</td><td>01-09-52000</td><td>\$55.57</td></tr><tr><td>8060158273 - Toilet Paper, Office Supplies, COVID-19</td><td>01-11-52201</td><td>\$248.49</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	8060158273 - Toilet Paper, Office Supplies, COVID-19	01-09-52000	\$55.57	8060158273 - Toilet Paper, Office Supplies, COVID-19	01-11-52201	\$248.49														
Invoice Nbr - Description	GL Account	Amount																									
8060158273 - Toilet Paper, Office Supplies, COVID-19	01-09-52000	\$55.57																									
8060158273 - Toilet Paper, Office Supplies, COVID-19	01-11-52201	\$248.49																									
64281	C	11/19/2020	527	TXU Energy	\$6,746.89	O																					
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>100059479722--12 - Electric Bill Oct. 2020</td><td>01-17-53301</td><td>\$47.74</td></tr><tr><td>100059479722--12 - Electric Bill Oct. 2020</td><td>01-15-53301</td><td>\$353.71</td></tr><tr><td>100059479722--12 - Electric Bill Oct. 2020</td><td>01-14-53301</td><td>\$645.71</td></tr><tr><td>100059479722--12 - Electric Bill Oct. 2020</td><td>01-17-53302</td><td>\$4,255.89</td></tr><tr><td>100059479722--12 - Electric Bill Oct. 2020</td><td>01-11-53301</td><td>\$892.31</td></tr><tr><td>100059479722--12 - Electric Bill Oct. 2020</td><td>31-16-54405</td><td>\$551.53</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	100059479722--12 - Electric Bill Oct. 2020	01-17-53301	\$47.74	100059479722--12 - Electric Bill Oct. 2020	01-15-53301	\$353.71	100059479722--12 - Electric Bill Oct. 2020	01-14-53301	\$645.71	100059479722--12 - Electric Bill Oct. 2020	01-17-53302	\$4,255.89	100059479722--12 - Electric Bill Oct. 2020	01-11-53301	\$892.31	100059479722--12 - Electric Bill Oct. 2020	31-16-54405	\$551.53		
Invoice Nbr - Description	GL Account	Amount																									
100059479722--12 - Electric Bill Oct. 2020	01-17-53301	\$47.74																									
100059479722--12 - Electric Bill Oct. 2020	01-15-53301	\$353.71																									
100059479722--12 - Electric Bill Oct. 2020	01-14-53301	\$645.71																									
100059479722--12 - Electric Bill Oct. 2020	01-17-53302	\$4,255.89																									
100059479722--12 - Electric Bill Oct. 2020	01-11-53301	\$892.31																									
100059479722--12 - Electric Bill Oct. 2020	31-16-54405	\$551.53																									
64282	C	11/19/2020	539	Leon Jacobs	\$125.00	O																					
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>Reimbursement--02 - Reimbursement for Work Boots</td><td>01-17-52204</td><td>\$125.00</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	Reimbursement--02 - Reimbursement for Work Boots	01-17-52204	\$125.00																	
Invoice Nbr - Description	GL Account	Amount																									
Reimbursement--02 - Reimbursement for Work Boots	01-17-52204	\$125.00																									
64283	C	11/19/2020	587	Maria Fernandez	\$134.12	O																					
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>Reimbursement--02 - Reimbursement For Maria for Christmas Tree Lights</td><td>01-05-52221</td><td>\$134.12</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	Reimbursement--02 - Reimbursement For Maria for Christmas Tree Lights	01-05-52221	\$134.12																	
Invoice Nbr - Description	GL Account	Amount																									
Reimbursement--02 - Reimbursement For Maria for Christmas Tree Lights	01-05-52221	\$134.12																									
64284	C	11/19/2020	734	Old Town Sign Co	\$425.00	O																					
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>City of Lake Dallas - Decals for New PW vehicle</td><td>01-17-54402</td><td>\$425.00</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	City of Lake Dallas - Decals for New PW vehicle	01-17-54402	\$425.00																	
Invoice Nbr - Description	GL Account	Amount																									
City of Lake Dallas - Decals for New PW vehicle	01-17-54402	\$425.00																									
64286	C	11/19/2020	736	H2O Supply	\$4,590.00	O																					
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>045257 - Battery Operated Faucet and Soap Dispensers</td><td>01-11-54400</td><td>\$4,590.00</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	045257 - Battery Operated Faucet and Soap Dispensers	01-11-54400	\$4,590.00																	
Invoice Nbr - Description	GL Account	Amount																									
045257 - Battery Operated Faucet and Soap Dispensers	01-11-54400	\$4,590.00																									
64287	C	11/19/2020	1	Lake Dallas Hardware	\$1,462.93	O																					
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>City of Lake Dallas--04 - Assorted Supplies Oct. 2020</td><td>01-17-54400</td><td>\$125.85</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	City of Lake Dallas--04 - Assorted Supplies Oct. 2020	01-17-54400	\$125.85																	
Invoice Nbr - Description	GL Account	Amount																									
City of Lake Dallas--04 - Assorted Supplies Oct. 2020	01-17-54400	\$125.85																									

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For The Date Range From 11/1/2020 To 11/30/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
				City of Lake Dallas--04 - Assorted Supplies Oct. 2020	01-17-54417	\$20.64
				City of Lake Dallas--04 - Assorted Supplies Oct. 2020	31-16-54405	\$192.15
				City of Lake Dallas--04 - Assorted Supplies Oct. 2020	01-11-54400	\$131.92
				City of Lake Dallas--04 - Assorted Supplies Oct. 2020	01-17-54402	\$31.97
				City of Lake Dallas--04 - Assorted Supplies Oct. 2020	01-14-54400	\$6.80
				City of Lake Dallas--04 - Assorted Supplies Oct. 2020	01-16-54405	\$874.92
				City of Lake Dallas--04 - Assorted Supplies Oct. 2020	01-17-52211	\$19.27
				City of Lake Dallas--04 - Assorted Supplies Oct. 2020	01-08-52201	\$6.98
				City of Lake Dallas--04 - Assorted Supplies Oct. 2020	20-17-54409	\$26.28
				City of Lake Dallas--04 - Assorted Supplies Oct. 2020	01-17-52210	\$8.28
				City of Lake Dallas--04 - Assorted Supplies Oct. 2020	01-15-54400	\$17.87
64288	C	11/20/2020	185	Sarah Farrell		\$595.85 O
		Invoice Nbr - Description		GL Account	Amount	
		00124341983225097611--32 - 11/18/2020 Child Support Payment		01-00-21156	\$595.85	
64289	C	11/20/2020	446	Vantagepoint Transfer Agents-307537		\$1,198.64 O
		Invoice Nbr - Description		GL Account	Amount	
		41835354 - Nov. 2020 ICMA Contribution		01-00-21160	\$767.88	
		41835354 - Nov. 2020 ICMA Contribution		01-11-51102	\$430.76	
64290	C	11/20/2020	737	Aracely Canales		\$100.00 O
		Invoice Nbr - Description		GL Account	Amount	
		Trunk or Treat - 1st Place 13-18 Year Old Contest		01-05-52221	\$100.00	
64291	C	11/25/2020	18	Anderson's Auto Repair		\$369.75 O
		Invoice Nbr - Description		GL Account	Amount	
		102620 - Oil Change		01-13-54402	\$39.95	
		110520 - Oil Change		01-13-54402	\$69.95	

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For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
				110420 - Battery Test and Replacement	01-13-54402	\$219.90
				110220 - Oil Change	01-13-54402	\$39.95
64292	C	11/25/2020	31	Carlisle's Engraving Company		\$40.00 O
		Invoice Nbr - Description		GL Account	Amount	
		2011001 - Award for Ramzey		01-13-52212	\$40.00	
64293	C	11/25/2020	39	Centurylink		\$168.43 O
		Invoice Nbr - Description		GL Account	Amount	
		300006727--21 - Fax Line City Hall		01-11-53301	\$168.43	
64294	C	11/25/2020	95	Galls, LLC		\$28.99 O
		Invoice Nbr - Description		GL Account	Amount	
		016754464 - Uniforms		01-13-52204	\$28.99	
64295	C	11/25/2020	150	Thomson Reuter - West		\$661.50 O
		Invoice Nbr - Description		GL Account	Amount	
		843243432 - Subscription for Thomson Reuters		01-13-52213	\$220.50	
		842901669 - Subscription for Thomson Reuters		01-13-52213	\$220.50	
		843066861 - Subscription for Thomson Reuters		01-13-52213	\$220.50	
64296	C	11/25/2020	155	Primacare Medical Centers		\$146.00 O
		Invoice Nbr - Description		GL Account	Amount	
		274965--13 - Drug Screening Payment		01-15-51108	\$98.00	
		274965--13 - Drug Screening Payment		01-16-51108	\$48.00	
64297	C	11/25/2020	184	Walmart Community		\$95.69 O
		Invoice Nbr - Description		GL Account	Amount	
		6097652000106236--11 - Operating and Office Supplies		01-15-52201	\$21.61	
		6097652000106236--11 - Operating and Office Supplies		01-11-52201	\$47.55	
		6097652000106236--11 - Operating and Office Supplies		01-15-52000	\$26.53	
64298	C	11/25/2020	207	Fidelity Security Life Insurance Co.		\$217.21 O
		Invoice Nbr - Description		GL Account	Amount	
		164582394 - Dec. 2020 Vision Insurnace		01-00-21166	\$217.21	

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For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status																					
64299	C	11/25/2020	501	Lawn Butler	\$50.00	O																					
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>27578 - Abatement of 5407 Kings Manor</td><td>01-08-53507</td><td>\$50.00</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	27578 - Abatement of 5407 Kings Manor	01-08-53507	\$50.00																	
Invoice Nbr - Description	GL Account	Amount																									
27578 - Abatement of 5407 Kings Manor	01-08-53507	\$50.00																									
64300	C	11/25/2020	507	Staples Advantage	\$440.57	O																					
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>8060322402 - Office and Operating Supplies</td><td>01-11-52201</td><td>\$298.60</td></tr><tr><td>8060322402 - Office and Operating Supplies</td><td>01-11-52000</td><td>\$74.44</td></tr><tr><td>8060322402 - Office and Operating Supplies</td><td>01-08-52000</td><td>\$67.53</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	8060322402 - Office and Operating Supplies	01-11-52201	\$298.60	8060322402 - Office and Operating Supplies	01-11-52000	\$74.44	8060322402 - Office and Operating Supplies	01-08-52000	\$67.53											
Invoice Nbr - Description	GL Account	Amount																									
8060322402 - Office and Operating Supplies	01-11-52201	\$298.60																									
8060322402 - Office and Operating Supplies	01-11-52000	\$74.44																									
8060322402 - Office and Operating Supplies	01-08-52000	\$67.53																									
64301	C	11/25/2020	511	Texas Coalition Animal Protection	\$925.00	O																					
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>City of Lake Dallas--09 - Spay and Neuter</td><td>01-15-53309</td><td>\$925.00</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	City of Lake Dallas--09 - Spay and Neuter	01-15-53309	\$925.00																	
Invoice Nbr - Description	GL Account	Amount																									
City of Lake Dallas--09 - Spay and Neuter	01-15-53309	\$925.00																									
64302	C	11/25/2020	525	Ingram Library Services	\$45.68	O																					
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>20G5770--21 - Library Books and Materials</td><td>01-14-52215</td><td>\$16.19</td></tr><tr><td>20G5770--02 - Library Books and Materials</td><td>01-14-52215</td><td>\$29.49</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	20G5770--21 - Library Books and Materials	01-14-52215	\$16.19	20G5770--02 - Library Books and Materials	01-14-52215	\$29.49														
Invoice Nbr - Description	GL Account	Amount																									
20G5770--21 - Library Books and Materials	01-14-52215	\$16.19																									
20G5770--02 - Library Books and Materials	01-14-52215	\$29.49																									
64303	C	11/25/2020	555	Clean & Green Car Wash	\$63.00	O																					
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>344 - Oct. 2020 Car Washes PD</td><td>01-13-54402</td><td>\$63.00</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	344 - Oct. 2020 Car Washes PD	01-13-54402	\$63.00																	
Invoice Nbr - Description	GL Account	Amount																									
344 - Oct. 2020 Car Washes PD	01-13-54402	\$63.00																									
64304	C	11/25/2020	561	UBEO	\$1,870.00	O																					
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>28189675 - Dec. 2020 Printer Contract</td><td>01-13-52203</td><td>\$281.75</td></tr><tr><td>28189675 - Dec. 2020 Printer Contract</td><td>01-14-52203</td><td>\$193.90</td></tr><tr><td>28189675 - Dec. 2020 Printer Contract</td><td>01-15-52203</td><td>\$54.71</td></tr><tr><td>28189675 - Dec. 2020 Printer Contract</td><td>01-08-52203</td><td>\$449.85</td></tr><tr><td>28189675 - Dec. 2020 Printer Contract</td><td>01-09-52203</td><td>\$38.44</td></tr><tr><td>28189675 - Dec. 2020 Printer Contract</td><td>01-11-52203</td><td>\$851.35</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	28189675 - Dec. 2020 Printer Contract	01-13-52203	\$281.75	28189675 - Dec. 2020 Printer Contract	01-14-52203	\$193.90	28189675 - Dec. 2020 Printer Contract	01-15-52203	\$54.71	28189675 - Dec. 2020 Printer Contract	01-08-52203	\$449.85	28189675 - Dec. 2020 Printer Contract	01-09-52203	\$38.44	28189675 - Dec. 2020 Printer Contract	01-11-52203	\$851.35		
Invoice Nbr - Description	GL Account	Amount																									
28189675 - Dec. 2020 Printer Contract	01-13-52203	\$281.75																									
28189675 - Dec. 2020 Printer Contract	01-14-52203	\$193.90																									
28189675 - Dec. 2020 Printer Contract	01-15-52203	\$54.71																									
28189675 - Dec. 2020 Printer Contract	01-08-52203	\$449.85																									
28189675 - Dec. 2020 Printer Contract	01-09-52203	\$38.44																									
28189675 - Dec. 2020 Printer Contract	01-11-52203	\$851.35																									
64305	C	11/25/2020	738	Sanisafe Solutions	\$1,137.00	O																					
				<table><tr><th>Invoice Nbr - Description</th><th>GL Account</th><th>Amount</th></tr><tr><td>City of Lake Dallas - Saintizing City Hall</td><td>01-11-54400</td><td>\$567.00</td></tr></table>	Invoice Nbr - Description	GL Account	Amount	City of Lake Dallas - Saintizing City Hall	01-11-54400	\$567.00																	
Invoice Nbr - Description	GL Account	Amount																									
City of Lake Dallas - Saintizing City Hall	01-11-54400	\$567.00																									

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For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
				City of Lake Dallas--01 - Sainitation of PD and Vehicles	01-13-54400 \$570.00	
64306	C	11/25/2020	739	Minor Emergency of Denton	\$750.00	O
				Invoice Nbr - Description	GL Account	Amount
				0000065185 - Covid Testing	01-11-52201	\$750.00
64307	C	11/25/2020	740	Cornerstone Ontime Concrete LLC	\$1,468.75	O
				Invoice Nbr - Description	GL Account	Amount
				6580 - Crushed Stone	20-17-54409	\$1,468.75
64308	C	11/25/2020	741	Layne Cline	\$451.46	O
				Invoice Nbr - Description	GL Account	Amount
				Reimbursement - Reimbursement for Breakfast food and Lighting up the Season Decorations	31-16-54405	\$36.13
				Reimbursement - Reimbursement for Breakfast food and Lighting up the Season Decorations	01-05-52221	\$415.33
0070926101220	E	11/30/2020	41	Charter Communications	\$118.11	O
				Invoice Nbr - Description	GL Account	Amount
				0070926101220 - Cable Box for City Hall	01-11-53301	\$118.11
0081154111020	E	11/30/2020	41	Charter Communications	\$106.98	O
				Invoice Nbr - Description	GL Account	Amount
				0081154111020 - Internet at PW Yard	01-17-53301	\$106.98
0098463110520	E	11/30/2020	41	Charter Communications	\$753.96	O
				Invoice Nbr - Description	GL Account	Amount
				0098463110520 - Fiber Services at City Hall	01-11-53301	\$338.96
				0098463110520 - Fiber Services at City Hall	01-13-53301	\$415.00
11/19/20 Payrun	E	11/30/2020	630	Discovery Benefits	\$508.59	O
				Invoice Nbr - Description	GL Account	Amount
				11/19/20 Payrun - HSA and FSA Deductions	01-00-21164	\$164.05
				11/19/2020 Payrun		
				11/19/20 Payrun - HSA and FSA Deductions	01-15-51108	\$55.95
				11/19/2020 Payrun		
				11/19/20 Payrun - HSA and FSA Deductions	01-14-51108	\$51.71
				11/19/2020 Payrun		

Accounts Payable Check Register Report - IB-General Fund-1002007

For The Date Range From 11/1/2020 To 11/30/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
		11/19/20		Payrun - HSA and FSA Deductions	01-13-51108	\$167.42
		11/19/2020		Payrun		
		11/19/20		Payrun - HSA and FSA Deductions	01-08-51108	\$69.46
		11/19/2020		Payrun		
11/19/2020 Payroll Taxes	E	11/19/2020	454	EFTPS		\$15,335.67 O
Invoice Nbr - Description				GL Account	Amount	
11/19/2020 Payroll Taxes - 11/19/2020 Payroll Taxes				01-00-21152	\$3,228.96	
11/19/2020 Payroll Taxes - 11/19/2020 Payroll Taxes				01-00-21151	\$12,106.71	
11/5/20 Payrun	E	11/30/2020	630	Discovery Benefits		\$508.59 O
Invoice Nbr - Description				GL Account	Amount	
11/5/20 Payrun - HSA and FSA Payments				01-14-51108	\$51.71	
11/5/2020 Payrun						
11/5/20 Payrun - HSA and FSA Payments				01-13-51108	\$167.42	
11/5/2020 Payrun						
11/5/20 Payrun - HSA and FSA Payments				01-08-51108	\$69.46	
11/5/2020 Payrun						
11/5/20 Payrun - HSA and FSA Payments				01-00-21164	\$164.05	
11/5/2020 Payrun						
11/5/20 Payrun - HSA and FSA Payments				01-15-51108	\$55.95	
11/5/2020 Payrun						
11/5/2020 Payroll Taxes	E	11/5/2020	454	EFTPS		\$11,540.84 O
Invoice Nbr - Description				GL Account	Amount	
11/5/2020 Payroll Taxes - 11/5/2020 Payroll Taxes				01-00-21152	\$2,608.78	
11/5/2020 Payroll Taxes - 11/5/2020 Payroll Taxes				01-00-21151	\$8,932.06	
1248855	E	11/30/2020	630	Discovery Benefits		\$80.00 O
Invoice Nbr - Description				GL Account	Amount	
1248855 - Monthly Payment for HSA and FSA Management				01-11-53333	\$80.00	
20570	E	11/30/2020	742	The Prestwick Group, Inc		\$2,516.00 O
Invoice Nbr - Description				GL Account	Amount	
20570 - Replacement Trash Cans for Parks				01-11-54400	\$2,516.00	

Accounts Payable Check Register Report - IB-General Fund-1002007

For The Date Range From 11/1/2020 To 11/30/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status																																				
26806	E	11/30/2020	141	Leisure Interactive, LLC	\$698.77	O																																				
<table><tr><td>Invoice Nbr - Description</td><td>GL Account</td><td>Amount</td></tr><tr><td>26806 - Reservation Fees WGP</td><td>31-16-54405</td><td>\$698.77</td></tr></table>							Invoice Nbr - Description	GL Account	Amount	26806 - Reservation Fees WGP	31-16-54405	\$698.77																														
Invoice Nbr - Description	GL Account	Amount																																								
26806 - Reservation Fees WGP	31-16-54405	\$698.77																																								
40137170	E	11/30/2020	743	Sustainable Supply Companies	\$4,740.72	O																																				
<table><tr><td>Invoice Nbr - Description</td><td>GL Account</td><td>Amount</td></tr><tr><td>40137170 - Replacement Water Fountains and Baby Changing Stations</td><td>01-11-54400</td><td>\$4,740.72</td></tr></table>							Invoice Nbr - Description	GL Account	Amount	40137170 - Replacement Water Fountains and Baby Changing Stations	01-11-54400	\$4,740.72																														
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F021733-1	E	11/30/2020	248	Dearborn National Life Insurance Company	\$1,568.22	O																																				
<table><tr><td>Invoice Nbr - Description</td><td>GL Account</td><td>Amount</td></tr><tr><td>F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance</td><td>01-13-51108</td><td>\$647.86</td></tr><tr><td>F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance</td><td>01-09-51108</td><td>\$39.77</td></tr><tr><td>F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance</td><td>01-11-51108</td><td>\$188.17</td></tr><tr><td>F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance</td><td>01-00-21167</td><td>\$204.22</td></tr><tr><td>F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance</td><td>01-14-51108</td><td>\$43.06</td></tr><tr><td>F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance</td><td>01-15-51108</td><td>\$64.92</td></tr><tr><td>F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance</td><td>01-08-51108</td><td>\$54.05</td></tr><tr><td>F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance</td><td>01-16-51108</td><td>\$23.42</td></tr><tr><td>F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance</td><td>01-17-51108</td><td>\$131.01</td></tr><tr><td>F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance</td><td>35-13-51108</td><td>\$41.09</td></tr><tr><td>F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance</td><td>01-00-21153</td><td>\$130.65</td></tr></table>							Invoice Nbr - Description	GL Account	Amount	F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance	01-13-51108	\$647.86	F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance	01-09-51108	\$39.77	F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance	01-11-51108	\$188.17	F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance	01-00-21167	\$204.22	F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance	01-14-51108	\$43.06	F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance	01-15-51108	\$64.92	F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance	01-08-51108	\$54.05	F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance	01-16-51108	\$23.42	F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance	01-17-51108	\$131.01	F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance	35-13-51108	\$41.09	F021733-1--10 - Nov. 2020 STD, LTD, and Life Insurance	01-00-21153	\$130.65
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FSA Payment Nov. 2020	E	11/30/2020	630	Discovery Benefits	\$1,025.98	O																																				
<table><tr><td>Invoice Nbr - Description</td><td>GL Account</td><td>Amount</td></tr><tr><td>FSA Payment Nov. 2020 - FSA Payment Nov. 2020</td><td>01-00-21164</td><td>\$1,025.98</td></tr></table>							Invoice Nbr - Description	GL Account	Amount	FSA Payment Nov. 2020 - FSA Payment Nov. 2020	01-00-21164	\$1,025.98																														
Invoice Nbr - Description	GL Account	Amount																																								
FSA Payment Nov. 2020 - FSA Payment Nov. 2020	01-00-21164	\$1,025.98																																								
TMRS Nov. 2020	E	11/30/2020	160	TMRS	\$35,469.95	O																																				
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Accounts Payable Check Register Report - IB-General Fund-1002007*For The Date Range From 11/1/2020 To 11/30/2020**For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
		TMRS Nov. 2020 - TMRS Nov. 2020		01-00-21155	\$35,469.95	
64285	C	11/19/2020	735	Araceli Camales	\$100.00	V
Invoice Nbr - Description				GL Account	Amount	

Cleared \$0.00

Outstanding \$272,227.42

Void \$100.00



**CITY COUNCIL
AGENDA MEMO**

Prepared By: Angie Manglaris, Director of Development Services

January 14, 2021

Public Hearing for Lot 7, Block 1, Providence Addition Zoning Change from Retail (C-1) with a Downtown Overlay to Planned Development Residential R-1-6000

DESCRIPTION:

Conduct a public hearing and consider an ordinance amending the development and use regulations applicable to the property described as Lot 7, Block 1, Providence Addition generally located at the northwest corner of Betchan Street and Main Street by changing the zoning classification from Retail (C-1) with a Downtown Overlay to Planned Development Residential R-1-6000 and adopting a site plan and development regulations (Z-20-006).

EXISTING CONDITIONS:

The property is zoned Retail (C-1) and is situated in the Downtown Overlay District. The subject tract is currently undeveloped and consists of open pasture.

ADJACENT LAND USES AND ZONING:

North: Single-family residences zoned R-1-6000 with a Downtown Overlay

East: Main Street Right-of-Way

South: Betchan Street Right-of-Way

West: Single-family Residences zoned R-1-6000 with Downtown Overlay – R-1-6000

BACKGROUND INFORMATION:

The applicant, Mr. Paul Perry, has applied to rezone Lot 7, Block 1, Providence Addition, an approximately .22-acre tract of land situated at the northwest corner of Betchan and Main Street. Mr. Perry is the owner of the property and intends to develop the lot with three (3) residential homes. The proposed rezoning would change the zoning of the lot to Planned Development R-1-6000 with a Downtown Overlay. The proposal contemplates three residential homes developed on 3200 -square foot lots.

The proposal is to construct single-family homes on lots smaller than what is typically found in R-1-6000. The project would consist of Craftsman-style homes and create a walkable downtown environment with pedestrian linkages to Main Street and residences along Betchan Street.

Due to the unique configuration of the lot, the three proposed lots as part of the development will vary in size and are projected to be developed as follows:

- Lot 1: 66' wide x 61' deep
- Lot 2: 41' wide x 79' deep
- Lot 3: 40' wide x 92' deep

The regulations proposed as part of the planned development compared to what is typically required in R-1-6000 with a Downtown Overlay are as follows:

	Existing R-1-6000 standards (with a Downtown Overlay)	Proposed PD regulations
Front yard	10 from back of curb	5 feet from property line (20-30' from R.O.W.)
Side yards	No side setbacks required in Downtown Overlay	5 feet from side yard (10 feet separation between homes)
Rear yards	No Rear setbacks required in Downtown Overlay	10 feet
Minimum Lot Width	50 feet	40 feet
Minimum Lot Depth	90 feet	72 feet
Minimum Lot Area:	6,000 square feet	3,200 square feet
Minimum dwelling size	1,200 square feet	1,400 square feet

The intent of the development is to build Craftsman-Style homes that are compatible with the residential units constructed along Betchan Street. The applicant has included architectural requirements for the Planned Development that each home shall meet to achieve the desired aesthetics of the development. The applicant shall confirm at the time of building permit submittal that the proposed residences provide no less than four (4) of the architectural requirements:

- Corbels
- Gable pediments
- Craftsman-style front door
- Horizontal/staggered edge siding
- Carriage style garage doors accented with architectural windows
- Hardware, shutters on front elevation windows
- Front porch columns

CONFORMANCE WITH COMPREHENSIVE PLAN:

The recently adopted Lake Dallas Vision 2030 Comprehensive Plan designates this area as a "Mixed-Use Development," which is intended to include a mixture of uses (vertically or

horizontally) including residential, retail, commercial and office uses in a walkable setting. The proposed concept plan is compatible with the future land use plan and can tie into developments immediately to the west of the site and help to facilitate a walkable environment within the Downtown Overlay.



PLANNING ANALYSIS:

Land Use:

The proposed project is compatible with a mixed-use walkable community as designated in the Future Land Use Plan. The proposed development would provide linkages to the Lake Dallas Downtown area as well as residences along Betchan Street, helping to create a walkable community environment.

Planned Development:

Per Article XV. Special Districts- Division 1. Planned Development of the Lake Dallas Code of Ordinances, Planned Developments are appropriate for lots an acre or greater in area. The Code also indicates that a planned development may be appropriate on smaller lots if there are circumstances such as topographical constraints or exceptional circumstances that would be better addressed with the adoption of a planned development rather than using straight zoning.

Staff believes the location of the lot, the adjacent residential uses, and the proposed architecture of the residential homes are suitable to the location and would help in creating a walkable environment in the Lake Dallas Downtown region. Per Section 122-639, the final plat for a Residential Planned Development shall serve as the site plan for the project. At the time of final plat, City staff and the Development Review Committee will confirm compliance with all Subdivision Ordinance and Planned Development Regulations.

Traffic

The project is not large enough to require a traffic impact analysis.

Drainage

The property is situated in an area of minimal flood hazard. Any on-site drainage will be addressed during the platting and site plan review.

Regulatory Issues

The property will need to be re-platted in accordance with the Subdivision Ordinance and proposed Planned Development Regulations prior to any building permits being approved.

FINANCIAL CONSIDERATION:

The proposed development, when built out, would generate additional property and sales taxes. It would also require additional costs in police, fire, and other city services. City staff has not made a detailed fiscal assessment of the impact of the development.

Public Hearing Responses:

This item requires a public hearing prior to taking action on the requested ordinance. As of January 7, 2021, City staff has received the following written responses from public hearing notifications:

- One (1) Neutral Reply
- One (1) Letter in Opposition

Planning and Zoning Commission Recommendation:

The City of Lake Dallas Planning and Zoning Commission considered this Zoning Change Request at its December 17, 2020 Regular Meeting. Following a public hearing, discussion was held and a motion was made to recommend approval of the zoning change request with the condition that the applicant and City staff work together between the Planning and Zoning Commission meeting

and City Council to determine feasibility of adding sidewalks to the development. The motion was seconded. The motion carried by a vote of four (4) in favor to none (0) opposed.

Updates Since Planning and Zoning Commission:

Per the recommendation of the Planning and Zoning Commission, City staff met with the applicant on December 30, 2020, to discuss options regarding the construction of sidewalks along Betchan Street.

Mr. Perry explained to City staff there are two potential options for the construction of a sidewalk, which options are because of limited space along the right-of-way because of the location of an existing drainage flume. The two options each have their own set of pros and cons.

Option 1: Construct the sidewalk to the east of the drainage flume (between Main Street and the flume). This option would be more aesthetically pleasing and would provide walkability immediately adjacent to the street. However, because the ground slopes from Main Street down towards the drainage flume, construction of a small retaining wall (1'-2' in height) would be necessary in order to level the sidewalk.

Option 2: Construct a sidewalk to the west of the drainage flume. This option allows for construction of a level sidewalk without constructing additional structures and is sufficiently distanced from the street for pedestrian safety. However, this location would make it appear the sidewalk is running through the front yards of the new homes and may look out of place.

Recommended Motion:

After conducting the public hearing, staff recommends City Council make one of the following motions:

I move to **APPROVE** the ordinance amending the development and use regulations applicable to the property described as Lot 7, Block 1, Providence Addition generally located at the northwest corner of Betchan Street and Main Street as presented with the addition that the property be developed with sidewalks constructed east of the existing drainage flume.

I move to **APPROVE** the ordinance amending the development and use regulations applicable to the property described as Lot 7, Block 1, Providence Addition generally located at the northwest corner of Betchan Street and Main Street as presented with the addition that the property be developed with sidewalks constructed to the west of the existing drainage flume.

I move to **APPROVE** the ordinance amending the development and use regulations applicable to the property described as Lot 7, Block 1, Providence Addition generally located at the northwest corner of Betchan Street and Main Street as presented without the requirement to construct sidewalks as recommended by the Planning and Zoning Commission.

I move to **DENY** the request to adopt the presented ordinance amending the development and use regulations applicable to the property described as Lot 7, Block 1, Providence Addition.

Attachments:

1. Draft Ordinance
2. Applicant Proposal
3. Applicant Draft Regulations
4. Public Hearing Responses

CITY OF LAKE DALLAS, TEXAS

ORDINANCE NO. 2020 –

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, AMENDING THE CITY OF LAKE DALLAS ZONING ORDINANCE AND ZONING MAP RELATING TO THE USE AND DEVELOPMENT OF LOT 7, BLOCK 1, PROVIDENCE ADDITION, BY CHANGING THE ZONING FROM RETAIL (C-1) WITH DOWNTOWN OVERLAY DISTRICT TO PLANNED DEVELOPMENT DISTRICT FOR RESIDENTIAL R-1-6000 USES; ADOPTING DEVELOPMENT REGULATIONS AND A SITE PLAN; PROVIDING FOR A CONFLICTS RESOLUTION CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission and the governing body of the City of Lake Dallas, Texas, in compliance with the laws of the State of Texas and the ordinances of the City of Lake Dallas, Texas, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally and to all persons interested and situated in the affected area, and in the vicinity thereof, and in the exercise of its legislative discretion, have concluded that the City of Lake Dallas Zoning Ordinance and Zoning Map of the City of Lake Dallas, Texas, as previously amended, should be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:

SECTION 1. CHANGE OF ZONING CLASSIFICATION

The City of Lake Dallas Zoning Ordinance as set forth in Chapter 122 of the Lake Dallas Municipal Code, and the Zoning Map of the City of Lake Dallas, Texas, (collectively “the Zoning Ordinance”) as previously amended, be further amended relating to the use and development of Lot 7, Block 1, Providence Addition, an addition to the City of Lake Dallas, Denton County, Texas, according to the plat thereof recorded as Document No. 2018-464, Plat Records, Denton County, Texas (“the Property”), by changing the zoning from Retail (C-1) with Downtown Overlay District to Planned Development District for Residential R-1-6000 Uses subject to Section 2 of this Ordinance.

SECTION 2. LAND USE AND DEVELOPMENT STANDARDS

The Property shall be developed and used in accordance with the applicable provisions of the Zoning Ordinance, as amended, subject to the following modifications:

- A. Base Zoning.** The Property shall be used and developed in accordance with the use and development regulations of the R-1-6000 Single Family Dwelling District, except as modified by this Ordinance.

B. **Planned Development Site Plan:** The Property shall be used and developed substantially as depicted on the Planned Development Site Plan attached hereto as Exhibit “B” and incorporated herein by reference (“Site Plan”). The City Manager may authorize minor changes to the Site Plan as provided in Section 122-636 of the Zoning Ordinance.

C. **Lot and Dwelling Development Standards.** The Property shall be developed with no more than three (3) single-family residential lots. The lots developed on the Property and the Dwelling Units constructed on the lots within the Property shall comply with the following development standards:

Minimum Lot Area	3,200 sq. ft.
Maximum Number of Lots	3
Minimum Lot Width ¹	40 feet
Minimum Lot Depth	72 feet
Minimum Front Yard Setback	5 feet
Minimum Side Yard Setback (interior/corner)	5 feet; but with not less than 10-foot separation between dwelling units
Minimum Rear Yard Setback	10 feet
Minimum House Size	All homes will exceed $\geq 1,400$ square feet of air-conditioned living area.

D. **Architectural Design:** The architectural style of the main structures constructed on each lot within the Property shall be generally representative of the Craftsman-style building elevations set forth in Exhibit “B,” attached hereto and incorporated herein by reference (the “Elevations”), subject to the following:

- (1) Homes shall contain articulated front entrances with no single face front elevations permitted. Minimum of two (2) front articulations is required.
- (2) Shutters, if installed, will be sized and shaped to match the associated openings.
- (3) Each dwelling unit must be designed and constructed with at least four (4) of the following architectural features:
 - (a) Corbels
 - (b) Gable pediments
 - (c) Craftsman-style front door
 - (d) Horizontal/staggered edge siding
 - (e) Carriage style garage doors accented with architectural windows
 - (f) Hardware, shutters on front elevation windows

- (g) Front porch columns

SECTION 3. CONFLICTS.

To the extent of any irreconcilable conflict with the provisions of this Ordinance and other ordinances of the City of Lake Dallas governing the use and development of the Property and which are not expressly amended by this Ordinance, the provisions of this Ordinance shall be controlling. In the event there is an irreconcilable conflict within the text of this Ordinance, including any exhibits attached hereto, relating to the applicable standard to be enforced with respect to development of the Property, the strictest standard shall be controlling unless the City Council determines by approval of a motion or resolution that the less stringent standard is to apply.

SECTION 4. SEVERABILITY CLAUSE.

Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance, or of the City of Lake Dallas Zoning Ordinance, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance or the City of Lake Dallas Zoning Ordinance, as amended hereby, which shall remain in full force and effect.

SECTION 5. SAVINGS CLAUSE.

An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the City of Lake Dallas Zoning Ordinance, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

SECTION 6. PENALTY.

Any person violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in a sum not to exceed Two Thousand Dollars (\$2,000) and a separate offense shall be deemed committed upon each day during or on which a violation occurs or continues.

SECTION 7. EFFECTIVE DATE.

This Ordinance shall become effective from and after the date of its passage and final publication in accordance with the Charter of the City of Lake Dallas and/or applicable state law and it is accordingly so ordained.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS,
TEXAS ON THIS THE ____ DAY OF JANUARY 2021.**

APPROVED:

Michael Barnhart, Mayor

ATTEST:

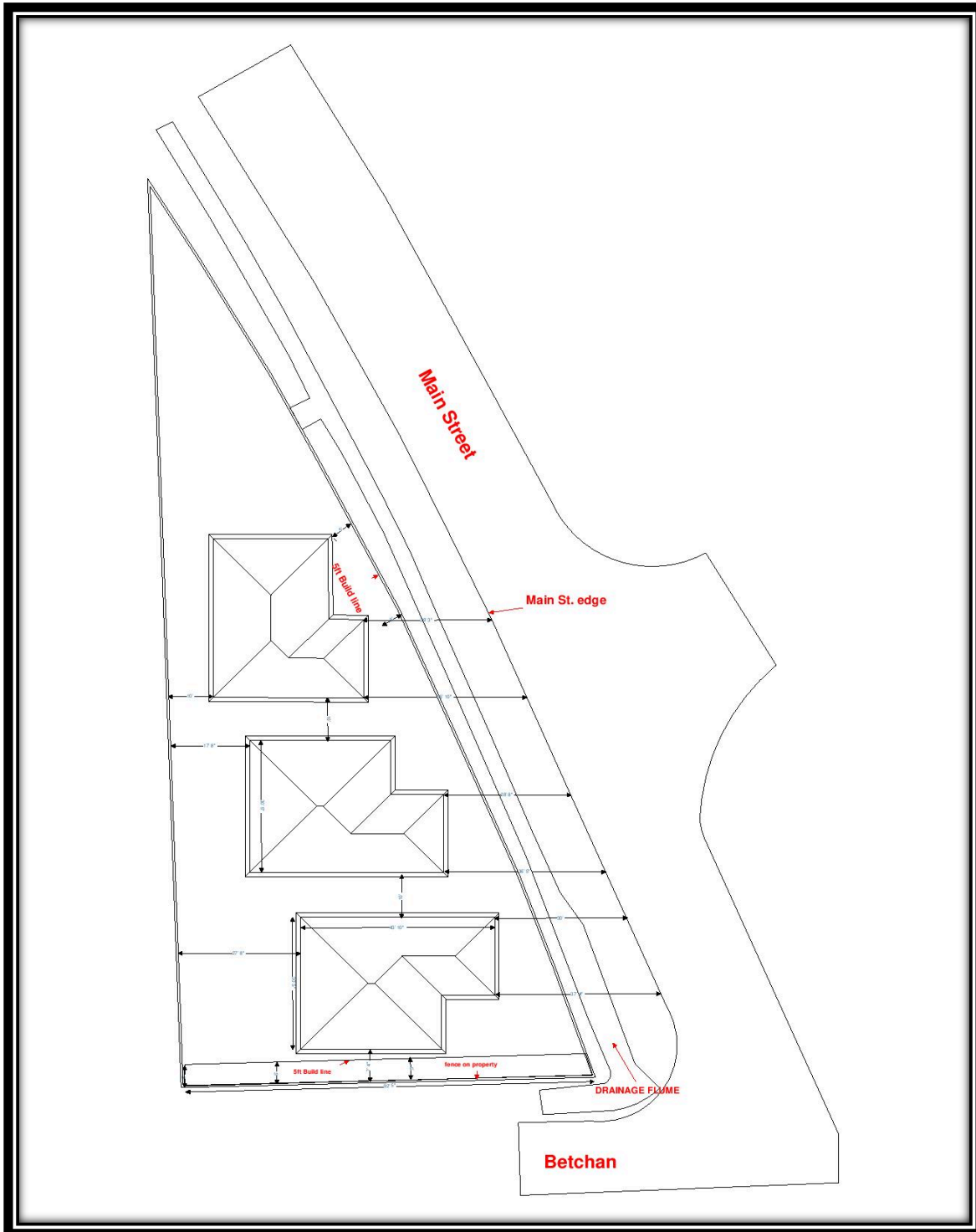
Codi Delcambre, City Secretary

APPROVED AS TO FORM:

Kevin B. Laughlin., City Attorney
(kbl:12/10/2020:119637)

Ordinance No. 2020-____

**EXHIBIT A
DEVELOPMENT SITE PLAN**



Ordinance No. 2020-____

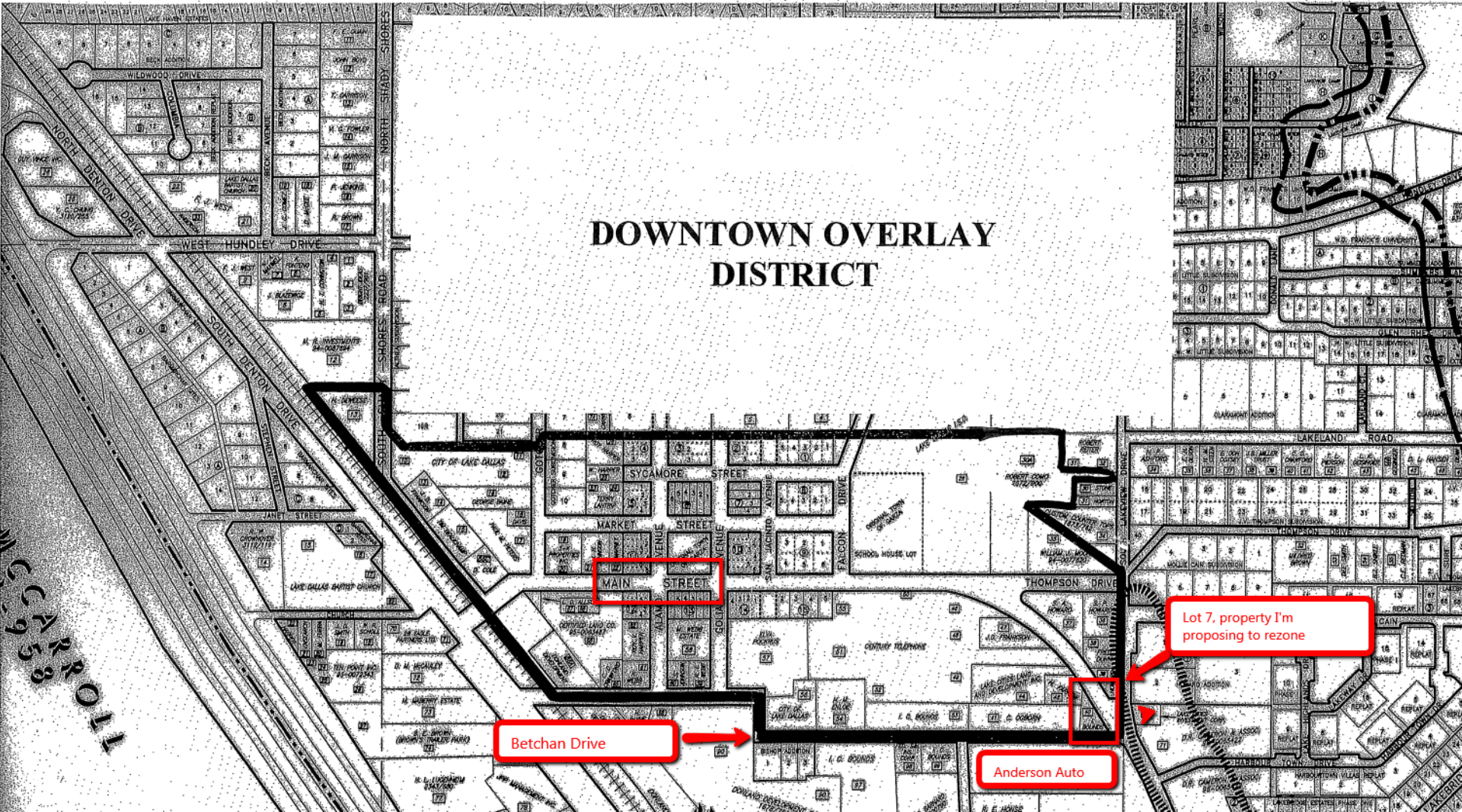
**EXHIBIT B
ELEVATIONS**





Providence
Addition
Lot 7
Proposed Rezoning

DOWNTOWN OVERLAY DISTRICT



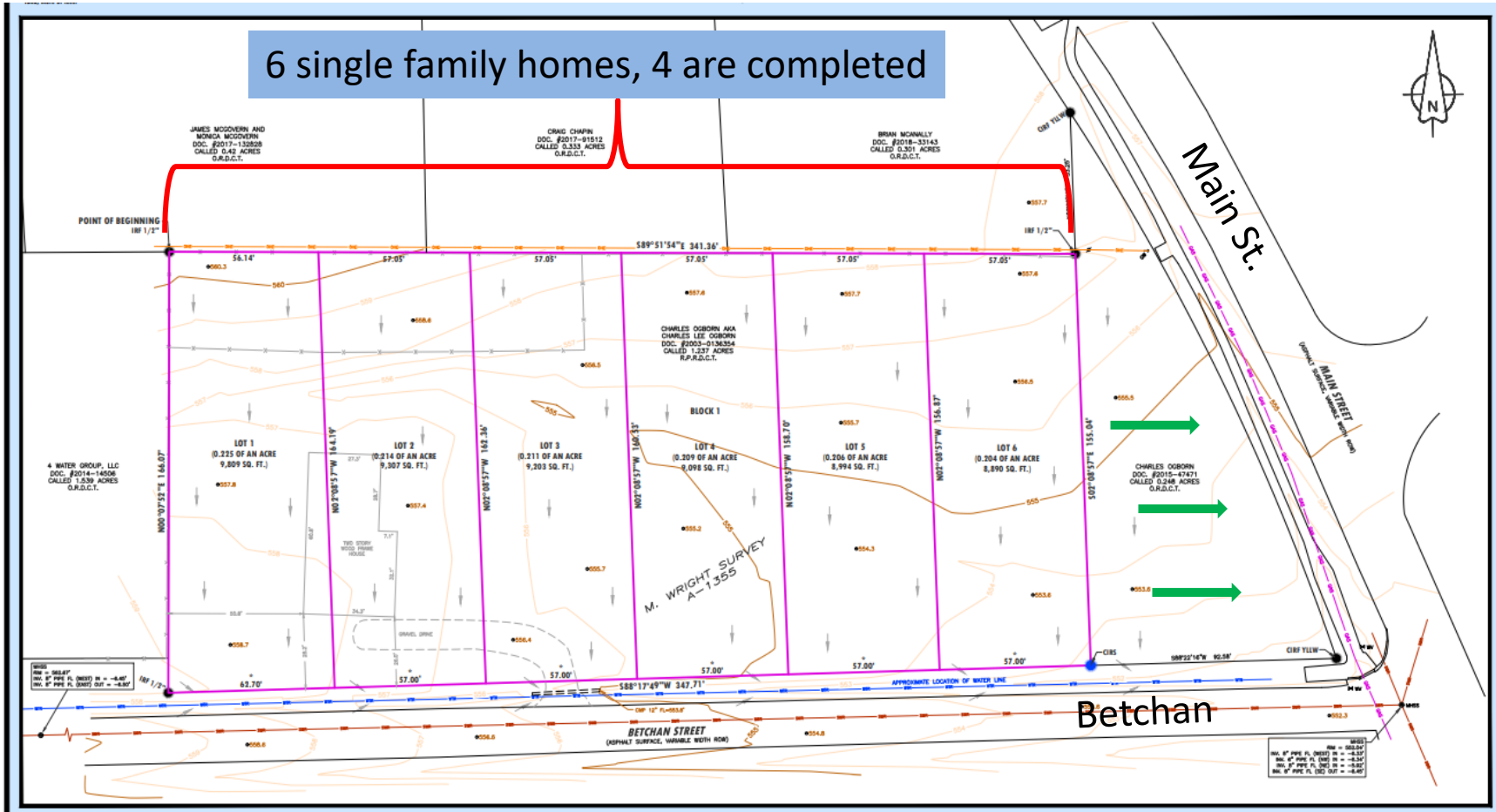
Betchan Drive

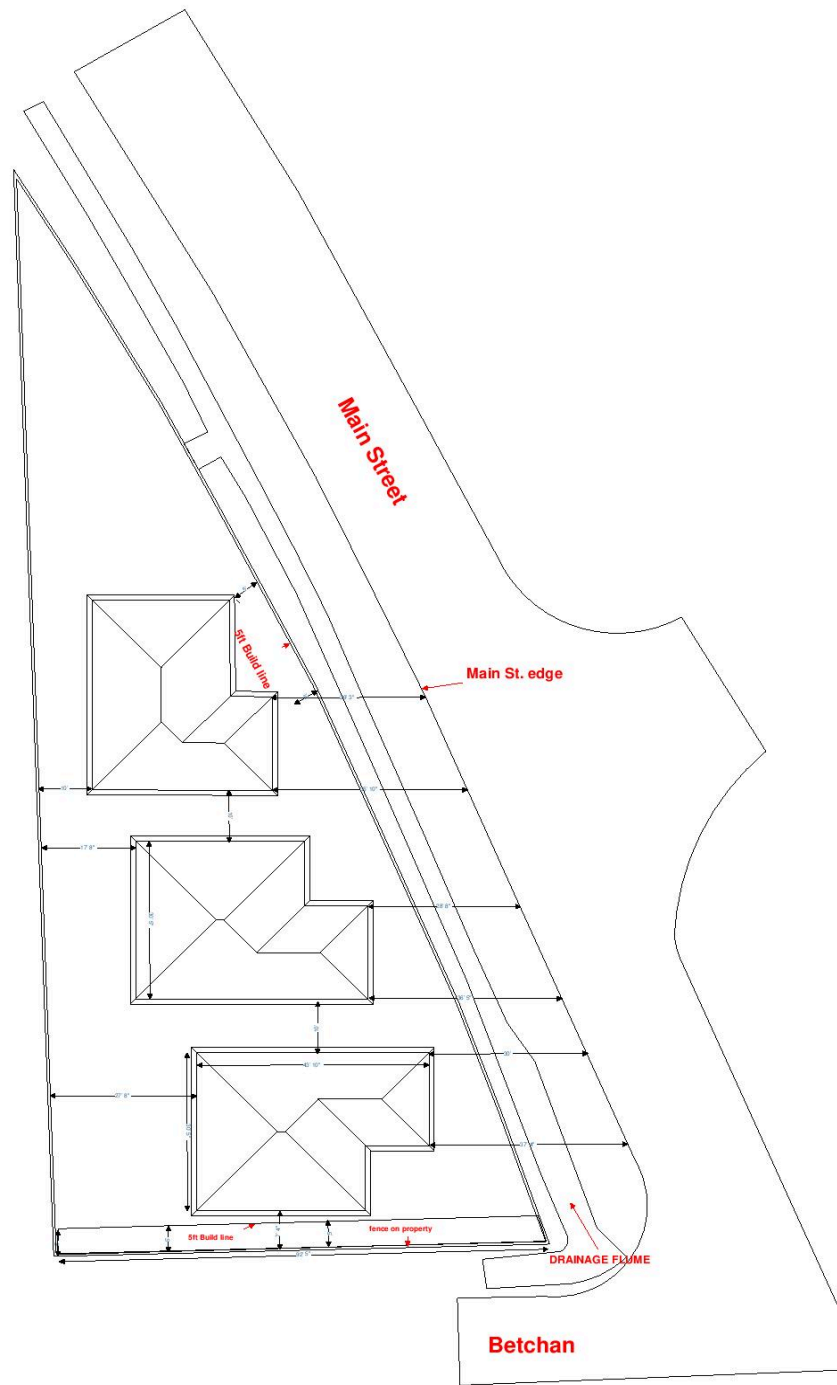
Anderson Auto

Lot 7, property I'm
proposing to rezone

Providence Addition Final Plat

6 single family homes, 4 are completed













505 Betchan



507 Betchan



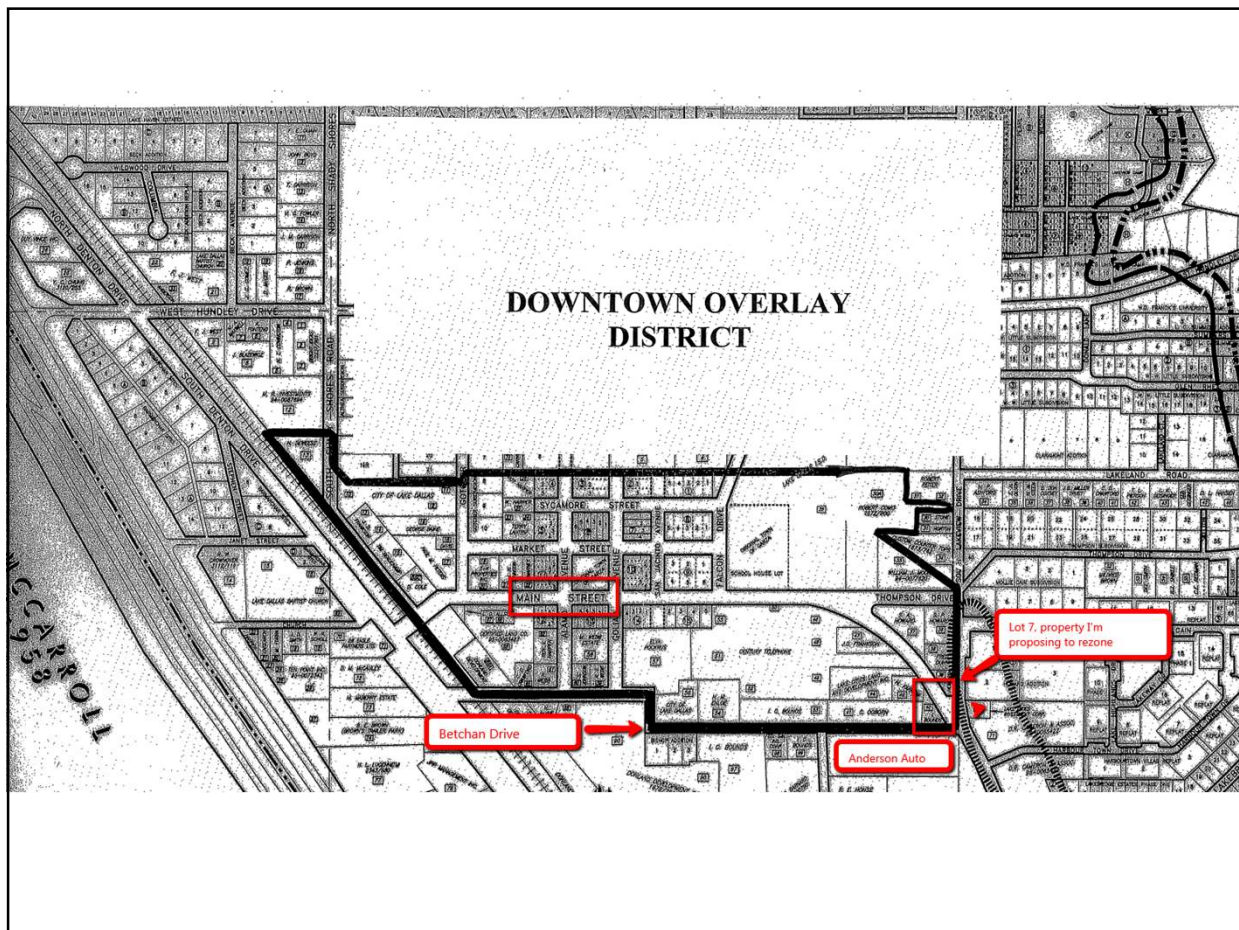
509 Betchan



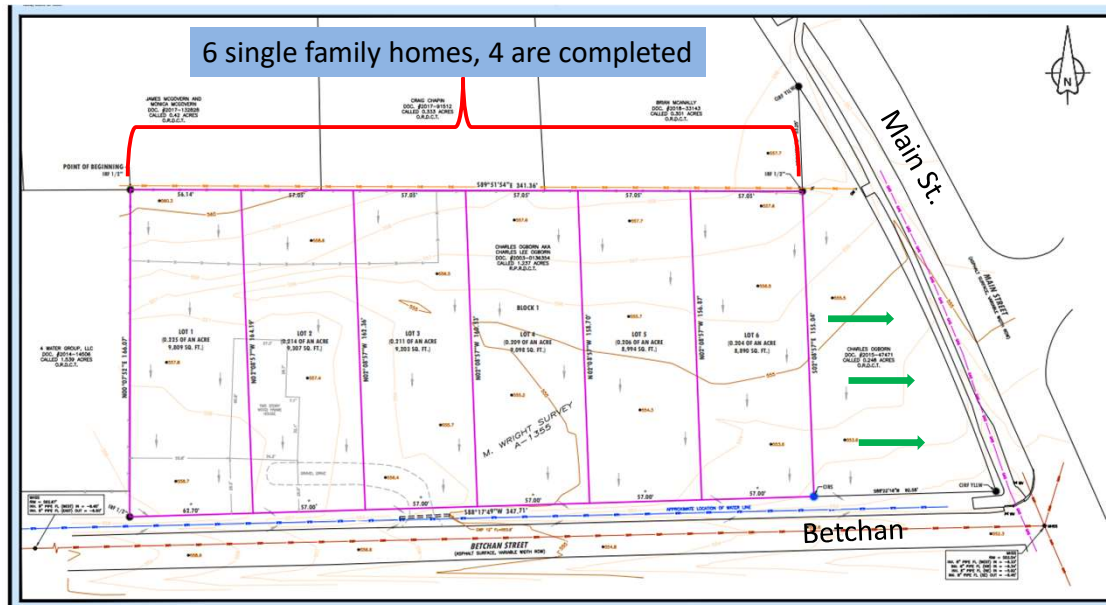
511 Betchan



Providence
Addition
Lot 7
Proposed Rezoning



Providence Addition Final Plat













505 Betchan



507 Betchan



509 Betchan



511 Betchan



**Zoning Change Application for
Lot 7, Block 1, Providence Addition of
Odd Triangle Shape Lot from Retail to Residential**

Site Information:

- Gross acreage and density of the development .224 acres; 9,751 Sq. Feet
- At this stage, all privately owned, divided into single family lots
- Minimum lot size: 3200 sq. ft.
- Setbacks:
 - o 5 ft. side setbacks (10 ft. between homes);
 - o 10 ft. rear setback;
 - o 5ft. front yard setbacks
- Minimum square footage:1400 sq. ft.
- Landscaping requirements – two (2) trees planted
- Architectural requirements: each home shall incorporate four (4) or more elements into the elevation:
 - o Corbels,
 - o gable pediments,
 - o Craftsman style front door,
 - o Horizontal siding,
 - o staggered edge, & Board and Batten, Carriage style garage doors accented
 - o Divided windows
- Single family residential use as per R-1-6000.

Each home will be an architectural style described as Craftsman. The front elevations will incorporate 4 or more elements of the following: Corbels, gable pediments, Craftsman style front door, multiple Hardie/LP Smartside exterior surfaces including horizontal, staggered edge, & Board and Batten, Carriage style garage doors accented

with architectural windows and hardware, shutters on front elevation windows, front porch columns if applicable that follow a Craftsman look.

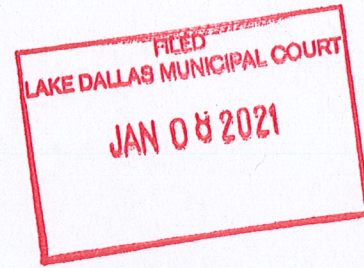
Betchan st development

Paul Forgey <forgey80@yahoo.com>

Thu 1/7/2021 11:18 AM

To: Lake Dallas Staff <LakeDallasStaff@lakedallas.com>

[EXTERNAL]



To whom it may concern,

The current development is causing erosion down stream.

This will cause more erosion and potential property damage.

Developments on this property need to contain the water runoff as to prevent erosion down stream.

I have included pictures that confirm the erosion of the current development on Betchan st.

Thank you

Concerned citizen

Lake Dallas Texas

Paul Forgey

These forms are used to calculate the percentage of land that support and oppose the request within 200' of the subject property. The City Council and Planning and Zoning Commission are informed of the percent of responses in support and in opposition.

Please circle one:

In favor of request

Neutral to request

Opposed to request

Comments:

The current development is causing erosion down stream.
This will cause more erosion and potential property
damage. Developments on this property need to control the
water runoff as to prevent erosion down stream.

Signature:

Paul Forney

Printed Name:

Paul Forney

Mailing Address:

402 S. Lechever

City, State Zip:

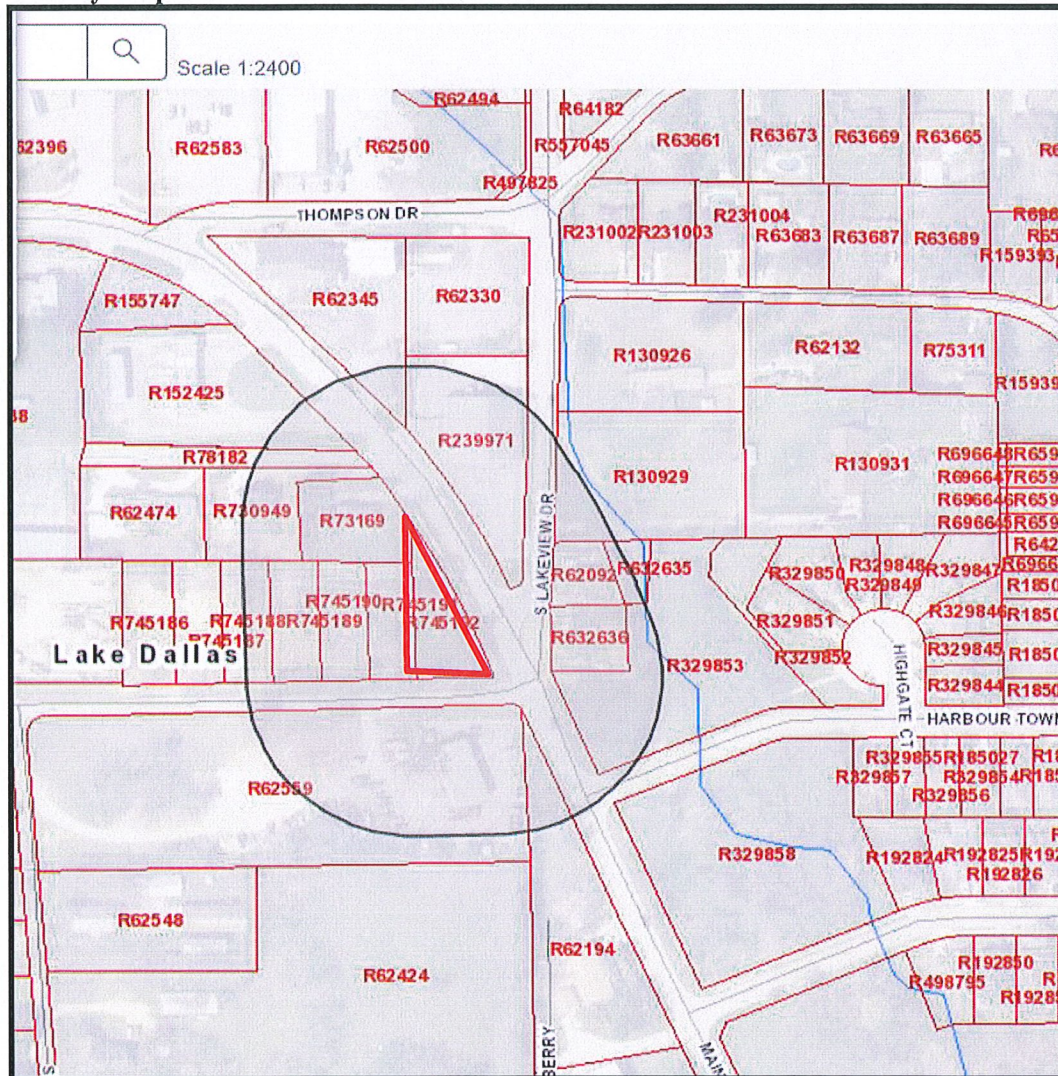
Lake Dallas Texas 75065

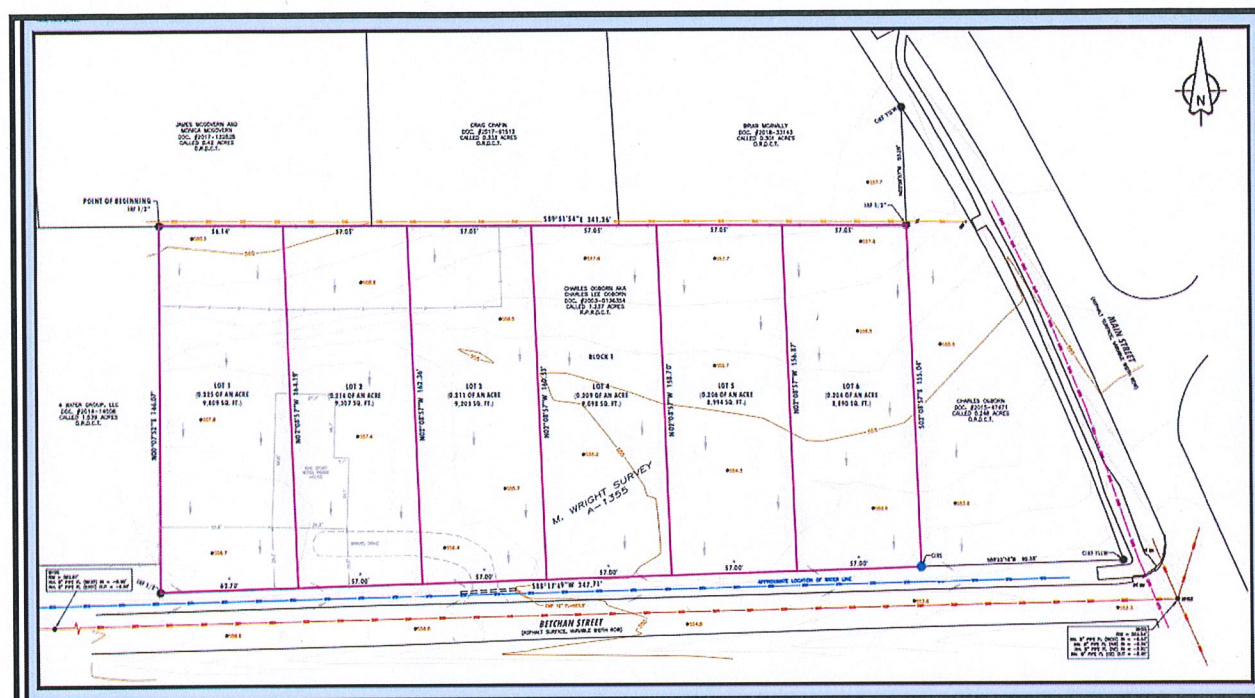
Telephone Number:

Physical Address of Property within 200 feet:

402 S. Lechever Dr.

Pursuant to Governor Greg Abbott's temporary suspension of various provisions of the Texas Open Meetings Act this meeting will be conducted via videoconference. Information and instructions on how to participate in the public hearing will be included with the agendas for the respective Planning and Zoning and City Council Meetings which will be posted on the City's website not later than 5:00 p.m. on Monday, December 14, 2020, and Monday January 11, 2021 at:
<https://www.lakedallas.com/AgendaCenter>









Paul Forgey
940-231-5426





Fwd:

Paul Forgey <forgey80@yahoo.com>

Wed 1/6/2021 12:52 PM

To: Lake Dallas Staff <LakeDallasStaff@lakedallas.com>

[EXTERNAL]

Paul Forgey
940-231-5426

Begin forwarded message:

From: Paul Forgey <forgey80@yahoo.com>

Date: December 30, 2020 at 9:22:49 AM CST

To: forgey80@yahoo.com



Fwd:

Paul Forgey <forgey80@yahoo.com>

Wed 1/6/2021 12:53 PM

To: Lake Dallas Staff <LakeDallasStaff@lakedallas.com>

[EXTERNAL]

Paul Forgey
940-231-5426

Begin forwarded message:

From: Paul Forgey <forgey80@yahoo.com>

Date: December 30, 2020 at 9:21:14 AM CST

To: forgey80@yahoo.com



Fwd:

Paul Forgey <forgey80@yahoo.com>

Wed 1/6/2021 12:55 PM

To: Lake Dallas Staff <LakeDallasStaff@lakedallas.com>

[EXTERNAL]

Paul Forgey
940-231-5426

Begin forwarded message:

From: Paul Forgey <forgey80@yahoo.com>

Date: December 30, 2020 at 9:07:59 AM CST

To: forgey80@yahoo.com



Fwd:

Paul Forgey <forgey80@yahoo.com>

Wed 1/6/2021 12:53 PM

To: Lake Dallas Staff <LakeDallasStaff@lakedallas.com>

[EXTERNAL]

Paul Forgey
940-231-5426

Begin forwarded message:

From: Paul Forgey <forgey80@yahoo.com>

Date: December 30, 2020 at 9:11:41 AM CST

To: forgey80@yahoo.com





Paul Forgey
940-231-5426

Fwd:

Paul Forgey <forgey80@yahoo.com>

Wed 1/6/2021 12:54 PM

To: Lake Dallas Staff <LakeDallasStaff@lakedallas.com>

[EXTERNAL]

Paul Forgey
940-231-5426

Begin forwarded message:

From: Paul Forgey <forgey80@yahoo.com>

Date: December 30, 2020 at 9:10:53 AM CST

To: forgey80@yahoo.com



Fwd:

Paul Forgey <forgey80@yahoo.com>

Wed 1/6/2021 12:56 PM

To: Lake Dallas Staff <LakeDallasStaff@lakedallas.com>

[EXTERNAL]

Paul Forgey
940-231-5426

Begin forwarded message:

From: Paul Forgey <forgey80@yahoo.com>

Date: December 30, 2020 at 8:53:28 AM CST

To: forgey80@yahoo.com





Paul Forgey
940-231-5426

Erosion

Paul Forgey <forgey80@yahoo.com>

Wed 1/6/2021 12:59 PM

To: Lake Dallas Staff <LakeDallasStaff@lakedallas.com>

[EXTERNAL]





Hold
OK

212 Main Street · Lake Dallas, Texas 75065 · (940) 497-2226 · Fax (940) 497-4485
www.lakedallas.com · lakedallas@lakedallas.com

December 11, 2020

Dear Sir or Madam:

This letter is to inform you that a property owner in your area has requested approval of a request to rezone their property from C-1 Retail with a Downtown Overlay to R-1-6000 Planned Development Residential providing for the development of three (3) residential homes. You are being notified by State law because you own one or more properties that are within 200 feet of the property for which this application has been requested. The public notice below provides detailed information:

PUBLIC NOTICE

Notice is hereby given that the City of Lake Dallas Planning and Zoning Commission will conduct a public hearing on December 17, 2020 at 7:00 p.m. and the Lake Dallas City Council will conduct a public hearing on January 14, 2021 at 7:00 p.m. to receive public comment and act on the following items:

A Zoning Change request for .224 acres of land being located at Block 1, Lot 7, Providence Addition, and being located in the City of Lake Dallas, Denton County, Texas; generally located at the northwest corner of Betchan Street and Main Street from Retail (C-1) to Planned Development Residential R-1-6000 providing for development of three (3) residential homes (Z-2020-006).

By state law, if the owners of twenty percent (20%) of the area of the property within two-hundred feet (200') of the subject property are opposed to the rezoning request permit application, then an affirmative vote of three-fourths of the City Council is required to approve the rezoning request permit application. For your opposition to count, it must be written and must be signed. Emails do not count as official written opposition. Signatures must be in accordance with the official tax roll for the City of Lake Dallas. For example, because Texas is a community property state, the tax roll typically lists both spouses as the owners of a residence. Therefore, individual original signatures from both spouses must be on the written opposition for the opposition to be valid. ***Please note that written opposition toward initiating the super-majority (three-fourths) vote shall only be applicable to property owners receiving notice within the two hundred-foot (200') distance in accordance with State law.*** The attached location map will indicate the subject property and two hundred-foot (200') notification buffer.

You may return this form with your written comments or attend the public hearing virtually. Instructions on how to attend the public hearing can be found below. You may scan and email this form to the email address below, drop it off in person at 212 Main St., or mail it to City Hall:

Lake Dallas City Hall
Attn: Angie Manglaris
212 Main St.
Lake Dallas, Texas 75065
amanglaris@lakedallas.com

These forms are used to calculate the percentage of land that support and oppose the request within 200' of the subject property. The City Council and Planning and Zoning Commission are informed of the percent of responses in support and in opposition.

Please circle one:

In favor of request

Neutral to request

Opposed to request

Comments:

Signature: _____

Printed Name: _____

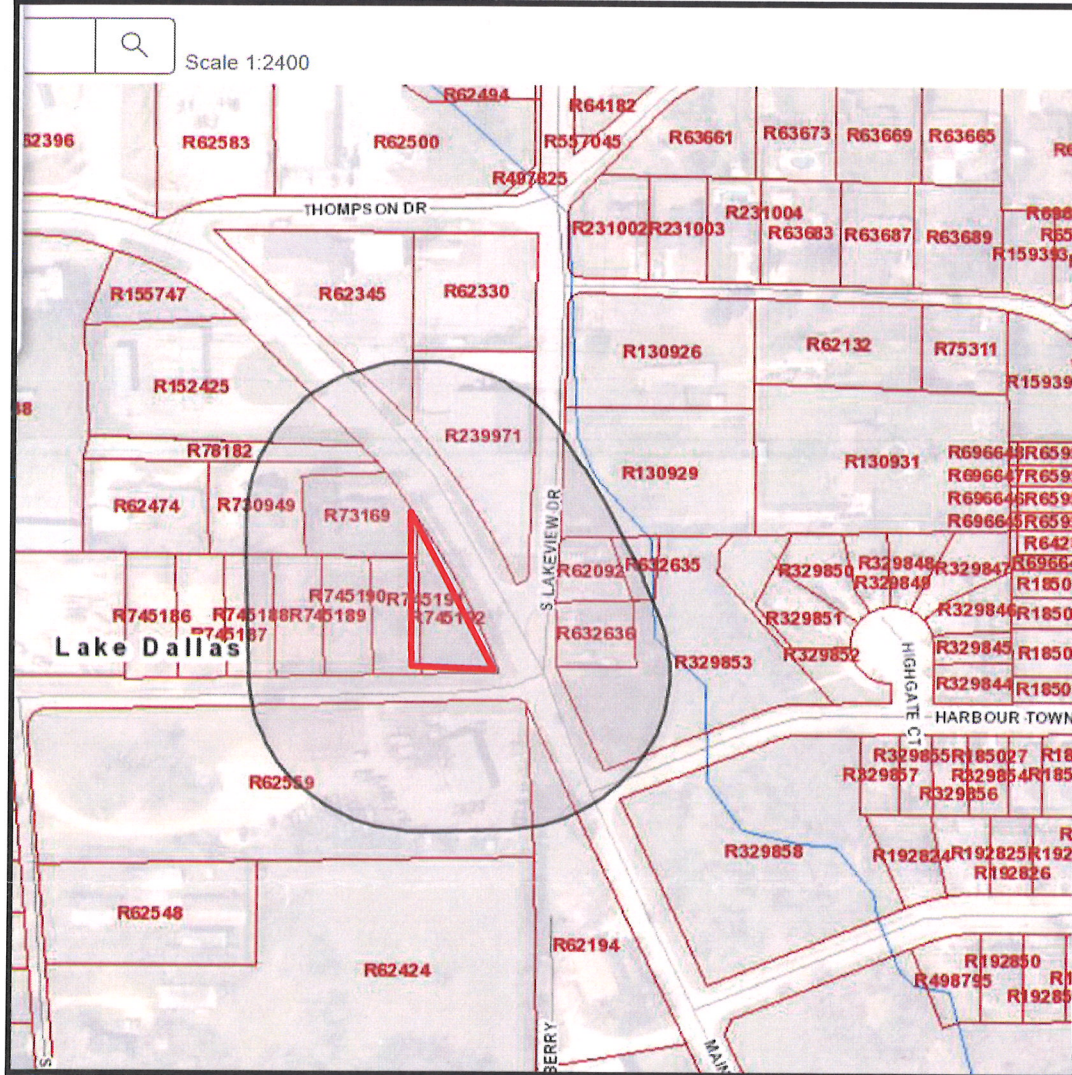
Mailing Address: _____

City, State Zip: _____

Telephone Number: _____

Physical Address of Property within 200 feet: _____

Pursuant to Governor Greg Abbott's temporary suspension of various provisions of the Texas Open Meetings Act this meeting will be conducted via videoconference. Information and instructions on how to participate in the public hearing will be included with the agendas for the respective Planning and Zoning and City Council Meetings which will be posted on the City's website not later than 5:00 p.m. on Monday, December 14, 2020, and Monday January 11, 2021 at:
<https://www.lakedallas.com/AgendaCenter>



[illegible]



**CITY COUNCIL
AGENDA MEMO**

Prepared By: Angie Manglaris, Director of Development Services

January 14, 2021

**Public Hearing on Lot 2-A, Block A, Gatlin Addition Zoning Change from
Retail (C-1) to Commercial District (C-3)**

DESCRIPTION:

Conduct a public hearing and consider an ordinance amending the development and use regulations applicable to property described as Lot 2-A, Block A, Gatlin Addition generally located north on Carlisle Drive and to the east of the DCTA Rail Trail by changing the zoning classification from Retail (C-1) to Commercial District (C-3) (Z-20-005).

EXISTING CONDITIONS:

The property is zoned Retail (C-1) and is currently undeveloped open pasture with clusters of trees scattered throughout the site.

ADJACENT LAND USES AND ZONING:

North: Single-family residences zoned C-1 – Retail

East: Single-family residences zoned R-1-6000 –Single Family Dwelling District

South: The Children’s Learning Center zoned C-1 – Retail

West: Undeveloped parcel zoned C-3 – Commercial

BACKGROUND INFORMATION:

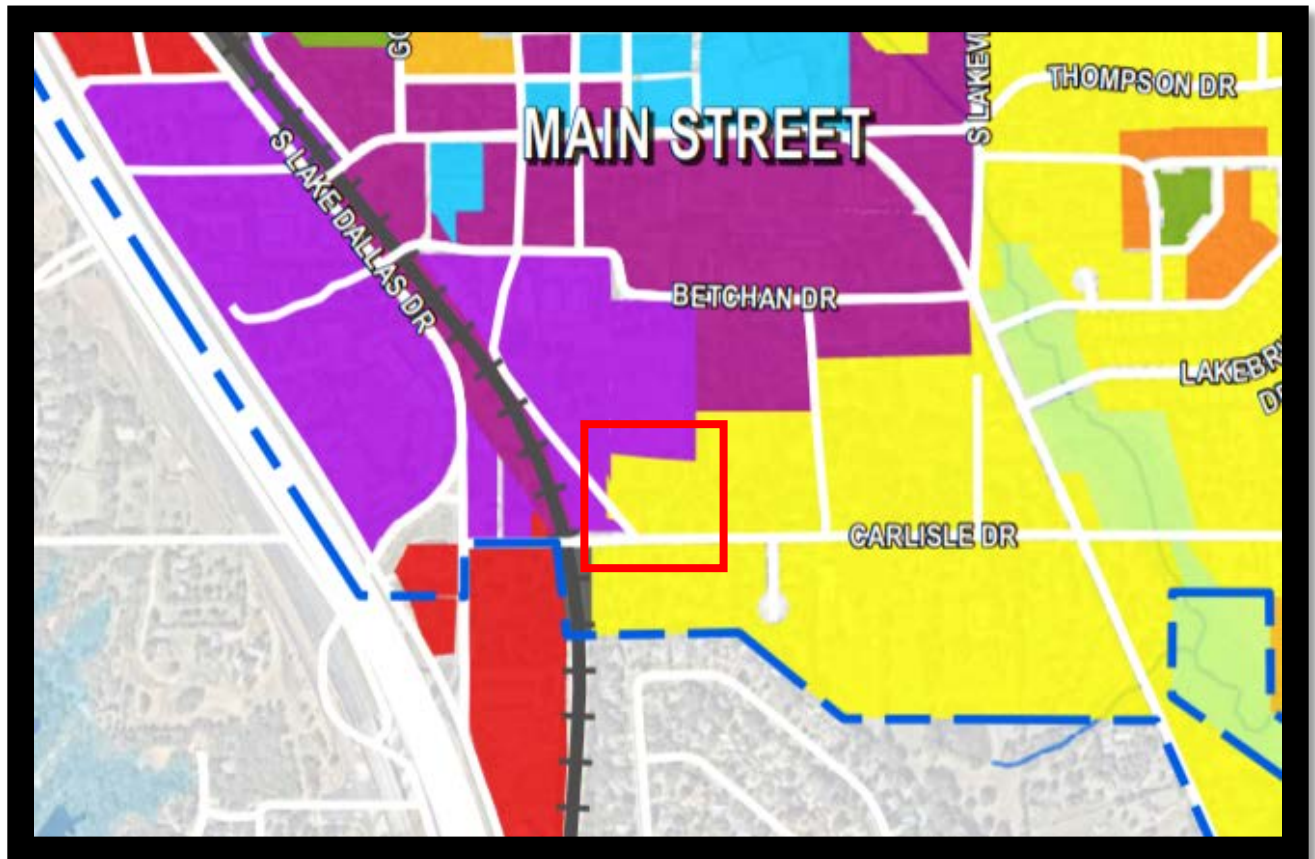
The applicant, Ms. Marykay Smith, came before City Council with a Zoning Change request for Lots 2-A and 3-A, Gatlin Addition for Heritage Ridge, a planned development for residential uses in June of 2020. The proposal was to rezone the two lots (a combination of Retail and Commercial) to the PD-R-1-6000. The City Council considered the Planned Development request at their June 11, 2020 Regular Meeting and denied the rezoning of the property.

In November 2020, Ms. Marykay Smith submitted a new development application and has applied to rezone Lot 2-A, Gatlin Addition, a 4.767-acre tract of land near the corner of Carlisle Drive and the DART/DCTA rail corridor from Retail (C-1) to Commercial (C-3). Ms. Smith is the owner of the property and intends to develop the lot with a storage unit facility. The conceptual plan indicates the project would consist of storage units ranging in size from 20’x10’ and 50’x15’,

totaling 80 units, and space for the outdoor storage of recreational vehicles. Ms. Smith also owns Lot 3-A, Gatlin Addition, immediately to the west of the subject tract. Lot 3-A is zoned C-3 and would be incorporated into the site plan should the zoning request be approved.

CONFORMANCE WITH COMPREHENSIVE PLAN

The intended land use, storage facility, conflicts with the recently adopted Lake Dallas Vision 2030 Comprehensive Plan. 2030 Vision designates the area as a combination of “single family residential,” and “Mixed-Use Development”, which is intended to include a mixture of uses (vertically or horizontally) including residential, retail, commercial and office uses in a walkable setting.



PLANNING ANALYSIS:

Land Use:

The proposed land use conflicts with the land use designation in the Vision 2030 Comprehensive Plan. Any potential conflicts with adjacent land uses would be addressed at the time of site plan submittal. Per Section 122-1131 of the Lake Dallas Code of Ordinances, the applicant is required to screen any nonresidential development adjacent to residential uses.

The intent of the zoning application is to rezone Lot 2-A Gatlin Addition for the development of a storage facility. It is important to note that this is a straight zoning case from C-1 to C-3. Should the zoning case be approved, the applicant would be allowed to construct the proposed storage facility, or any other use as allowed in the C-3 District.

Traffic

The project is not large enough to require a traffic impact analysis. Lake Cities Fire Department has indicated that they will be able to serve the proposed development.

Drainage

The property has a slight ridgeline that runs from northwest portion of the property to the southeast portion of the property. Staff has raised the concern of the amount of permeable surface on site as shown in the conceptual plan. Any on-site drainage will be addressed during the site plan review process and shall comply with the City of Lake Dallas Code of Ordinances and Engineering Design Standards Manual.

Regulatory Issues

The applicant will need to submit a site plan for the project before any building permits may be submitted. At the time of site plan review, staff will review the proposed development for compliance with requirements as set forth in the Lake Dallas Code of Ordinances and the Engineering Design Standards Manual. The proposed site plan would go before the Planning and Zoning Commission and City Council prior to final approval.

FINANCIAL CONSIDERATION:

The proposed development, when built out, would generate additional sales tax. The City has not made a detailed fiscal assessment of the impact of the development.

PUBLIC HEARING RESPONSES:

This agenda item is a public hearing. In accordance with State Law and City Ordinances, notice of public hearing was sent to property owners within of the subject tract. As of January 7, 2021, City staff has not received any responses.

PLANNING AND ZONING COMMISSION RECOMMENDATION:

The City of Lake Dallas Planning and Zoning Commission considered this Zoning Change request at their December 17, 2020 Regular Meeting. Discussion was held regarding the project and a motion was made to recommend City Council approve the zoning change request as presented. The motion was seconded. The motion carried by a vote of four (4) in favor to none (0) opposed.

RECOMMENDED MOTION:

After conducting the public hearing, City staff recommends the following motion:

I move to **APPROVE/DENY** an ordinance amending the development and use regulations applicable to property described as Lot 2-A, Block A, Gatlin Addition generally located north on Carlisle Drive and to the east of the DCTA Rail Trail by changing the zoning classification from Retail (C-1) to Commercial District (C-3) (Z-20-005).

ATTACHMENTS:

1. Draft Ordinance
2. Applicant Conceptual Plan
3. Applicant Response to DRC Comments
4. C-1 Through C-3 Permitted Uses

CITY OF LAKE DALLAS, TEXAS

ORDINANCE NO. 2020 –

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, AMENDING THE LAKE DALLAS ZONING ORDINANCE AND ZONING MAP BY CHANGING THE ZONING REGULATIONS APPLICABLE TO THE USE AND DEVELOPMENT OF LOT 2-A, BLOCK A, GATLIN ADDITION, FROM THOSE APPLICABLE TO A RETAIL (C-1) DISTRICT TO THOSE APPLICABLE TO A COMMERCIAL (C-3) DISTRICT; PROVIDING FOR A CONFLICTS RESOLUTION CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission of the City of Lake Dallas and the governing body of the City of Lake Dallas, in compliance with the laws of the State of Texas and the ordinances of the City of Lake Dallas, have given requisite notice by publication and otherwise, and after holding due public hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof, and in the exercise of its legislative discretion have concluded that the Comprehensive Zoning Ordinance and Map should be amended. Now, Therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:

SECTION 1. The Comprehensive Zoning Ordinance and Map of the City of Lake Dallas, Texas, heretofore duly passed by the governing body of the City of Lake Dallas, as heretofore amended, be, and the same are hereby amended by changing the zoning regulations governing the use and development of Lot 2-A, Block A, Gatlin Addition, an addition to the City of Lake Dallas, Texas, according to the plat thereof recorded as Document No. 2019-83, Plat Records, Denton County, Texas (“the Property”) from those applicable to Retail “C-1” District to those applicable to the Commercial “C-3” District.

SECTION 2. In the event of an irreconcilable conflict between the provisions of another previously adopted ordinance of the City of Lake Dallas and the provisions of this ordinance as applicable to the use and development of the Property, the provisions of this Ordinance shall be controlling.

SECTION 3. Should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance as a whole.

SECTION 4. An offense committed before the effective date of this ordinance is governed by the prior law and the provisions of the Comprehensive Zoning Ordinance, as amended in effect when the offense was committed, and the former law is continued in effect for this purpose.

SECTION 5. Any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Lake Dallas, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand (\$2,000.00) Dollars for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 6. This ordinance shall take effect immediately from and after its passage and the publication of the caption as the law and charter in such cases provides.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS ON THIS THE ____ DAY OF JANUARY 2021.

APPROVED:

Michael Barnhart, Mayor

ATTEST:

Codi Delcambre, City Secretary

APPROVED AS TO FORM:

Kevin B. Laughlin., City Attorney
(kbl:12/10/2020:119640)



212 Main Street, Lake Dallas, TX 75065
940-497-2226 Ext. 402 Fax 940-497-4485 www.lakedallas.com

☐ Amending Plat ☐ Minor Plat/Replat ☐ Major Plat/Replat ☐ Site Plan Review ☐ Preliminary Plat

☒ Zoning Change

Owner: BER, LLC
Address: PO Box 254 Lake Dallas, Tx 75065
Phone: 940.453.4969 Email: marykay.smith5@gmail.com
Location of Property (Address if Applicable): Gatlin Addition LOT 2
Engineer/Surveyor: Crannell, Crannell & Martin Eng. Corp.
Address: PO Box 295429 Lewisville Tx 75029
Phone: 972.691.4405 Email: processing@ccm-eng.com

If this Application is for a subdivision plat, it must conform to the specifications as outlined by the City of Lake Dallas Subdivision Ordinance and applicable State Statutes (Chapter 94).

Proposed Subdivision Name: n/a
Survey Name: n/a Abstract No.: n/a
Existing Zoning of Property: n/a Is this a re-plat or an existing recorded subdivision? ☐ Yes ☐ No
If yes, name of original subdivision: n/a

Circle One: ☒ Property Owner ☐ Agent

[Signature]
Signature

MaryKay Smith
Please Print Name

11.6.20
Date

~~If you are submitting this application on behalf of the property owner the following must be completed:~~

~~I am authorized to make application for a _____ on behalf of the owner of this property.~~

~~Signed: _____ (Agent)~~

~~The above person is my representative, authorized to make application for a subdivision on my behalf, and I~~

~~_____ hereby certify that I am owner of the property for which this application is made and waive Article 212, Sec. 212.009 of Local Government Code:~~

Notary Public Signature

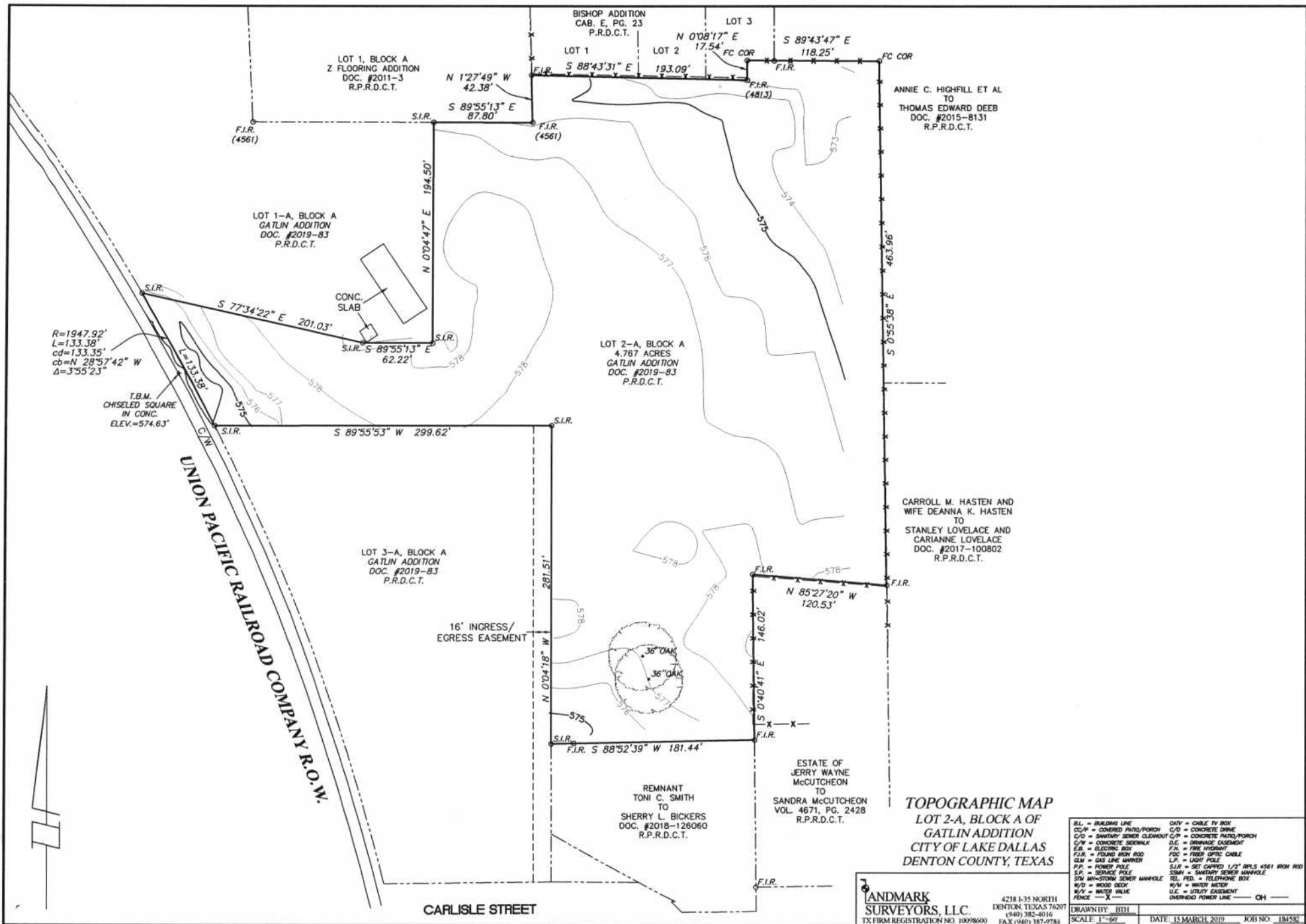
Information listed below to be completed by City Staff:

Date Submitted: _____ Received by: _____ Amount: \$ _____

Probable Planning and Zoning Commission Date: _____ Probable City Council Date: _____

A representative of the property must be present at the Public Hearing before the Planning and Zoning Commission and at the Public Hearing before the City Council.

Applications will only be accepted on Application Deadline dates. Staff from the City of Lake Dallas will file the approved plat with the County of Denton. Once filed the cost will be passed along to the applicant prior to pick-up of stamped plat.



TOPOGRAPHIC MAP
LOT 2-A, BLOCK A OF
GATLIN ADDITION
CITY OF LAKE DALLAS
DENTON COUNTY, TEXAS

LANDMARK
SURVEYORS, L.L.C.
 TX FIRM REGISTRATION NO. 10098600

4218 E-15 NORTH
 DENTON, TEXAS 76207
 (940) 382-4016
 FAX (940) 382-9784

B.L. = BUILDING LINE	C/W = CHISELED SQUARE
C/P = COVERED PATIO/PORCH	C/D = CONCRETE DRIVE
C/W = CONCRETE SIDEWALK	C/P = CONCRETE PATIO/PORCH
E.B. = ELECTRIC BOX	D.E. = DRAINAGE EASEMENT
F.I.R. = FOUND IRON ROD	F.H. = FIRE HYDRANT
G.W. = GAS LINE WANNER	F.O.C. = FIBER OPTIC CABLE
P.P. = POWER POLE	L.P. = LOT POLE
S.P. = SERVICE POLE	S.L.R. = SET CAPPED 1/2" BRLS 4561 IRON ROD
SW M=STORM SEWER MANHOLE	SSM = SANITARY SEWER MANHOLE
W/D = WOOD DECK	TEL. PED. = TELEPHONE BOX
W/V = WATER VALVE	W/M = WATER METER
U.E. = UTILITY EASEMENT	OVERHEAD POWER LINE = OH
FENCE = X	

DRAWN BY: BTH
 SCALE: 1"=60'
 DATE: 15 MARCH 2019
 JOB NO.: 18536

Angie Manglaris

From: marykaysmith5@gmail.com
Sent: Monday, December 7, 2020 1:32 PM
To: Angie Manglaris
Cc: John Cabrales
Subject: RE: Gatlin Addition Rezoning Project - 1st Review
Attachments: LD Application - LOT 2 zoning -LCFD review approval 12.7.20.pdf

[EXTERNAL]

Hi Angie,

Thank you for following up. Responses below in yellow:

1. Specify what Zoning District is being requested. Use application attached to this email.

Application attached

2. The Future Land Use Plan calls for this area being split between mixed use development and single family residential. The staff presentation for this project will make note that the proposed use does not conform to the FLUP.

The C1 portion of our property has no road frontage for accessibility and is land locked with the exception of the C3 which is only has 100 feet of accessibility from Carlisle. As owners of the property and part of the 12.1% of vacant land in Lake Dallas, we were not notified nor asked to be stakeholders during the 2017 Comprehensive Plan Process in which it was decided that future use of our land be mixed use or residential. However, as you are aware, we recently submitted a residential project which would have been in line with the FLUP but was denied. Going back to 2015 – 2016, we were approved for a storage plan on lot 2 and lot 3. Both the Planning & Zoning and City Council approved the storage plan. Based on the feedback for all submissions, we are pursuing the previously approved project.

3. I know the site plan is conceptual in nature at this time; however, the all gravel site will not be acceptable when it comes time for project design.

The future site will not be all gravel. As noted on the plan submitted, the entrance to the site as well as the drives within the site will be concrete. Rock not gravel will be used at the site to prevent dust and allow for permeability thus producing very little runoff. With the City of Lake Dallas, as a whole, focusing on reducing and preventing more runoff into the current bar ditches, this is a helpful solution to the city.

4. I have several concerns that, should the zoning be approved, will need to be addressed at the time of site plan. Some things to consider:

a. The amount of impervious surface appears to be more than what is allowable by code.

The amount of pervious surface will be greater than 80%

b. I see no conceptual landscaping

Landscaping can only be done along Carlisle only. The land is landlocked and out of public eye

c. Access will need to be approved by LCFD – I am not sure your proposed drive will be able to accommodate their trucks. They will required paving at a minimum.

Paving will be done off Carlisle road for better visibility, access,& fire suppression – see attached approval from LCFD

d. I am not sure what open gravel storage entails, please explain.

Open pervious areas on the site will allow post development runoff volumes to be limited. If detention is needed at all, our engineer will formulate. The slope of the interior road will be tilted to the inside to prevent drainage to the adjoining properties. Our engineer will use hydrologic methods to determine the best course for rainfall on the property to remain contained.

Please advise if additional information is needed.

Thank you-
Mk

RER, LLC

Marykay Smith

Cell: 940.453.4969

From: Angie Manglaris [mailto:amanglaris@lakedallas.com]

Sent: Saturday, December 5, 2020 1:45 PM

To: Gmail <marykaysmith5@gmail.com>

Cc: John Cabrales <jcabrales@lakedallas.com>

Subject: RE: Gatlin Addition Rezoning Project - 1st Review

Marykay,

Checking to ensure you have received these comments and are preparing a second submittal. I will need this by the end of day Tuesday to ensure your project is on the agenda for the December Planning and Zoning Commission.

Respectfully,

Angie Manglaris

Director of Development Services

City of Lake Dallas

212 Main Street

Lake Dallas, Tx 75065

O: 940.497.2226 ext. 401

C: 817.247.8608



ATTENTION: Please note any correspondence, such as e-mail or letters, sent to City Staff or City Officials may become a public record and made available for Public/Media review.

From: Angie Manglaris

Sent: Monday, November 30, 2020 4:18 PM

To: Gmail <marykaysmith5@gmail.com>

Subject: Gatlin Addition Rezoning Project - 1st Review

Good afternoon Marykay

I hope you had an enjoyable Thanksgiving Week. Attached are comments from the 1st review of your proposed zoning project. Once you have read over all of the comments, please let me know if you have any questions. Please submit revisions as soon as possible.

If we need to set up a Zoom Meeting or Phone Call this week to discuss in detail, I will be able to accommodate that as well.

Let me know if you need anything.

Respectfully,

Angie Manglaris

Director of Development Services

City of Lake Dallas

212 Main Street

Lake Dallas, Tx 75065

O: 940.497.2226 ext. 401

C: 817.247.8608



ATTENTION: Please note any correspondence, such as e-mail or letters, sent to City Staff or City Officials may become a public record and made available for Public/Media review.

Sec. 122-321. - Permitted uses.

In district C-1, no building, structure, land or premises shall be used, and no building, structure shall be erected, constructed, reconstructed, moved or altered except for one or more of the following types of uses:

(1) Retail shops and stores including:

- a. Antique shop.
- b. Art gallery.
- c. Convenience store with or without gas pumps.
- d. Farmers market.
- e. Feed store (no outside storage).
- f. Grocery store.
- g. Hardware (no outside storage).
- h. Nursery-greenhouse (no outside storage).

(2) Offices including:

- a. Administrative-general.
- b. Dental.
- c. Governmental.
- d. Insurance.
- e. Medical.
- f. Professional.

(3) Personal-professional services including:

- a. Automobile repair shop (minor).
- b. Auto parts sales (no outside storage).
- c. Bank, savings and loan, credit union.
- d. Beauty salon, barbershop.
- e. Bed and breakfast inn.
- f. College, university or trade school.
- g. Dance studio.
- h. Dry cleaning.
- i. Health-fitness center.
- j. Laundromat.
- k. Locksmith.
- l. Print shop.
- m. Restaurant or cafeteria (with or without drive in-through service).

- n. Repair shops (minor).
 - o. Veterinarian clinic (no outdoor kennels).
- (4) Publicly owned and operated community buildings, including:
- a. Administration building.
 - b. Civic-convention center.
 - c. Community center.
 - d. Fire station.
 - e. Library.
 - f. Museum-art gallery.
 - g. Police station.
- (5) Public or private parks, playgrounds, and amenity centers including recreation or service buildings and swimming pools.
- (6) Public schools and private schools, including related on-campus accessory uses such as stadiums, athletic facilities-fields and dormitories.
- (7) Golf course and/or country club including related accessory uses such as practice driving range, clubhouse with restaurant, dining and retail facilities, maintenance facilities and swimming pool, tennis courts and other related recreational facilities. All structures and recreational facilities shall have a minimum setback of 100 feet from all property lines.
- (8) Utilities, public and private.
- (9) Accessory uses customarily incident to the normal operation of the permitted uses, including parking lots as provided in this chapter.
- (10) Commercial parking lot.

(Ordinance 06-09, § 2, 3-23-06)

Sec. 122-361. - Permitted uses.

In district C-2, no building, structure, land or premises shall be used, and no building, structure shall be erected, constructed, reconstructed, moved or altered except for one or more of the following types of uses:

- (1) Any use permitted in district C-1.
- (2) Retail shops and stores including, but not limited to:
 - a. Appliance store.
 - b. Feed store (outside storage permitted).
 - c. Flea market.
 - d. Furniture, home furnishings store.
 - e. Hardware (outside storage permitted).
 - f. Nursery-greenhouse (outside storage permitted).
 - g. Pawn shop.
- (3) Professional-business services including:
 - a. Automobile repair shop (major).
 - b. Auto parts sales (outside storage permitted).
 - c. Cabinet shop.
 - d. Car-truck wash.
 - e. Furniture restoration.
 - f. Hotel-motel.
 - g. Household appliance service and repair.
 - h. Lending establishments.
 - i. Massage therapy, licensed.
 - j. Mortuary-funeral parlor.
 - k. Taxidermist.
 - l. Theater.
 - m. Upholstery shop.
 - n. Veterinarian clinic (outdoor kennels permitted).
- (4) Wholesale uses.
- (5) Accessory uses customarily incident to the normal operation of the permitted uses, including parking lots as provided in this chapter.

(Ordinance 06-09, § 2, 3-23-06)

Sec. 122-401. - Permitted uses.

In district C-3, no building, structure, land or premises shall be used, and no building or structure shall be erected, constructed, moved or altered except for one or more of the following uses:

- (1) Any use permitted in district C-2.
- (2) Automobile sales, rental, repair and storage.
- (3) Boat sales, rental, repair and storage.
- (4) Motorcycle sales, rental, repair and storage.
- (5) Recreational vehicle sales, rental, repair and storage.
- (6) Bus and/or rail terminal.

(Ordinance 06-09, § 2, 3-23-06)



**CITY COUNCIL
AGENDA MEMO**

Prepared By: Angie Manglaris, Director of Development Services

January 14, 2021

Parking on Texas Drive

DESCRIPTION:

Receive a report, hold a discussion, and give staff direction regarding various parking considerations for Texas Drive.

BACKGROUND INFORMATION:

On August 14, 2019, the City of Lake Dallas hosted a community meeting with the residents of Texas Drive and Bolivar Avenue regarding the narrow roadways on these two streets which causes parking congestion when vehicles are parked on the public street. During the meeting, several ideas were considered by the group including doing nothing and leaving the roadways as-is, installing "No Parking" signs on one side of the street, and creating the opportunity for citizens along these stretches of roadway to improve their boulevard access to park vehicles partially in the right of way. Ultimately, there was no decision made, although residents in the area indicated the improvement of right-of-way area to allow for additional parking space was their preference.

In the Summer of 2020, residents situated on Texas Drive and Bolivar Avenue inquired as to the status of the parking options discussed for their streets. City Council and staff held an additional workshop discussion recapping the previous meetings and potential solutions. During this discussion, City Council and staff came to the consensus that parking vehicles parallel on the street, with two wheels on the curb/right-of-way was not an optimal solution due to the potential long-term consequences.

At the direction of Council, staff held an additional public meeting with residents of Texas Drive and Bolivar Avenue on November 4, 2020 to discuss potential parking solutions. The proposed solution of parking on one side of the streets only was largely unfavorable among residents.

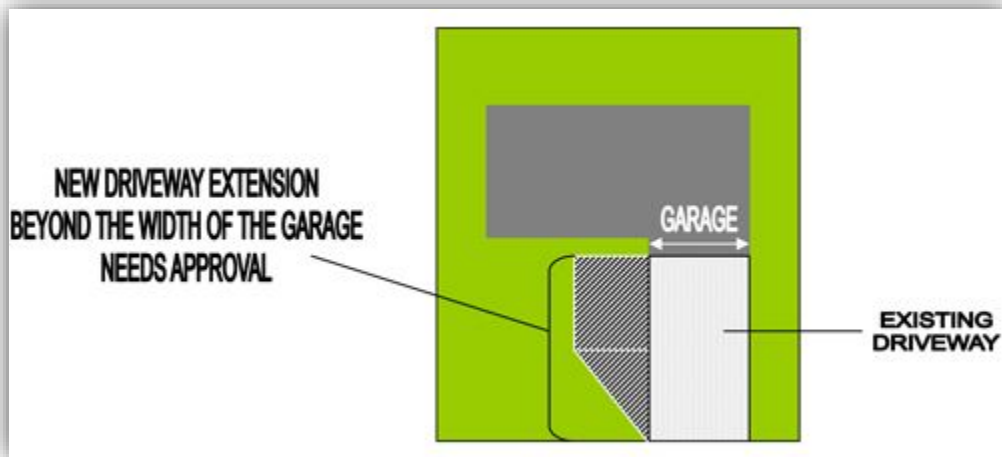
Based on input received during the public forum, the following four (4) options for parking alternative along Texas Drive and Bolivar Avenue were formed:

Option 1: Widening Driveways

The premise behind option one is to allow and encourage property owners to widen their driveways to allow for additional parking space on their lot. Permits would be required and reviewed on a case-by-case basis by the Development Services Department. Provided the new portion of the driveway does not cut into the right-of-way, these permits can be quickly reviewed by City staff.

Concerns: The concern with this option is the maximum allowable 50% pervious surface coverage in front yards per City Ordinance. Given some of these lots are not very large, there could be a few cases where this issue arises. If an Ordinance amendment is made to accommodate for front yard coverage in excess of 50%, it is important to note this would apply to all areas in the City zoned R-1-6000, not just Texas Drive and Bolivar Avenue.

Example:



Option 2: Widening Driveways and Permeable Pavers

The second option is similar to the first since it would allow for driveway expansion to accommodate additional vehicles; however, it would differ in that the expansion could be done with permeable pavers so that new parking area does not count towards pervious lot coverage. This would help property owners avoid exceeding the allowable front yard lot coverage. In order to pursue this option, there would need to be a text amendment to the Code of Ordinances that specifically allows for permeable pavers as a parking surface.

Concerns: This option has the potential to be more costly to the property owner due to the materials involved.

Example:



Option 3: Small Parking Strips

This option would allow residents to construct small strips of concrete or gravel in the front yard for their vehicles to be situated on without having to provide excess paving or require a driveway extension. This option would be less costly on the resident and would take up less space in the overall front yard area. Similar to option two, this option would require some amendments to the language in the Code of Ordinances to better define gravel parking areas and their respective maintenance requirements.

Concerns: The concern with this option is the solution would require property owners to drive over the curb continuously. Several internal departments and partnering agencies expressed concerns with this option as it involves strain on City curbs, could lead to long-term degradation of materials, and would limit right-of-way access if needed.

Example:



Option 4: One-sided Parking

The final option is one-sided parking on Texas Drive. Parking on one side of the street would alleviate congestion along the roadways and allow for traffic to pass through more easily. This would be the least intensive of the options to implement.

Concerns: This option is not favored by property owners in the area and would require the affected thoroughfares to become one-way to be able to function as intended.

This item addresses Strategic Goal 1, Objective 1.6.

FINANCIAL CONSIDERATION:

There is no immediate financial impact to the taxpayers of Lake Dallas. Depending on what option is decided upon, there may be costs to property owners who wish to make improvements to their lots in order to provide additional parking.

RECOMMENDED MOTIONS:

There is no motion required as part of this item. After discussion, staff requests Council provide direction on how to proceed with the project.

ATTACHMENT(S):

Development Review Committee Responses



Development Services Department
212 Main Street
Lake Dallas, Texas
75065 940-497-2226
(Tel.)
940-497-4485 (Fax)
www.lakedallas.com

DRC APPLICATION REVIEW

Date: December 10, 2020

Project Description: Parking on Texas Drive – Alternative Solutions

City Contact: Angie Manglaris 940-497-2226 Ext 401
212 Main St., Lake Dallas, TX 75065

COMMENTS DUE BACK: December 18, 2020

Please return comments to Hayden Scarnato, Management Assistant, hscarnato@lakedallas.com or Angie Manglaris, Director of Development Services amanglaris@lakedallas.com

Distribution List

☐ Angie Manglaris	Director of Development Services	☐ Lee Williams	Halff Associates
☐ John Cabrales	City Manager	☐ Kevin Gronwaldt	Halff Associates
☐ Layne Cline	Public Works Superintendent	☐ Kimberly Ponsonby	Spectrum
☐ Mark DiCiaccio	Lake Cities Municipal Utilities Authority	☐ Jim Tankersley	Century Link
☐ Devin Shields	Lake Cities Municipal Utilities Authority	☐ Ron Hays	Atmos Energy
☒ Dan Carolla	Police Chief	☐ Chase Nelson	Oncor
☐ Chad Thiessen	Lake Cities Fire Department	☐	Republic
☐ David Rodriguez	Lake Cities Fire Department	☐ File copy	

The application listed above has been filed with the Department of Development Services. Please review the project (attached plans, etc.) and return this sheet with your comments or recommendations prior to the due date listed above.

Please sign, mark and return this form, even if you have no comments or issues.

Dan Carolla [Signature] Police 12/10/20
Name (Please Print) Signature Dept./Org. Date

Comments:

☐ No comments/acceptable as proposed
☒ See attached comments

I agree with Option #1, widening the driveway, and Option #2, permeable pavers.

I do not agree with Option #3 because it creates problems with the curb and backing out over a curb, and Option #4 because of community feedback.



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Layne Cline [Signature] Public Works 12/11/2020
Name (Please Print) Signature Dept./Org. Date

Comments:

☐ No comments/acceptable as proposed
☒ See attached comments

Comments:

Option #1 and #2 are ideal expansions if allowable. Option #3 does present a couple issue, the overall strength and integrity of the curb could be compromised if traffic is allowed to traverse over, thus creating unnecessary maintenance repairs. Another issue would be the path of runoff and drainage being impacted if any ramps are installed along the curb, this allows for the collection of trash and debris in these blocked areas. I have no comment in regards to Option #4.



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Please sign, mark and return this form, even if you have no comments or issues.

David Rodriguez *David Rodriguez* *LCFD* *12/10/2020*

Name (Please Print)

Signature

Dept./Org.

Date

Comments:

☒ No comments/acceptable as proposed
☐ See attached comments



Development Services Department
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Lake Dallas, Texas
75065 940-497-2226
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DRC APPLICATION REVIEW

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Please sign, mark and return this form, even if you have no comments or issues.

Devin Shields [Signature] LCMUA 12/14/2020
Name (Please Print) Signature Dept./Org. Date

Comments:

☒ No comments/acceptable as proposed
☐ See attached comments



Potential Texas Drive Parking Solutions

As operators of large vehicles and equipment, LCMUA would appreciate any solution to the accessibility issues that currently trouble Texas Drive. All the options provided would be substantial measures to help alleviate the congestion. However, due to LCMUA's water/wastewater infrastructure in that area, our concern would be any new permanent placement of structures within the easements/right-of-way, and the responsibility of replacing these structures if we were to need to make repairs to our underground infrastructure. LCMUA would be in favor of "option #4" as it creates no new permanent structures over existing utilities. "Options #1 and #3" would be the next best options, as they only create a minor amount of new cover over our existing infrastructure. "Option #2" would be the least preferable due to the expensive nature of replacing the "Grass-crete", in the event it ever had to be removed to make repairs to our system.

A handwritten signature in blue ink, appearing to read "Devin Shields", is written over a horizontal line.

Devin Shields
Utility Inspector



CITY COUNCIL AGENDA MEMO

Prepared By: Michele Sanchez

January 14, 2020

Lease Agreement – Fire Station

DESCRIPTION:

Consider and Act on a Resolution authorizing the City Manager to negotiate and sign the renewal of the lease agreement with the City of Corinth for the use of the facility at 275 Main Street as a fire station.

BACKGROUND INFORMATION:

The lease agreement between the City of Lake Dallas and the City of Corinth for the Fire Station at 275 Main Street, expires on September 30, 2021. The current four-year agreement took effect beginning on October 1, 2017.

This item addresses Strategic Goal 4, Objective 4.2, and Strategic Goal 5, Objective 5.1.

FINANCIAL CONSIDERATION:

The current four-year lease agreement (October 1, 2017 to September 30, 2021) with the City of Corinth generated \$181,079.64 for the City of Lake Dallas. The renewal of the lease agreement will be for an additional 5 years, and each year will see a 2% increase in rental fee. This will generate \$243,896.48 for the City of Lake Dallas over the next 5 years. These terms are acceptable to the City of Corinth and they used these figures in their revenue/expenditure projections for the five-year Interlocal Agreement for fire services beginning October 1, 2021.

Period	Annual Rent	Monthly Installment
October 1, 2021 to September 30, 2022	\$46,866.76	\$3905.56 (with 12 th payment being \$3905.60)
October 1, 2022 to September 30, 2023	\$47,804.09	\$3983.67 (with 12 th payment being \$3983.72)
October 1, 2023 to September 30, 2024	\$48,760.17	\$4063.34 (with 12 th payment being \$4063.43)
October 1, 2024 to September 30, 2025	\$49,735.38	\$4144.61 (with 12 th payment being \$4144.67)
October 1, 2025 to September 30, 2026	\$50,730.08	\$4227.50 (with 12 th payment being \$4227.58)

RECOMMENDED MOTIONS:

I move to **approve/deny** a resolution authorizing the City Manager to negotiate and sign the renewal of the lease agreement with the City of Corinth for the use of the facility at 275 Main Street as a fire station.

ATTACHMENT(S):

1. Current Lease Agreement
2. Proposed Lease Agreement
3. Resolution

SECOND LEASE RENEWAL

This **SECOND LEASE RENEWAL** ("Second Renewal") is entered as of the Effective Date by and between the **CITY OF LAKE DALLAS** ("Landlord"), a Texas home rule municipality, and the **CITY OF CORINTH** ("Tenant"), a Texas home rule municipality. Landlord and Tenant are collectively referred to herein as "Parties" and separately as "Party."

RECITALS

WHEREAS, on or about January 18, 2008, the Parties entered into that certain *Lease*, a true and correct copy of which is attached hereto as Exhibit "A," and incorporated herein by reference ("the Original Lease") wherein Tenant agreed to Lease the Premises from Landlord pursuant to the terms contained therein; and

WHEREAS, on or about September 6, 2012, the Parties entered into that certain *Lease Renewal Agreement Between the City of Corinth, Texas and the City of Lake Dallas, Texas*, a true and correct copy is attached hereto as Exhibit "B," and incorporated herein by reference ("the First Renewal") providing for extension of the term of the Original Lease and the amount of Rent to be paid by Tenant during said extended term (the Original Lease and First Renewal hereafter collectively referred to herein as "the Lease"); and

WHEREAS, the Parties desire to further extend the term of the Lease and establish the amount of Rent to be paid by Tenant during such period;

NOW, THEREFORE, for and in consideration of the covenants and conditions set forth herein, the Parties agree as follows:

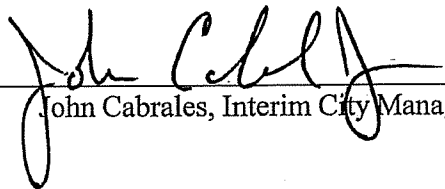
1. **Defined Terms:** Except as otherwise provided herein, the words and phrases used in this Second Renewal shall have the same meaning as set forth in the Lease.
2. **Extension of Lease Term:** Notwithstanding anything to the contrary in the Lease, the Term of the Lease shall be amended and extended for the period commencing on October 1, 2017, and ending September 30, 2021 (the "Second Renewal Period"), subject to further extension or earlier termination as provided in the Lease. Notwithstanding the foregoing, this Lease shall terminate as of the date of termination of that certain *Interlocal Agreement for Fire and Emergency Medical Services* between the Parties effective October 1, 2016.
3. **Rent During Second Renewal Period:** Tenant agrees to pay Rent, which includes a one percent (1%) increase each year, in the following amounts during the following periods of the Second Renewal Period:

Period	Annual Rent	Monthly Installment
October 1, 2017 to September 30, 2018	\$44,596.50	\$3,716.37 (with 12 th payment being \$3,716.43)
October 1, 2018 to September 30, 2019	\$45,042.46	\$3,753.53 (with 12 th payment being \$3,753.63)
October 1, 2019 to September 30, 2020	\$45,492.88	\$3,791.07 (with 12 th payment being \$3,791.11)
October 1, 2020 to September 30, 2021	\$45,947.80	\$3,828.98 (with 12 th payment being \$3,829.02)

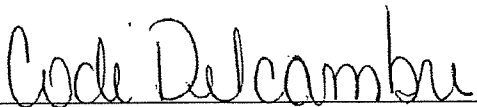
4. **No Further Amendments:** Except as amended and/or extended pursuant to Sections 2 and 3 of this Second Renewal, the Lease remains in full force and effect without further amendments.
5. **Effective Date:** This Second Renewal shall be effective on the date it is signed by the authorized representatives of the Parties ("the Effective Date").

SIGNED AND AGREED this 14th day of Sept., 2017.

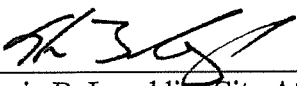
CITY OF LAKE DALLAS, TEXAS

By: 
John Cabrales, Interim City Manager

ATTEST:


Codi Delcambre, City Secretary

APPROVED AS TO FORM


Kevin B. Laughlin, City Attorney



SIGNED AND AGREED this ___ day of _____, 2017.

CITY OF CORINTH, TEXAS

By: _____
Bob Hart, City Manager

ATTEST:

Kimberly Pence, City Secretary

APPROVED AS TO FORM:

City Attorney

LEASE

TERMS:

Date: _____

Landlord: City of Lake Dallas, Texas

Landlord's Address: 212 Main Street
Lake Dallas, Texas 75065

Tenant: City of Corinth

Tenant's Address: 3300 Corinth Parkway
Corinth, TX 76208

Premises: The land and all buildings and structures situated at 275 Main Street in the City of Lake Dallas, Texas, consisting of approximately 22,500 square feet of land, described as the Public Square formerly owned by the Town of Garza, now owned by the City of Lake Dallas, evidenced by the Plat filed no March 22, 1909, at volume 75, page 130, of the Real Property Records of Denton County, Texas.

Base Rent: \$36,000.00 per year for the use and occupancy of Premises. Payments will be made monthly, in advance, due on the first day of each month after the commencement of this Lease except the partial first year's prorated rental will be \$25,355. Landlord reserves the right to review and adjust the rental fee annually, based on the Consumer Price Index Bureau of Labor and Statistics Dallas-Ft. Worth all Urban Consumers. No invoice will be submitted by the Landlord.

Term: Four (4) years, Eight (8) months and Fourteen (14) days. City of Corinth may renew this agreement for an additional five (5) year term upon providing at least six (6) months' written notice to Lake Dallas of its intent to renew. At least one (1) year prior to renewal date, Lake Dallas shall provide the City of Corinth with cost projections to enable an estimation of future rental rate increases. Notwithstanding the foregoing, upon termination of the Interlocal Agreement between the City of Corinth and the City of Lake Dallas for the provision of fire protection services, this Lease shall immediately terminate.

Commencement

Date: January 18, 2008

Security Deposit: Not Applicable

 **COPY**

Use: Fire Station.

LIABILITY INSURANCE:

Tenant shall procure and maintain for the duration of the Lease insurance against claims for injuries to persons or damages to property which may arise from or in connection with the Tenant's operation and use of the leased premises as detailed in that part of the Exhibit attached entitled "Fire Department Insurance Premium – Preliminary Comparison" that references a column designated as Type of Coverage and a column designated TML (Recommended). The cost of such insurance shall be borne by the Tenant.

DEFINITIONS:

1. "Rent" means Base Rent. Landlord reserves the right to review and adjust the rental fee annually, based on the Consumer Price Index Bureau of Labor and Statistics Dallas-Ft. Worth all Urban Consumers.
2. "Landlord" means Landlord and its agents, employees, invitees, licensees, or visitors.
3. "Tenant" means Tenant and its agents, employees, contractors, invitees, licensees, or visitors.

CLAUSES AND COVENANTS:

A. Tenant agrees to—

1. Lease the Premises beginning on the Commencement Date and ending on the Termination Date, or earlier as provided for herein.
2. Accept the Premises in their present condition "as is" and "with all faults," the Premises being currently suitable for Tenant's intended Use. Landlord makes no warranty of any kind, express or implied, with respect to the Premises.
3. Obey all laws, ordinances, orders, and rules and regulations applicable to the use, condition, and occupancy of the Premises.
4. Pay for utilities, such as, electric, gas, water, sewer, and custodial services ("Utility Costs") incurred by Tenant during the term of this lease of Premises or any renewal of the lease.
5. Should Tenant so desire, provide, at its own expense, phone services, internet connections, cable TV and computer systems/services.
6. Allow Landlord to enter the Premises to perform Landlord's obligations and inspect the Premises, and to perform necessary repairs, at any time.

7. Tenant shall keep the fixtures in the premises or on or about the leased premises in good order and repair; keep the faucets in repair; keep the alarms in order; keep the sidewalks free from dirt and debris; and, at Tenant's own expense, shall make all required repairs to the plumbing, range, heating/air conditioning units, and electric and gas fixtures.
8. Submit in writing to Landlord any request for alterations, changes or modifications to any part of the Premises. No such alterations, changes or modifications shall be made without the written consent of Landlord, such consent to not be unreasonably withheld so long as no asbestos is disturbed.
9. Keep and maintain insurance on and for the Premises in at least the full value of the Premises to insure against damages and disasters and to deliver certificates of insurance showing such coverage as well as liability insurance coverage to Landlord within ten (10) days after Commencement Date and thereafter when requested.
10. Indemnify, defend, and hold Landlord harmless, to the extent allowed by law, from any claim, demand, loss, damages, attorney's fees, court and other costs, arising out of Tenant's use of the Premises, except during Landlord's periods of inspection or repair.
11. Vacate the Premises on or before termination of this Lease, unless an additional term has been agreed to, in the same condition as the Premises are in on the Commencement Date, reasonable wear and tear excepted.
12. Conduct and be fully responsible for any and all remediation, correction and environmental clean-up of any hazardous or toxic substances in, on or under the Premises.
13. Keep and maintain signage on the front of the building that states, "Lake Cities Fire Department" in similar size and type as the existing signage.

B. Tenant agrees not to—

1. Use the Premises for any purpose other than that stated in the Lease.
2. Add or remove any doors, walls or other structural elements of the Premises without permission of the Landlord.
3. Create a nuisance.
4. Use the Premises in any way that is extrahazardous, would increase insurance premiums, or would void insurance on the building.

5. Allow a lien to be placed on the Premises.
6. Assign this Lease or sublease any portion of the Premises.
7. Allow anyone other than employees or contractors of the Tenant access to the Premises unless Tenant receives prior approval from Landlord.

C. Landlord agrees to—

1. Obey all laws, ordinances, orders, and rules and regulations applicable to the Use, condition, and occupancy of the building and provide Tenant business use of the Premises.
2. Conduct and perform repairs as needed for major structural components and systems of the building that are not necessitated by Tenant's neglect, negligence, misuse or abuse, including but not limited to the roof, walls, paved areas, and building structural components. If major structural component or system repairs are deemed to be overly costly by Landlord, Landlord may, at its option, perform such repairs at Landlord's expense or declare this Lease to be terminated without fault of the Tenant.

D. Landlord agrees not to—

1. Interfere with Tenant's possession of the Premises as long as Tenant is not in violation of the lease agreement.

E. Landlord and Tenant agree to the following:

1. *Alterations.* Any physical additions or improvements to the Premises made by Tenant with Landlord's approval will become the property of Landlord.
2. *Casualty/Total or Partial Destruction.* If the Premises are damaged by casualty, Landlord has an option to restore the Premises. If Landlord chooses not to restore, this Lease will terminate. If Landlord chooses to restore, Landlord will notify Tenant of the estimated time to restore and give Tenant an option to terminate this Lease by notifying Landlord within ten days. If Tenant does not terminate this Lease, the Lease will continue when Landlord restores the Premises. If Landlord restores the Premises, Landlord shall receive all insurance proceeds from coverage provided by Tenant other than insurance proceeds on Tenant's personal property and rolling stock.
3. *Default by Landlord/Events.* Defaults by Landlord are failing to comply with any provision of this Lease within thirty days after written notice.
4. *Default by Landlord/Tenant's Remedies.* Tenant's remedy for Landlord's default is to terminate this Lease.

5. *Default by Tenant/Events.* Defaults by Tenant are (a) failing to pay timely Rent, and (b) failing to comply with any provision of this Lease within thirty days after written notice.
6. *Default by Tenant/Landlord's Remedies.* Landlord's remedies for Tenant's default are to (a) enter and take possession of the Premises, (b) enter the Premises and perform Tenant's obligations; or (c) terminate this Lease by written notice and sue for damages. Landlord may pursue any one or more of the foregoing.
7. *Default/Waiver/Mitigation.* It is not a waiver of default if the nondefaulting party fails to declare immediately a default or delays in taking any action. Pursuit of any remedies set forth in this Lease does not preclude pursuit of other remedies in this Lease or provided by law. Landlord and Tenant have a duty to mitigate damages.
8. *Holdover.* If Tenant vacates the Premises at any time prior to the end of the Term, this Lease shall terminate. After the end of the term, Tenant will become a Tenant at will and must vacate the Premises on receipt of notice from Landlord.
9. *Alternative Dispute Resolution.* Landlord and Tenant agree to negotiate in good faith before filing suit.
10. *Venue.* Exclusive venue for any legal action arising under this Lease shall be in Denton County, Texas, and this Lease shall be interpreted in accordance with the laws of the State of Texas.
11. *Entire Agreement.* This Lease is the entire agreement between the parties, and there are no oral representations, warranties, agreements, or promises pertaining to this Lease or to any expressly mentioned exhibits and riders not incorporated in writing in this Lease. Landlord and Tenant have entered into an interlocal agreement relating to Tenant's provision of fire protection services to Landlord. To the extent that any of the provisions of that interlocal agreement conflict with this Lease, the provisions of the interlocal agreement will be given effect. This Lease is in addition to the interlocal agreement and is not intended to supersede the interlocal agreement.
12. *Amendment of Lease.* This Lease may be amended only by an instrument in writing signed by Landlord and Tenant.
13. *Limitation of Warranties.* THERE ARE NO IMPLIED WARRANTIES OF MERCHANTABILITY, OF FITNESS FOR A PARTICULAR PURPOSE, OR OF ANY OTHER KIND ARISING OUT OF THIS LEASE, AND THERE ARE NO WARRANTIES THAT EXTEND BEYOND THOSE EXPRESSLY STATED IN THIS LEASE.
14. Both Landlord and Tenant represent and warrant that each has received no written

notice, and has no actual knowledge, of the existence of any Hazardous Materials in, on, under, or around the Premises, nor of any violation of Environmental Law. Tenant shall be solely responsible for compliance with Environmental Law and for remediation of any Hazardous Materials in accordance with Environmental Law and other applicable laws. TENANT, TO THE EXTENT ALLOWED BY LAW, SHALL INDEMNIFY, DEFEND AND HOLD LANDLORD HARMLESS FROM AND AGAINST ALL LOSS, LIABILITIES, DAMAGES, CLAIMS, COSTS AND EXPENSES (INCLUDING REASONABLE COSTS OF DEFENSE) ARISING OUT OF OR ASSOCIATED, IN ANY WAY, WITH TENANT'S NON-COMPLIANCE WITH ENVIRONMENTAL LAWS, OR THE EXISTENCE OF HAZARDOUS MATERIALS IN, ON, OR ABOUT THE PROPERTY, OR A BREACH OF ANY REPRESENTATION, WARRANTY OR COVENANT CONTAINED IN THIS SECTION, WHETHER BASED IN CONTRACT, TORT, IMPLIED OR EXPRESS WARRANTY, STRICT LIABILITY, CRIMINAL OR CIVIL STATUTE OR COMMON LAW, (BUT DOES NOT INCLUDE THOSE ARISING FROM THE JOINT, CONCURRENT, OR COMPARATIVE NEGLIGENCE OF LANDLORD); AND TENANT SHALL NOT BE LIABLE UNDER SUCH INDEMNIFICATION TO THE EXTENT SUCH LOSS, LIABILITY, DAMAGE, CLAIM, COST OR EXPENSE RESULTS SOLELY FROM THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF LANDLORD. As used herein, Environmental Law means all federal, state or local laws, statutes, common law duties, rules, regulations, ordinances and codes, together with all administrative orders, directed duties, licenses, authorizations and permits of, and agreements with, any governmental authority, in each case relating to environmental, health, safety and land use matters. This indemnity shall survive the termination of this Lease.

15. *Notices.* Any notice required or permitted under this Lease must be in writing. Any notice required by this Lease will be deemed to be delivered (whether actually received or not) when deposited with the United States Postal Service, postage prepaid, certified mail, return receipt requested, and addressed to the intended recipient at the address shown in this Lease. Notice may also be given by regular mail, personal delivery, courier delivery, facsimile transmission, or other commercially reasonable means and will be effective when actually received. Any address for notice may be changed by written notice delivered as provided herein.
16. *Abandoned Property.* Landlord may retain, destroy, or dispose of any property left on the Premises at the end of the Term. At the end of the term, Tenant will have thirty (30) days to remove any property on the Premises. If Tenant's property is not removed within said time, the Landlord may remove, destroy or dispose of the property, or cause such work to be done, at Tenant's expense. The costs, charges, and expenses incurred in removing, destroying or disposing of the property, or having such work done, shall be a charge to Tenant. Tenant shall pay for such costs, charges, and expenses within thirty (30) days after the Landlord submits a bill to Tenant. The Landlord shall not be responsible for any damage to

the property which results from removing, destroying or disposing of the property, or causing such work to be done.

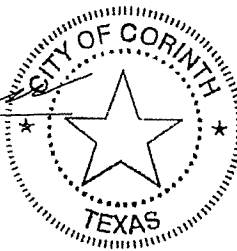
17. Nothing in this Lease is intended to waive or otherwise limit the immunities and defenses of each party and nothing in this Lease shall be deemed to grant or confer any rights or interest in any person not a party to this Lease.

TENANT:

CITY OF CORINTH, TEXAS

By: _____

Mayor



Date: _____

ATTEST:

City Secretary

APPROVED AS TO FORM:

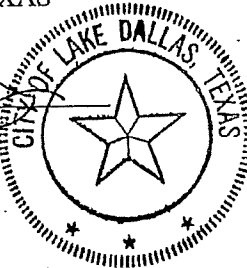
CITY ATTORNEY

LANDLORD:

CITY OF LAKE DALLAS, TEXAS

By: _____

Mayor



Date: _____

ATTEST:

City Secretary

APPROVED AS TO FORM:

CITY ATTORNEY

FIRE DEPARTMENT INSURANCE PREMIUM

Preliminary Comparison

TYPE OF COVERAGE	VFIS			TML (Recommended)		
	Limit of Coverage	Deductible	Annual Premium	Limit of Coverage	Deductible	Annual Premium
Property	Replacement Cost	1,000	6,492	Replacement Cost	2,500	5,068
Crime Coverage	10,000	(Blanket Bond)	75	200,000	1,000	Included in Corinth's current Premium
Mobile/Portable Equipment	Replacement Cost up to \$50,000	250	1,998	Replacement Cost	500	245
Automobile Liability: BI & PD Non-Owned Vehicles Injury to Volunteers Members as Insureds Uninsured/Underinsured PIP	1,000,000 Included 1,000,000 Included 2,500	None None None None	20,378	1,000,000	500	12,424 6,579
Auto Physical Damage	Agreed Value	500.00		Actual Cash Value	1,000	6,245
General Liability	1,000,000	None	6,468	1,000,000	500	5,849
Errors & Omissions	1,000,000	None	8,159	1,000,000	1,000	8,103
Umbrella Liability	1,000,000	None	4,496	Not needed - per TML underwriter		
Accident & Sickness (For Volunteers)	Up to 50,000	n/a	1,089	Not covered		
TOTAL			47,135	TOTAL		31,689

12/14/2007

T:\HR\FIRE DEPT\Copy of Fire Insurance Comparison3 12-04-07

STATE OF TEXAS §
 §
COUNTY OF DENTON §

**LEASE RENEWAL AGREEMENT BETWEEN
THE CITY OF CORINTH, TEXAS AND
THE CITY OF LAKE DALLAS, TEXAS**

This agreement is made on this 16 day of September, 2012, between the City of Corinth, Texas (Corinth) and the City of Lake Dallas, Texas (Lake Dallas), municipal corporations authorized by the Interlocal Cooperation Act, V.T.C.A. Government Code, Chapter 791 to enter into joint agreements for the performance of governmental functions and services such as fire protection, emergency medical and fire prevention services.

WHEREAS, Lake Dallas and Corinth have entered into a lease agreement ("Lease"), a copy of which is attached hereto as Exhibit "A", whereby Lake Dallas has leased to Corinth premises described as land and all buildings and structures situated at 275 Main Street in the City of Lake Dallas, Texas, consisting of approximately 22,500 square feet of land, described as the Public Square formerly owned by the Town of Garza, now owned by the City of Lake Dallas, evidenced by the Plat filed no March 22, 1909, at volume 75, page 130, of the Real Property Records of Denton County, Texas ("Premises"); and

WHEREAS, the Lease is for land and structures used by Corinth for a fire station, to provide fire protection services; and

WHEREAS, Lake Dallas and Corinth desire to renew and extend the Lease for an additional 5-year terms under the same terms and conditions as provided in the Lease. Now, Therefore,

For and in consideration of the mutual covenants and conditions set forth herein, and other consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

Renewal and Rent. The Lease between Corinth and Lake Dallas shall be and is hereby renewed, effective October 1, 2012, for an additional 5-year renewal term. The base annual rent for the initial period (October 1, 2012 through September 30, 2013) will be \$40,435, payable in monthly payments of \$3,369.58. Commencing on October 1 for each year thereafter, the rent amount will increase by Consumer Price Index Bureau of Labor and Statistics Dallas-Ft. Worth all Urban Consumers Index plus 1% with a minimum of 2% and maximum of 5%.

Entire Agreement. This Agreement sets forth the entire agreement and understanding between Corinth and Lake Dallas as to the subject matter hereof. This agreement supersedes all prior agreements between the parties only to the extent that this agreement is in conflict with any term or provision of any other prior agreement.

IN WITNESS whereof, the parties have executed same on the date set forth below by their respective officers, each of whom represents and attests that he/she has requisite authority to execute this Agreement on behalf of the appropriate party.

CITY OF CORINTH

CITY OF LAKE DALLAS

Paul Ruggiere
Paul Ruggiere, Mayor

Tony Marino
Tony Marino, Mayor

Date: 9-11-12

Date: 9-20-12

ATTEST:

ATTEST:

By: Kimberly Luce
City Secretary

By: Joni L. Vaughn
City Secretary

APPROVED AS TO FORM:

APPROVED AS TO FORM:

By: D. D. Layton
City Attorney

By: _____
City Attorney

Here are a few possible areas of discussion for the meeting with Mike Fairfield...

- 720 Lake Dr – Tony Goldshmid’s property is getting flooded out and we are looking to acquire some drainage easement, possibly on LCMUA’s property beside 720 Lake.
-
- Water Tower – Mike has inquired about the City’s interest in taking over the water tower. This would make a nice City landmark but there will be associated maintenance costs that will come with taking it over (ie...property maintenance, maintaining the water tower)
-
- Centurylink property purchase – what is the intended use? will it conflict with the Downtown district overlay?
-
- Behind Swisher courts LCMUA has a lift station that is next to a heavy drainage way that is eroding into the path of the lift station, LCMUA has inquired about receiving assistance with protecting their infrastructure. It appears that the lift station is in the flood plain and I haven’t been able to find anywhere saying there is an easement in that location. We may be able to offer assistance if requested, but I’m not sure that the City bears any responsibility for that location?
-
- LCMUA has provided assistance to Public Works with our alley cleanup project so we are thankful to them for their help.



Windows Printer Test Page

Congratulations!

If you can read this information, you have correctly installed your Gestetner MP C4501 PCL 5c on LDCH-SRV1.

The information below describes your printer driver and port settings.

Submitted Time: 9:41:08 AM 9/19/2017
Computer name: LDCH-SRV1
Printer name: \\LDCH-SRV1\Ricoh Aficio MP C4501 PCL 5c
Printer model: Gestetner MP C4501 PCL 5c
Color support: Yes
Port name(s): 192.168.1.119
Data format: RAW
Share name: Ricoh Aficio MP C4501 PCL 5c
Location: Hallway
Comment:
Driver name: RIC55Gc.DLL
Data file: RIC55G.PDF
Config file: eng55Gu.DLL
Help file: eng55G.CHM
Driver version: 1.20
Environment: Windows x64
Monitor: RIC55G1m

Additional files used by this driver:

C:\windows\system32\spool\DRIVERS\x64\3\eng55Gh.DLL	(12.65)
C:\windows\system32\spool\DRIVERS\x64\3\RIC55GWM.EXE	(12.20)
C:\windows\system32\spool\DRIVERS\x64\3\eng55G1.DLL	(12.65)
C:\windows\system32\spool\DRIVERS\x64\3\GES55G2K.RCF	
C:\windows\system32\spool\DRIVERS\x64\3\RIC55Gbd.DLL	(5, 2, 8, 3)
C:\windows\system32\spool\DRIVERS\x64\3\RICDB64.DLL	(1, 2, 4, 0)
C:\windows\system32\spool\DRIVERS\x64\3\MFRICR64.DLL	(1, 1, 15, 0)
C:\windows\system32\spool\DRIVERS\x64\3\MPC41d64.DLL	(1, 0, 7, 0)
C:\windows\system32\spool\DRIVERS\x64\3\RIC55Gcj.DLL	(1, 6, 11, 0)
C:\windows\system32\spool\DRIVERS\x64\3\RIC55Gct.DLL	(1, 0, 4, 2)
C:\windows\system32\spool\DRIVERS\x64\3\GES55Ga.XPI	
C:\windows\system32\spool\DRIVERS\x64\3\RIC55Ga.INI	

This is the end of the printer test page.

**CITY OF LAKE DALLAS, TEXAS
RESOLUTION NO. 01142021-_____**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, AUTHORIZING THE CITY MANAGER TO SIGN THE THIRD RENEWAL OF THE LEASE AGREEMENT WITH THE CITY OF CORINTH FOR THE FIRE STATION AT 275 MAIN STREET; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Lake Dallas (“Lake Dallas”) has previously entered into an interlocal agreement with the City of Corinth (“Corinth”) to provide fire protection and emergency medical services within Lake Dallas’ corporate limits; and

WHEREAS, in order to allow such services to be provided in a more timely and effective manner, Lake Dallas has leased its fire station located at 275 Main Street (“the Fire Station”) to Corinth; and

WHEREAS, the term of the current lease of the Fire Station ends on September 30, 2021; and

WHEREAS, the City Council of the City of Lake Dallas finds it to be in the public interest to authorize the negotiation and renewal of the Lease for an additional term and provide for the payment for rent therefor.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:

SECTION 1. The City Manager is authorized to sign on behalf of the City a third renewal of the lease of the Fire Station with Corinth substantially in the form attached hereto as Exhibit “A” and incorporated herein by reference.

SECTION 2. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED this the 14th day of January 2021.

ATTEST:

APPROVED:

Codi Delcambre, City Secretary

Michael Barnhart, Mayor

APPROVED AS TO FORM:

Kevin B. Laughlin, City Attorney
(kbl:1/7/2021:116274)

Resolution No. 01142021-____
Exhibit “A” – Form for Third Renewal of Lease

THIRD LEASE RENEWAL

This **THIRD LEASE RENEWAL** (“Third Renewal”) is entered as of the Effective Date by and between the **CITY OF LAKE DALLAS** (“Landlord”), a Texas home rule municipality, and the **CITY OF CORINTH** (“Tenant”), a Texas home rule municipality. Landlord and Tenant are collectively referred to herein as “Parties” and separately as “Party.”

RECITALS

WHEREAS, on or about January 18, 2008, the Parties entered into in that certain *Lease*, (“the Original Lease”) wherein Tenant agreed to Lease the Premises (as defined in the Lease) from Landlord pursuant to the terms contained therein; and

WHEREAS, on or about September 6, 2012, the Parties entered into that certain *Lease Renewal Agreement Between the City of Corinth, Texas and the City of Lake Dallas, Texas* (“the First Renewal”) providing for extension of the term of the Original Lease and the amount of Rent to be paid by Tenant during said extended term; and

WHEREAS, on or about September 14, 2017, the Parties entered into that certain *Second Lease Renewal Agreement* (“the Second Renewal”) providing for the further extension of the term of the Original Lease and the amount of Rent to be paid by Tenant during said extended term (the Original Lease, First Renewal, and Second Renewal collectively referred to herein as “the Lease”); and

WHEREAS, the Parties desire to further extend the term of the Lease and establish the amount of Rent to be paid by Tenant during such period.

AGREEMENT

NOW, THEREFORE, for and in consideration of the covenants and conditions set forth herein, the Parties agree as follows:

1. **Defined Terms**: Except as otherwise provided herein, the words and phrases used in this Third Renewal shall have the same meaning as set forth in the Lease.
2. **Extension of Lease Term**: Notwithstanding anything to the contrary in the Lease, the Term of the Lease shall be amended and extended for the period commencing on October 1, 2021 and ending September 30, 2026 (the “Third Renewal Period”), subject to further extension or earlier termination as provided in the Lease. Notwithstanding the foregoing, this Lease shall terminate as of the date of termination of that certain *Interlocal Agreement for Fire and Emergency Medical Services* between the Parties effective October 1, 2021.

3. **Rent During Third Renewal Period:** Tenant agrees to pay Rent in the following amounts during the following periods of the Third Renewal Period:

Period	Annual Rent	Monthly Installment
October 1, 2021 to September 30, 2022	\$46,866.76	\$3905.56 (with 12 th payment being \$3905.60)
October 1, 2022 to September 30, 2023	\$47,804.09	\$3983.67 (with 12 th payment being \$3983.72)
October 1, 2023 to September 30, 2024	\$48,760.17	\$4063.34 (with 12 th payment being \$4063.43)
October 1, 2024 to September 30, 2025	\$49,735.38	\$4144.61 (with 12 th payment being \$4144.67)
October 1, 2025 to September 30, 2026	\$50,730.08	\$4227.50 (with 12 th payment being \$4227.58)

4. **No Further Amendments:** Except as amended and/or extended pursuant to Sections 2 and 3 of this Third Renewal, the Lease remains in full force and effect without further amendments.
5. **Effective Date:** This Third Renewal shall be effective on the date it is signed by the authorized representatives of the Parties (“the Effective Date”).

SIGNED AND AGREED this ____ day of _____, 2021.

LANDLORD:
CITY OF LAKE DALLAS, TEXAS

[Exhibit Only – Do Not Sign]

By: _____
John Cabrales, Jr., City Manager

ATTEST:

Codi Delcambre, City Secretary

APPROVED AS TO FORM

Kevin B. Laughlin, City Attorney

SIGNED AND AGREED this ____ day of _____, 2021.

TENANT:
CITY OF CORINTH, TEXAS

[Exhibit Only – Do Not Sign]

By: _____
Bob Hart, City Manager

ATTEST:

City Secretary

APPROVED AS TO FORM:

City Attorney

THIRD LEASE RENEWAL

This **THIRD LEASE RENEWAL** ("Third Renewal") is entered as of the Effective Date by and between the **CITY OF LAKE DALLAS** ("Landlord"), a Texas home rule municipality, and the **CITY OF CORINTH** ("Tenant"), a Texas home rule municipality. Landlord and Tenant are collectively referred to herein as "Parties" and separately as "Party."

RECITALS

WHEREAS, on or about January 18, 2008, the Parties entered into in that certain *Lease*, ("the Original Lease") wherein Tenant agreed to Lease the Premises (as defined in the Lease) from Landlord pursuant to the terms contained therein; and

WHEREAS, on or about September 6, 2012, the Parties entered into that certain *Lease Renewal Agreement Between the City of Corinth, Texas and the City of Lake Dallas, Texas* ("the First Renewal") providing for extension of the term of the Original Lease and the amount of Rent to be paid by Tenant during said extended term; and

WHEREAS, on or about September 14, 2017, the Parties entered into that certain *Second Lease Renewal Agreement* ("the Second Renewal") providing for the further extension of the term of the Original Lease and the amount of Rent to be paid by Tenant during said extended term (the Original Lease, First Renewal, and Second Renewal collectively referred to herein as "the Lease"); and

WHEREAS, the Parties desire to further extend the term of the Lease and establish the amount of Rent to be paid by Tenant during such period.

AGREEMENT

NOW, THEREFORE, for and in consideration of the covenants and conditions set forth herein, the Parties agree as follows:

1. **Defined Terms**: Except as otherwise provided herein, the words and phrases used in this Third Renewal shall have the same meaning as set forth in the Lease.
2. **Extension of Lease Term**: Notwithstanding anything to the contrary in the Lease, the Term of the Lease shall be amended and extended for the period commencing on October 1, 2021 and ending September 30, 2026 (the "Third Renewal Period"), subject to further extension or earlier termination as provided in the Lease. Notwithstanding the foregoing, this Lease shall terminate as of the date of termination of that certain *Interlocal Agreement for Fire and Emergency Medical Services* between the Parties effective October 1, 2021.
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October 1, 2025 to September 30, 2026	\$50,730.08	\$4227.50 (with 12 th payment being \$4227.58)

4. **No Further Amendments:** Except as amended and/or extended pursuant to Sections 2 and 3 of this Third Renewal, the Lease remains in full force and effect without further amendments.
5. **Effective Date:** This Third Renewal shall be effective on the date it is signed by the authorized representatives of the Parties ("the Effective Date").

SIGNED AND AGREED this ____ day of _____, 2021.

LANDLORD:
CITY OF LAKE DALLAS, TEXAS

By: _____
 John Cabrales, Jr., City Manager

ATTEST:

 Codi Delcambre, City Secretary

APPROVED AS TO FORM

 Kevin B. Laughlin, City Attorney

SIGNED AND AGREED this ____ day of _____, 2021.

TENANT:
CITY OF CORINTH, TEXAS

By: _____
Bob Hart, City Manager

ATTEST:

City Secretary

APPROVED AS TO FORM:

City Attorney



**CITY COUNCIL
AGENDA MEMO**

Prepared By: Layne Cline, Public Works Superintendent

January 14, 2021

Appointment to the Parks Master Plan Review Committee

DESCRIPTION:

Receive a report and hold a discussion and take appropriate action on appointing a board member to the Review Committee for the City of Lake Dallas Parks & Open Spaces Masterplan.

BACKGROUND INFORMATION:

The City of Lake Dallas is accepting Statements of Qualification from qualified consultants, architects, engineers, landscape architects or other technical planning professionals with experience in municipal parks & recreation projects, for the creation of a Parks and Open Spaces Masterplan, with consideration to our city and neighboring cities trail networks. The Parks and Open Spaces Masterplan should consider the Parks Masterplan adopted in 2003 as well as the goals and objectives laid out in Lake Dallas' Vision 2030 Comprehensive Plan. The Masterplan should include an inventory of existing facilities and equipment in the City; identify recommendations for parks, trails, facilities, trail linkages and other areas of improvement.

The City needs to create a Review Committee to review proposals, interview firms and select the candidate for the project. This Committee will be made up from Parks and Recreation Board members, Community Development Corporation Board members, a City Council liaison and City Staff. The City's Review Committee will evaluate and score each proposal submitted. Should the City award this contract, it shall be made on the basis of demonstrated competence and qualification to perform the services for a fair and reasonable price. The objective of the Review Committee will be to select the firm that is the most highly qualified to service the City's needs and make their recommendation to the City Council. City Staff may contact selected firms to arrange a date and time for interviews. Submissions found to be incomplete or fail to address the needs of the City will not be evaluated.

Below are important dates for the project:

IMPORTANT DATES:

RFQ Issue Date:

Monday December 7, 2020

RFQ Publication Dates:

Monday December 14, 2020

Questions Deadline:	Wednesday, January 20, 2021 @ 4:00 PM CST
Submittal Due Date and Time:	Monday, February 1, 2021 @ 4:00 PM CST
Submittal Opening:	Wednesday, February 3, 2021 @ 2:00 PM CST
Interview Week:	February 8- February 12, 2021
Expected Contract Date:	Monday, March 1, 2021

Below is the project schedule that the committee will follow all the way through adoption.

November 2020	City staff assembles review committee made up of staff, City Council liaison, Parks and Recreation Board Members, and CDC
December 2020-January 2021	Review committee finalizes RFQ and accepts submissions
February 2021	Review committee interviews qualified firms
March 2021	Kick-off meeting held for selected firm and review committee
April-June 2021	Visioning and plan development meetings held for review committee
July 2021	Final draft of plan presented to review committee and hears recommendations
August 2021	Parks & Recreation Board public hearing and recommendation to adopt plan
September 2021	City Council hears plan with recommendations for adoption

FINANCIAL CONSIDERATION:

The cost for this project will be paid for partially from Community Development Corporation funds that have been identified for this, and the remaining balance will be paid out of the Parks Department budget. We will not know the cost until a proposal is approved by the City Council.

RECOMMENDED MOTIONS:

I nominate _____, as the Lake Dallas City Council representative to the Review Committee for the City of Lake Dallas Parks & Open Spaces Masterplan.

ATTACHMENT(S):

1. Request for Statement of Qualifications

CITY OF LAKE DALLAS REQUEST FOR QUALIFICATIONS

PARKS MASTER PLAN AND OPEN SPACE/TRAILS UPDATE
DECEMBER 7, 2020





Request for Statement of Qualifications

For Parks Master Plan and Open Space/Trails Update

IMPORTANT DATES:

SOQ Issue Date:	Monday December 7, 2020
SOQ Publication Dates:	Monday December 14, 2020
Questions Deadline:	Wednesday, January 20, 2021 @ 4:00 PM CST
Submittal Due Date and Time:	Monday, February 1, 2021 @ 4:00 PM CST
Submittal Opening:	Wednesday, February 3, 2021 @ 2:00 PM CST
Interview Week:	February 8-February 12, 2021
Expected Contract Date:	Monday, March 1, 2021

Statements of Qualifications (SOQ) for the services specified will be received by the City of Lake Dallas until the date and time as indicated above. Please submit one (1) original SOQ, one (1) digital SOQ and seven (7) copies of the SOQ in hard copy only.

Delivery and Mailing Address:

City of Lake Dallas
Attn.: Public Works Department
212 Main Street
Lake Dallas, Texas 75065

Proposal Contact:

Layne Cline
Public Works Superintendent
940-497-2226 ext.- 501
lcline@lakedallas.com

Late submissions will not be considered. Statements of Qualifications must be submitted with the SOQ number and the respondent's name and address clearly indicated on the front of the envelope. Additional instructions for preparing a Statement of Qualifications are provided within.

The City appreciates your time and effort in preparing a response. The City does not accept oral, telephone, faxed or electronic proposal. Proposal will be accepted only if delivered in person, by the U.S. Postal Service, or by delivery service such as UPS or Federal Express. The City is not responsible for, missing, lost, or late deliveries.

*****RESPONDENTS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE*****

ENTIRE DOCUMENT PRIOR TO SUBMITTING A RESPONSE.

1. Introduction

The City of Lake Dallas is accepting Statements of Qualification from qualified consultants, architects, engineers, landscape architects or other technical planning professionals with experience in municipal parks & recreation projects, for the creation of a Parks and Open Spaces Masterplan, with consideration to our city and neighboring cities trail networks. The Parks and Open Spaces Masterplan should consider the Parks Masterplan adopted in 2003 as well as the goals and objectives laid out in Lake Dallas' Vision 2030 Comprehensive Plan. The Masterplan should include an inventory of existing facilities and equipment in the City; identify recommendations for parks, trails, facilities, trail linkages and other areas of improvement. The contract will be awarded to the firm that best fits the needs of the City based on the evaluation criteria stated herein.



2. Community Background

Lake Dallas is a charming lakeside community of 2.7 square miles on the shores of Lewisville Lake ten miles south of Denton and 7 miles north of Lewisville on I-35E in southeastern Denton County. The City is bordered by I-35E to the west and Lewisville Lake to the east and is 30 miles northwest of downtown Dallas, 38 miles northeast of downtown Fort Worth, and 18 miles from the Dallas-Fort Worth International Airport. The City owns four parks; City Park, Community Park, River Oaks Park and Thousand Oaks Park, all varying in size and uniqueness. At these parks some of the amenities that can be found are: playground equipment, swing sets, picnic tables and seating, walking/nature trails, open spaces and a pond with a fountain feature. Along the shores of Lewisville Lake is the City's largest and most beautiful park, Willow Grove Park. This park is located on protected and preserved Army Corp of Engineers land leased by the City of Lake Dallas and offers a scenic location for an afternoon picnic, walking or biking the Willow Grove Park Trail, or just a quiet and beautiful place to relax in nature.

Lake Dallas leaders and residents look ahead to a future where our city parks and open spaces both elevate the beauty of our existing natural resources and seamlessly connect residents to these places so they can be enjoyed by all for years to come.



3. Scope of Work

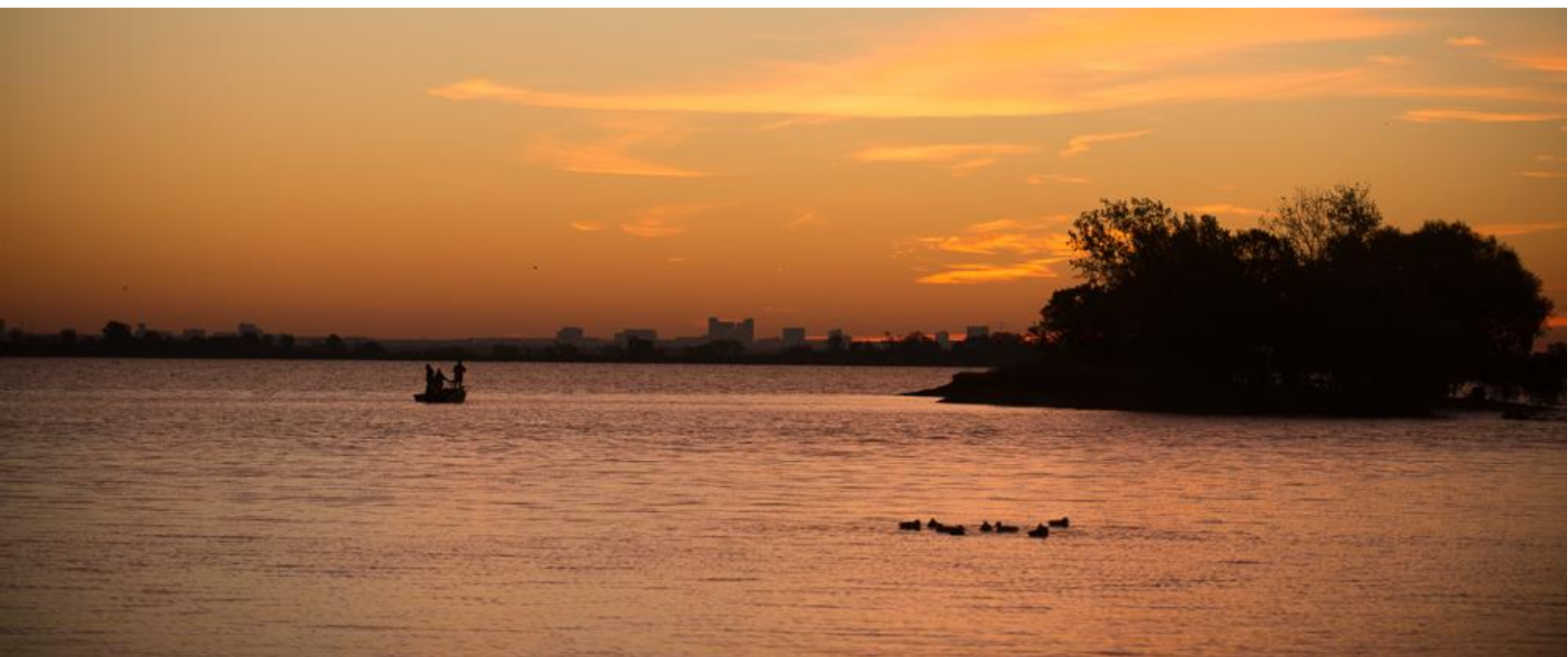
- A. The selected firm/consultant will be expected to provide a plan that addresses the following:
 - a. Demographics Analysis
 - i. Determine the defining characteristics of Lake Dallas residents.
 - b. Standards Analysis
 - i. Evaluate the City's current resources and park inventory based on nationally accepted parks and recreation standards and perform comparison studies with relevant comparison cities.
 - c. Existing Conditions Analysis
 - i. Conduct a detailed analysis of the City's existing parks, trails, recreation facilities (including joint-use facilities with Lake Dallas Independent School District (LDISD) and the U.S. Army Corps. of Engineers (USACE) park property along Lake Lewisville). Firms should utilize the City's existing planning documents and Future Land Use Plan to conduct the analysis and prepare documents for review.
 - d. Direct tie-ins and references to existing goals of the City Comprehensive Plan should be addressed as part of the new Parks Masterplan. Main objectives identified in the Vision 2030 Comprehensive Plan include:
 - i. Conduct a walking audit to prioritize sidewalk needs
 - ii. Prioritize development of bicycle and pedestrian improvements along Hundley Dr. and Shady Shores Rd.
 - iii. Consider adopting the Trust for Public Land's 10 minute "Walk to Park" vision
 - iv. Preserve floodplain areas as natural open space
 - v. Coordinate with neighboring cities and regional partners on trail and greenbelt initiatives
 - vi. Create connection to the Denton County Transportation Authority (DCTA) Rail Trail and develop pedestrian gateways
 - vii. Conduct a planning and design study of the citywide shoreline
 - viii. Consider partnerships with faith-based groups or other cities to offer recreation opportunities
 - e. Demand/Needs Analysis
 - i. Firms shall utilize public involvement to establish recommendations from residents. Public opinions, surveys, focus groups, and stakeholder

meetings shall be utilized to provide data necessary to determine the prioritization of facilities, programming, and park development needs of the City.

f. Action Plan

- i. The new Parks Masterplan shall serve as a guide for the City for prioritizing projects, parks, developing and maintaining trails, park maintenance, staff requirements, recreational opportunities and programs and financial planning for the Lake Dallas Parks Department for the next ten (10) years. The action plan shall at a minimum include the following:
 1. Identify recreational opportunities on City-owned parkland as well as USACE Property, including identification of potential costs for these programming opportunities.
 2. Identify costs associated with the development, maintenance, and enhancement of new and/or existing recreational parks and facilities. This should include the cost of any staffing required.
 3. Identify partnership opportunities with area sports associations for the use of City parks.
 4. Identify, review, and recommend changes to City Ordinances pertaining to parks as well as park rules and regulations.
 5. Develop a Trails Masterplan including trail standards, trail signage, and identifying trail linkages both within the City and connections to adjacent cities.
 6. Identify grant and funding opportunities and resources to construct parks and facilities identified in the master plan.
 7. Develop a prioritized list of future projects based on goals outlined in the Parks Masterplan and community input. Include a suggested timeline for each project identified.
 8. Identify branding and signage opportunities for parks and trails, include signage standards to be uniformly incorporated at all existing and future parks.
 9. Identify relevant regional trends relating to future park development projects.

- g. Meetings
 - i. Firms should include a recommended number of meetings with various stakeholders, boards and commissions, the public and City Council in order to develop the Parks Masterplan.
- B. Deliverables
 - a. Data from surveys and research, timelines of project development, maps, graphics and text for entire plan
 - b. Electronic and hard copies of the plan
 - c. Large-scale maps
 - d. Insert a timeline within the Masterplan for achievement of goals and projects as identified in the document
- C. Interviews & Presentations
 - a. In fairness to all firms, requests for interviews prior to the closing time and date will not be permitted. Selection may be made strictly from the information provided in the submission. However, the City of Lake Dallas reserves the right to conduct interviews with, and request presentations from any respondents.



4. Insurance

- A. Adhere to the following insurance:
 - a. A commercial general liability policy of insurance for bodily injury, death and property damage insuring against all claims, demands or actions relating to the Professional's performance of services pursuant to this Agreement with a minimum combined single limit of not less than \$1,000,000.00 per occurrence for injury to persons (including death), and for property damage;
 - b. An automobile liability insurance policy covering any vehicles owned and/or operated by Professional, its officers, agents, and employees, and used in the performance of this Agreement with policy limits of not less than \$500,000.00 combined single limit and aggregate for bodily injury and property damage;
 - c. If Professional employs employees, Statutory Worker's Compensation Insurance at the statutory limits and Employers Liability covering all of Professional's employees involved in the provision of services under this Agreement with policy limit of not less than \$500,000.00; and
 - d. Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limit of not less than \$1,000,000.00 per claim and \$1,000,000.00 in the aggregate.
- B. Except as otherwise stated, all insurance and certificate(s) of insurance shall contain the following provisions:
 - a. Name the City, its officers, and employees as additional insureds as to all applicable coverage (not including the Workers Compensation Insurance and Professional Liability);
 - b. Provide for at least thirty (30) days prior written notice to the City for cancellation or non-renewal of the insurance or reduction in coverage limits; and
 - c. Provide for a waiver of subrogation against the City for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance (not including the Professional Liability Insurance).
- C. All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least "A" by AM Best or other equivalent rating service.
- D. A certificate of insurance evidencing the required insurance and all endorsements shall be delivered to City prior to commencement of services.

Indemnification: CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES PROVIDED BY PROFESSIONAL PURSUANT TO THIS AGREEMENT. PROFESSIONAL HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON TO THE EXTENT ARISING AT ANY TIME AND FROM ANY CAUSE OTHER THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF CITY OR BREACH OF CITY'S OBLIGATIONS HEREUNDER. PROFESSIONAL AGREES TO INDEMNIFY, DEFEND, AND SAVE HARMLESS CITY FROM AND AGAINST LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, REASONABLE ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY PROFESSIONAL'S NEGLIGENT PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF PROFESSIONAL, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO NEGLIGENCE OF CITY, IN WHOLE OR IN PART, IN WHICH CASE PROFESSIONAL SHALL INDEMNIFY CITY ONLY TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO PROFESSIONAL AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION). PROFESSIONAL'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY PROFESSIONAL UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

5. Submittals

In order for your firm to be considered for this project, please submit the proposal in accordance to the format below:

- A. Letter of Transmittal
 - a. Legal name of firm/company as registered with the Secretary State of Texas
 - b. Address of office
 - c. Date of the Proposal
 - d. Names of personnel involved, including: titles, addresses, email addresses and phone numbers
 - e. Signed letter of transmittal
- B. Table of Contents
- C. Company's professional qualifications and team's experience
 - a. Provide a history of the company including size, years in existence, location and a summary of personnel and portfolio experience as it relates to the creation of parks and recreation masterplans.
 - b. Please provide details on any concurrent projects which may interfere with Lake Dallas' proposed timeline found below
 - c. Provide at least three (3) examples of past projects worked on at the municipal level in order of priority. The City of Lake Dallas reserves the right to contact listed municipalities at any time during the RFP/RFQ process. Please include for each of the examples:
 - i. Name and address of the entity of which work was performed for
 - ii. Brief overview of work performed
 - iii. Total contract amount
 - iv. Duration of project from award to final submission
 - d. Provide qualifications of each team member who will be involved in the scope of this project. Please identify their roles and provide examples of past work.
- D. Planned Approach and Methodology Toward Project
 - a. Please provide a detailed management plan on how team will accomplish the work needed to complete this project being considered.
 - b. Propose timeline with special consideration to the City of Lake Dallas' proposed timeline below.
 - c. Please provide any expectations for the City of Lake Dallas to help meet the proposed timeline.

E. Budget

- a. Please itemize all not-to-exceed fees associated with this proposed project, including travel expenses for each phase.
- b. Provide a fee schedule hourly rate for each team member and/or subcontractor if applicable.

F. References

- a. Please provide 3 references for the City of Lake Dallas to contact. These references can overlap with the past project contacts mentioned above. Additional points will be awarded to references where the scope of work performed shows similarity to this proposed project. For each reference, please include:
 - i. Client name and address
 - ii. Contact person, phone number and email address
 - iii. Brief overview of work performed and short description of services
 - iv. Total fee of contract



6. Evaluation of Criteria

The City of Lake Dallas will select finalists to be interviewed based upon the criteria listed in this section. The City will then select the firm it determines to be the most highly qualified to perform the masterplan identified in the “Scope of Work” and attempt to negotiate an agreement. If the City is unable to reach a satisfactory agreement, it may commence negotiations with the firm determined to be the next highly qualified.

The City’s Review Committee will evaluate and score each proposal submitted. Should the City award this contract, it shall be made on the basis of demonstrated competence and qualification to perform the services for a fair and reasonable price. The objective of the Review Committee will be to select the firm that is the most highly qualified to service the City’s needs and make their recommendation to the City Council. City Staff may contact selected firms to arrange a date and time for interviews. Submissions found to be incomplete or fail to address the needs of the City will not be evaluated.

The City reserves the right to:

- require additional technical and pricing information;
- have discussions with respondents regarding all elements which comprise the respondent’s proposal;
- to accept all or part of any proposal;
- to reject any or all proposals;
- to re-solicit for proposals.

Proposals will be evaluated on, but not limited to, the following criteria and will be awarded points in each category up to the maximum number of points listed:

Category	Maximum Points Awarded
Firm’s overall ability to meet the City of Lake Dallas’ objectives as identified in the action plan	30
Experience of firm with similar projects and experience of key personnel directly working on project	25
Approach to methodology and project management. Commitment to timeline and budget	25
References	10
Quality of response submission	10

7. Questions Deadline

Questions regarding this request for qualifications/proposal must be submitted to the contact below and no other member of City staff, City Council, Review committee or other city leadership. Clarification requests will not be accepted by phone. Requests pertaining to this proposal must be received no later than five (5) calendar days prior to the closing date of the proposal.

Questions should be submitted in writing (email) and answers will be sent to each individual respondent.

Questions Deadline: Wednesday, January 20, 2021 4:00pm CST

Proposal Contact:

Layne Cline
Public Works Superintendent
lcline@lakedallas.com

8. Projected Timeline

November 2020	City staff assembles review committee made up of staff, City Council liaison, Parks and Recreation Board Members, and CDC
December 2020-January 2021	Review committee finalizes RFQ and accepts submissions
February 2021	Review committee interviews qualified firms
March 2021	Kick-off meeting held for selected firm and review committee
April-June 2021	Visioning and plan development meetings held for review committee
July 2021	Final draft of plan presented to review committee and hears recommendations
August 2021	Parks & Recreation Board public hearing and recommendation to adopt plan
September 2021	City Council hears plan with recommendations for adoption



**CITY COUNCIL
AGENDA MEMO**

Prepared By: Daniel Carolla, Chief of Police

January 14, 2021

Violence Against Women Justice and Training Program Grant Application

DESCRIPTION:

Consider and Act on a Resolution authorizing the City Manager to apply for and accept a grant through the Violence Against Women Justice and Training Program administered by the Office of the Governor.

BACKGROUND INFORMATION:

The Public Safety Office of the Office of the Governor has established Violence Against Women Justice and Training Program (Grant #4195001) to provide grant funds to assist Texas law enforcement agencies in the development of projects that promote a coordinated, multi-disciplinary approach to improve the justice system's response to violent crimes against women, including domestic violence, commercial sex trafficking, sexual assault, dating violence, and stalking.

Staff recommends approving a resolution authorizing the City Manager to apply for and accept a grant through the Violence Against Women Justice and Training Program administered by the Public Safety Office of the Office of the Governor.

This item addresses Strategic Goal 1, Objective 1.6 and Strategic Goal 4, Objective 4.2.

FINANCIAL CONSIDERATION:

The City commits to providing all applicable matching funds. Matching funds can be either cash or in-kind contributions.

RECOMMENDED MOTIONS:

I move to **approve/deny** a resolution authorizing the City Manager to apply for and accept a grant through the Violence Against Women Justice and Training Program administered by the Office of the Governor.

ATTACHMENT(S):

1. Resolution

**CITY OF LAKE DALLAS, TEXAS
RESOLUTION NO. 01142021-_____**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE DALLAS AUTHORIZING APPLICATION FOR AND ACCEPTANCE OF A GRANT THROUGH THE VIOLENCE AGAINST WOMEN JUSTICE AND TRAINING PROGRAM ADMINISTERED BY THE OFFICE OF THE GOVERNOR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Office of the Governor has established a Violence Against Women Justice and Training Program (“the Grant Program”) to provide grant funds to the City of Lake Dallas for the Violence Against Women Intervention Investigator Project (application #4195001) to assist Texas law enforcement agencies in the development of projects that promote a coordinated, multi-disciplinary approach to improve the justice system’s response to violent crimes against women, including domestic violence, commercial sex trafficking, sexual assault, dating violence, and stalking; and

WHEREAS, the City of Lake Dallas (“City”) possesses the legal authority to apply for, accept, or reject, alter, or terminate grant funds through the Grant Program, and make appointments for the conduct of the business relative to the Grant Program; and

WHEREAS, City Administration recommends applying for the Violence Against Women Investigator (“the Grant Project”) and accepting such grant if awarded to the City; and

WHEREAS, the City Council of the City of Lake Dallas, Texas, finds it in the best interest of the citizens of the City of Lake Dallas to apply for said grant funds and provide for the acceptance of said grant and that the Grant Program be operated for the 2021-2022 Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:

Section 1. The City Council approves the submission of the grant application for the Grant Program to the Public Safety Office of Office of the Governor (Grant #4195001) for the City of Lake Dallas Violence Against Women Intervention Investigator Project.

Section 2. The City Council of the City of Lake Dallas agrees to provide applicable matching funds for the Grant Project as required by the WF-Violence Against Women Formula Grants grant application.

Section 3. The City Council of the City of Lake Dallas agrees that in the event of loss or misuse of the Office of the Governor funds, the funds will be returned to the Office of the Governor in full.

Section 4. The City Manager of the City of Lake Dallas is designated as the City’s authorized official and is given the power to apply for, accept, reject, alter, or terminate the Grant Project and related agreements on behalf of the City.

Section 5. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED this the 14th day of January 2021.

City of Lake Dallas, Texas

Michael Barnhart, Mayor

ATTEST:

Codi Delcambre, TRMC, City Secretary

APPROVED AS TO FORM:

Kevin B. Laughlin, City Attorney
(kbl:12/22/2020)



Office of the Governor, Public Safety Office

Criminal Justice Division

Funding Announcement: *Violence Against Women Justice and Training Program, FY2022*

Purpose

The purpose of this announcement is to solicit applications for projects that promote a coordinated, multi-disciplinary approach to improve the justice system's response to violent crimes against women, including domestic violence, sexual assault, dating violence, and stalking.

Available Funding

Federal funding is authorized for these projects under the Violence Against Women Act of 2013 Pub. L. No. 113-4 (VAWA 2013). VAWA funds are made available through a Congressional appropriation to the U.S. Department of Justice, Office on Violence Against Women. All awards are subject to the availability of appropriated federal funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations

Applications may be submitted by state agencies, public and private non-profit institutions of higher education, independent school districts, Native American tribes, councils of governments, non-profit corporations (including hospitals and faith-based organizations) and units of local government, which are defined as a non-statewide governmental body with the authority to establish a budget and impose taxes (includes hospital districts). Other local governmental agencies should apply through an associated unit of local government.

Applicants seeking to provide direct services to victims of crime are not eligible under this solicitation and should apply under the General Victim Assistance Program Funding Announcement.

Application Process

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding. For more instructions and information, see *eGrants User Guide to Creating an Application*, available [here](#).

Applicants are required to submit fully developed and detailed grant budgets at the time of application, PSO will not accept placeholder applications in lieu of a well written and detailed grant application.

Key Dates

Action	Date
Funding Announcement Release	12/14/2020
Online System Opening Date	12/14/2020
Final Date to Submit and Certify an Application	2/11/2021 at 5:00pm CST
Earliest Project Start Date	09/01/2021

Project Period

Projects must start on or after 09/01/2021 and end on or before 09/30/2022.

Funding Levels

Minimum: \$5,000

Maximum: No Maximum

Match Requirement: 25% of the total project

Standards

Grantees must comply with standards applicable to this fund source cited in the State Uniform Grant Management Standards ([UGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

The following list of eligible and ineligible activities and costs apply generally to all projects under this announcement:

1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking;
2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking;
3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services specifically devoted to preventing, identifying, and responding to violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking, as well as the appropriate treatment of victims;
4. Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutors, and courts or for the purpose of identifying, classifying, and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking;
5. Supporting formal and informal statewide, multidisciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking;
6. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault;
7. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of sexual assault, domestic violence, dating violence, or stalking, including recognizing, investigating, and prosecuting instances of such violence or assault and targeting

outreach and support, counseling, and other victim services to such older and disabled individuals;

8. Developing and promoting state or local policies that enhance best practices for responding to sexual assault, domestic violence, dating violence, and stalking;
9. Developing, implementing, or enhancing Sexual Assault Response Teams, or other similar coordinated community responses to sexual assault;
10. Developing and strengthening policies, protocols, best practices, and training for law enforcement agencies and prosecutors relating to the investigation and prosecution of sexual assault cases and the appropriate treatment of victims.;
11. Identifying and conducting inventories of backlogs of sexual assault evidence collection kits and developing protocols and policies for responding to and addressing such backlogs, including protocols and policies for notifying and involving victims;

Program-Specific Requirements

Legal Assistance for Victims (LAV) Certification:

All VAWA applicants must certify that they meet the following federal statutory requirements in regards to the provision of legal advocacy:

- (1) Any person providing legal assistance through a program funded under this VAWA Program
 - (a) has demonstrated expertise in providing legal assistance to victims of domestic violence, dating violence, sexual assault or stalking in the targeted population; or
 - (b) is partnered with an entity or person that has demonstrated expertise described in subparagraph (A) and has completed or will complete training in connection with domestic violence, dating violence, sexual assault or stalking and related legal issues, including training on evidence-based risk factors for domestic and dating violence homicide.
- (2) Any training program conducted in satisfaction of the requirement of paragraph (1) has been or will be developed with input from and in collaboration with a state, local, territorial, or tribal domestic violence, dating violence, sexual assault, or stalking victim service provider or coalition, as well as appropriate tribal, State, territorial, and local law enforcement officials.
- (3) Any person or organization providing legal assistance through a program funded under this Program has informed and will continue to inform state, local, or tribal domestic violence, dating violence or sexual assault programs and coalitions, as well as appropriate State and local law enforcement officials of their work.
- (4) The grantee's organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, domestic violence, dating violence, or child sexual abuse is an issue.

Eligibility Requirements

1. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Beginning January 1, 2021, counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions and other dispositions within five business days to the Criminal Justice Information System at the Department of Public Safety.

2. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted. Note: UCR is transitioning from summary reporting to NIBRS only in 2021. Applicants are encouraged to transition to NIBRS as soon as possible in order to maintain their grant eligibility.
3. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2022 or the end of the grant period, whichever is later.

4. Eligible applicants must have a DUNS (Data Universal Numbering System) number assigned to its agency (to request a DUNS number, go to <https://fedgov.dnb.com/webform>).
5. Eligible applicants must be registered in the federal System for Award Management (SAM) database located at <https://www.sam.gov/>.

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the [Guide to Grants](#) or any of the following unallowable costs:

1. Construction, renovation, or remodeling;
2. Medical services other than forensic medical examinations and prophylaxis;
3. Law enforcement equipment that is standard department issue;
4. Processing DNA evidence;
5. Victim-offender meetings that serve to replace (or as a part of) criminal justice proceedings;
6. Services to incarcerated individuals, including re-entry rehabilitative services related to the crime for which they are incarcerated;
7. Medical training;
8. Cash payments to victims, gift cards, or fuel vouchers;
9. Creation of a voucher program where victims are directly given vouchers for such services as housing or counseling;
10. Leasing or purchasing vehicles;
11. Legal defense services for perpetrators of violence against women;
12. Criminal defense work, including for women who assault, kill, or otherwise injure their abusers;
13. Liability insurance on buildings;
14. Nonessential maintenance on buildings, including minor renovations, lawn care, landscaping, painting, plumbing and HVAC repair;
15. Reimbursement to crime victims for expenses incurred as a result of a crime, such as insurance deductibles, replacement of stolen property, funeral expenses, lost wages, and medical bills;
16. Services for programs that primarily focus on children and/or men;
17. Activities exclusively related to violence prevention, such as media campaigns to educate the general public about violence against women, public awareness, and community education campaigns are also prohibited;
18. Prosecution of child sexual abuse when the victim is now an adult;
19. Relocation expenses for victims of domestic violence, sexual assault, or stalking such as moving household goods to a new location in another state or acquiring furniture or housing in a new location;
20. Development or presentation of a domestic violence, sexual assault, dating violence, or stalking curriculum for primary or secondary schools (educating students from an existing curriculum would also be prohibited);
21. Activities that may compromise victim safety; and
22. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

Application Screening: The Office of the Governor will screen all applications to ensure that they meet the requirements included in the funding announcement. Applications that meet those requirements will move forward to the merit review phase.

Merit Review – Local Projects: Projects with a local impact will be reviewed by a panel appointed by the local Council of Governments using their own criteria. The merit review panels will assess the applications for quality and rank by priority, and then report their findings to the Office of the Governor. Applicants must contact their applicable regional Council of Governments (COG). Each of Texas' 24 COGs holds its own application planning workshops, workgroups, and/or subcommittees and facilitates application prioritization for certain programs within its region. Failure to comply with regional requirements imposed by the COG may render an application ineligible.

Merit Review – Statewide Projects: The Office of the Governor will review applications to understand the overall demand for the program and for significant variations in costs per item. After this review, the Office of the Governor will determine if all eligible applications can be funded based on funds available, if there are cost-effectiveness benefits to normalizing or setting limits on the range of costs, and if other fair-share cuts may allow for broader distribution and a higher number of projects while still remaining effective.

Final Decisions – All Projects: The Office of the Governor will consider rankings along with other factors and make all final funding decisions. Other factors may include cost effectiveness, overall funds availability, PSO or state government priorities and strategies, legislative directives, need, geographic distribution, balance of focuses and approaches, or other relevant factors.

PSO may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, PSO may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.



**CITY COUNCIL
AGENDA MEMO**

Prepared By: Daniel Carolla, Chief of Police

January 14, 2021

Creation of a Police Department Cadet Program

DESCRIPTION:

Consider and Act on a Resolution authorizing the creation of a Police Cadet Program for the Lake Dallas Police Department.

BACKGROUND INFORMATION:

There is an unprecedented nationwide shortage of qualified police applicants to fill vacant positions in police agencies. In order to provide for the current and future demands for police service, the Lake Dallas Police Department is looking to expand from hiring exclusively Texas Commission on Law Enforcement (TCOLE) certified applicants that are either current police officers or recent academy graduates and also hire non-TCOLE certified Cadets that will be employed by the Department and sent to an area police academy.

FINANCIAL CONSIDERATION:

The financial considerations are the cost of tuition, uniforms, supplies, and salary while the cadet officer is enrolled in the police academy. The cadet will be asked to sign a Police Officer Training Reimbursement Agreement with the City for the reimbursement of tuition costs in the event the cadet leaves the employment of the City within three years. Tuition for the North Central Texas Council of Governments Regional Police Academy is currently \$2,015.

Staff recommends the approval of the resolution for the creation of a Police Cadet Program.

RECOMMENDED MOTIONS:

I move to **Approve/Deny** a resolution authorizing the creation of a Police Cadet Program for the Lake Dallas Police Department

ATTACHMENT(S):

1. Memo from Police Chief Carolla
2. Police Officer Training Reimbursement Agreement
3. Resolution

PEACE OFFICER TRAINING REIMBURSEMENT AGREEMENT

This **POLICE OFFICER TRAINING REIMBURSEMENT AGREEMENT** ("Agreement") is made and entered into as of the Effective Date, by and between the **City of Lake Dallas**, a Texas home rule municipality ("City") acting through its Lake Dallas Police Department ("LDPD") and _____ ("Employee"). City and Employee are hereafter referred to collectively as "the Parties" and individually as "Party."

RECITALS

WHEREAS, City's Police Chief desires to hire Employee as a police officer with the LDPD; and

WHEREAS, Employee has not completed the required training or obtained the certifications required by State law to serve as a certified peace officer with the City; and

WHEREAS, as an incentive to accept employment with City and the LDPD, City desires to pay certain costs related to Employee's formal academy training necessary to become a certified Texas peace officer subject to the provisions of this Agreement; and

WHEREAS, Employee desires to agree to such provisions.

NOW THEREFORE, for and in consideration of the promises and conditions set forth herein, the receipt and sufficiency of which the Parties hereby acknowledges, the Parties agree as follows:

I. TRAINING OF THE EMPLOYEE

A. City agrees to pay the Total Training Expenses for Employee to attend a Certified Police Academy ("the Academy") to achieve certification as a Texas peace officer as soon as the Employee is accepted into the Academy's program.

B. For purposes of this Agreement "Total Training Expenses" means the actual costs incurred by City for:

1. All wages (regular and overtime) paid to Employee while attending the Academy;
2. All monies paid to Employee while studying for classes at the Academy on City time;
3. Employee's tuition while attending the Academy (the "Academy Tuition"); and
4. Any other costs incurred by City relating to Employee's training.

"Total Training Expenses" do not include time spent by Employee performing services for City, including other work assigned by City outside of the time in which Employee is attending Academy classes.

C. An estimate of the Total Training Expenses to be paid pursuant to this Agreement is set forth in Exhibit "A" attached hereto and incorporated by this reference. The total salary is subject to change if Employee receives an increase in base pay prior to Employee's completion of Academy training. The Parties acknowledge and agree that the Total Training Expenses shall be based on actual costs incurred by City. Upon Employee's

successful completion of training at the Academy and certification as a law enforcement officer, or upon Employee's departure from the training at the Academy prior to successful completion (whichever is applicable), City shall provide Employee an itemization of the actual Total Training Expenses incurred by City pursuant to this Agreement in substantially the same format as estimated costs are presented in Exhibit "A" of this Agreement.

- D. In accordance with Section II, below, Employee agrees to reimburse City the actual amount of Academy Tuition paid by City (either directly to the Academy or reimbursed to Employee)("the Academy Tuition Reimbursement"), if Employee:
1. Elects not to complete the Academy training program;
 2. Does not successfully complete the Academy training program; or
 3. Fails to obtain state certification as a Texas peace officer on or before the ninetieth (90th) day after completion of the Academy.
- E. Employee acknowledges, understands and agrees this Agreement does not guarantee employment with City and LDPD, nor does it guarantee that LDPD will carry the peace officer license that may be attained by Employee.

II. REIMBURSEMENT OF ACADEMY TUITION

- A. In consideration of City's payment of the Total Training Expenses, Employee agrees to continue Employee's full-time employment with City in the LDPD until the third (3rd) anniversary of the date (i) Employee graduates from the Academy and (ii) has satisfied all other criteria needed to receive proper certification as a Texas peace officer (the "Reimbursement Period").
- B. Employee acknowledges and understands that City, through the LDPD, would not pay the Total Training Expenses unless Employee intended to work for City, through the LDPD, and agreed to pay the Academy Tuition Reimbursement to City in the event Employee's employment is terminated prior to the end of the Reimbursement Period.
- C. If any of the following occurs during the Reimbursement Period, then Employee shall pay to City the Academy Tuition Reimbursement:
1. Employee voluntarily resigns from the LDPD, or
 2. Employee is terminated from employment with City for any reason except as provided in Section II.D., below.

As stated above, the Employee then shall pay to City Academy Tuition Reimbursement under the terms of this Agreement as determined below:

<u>Years of Post-Graduation Service</u>	<u>Amount of Reimbursement</u>
0-1 year	100% of Academy Tuition
1 year 1 day - 2 years	75% of Academy Tuition
2 years 1 day - 3 years	50% of Academy Tuition
3 years 1 day	No reimbursement required

D. Employee (or Employee's estate, if applicable) shall not be required to pay the Academy Tuition Reimbursement if:

1. Employee is separated from employment with City as the result of:
 - a. a reduction in force; or
 - b. involuntary activation of military duty status resulting in extended active military duty leave; or
2. If Employee is killed, permanently and totally disabled, or dismissed under Federal Guidelines for FMLA; provided, however, City shall not be required to refund to Employee or Employee's estate any portion of the Academy Tuition Reimbursement paid to City prior to Employee's death, permanent and total disability, or dismissal under Federal Guidelines for FMLA.

E. If Employee is required to pay the Academy Tuition Reimbursement pursuant to this Section II:

1. Employee agrees City may deduct from Employee's final paycheck, after all other required deductions have been made, an amount equal to the amount of the Academy Tuition Reimbursement; provided, however, such deduction shall not result in a reduction in the amount of wages paid to and received by Employee in Employee's final paycheck below the then current applicable minimum wage required by Federal or State law to be paid for the pay period to which such final paycheck applies; and
2. If after crediting the funds deducted from Employee's final paycheck pursuant to Paragraph 1, above, the amount of Academy Tuition Reimbursement has not been paid in full, Employee may pay any remaining unpaid balance in four equal installments, payable on the 90th day, 180th day, 270th day, and 360th day after Employee's date of termination of employment with City.

Nothing in this Agreement shall prohibit Employee from paying the Academy Tuition Reimbursement in full at any time prior to the first (1st) anniversary of Employee's date of termination of employment with City.

F. Any balance of the Academy Tuition Reimbursement remaining unpaid by Employee after the first (1st) anniversary of Employee's date of termination of employment with City shall bear interest of ten percent (10%) per year, with any subsequent payments made by Employee being applied first to any accrued but unpaid interest and then to the principal of the unpaid balance of the Academy Tuition Reimbursement.

G. **Employee understands and agrees that Employee's obligation to pay the Academy Tuition Reimbursement as required by this Agreement is a valid contractual debt and entitles City the right to exercise any and all remedies available to City under applicable laws to collect such debt. If City is required to file suit or take such other action necessary to recovery any amounts due City from Employee pursuant to this Agreement, in addition to the amounts due pursuant to this Agreement, City shall be**

entitled to recover costs of court and reasonable attorneys' fees incurred by City pursuant to such action.

III. DUTIES DURING TRAINING

Employee may, at City's sole option, be required by City to work for the LDPD while attending the Academy training program and may be required to perform other duties as assigned by the Chief of Police or designee. The hours worked by Employee in attendance at the Academy training program and in service to the LDPD shall be subject to the same limitations and compensatory time policies as apply to all City police officers.

IV. CONTROLLING LAW

This Agreement is to be governed by the laws of the State of Texas. Any action, suit, or proceeding based upon any matter, claim or controversy arising under this Agreement shall be brought solely in the state courts located in Denton County, Texas, the personal jurisdiction to which the Parties agree to submit.

V. LIMITATIONS ON LIABILITY

By entering into this Agreement, City does not waive any of its sovereign immunity defenses or any other limitation of liability. No provision of this Agreement is intended to modify or waive any provision of the Texas Tort Claims Act, as amended.

VI. HEADINGS

The heading of sections in this Agreement are for convenient reference only and shall not be deemed to limit, construe, affect, modify or alter the meaning of such sections.

VII. SEVERABILITY

If any section, subsection, term or provision of this Agreement or the application thereof to Employee, City, or a particular circumstance shall, at any extent, be invalid or unenforceable, the remainder of said section, subsection, term or provision of this Agreement or the application of the same to the Employee, City or particular circumstances other than that for which it was held valid or invalid or enforceable, shall not be affected thereby and each remaining section, subsection, term or provision of this Agreement shall be valid and enforceable to the fullest extent of the law.

VIII. AUTHORITY

The people signing this Agreement warrant and represent they have the authority to sign as, or on behalf of, the Party for whom they are signing.

IX. FINAL AGREEMENT

Both Employee and City hereby expressly acknowledge and agree that this Agreement is intended to set forth the entire Agreement between the Parties regarding payment Total Training Expenses by City and payment of the Academy Tuition Reimbursement by Employee, there are no other considerations or monies contingent upon or resulting from the execution of this Agreement, and no other monies or considerations have been solicited. No waiver, change, modification or amendment of this Agreement shall be binding upon either Party unless in writing and signed by both Employee and City. The waiver by either

Party of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach of that provision or of any other provision or condition in this Agreement.

X. EMPLOYEE ACKNOWLEDGEMENT

Employee warrants and represents Employee has been provided the opportunity to ask questions about the terms of the Agreement, that Employee's questions regarding the terms of the Agreement have been fully and sufficiently answered, and that Employee represents that Employee understands the terms of this Agreement, specifically and expressly including Employee's obligations as set forth herein.

XI. EFFECTIVE DATE

This Agreement shall be effective on the date it bears the signatures of the authorized representatives of all of the Parties ("Effective Date").

Signatures on Following Page

SIGNED AND AGREED this the _____ day of _____, 202__.

CITY OF LAKE DALLAS:

By: _____
John Cabrales, Jr., City Manager

APPROVED:

By: _____
Daniel Carolla, Chief of Police

SIGNED AND AGREED this the _____ day of _____, 202__.

EMPLOYEE

Name: _____

EXHIBIT A

The following is an estimate of the Total Training Expenses for _____
for training at the Basic Peace Officer Course of the _____ Academy from
_____ through _____.

Equipment	\$TBD
Ammunition	\$TBD
Supplies	\$TBD
Tuition	\$TBD
Salary*	\$21.22/hr.
TOTAL	

*Salary is an estimate based on Employee's current pay. Final amount may vary based on any increase to Employee's salary through a pay raise during the training period.

EMPLOYEE:

_____ Date _____

NOTE: This is an estimate of Total Training Expenses for Employee's reference. The Total Training Expenses shall be based on actual cost incurred by City including any increase in Employee's salary during the training. Upon either Employee's successful completion of training at the Academy and certification as a law enforcement officer, or upon Employee's departure from the training at the Academy prior to successful completion, City will ensure that a record is kept of the actual costs. Upon execution of this Agreement, City shall complete the "TOTAL TRAINING EXPENSES" form and provide a copy to Employee.

FINAL TOTAL TRAINING EXPENSES

The following are the final actual Total Training Expenses for _____
for training at the Basic Peace Officer Course of the _____ Academy
from _____ through _____.

Equipment	\$TBD
Ammunition	\$TBD
Supplies	\$TBD
Tuition	\$TBD
Salary	\$21.22/hr
TOTAL	

I hereby acknowledge receipt of the final amount of actual Total Training Expenses and further acknowledge I have previously agreed to reimburse the City of Lake Dallas the tuition set forth above upon the occurrence of certain conditions set forth in PEACE OFFICER TRAINING REIMBURSEMENT AGREEMENT between me and the City dated _____, 20__.

EMPLOYEE:

_____ Date

**CITY OF LAKE DALLAS, TEXAS
RESOLUTION NO. 01142021-_____**

**A RESOLUTION OF THE CITY COUNCIL OF LAKE DALLAS, TEXAS,
AUTHORIZING CREATION OF A POLICE CADET POSITION WITHIN
THE LAKE DALLAS POLICE DEPARTMENT; AND PROVIDING AN
EFFECTIVE DATE.**

WHEREAS, there is an unprecedented nationwide shortage of qualified police applicants to fill vacant positions in police agencies; and

WHEREAS, in order to provide for the current and future demands for police service, in addition to hiring Texas Commission on Law Enforcement (TCOLE) certified applicants who are either current police officers or recent academy graduates, the Chief of Police recommends the Department be authorize to also hire non-TCOLE certified Cadets who will be employed by the Department and sent to an area police academy at City expense, subject to an employment agreement that requires some or all of such expense to be refunded of the Cadet leaves the employ of the City before completing three years of service; and

WHEREAS, the City Council of the City of Lake Dallas finds it to be in public interest to concur in the foregoing recommendation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF LAKE DALLAS, TEXAS, THAT:

SECTION 1. The City Manager and Chief of Police are hereby authorized to develop a Police Cadet program in accordance with the above-stated recitals and to pay the expenses incurred in such program from funds available for such purpose in the City's budget.

SECTION 2. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED this the 14th day of January 2021.

City of Lake Dallas, Texas

Michael Barnhart, Mayor

ATTEST:

Codi Delcambre, TRMC, City Secretary

APPROVED AS TO FORM:

Kevin B. Laughlin, City Attorney
(kbl:12/10/2020:119647)



212 Main Street · Lake Dallas, Texas 75065 · (940) 497-2226 · (940) 497-4485 Fax
www.lakedallas.com

MEMORANDUM

TO: Honorable Mayor and City Council Members

FROM: Daniel Carolla, Chief of Police *DC*

SUBJECT: Creation of Police Cadet Position

DATE: December 2, 2020

The Lake Dallas Police Department is seeking to create the position of Police Cadet to remain future focused and to help fulfill the recruiting needs of the Department. Selecting and hiring police officers has been a challenge for police agencies nationwide and is even more difficult in today's environment. The ability to hire and train Police Cadets greatly increases the applicant pool available to the Department. A Police Cadet is a person hired by the Department to be a police officer, who is not certified by the Texas Commission on Law Enforcement (TCOLE), and must attend a regional police academy before taking their TCOLE licensing exam.

The average length of a regional police academy is 22 weeks. During the 22-week training period and before passing the TCOLE exam, Cadet Officers will be paid at the reduced rate of \$25.01 per hour for 80-hour pay periods while in the academy. Upon the successful completion of the academy and successfully passing the TCOLE licensing exam, the Cadet will be promoted to Police Officer and will make the entry level police officer pay, \$26.34 per hour, while working 84-hour pay periods. The recruit officers will then enter the Department's field training program and be required complete their probationary period.



**CITY COUNCIL
AGENDA MEMO**

Prepared By: John Cabrales Jr, City Manager

January 14, 2021

2021 Legislative Agenda

DESCRIPTION:

Consider and Act on a resolution adopting the City's Legislative Agenda for the 2021 Texas Legislature and authorizing the Mayor and City Manager to communicate the City adopted legislative priorities.

BACKGROUND INFORMATION:

The 87th Texas Legislative Session convenes on January 12, 2021 and will be considering issues of interest and importance to the City of Lake Dallas. State legislators began bill filing on November 9, 2020 and during the 2019 Legislative Session, more than 2,000 bills were filed that would have affected Texas Cities in some substantial way. The City of Lake Dallas desires to adopt a Legislative Agenda that is consistent with the mission and vision of the City and in the best interest of the public it serves. City Administration also reviewed the Texas Municipal League's 2020-21 Legislative Program in the preparation on the Legislative Agenda.

The 2021 Legislative Agenda is a guide for City of Lake Dallas' positions and priorities. The purpose of the City's legislative efforts is to protect the City's interests by advocating for what is in the best interest of the Lake Dallas community, its residents, and businesses. Many significant decisions affecting Texas cities are made by the Texas Legislature; therefore, the City of Lake Dallas should have a voice in the process. As the level of government closest to our citizens, the City bears the primary responsibility for ensuring health and safety, for providing daily services, and for the provision of capital infrastructure.

Many cities typically adopt a legislative position or agenda that sets the priorities and key issues for each session. City Councils also typically grant authority for the mayor and/or city manager to sign letters, provide testimony and other documents to communicate the city's legislative priorities. This approach allows for a faster response to emerging issues.

Staff recommends approval of the resolution.

FINANCIAL CONSIDERATION:

None.

RECOMMENDED MOTIONS:

I move to **approve/deny** a resolution adopting the City's Legislative Agenda for the 2021 Texas Legislature and authorizing the Mayor and City Manager to communicate the City adopted legislative priorities.

ATTACHMENT(S):

1. TML Legislative Program
2. Resolution

**CITY OF LAKE DALLAS, TEXAS
RESOLUTION NO. 01142021-____**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, ESTABLISHING THE CITY'S LEGISLATIVE AGENDA AND PRIORITIES FOR THE 87TH SESSION OF THE TEXAS LEGISLATURE TO INCLUDE SPECIAL CALLED SESSIONS AND THE INTERIM; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, state legislators began filing legislation that could impact City operations, finances, and our citizens on November 9, 2020; and

WHEREAS, beginning January 12, 2021, the Texas Legislature will convene for a 140-day session to consider legislation; and

WHEREAS, it is anticipated that many legislative issues affecting local government will be considered; and

WHEREAS, City staff has prepared the recommended 2021 Legislative Agenda attached hereto as Exhibit "A" for review by the City Council; and

WHEREAS, the City Council is of the opinion that such 2021 Legislative Agenda is in the best interest of the City and the Lake Dallas community, is consistent with the mission and vision of the City, and should be adopted and forwarded for consideration by the Legislature.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:

SECTION 1. The 2021 Legislative Agenda attached hereto as Exhibit "A" is hereby adopted and approved.

SECTION 2. The Mayor and City Manager or his designee are authorized to communicate with legislators or state officials to discuss the City's position and legislative priorities

SECTION 3. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED this the 14th day of January 2021.

Michael Barnhart, Mayor

ATTEST:

Codi Delcambre, TRMC, City Secretary

APPROVED AS TO FORM:

Kevin B. Laughlin, City Attorney
(kbl:12/31/2020:119982)

City of Lake Dallas 2021 Legislative Agenda

The 2021 Legislative Agenda is a guide for City of Lake Dallas (“City”) positions and priorities.

The purpose of the City’s legislative efforts is to protect the City’s interests by advocating for what is in the best interest of the Lake Dallas community (i.e. citizens and businesses). Many significant decisions affecting Texas cities are made by the Texas Legislature; therefore, the City of Lake Dallas should have a voice on proposed legislation.

Lake Dallas’s Highest Priority

As the level of government closest to our citizens, the City bears the primary responsibility for ensuring health and safety, for providing daily services, and for the provision of capital infrastructure. As a general policy, the City of Lake Dallas seeks to preserve its authority to responsibly govern the City, its citizens, and its property.

The City seeks to preserve home rule authority for Lake Dallas residents. The City will oppose bills that will provide for state preemption of municipal authority in general or specifically erode Lake Dallas’s authority to govern locally.

Fiscal Management

The City of Lake Dallas is committed to financial accountability and transparency through prudent financial policies and fiscal practices. Municipal revenue is made up of sources such as property taxes, sales taxes, right-of-way revenues, service fees, and court fines. The City seeks to maintain a predictable level of revenue and oppose state mandates that do not allow the City to provide a stable source of funding to meet the needs of the residents as approved by City Council.

The City supports any legislation that results in greater public fiscal transparency; or is viewed as advancing the City’s Comprehensive Plan or the City’s Strategic Goals; or that improves the health, safety, and welfare of its residents; or that reduces the cost of governing the City.

The City opposes the imposition of any state mandates that do not provide for a commensurate level of compensation.

The City supports legislation that would cap the administrative fee the State Comptroller may assess for the administration of sales tax revenue.

The City supports clean-up legislation for SB2 that would clarify the calculation of disputed property tax values and legislation that would increase the uses for hotel occupancy taxes.

The City opposes legislation that will limit the City’s ability to be a strong fiscal steward of the resources entrusted to it by Lake Dallas residents, businesses, and visitors; or that removes authority from Lake Dallas citizens.

Resolution No. 01142021-_____

Exhibit “A”

The City opposes legislation that would impose additional revenue caps of any type including implementing further reductions to the voter-approval rate, mandatory tax rate ratification elections, reduced petition requirements, or limitations on overall expenditures to maintain local control.

The City opposes legislation that would impose new property or sales tax exemptions that would substantially erode the City’s tax base and erode the ability to issue debt.

The City supports city-related bills that would maintain a competitive advantage for the City of Lake Dallas or that would: provide fairness and equity in the application of sales and use taxes for goods and services.

The City opposes any legislation that would impose additional state fees or costs on municipal court convictions or require municipal courts to collect fine revenue for the state.

The City supports any legislation that provides funding for Library Resource Sharing.

Transportation

The City of Lake Dallas is committed to being accessible by a variety of modes of transportation. Strategically located with I-35 E and FM 2181 running through the city and a connection to the North Texas Tollway Authority Lewisville Lake Toll Bridge off Swisher Road. The City is working to become a highly connected community with strong economic drivers along major roads and through the Denton County Transportation Authority Rail-Trail.

While recent legislative sessions have discontinued some diversions from the state highway fund, currently one-fourth of the Texas Gasoline Tax is diverted to education. Funding for highway infrastructure has eroded because the Texas Gasoline Tax is not indexed to inflation and does not account for recent increases in construction material and labor costs.

The City supports legislation that ensures adequate funding of statewide and regional efforts to maintain and improve multimodal transportation systems.

The City supports legislation that discontinues diversion of transportation revenue to non-transportation purposes.

The City supports legislation that amend state law to help cities fund transportation projects or provide cities with additional funding options and resources.

The City supports legislation that requires the North Texas Tollway Authority to share a percentage of the revenue from the Lewisville Lake Toll Bridge with connecting cities for street repairs.

Economic Vibrancy

The City of Lake Dallas fosters a vibrant economic environment through a positive approach to development and quality municipal services and amenities. The community is undergoing revitalization of its downtown with the assistance of the Lake Dallas Community Development Corporation, a Type B Economic Development Corporation.

The City opposes any legislation that attempts to limit the type of incentives available to the City or that would limit any use of incentives by a city.

The City supports legislation that would continue, maintain, protect, and/or enhance the utilization of state and local funds for economic and community development funds including the Texas Enterprise Fund, Chapter 312 Tax Code, Skills Development Fund, Tax Increment Financing, Section 380 Agreements, and other economic development tools that enable Texas to compete for projects.

The City supports economic development bills that create jobs that benefit the region.

Public Safety

Lake Dallas residents expect and deserve to be in a safe, secure, and inclusive community where they live, work, travel, and play. The City of Lake Dallas holds a steadfast commitment to maintaining a best-in-class Police Department and contracted Fire Service. Approximately, 53% of the City of Lake Dallas’ general fund expenditures are for Police, Fire and Emergency Medical Services.

The City supports legislation such as state funding that enhances the ability for local public safety to protect and serve their community, using the latest in technology and transparent, community policing policies.

The City supports legislation that increases existing or creates new grant program funding the provides financial assistance to local governmental law enforcement agencies for public safety resources, including legislation that supports the use and the purchase of body cameras and associate data storage cost.

The City supports legislation that allows a city to lower the prima facie speed limit from 30 to 25 miles per hour without the need for a traffic study.

Land Use and Development

Cities regulate private real property through a variety of ways such as zoning and platting and prohibition of specific nuisances. The specific regulation varies based on the individual needs of the community. The City of Lake Dallas has been working to make itself a unique destination city in the DFW Metroplex while focusing on creating a diverse, high quality community for residents and capitalizing on natural amenities. Specifically, the City is creating an inviting, visually

Resolution No. 01142021-____

Exhibit “A”

pleasing community with a destination downtown that contains a variety of eclectic shops and neighborhood serving retail opportunities.

The City opposes any legislation that would preempt local regulatory authority related to land-use and zoning, local amendments to model building codes, local building permit fees, and eminent domain.

The City opposes any legislation that further erodes municipal authority over the rights-of-way or erode municipal authority to collect reasonable compensation for the use of rights-of-way.

The City supports legislation that would beneficially amend H.B. 3167, the subdivision platting shot clock bill.

The City supports legislation that makes beneficial amendments to H.B. 2439, the building materials bill.

Environment

The City of Lake Dallas promotes a high quality of life for residents and visitors through its commitment to the environment through the creation of public open space and parks. The City has been working to become a recreation destination intertwined with lakefront amenities to draw tourism and provide a high quality of life for residents.

The City supports efforts to enhance local parks and open space amenities through state grant opportunities.

The City supports legislation that allows for the expenditure of municipal hotel occupancy for construction of improvements in municipal parks and trails/sidewalks that connect parks, lodging establishments, and other tourist attractions, and related public facilities.

The City supports legislation for Constitutional dedication of Sporting Goods' Sales Tax.

General

The City opposes any legislation that attempts to limit or prohibit the authority of city officials to use municipal funds to communicate with legislators; or limit or prohibit the authority of the Texas Municipal League to use any revenue, however derived, to communicate with legislators.

The City supports legislation that modifies state law to developing plans and resources needed for greater broadband connectivity to enhance access to public education, healthcare, employment, news, and information.

The City supports legislation that modernizes the Texas Universal Fund through revenue sources that ensure long-term sustainability for the provision of broadband services.

Resolution No. 01142021-_____

Exhibit “A”

The City supports legislation that would allow cities the option of using either an official newspaper or a website for the publication of legal notices.

The City opposes any legislation that would eliminate any of the current uniform election dates.

The City opposes any legislation that would require preclearance of city ballot propositions by a state agency.

Exhibit A

City of Lake Dallas 2021 Legislative Agenda

The 2021 Legislative Agenda is a guide for City of Lake Dallas (“City”) positions and priorities.

The purpose of the City’s legislative efforts is to protect the City’s interests by advocating for what is in the best interest of the Lake Dallas community (i.e. citizens and businesses). Many significant decisions affecting Texas cities are made by the Texas Legislature therefore, the City of Lake Dallas should have a voice on proposed legislation.

Lake Dallas’s Highest Priority

As the level of government closest to our citizens the City bears the primary responsibility for ensuring health and safety, for providing daily services, and for the provision of capital infrastructure. As a general policy, the City of Lake Dallas seeks to preserve its authority to responsibly govern the city, its citizens, and its property.

The City seeks to preserve home rule authority for Lake Dallas residents. The City will oppose bills that will provide for state preemption of municipal authority in general or specifically erode Lake Dallas’s authority to govern locally.

Fiscal Management

The City of Lake Dallas is committed to financial accountability and transparency through prudent financial policies and fiscal practices. Municipal revenue is made up of sources such as property taxes, sales taxes, right-of-way revenues, service fees, and court fines. The City seeks to maintain a predictable level of revenue and oppose state mandates that do not allow the City to provide a stable source of funding to meet the needs of the residents as approved by City Council.

The City supports any legislation that results in greater public fiscal transparency; or is viewed as advancing the City's Comprehensive Plan or the City's Strategic Goals; or that improves the health, safety, and welfare of its residents; or that reduces the cost of governing the City.

The City opposes the imposition of any state mandates that do not provide for a commensurate level of compensation.

The City supports legislation that would cap the administrative fee the State Comptroller may assess for the administration of sales tax revenue.

The City supports clean-up legislation for SB2 that would clarify the calculation of disputed property tax values and legislation that would increase the uses for hotel occupancy taxes.

The City opposes legislation that will limit the City's ability to be a strong fiscal steward of the resources entrusted to it by Lake Dallas residents, businesses, and visitors; or that removes authority from Lake Dallas citizens.

The City oppose legislation that would impose additional revenue caps of any type including implementing further reductions to the voter-approval rate, mandatory tax rate ratification elections, reduced petition requirements, or limitations on overall expenditures to maintain local control.

The City opposes legislation that would impose new property or sales tax exemptions that would substantially erode the City's tax base and erode the ability to issue debt.

The City supports city-related bills that would maintain a competitive advantage for the City of Lake Dallas or that would: provide fairness and equity in the application of sales and use taxes for goods and services.

The City opposes any legislation that would impose additional state fees or costs on municipal court convictions or require municipal courts to collect fine revenue for the state.

The City supports any legislation that provides funding for Library Resource Sharing.

Transportation

The City of Lake Dallas is committed to being accessible by a variety of modes of transportation. Strategically located with I-35 E and FM 2181 running through the city and a connection to the North Texas Tollway Authority Lewisville Lake Tool Bridge off Swisher Road. The City is working to become a highly connected

community with strong economic drivers along major roads and through the Denton County Transportation Authority Rail/Trail.

While recent legislative sessions have discontinued some diversions from the state highway fund, currently one-fourth of the Texas Gasoline Tax is diverted to education. Funding for highway infrastructure has eroded because the Texas Gasoline Tax is not indexed to inflation and does not account for recent increases in construction material and labor costs.

The City supports legislation that ensures adequate funding of statewide and regional efforts to maintain and improve multimodal transportation systems.

The City supports legislation that discontinues diversion of transportation revenue to non-transportation purposes.

The City supports legislation that amend state law to help cities fund transportation projects or provide cities with additional funding options and resources.

The City supports legislation that requires the North Texas Tollway Authority to share a percentage of the revenue from the Lewisville Lake Toll Bridge with connecting cities for street repairs.

Economic Vibrancy

The City of Lake Dallas fosters a vibrant economic environment through a positive approach to development and quality municipal services and amenities. The community is undergoing revitalization of its downtown with the assistance of the Lake Dallas Community Development Corporation, a Type B Economic Development Corporation.

The City opposes any legislation that attempts to limit the type of incentives available to the city or that would limit any use of incentives by a city.

The City supports legislation that would continue, maintain, protect, and/or enhance the utilization of state and local funds for economic and community development funds including the Texas Enterprise Fund, Chapter 312 Tax Code, Skills Development Fund, Tax Increment Financing, Section 380 Agreements, and other economic development tools that enable Texas to compete for projects.

The City supports economic development bills that create jobs that benefit the region.

Public Safety

Lake Dallas residents expect and deserve to be in a safe, secure, and inclusive community where they live, work, travel, and play. The City of Lake Dallas holds a steadfast commitment to maintaining a best-in-class Police Department and contracted Fire Service. Approximately, 53% of the City of Lake Dallas' general fund expenditures are for Police, Fire and Emergency Medical Services.

The City supports legislation such as state funding that enhances the ability for local public safety to protect and serve their community, using the latest in technology and transparent, community policing policies.

The City supports legislation that increases existing or creates new grant program funding that provides financial assistance to local governmental law enforcement agencies for public safety resources, including legislation that supports the use and the purchase of body cameras and associated data storage cost.

The City supports legislation that allows a city to lower the prima facie speed limit from 30 to 25 miles per hour without the need for a traffic study.

Land Use and Development

Cities regulate private real property through a variety of ways such as zoning and platting and prohibition of specific nuisances. The specific regulation varies based on the individual needs of the community. The City of Lake Dallas has been working to make itself a unique destination city in the DFW Metroplex while focusing on creating a diverse, high quality community for residents and capitalizing on natural amenities. Specifically, the City is creating an inviting, visually pleasing community with a destination downtown that contains a variety of eclectic shops and neighborhood serving retail opportunities.

The City opposes any legislation that would preempt local regulatory authority related to land-use and zoning, local amendments to model building codes, local building permit fees, and eminent domain.

The City opposes any legislation that further erodes municipal authority over the rights-of-way or erode municipal authority to collect reasonable compensation for the use of rights-of-way.

The City supports legislation that would beneficially amend H.B. 3167, the subdivision platting shot clock bill.

The City supports legislation that makes beneficial amendments to H.B. 2439, the building materials bill.

Environment

The City of Lake Dallas promotes a high quality of life for residents and visitors through its commitment to the environment through the creation of public open space and parks. The City has been working to become a recreation destination intertwined with lakefront amenities to draw tourism and provide a high quality of life for residents.

The City supports efforts to enhance local parks and open space amenities through state grant opportunities.

The City supports legislation that allows for the expenditure of municipal hotel occupancy for construction of improvements in municipal parks and trails/sidewalks that connect parks, lodging establishments, and other tourist attractions, and related public facilities.

The City supports legislation for Constitutional dedication of Sporting Goods' Sales Tax.

General

The City opposes any legislation that attempts to limit or prohibit the authority of city officials to use municipal funds to communicate with legislators; or limit or prohibit the authority of the Texas Municipal League to use any revenue, however derived, to communicate with legislators.

The City supports legislation that modifies state law to developing plans and resources needed for greater broad band connectivity to enhance access to public education, healthcare, employment, news, and information.

The City supports legislation that modernizes the Texas Universal Fund through revenue sources that ensure long-term sustainability for the provision of broadband services.

The City supports legislation that would allow cities the option of using either an official newspaper or a website for the publication of legal notices.

The City opposes any legislation that would eliminate any of the current uniform election dates.

The City opposes any legislation that would require preclearance of city ballot propositions by a state agency.

THE TEXAS MUNICIPAL LEAGUE PROPOSED LEGISLATIVE PROGRAM (2021 – 2022)

Introduction

City officials across the state are well aware of the fact that many significant decisions affecting Texas cities are made by the Texas Legislature, not by municipal officials.

During the 2019 session, more than 7,500 bills or significant resolutions were introduced; more than 2,000 of them would have affected Texas cities in some substantial way. In the end, over 1,400 bills or resolutions passed and were signed into law; more than 300 of them impacted cities in some way.

The number of city related bills as a percentage of total bills filed rises every year. Twenty years ago, around 17 percent of bills filed affected cities in some way. By 2019, that percentage had increased to 25 percent. In other words, a quarter of the legislature's work is directed at cities, and much of that work aims to limit municipal authority.

There is no reason to believe that the workload of the 2021 session will be any lighter; it will probably be greater. And for better or worse, city officials will have to live with all the laws that may be approved by the legislature. Thus, the League must make every effort to assure that detrimental bills are defeated and beneficial bills are passed.

The TML approach to the 2021 session is guided by principles that spring from a deeply rooted TML legislative philosophy:

- The League will vigorously oppose any legislation that would erode the authority of Texas cities to govern their own local affairs.
- Cities represent the level of government closest to the people. They bear primary responsibility for provision of capital infrastructure and for ensuring our citizens' health and safety. Thus, cities must be assured of a predictable and sufficient level of revenue and must resist efforts to diminish their revenue.
- The League will oppose the imposition of any state mandates that do not provide for a commensurate level of compensation.

In setting the TML program, the Board recognizes that there is a practical limit to what the League can accomplish during the legislative session. Because the League (like all associations) has finite resources and because vast amounts of those resources are necessarily expended in defeating bad legislation, the Board recognizes that the League must very carefully select the bills for which it will attempt to find sponsors and seek passage.

Each initiative is subjected to several tests:

- Does the initiative have wide applicability to a broad range of cities of various sizes (both large and small) and in various parts of the state?
- Does the initiative address a central municipal value, or is it only indirectly related to municipal government?
- Is this initiative, when compared to others, important enough to be part of TML’s list of priorities?
- Will the initiative be vigorously opposed by strong interest groups and, if so, will member cities commit to contributing the time and effort necessary to overcome that opposition?
- Is this initiative one that city officials, more than any other group, should and do care about?

The Board places each legislative issue into one of four categories of effort. Those five categories are:

- **Seek Introduction and Passage** – the League will attempt to find a sponsor, will provide testimony, and will otherwise actively pursue passage. Bills in this category are known as “TML bills.”
- **Support** – the League will attempt to obtain passage of the initiative if it is introduced by some other entity.
- **Oppose** – the League will actively and vigorously attempt to defeat the initiative because it is detrimental to member cities.
- **No Position** – the League will take no action.

Our Highest Priority: Oppose Bad Bills

The Board determined that TML’s highest priority goal is the defeat of legislation deemed detrimental to cities. As a practical matter, adoption of this position means that the beneficial bills will be sacrificed, as necessary, in order to kill detrimental bills.

The TML Priority Package

The TML Priority Package includes the following items in no particular order:

1. Defeat any legislation that would erode municipal authority in any way, impose an unfunded mandate, or otherwise be detrimental to cities, especially legislation that would:
 - a. provide for state preemption of municipal authority in general.
 - b. impose further revenue and/or tax caps of any type.

- c. erode the ability of a city to issue debt.
 - d. erode municipal authority related to development matters, including with respect to the following issues: (1) annexation, (2) eminent domain, (3) zoning, (4) regulatory takings, (5) building codes, (6) tree preservation, and (7) short-term rentals.
 - e. erode the authority of a city to be adequately compensated for the use of its rights-of-way and/or erode municipal authority over the management and control of rights-of-way, including by state or federal rules or federal legislation.
 - f. limit or prohibit the authority of city officials to use municipal funds to communicate with legislators; or limit or prohibit the authority of the Texas Municipal League to use any revenue, however derived, to communicate with legislators.
2. Passage of any legislation that would:
- a. eliminate reauthorization provisions for the collection and use of street maintenance sales and use tax and authorize cities to reimburse themselves from sales and use tax collections for actual election costs required for tax implementation.
 - b. allow cities the option of using either an official newspaper or a website for the publication of legal notices.
 - c. allow cities alternate methods for publications of legal notices.
 - d. authorize a city to annex across a road to bring a voluntarily-requested area into the city limits.
 - e. allow a city official to submit a request for an attorney general letter ruling under the Public Information Act by email at no charge.
 - f. increase the maximum hiring age for firefighters in a civil service city from age 35 to 45, or to eliminate the maximum hiring age altogether.
 - g. make beneficial amendments to H.B. 2439, the building materials bill.
 - h. promotes increased flexibility under the Texas Open Meetings Act, including flexibility for public participation, so long as the legislation doesn't mandate any new costs on local governments.

Support

The Board supports legislation that would:

- 1. make beneficial amendments to the equity appraisal statute; close the “dark store” theory of appraisal loophole; and require mandatory disclosure of real estate sales prices.

2. authorize a council-option city homestead exemption expressed as a percentage or flat-dollar amount.
3. convert the sales tax reallocation process from a ministerial process into a more formalized administrative process.
4. authorize a city council to opt-in to requiring residential fire sprinklers in newly constructed single-family dwellings.
5. make beneficial amendments to H.B. 3167, the subdivision platting shot clock bill.
6. allow for greater flexibility by cities to fund local transportation projects; amend or otherwise modify state law to help cities fund transportation projects; or provide cities with additional funding options and resources to address transportation needs that the state and federal governments are unable or unwilling to address.
7. provide additional funding to the Texas Department of Transportation for transportation projects that would support regionally appropriate highway improvement and rail as components.
8. allow a city to lower the prima facie speed limit from 30 to 25 miles per hour without the need for a traffic study.
9. in relation to federal transit funding: (1) clarify federal congressional intent of federal transit law to protect cities across the United States from being penalized due to a population drop suffered as a direct result of a natural disaster, retroactive to 2000; (2) explicitly state that only presidentially declared major disasters are covered, in accordance with the Robert T. Stafford Disaster Relief and Emergency Assistance Act (P.L. 100-707); and (3) protect federal transit funding streams for urbanized areas until the execution of the next decennial census.
10. federal legislation providing states greater authority over management of train delays in conjunction with affect cities.
11. establish that expenditures of Community Development Block Grant funds by cities are a governmental function.
12. require city consent before TCEQ is authorized to issue a standard permit for a rock crushing operation, cement crushing operation, or any similar activity that may be authorized under a standard air permit from TCEQ within the corporate limits or ETJ of a city. (Alternatively, or in addition, such legislation may: (a) authorize a city to restrict, prevent, or regulate the locating of such activities in the city's corporate limits or ETJ in other manners, such as imposing minimum distance from such operations and schools, hospitals, churches, and residences; (b) require TCEQ to provide notice of applications for standard permits to cities for activities proposed in the city's corporate limits or ETJ and require TCEQ to address any and all comments received from the City as required by Sec.

382.112 of the Texas Health & Safety Code; or (c) prohibit TCEQ from issuing a standard permit for activities proposed in the city's corporate limits or ETJ unless the city verifies that the proposed activity is authorized under the city's zoning ordinance or comprehensive plan to locate at the proposed location.

13. provide consistency and uniformity in the compliance deadlines and fees for compliance dismissals of Class "C" misdemeanors.
14. provide courts with access to TexasSure database to verify financial responsibility.
15. provide additional funding through the Municipal Court Building and Security Fund and the Municipal Court Technology Fund.
16. rectify the wording of Texas Government Code Section 29.013 to eliminate the requirement that a city secretary notify the Office of Court Administration of elected or appointed mayors or municipal court clerks.
17. protect from disclosure the list of applicants for a mail in ballot up until the time ballots are sent for those applications, regardless of whether a request is made for the applications
18. promote pay-as-you-go financing for capital projects by authorizing a dedicated property tax rate that is classified similarly to the debt service tax rate in property tax rate calculations.
19. allow for the expenditure of municipal hotel occupancy for construction of improvements in municipal parks and trails/sidewalks that connect parks, lodging establishments, and other tourist attractions, and related public facilities.
20. requires equitable treatment of local governments by preventing a state official or state agency from placing additional restrictions on a city's use of federal funds from future stimulus legislation related to a health pandemic, in contravention of congressional intent.
21. requires counties to share timely information on health emergencies with cities.
22. treats broadband service similar to other critical utility infrastructure to ensure statewide availability and affordability for citizens and businesses.
23. modernizes the Texas Universal Fund through revenue sources that ensure long-term sustainability for the provision of broadband services.
24. require the State of Texas to create a state regulatory process for oil and gas pipeline routing that:
 - i. enables affected communities and landowners to provide input prior to establishment and publication of routes.

- ii. provides for negotiation on routes when municipalities believe that substantial threats to economic development, natural resources, or standard of living are potential outcomes.
 - iii. intrastate pipelines will comply with environmental and economic impact study standards, including the participation of local governmental entities and public participation.
 - iv. pipeline operators shall have in place performance bonds like those the state has in its own contracts.
- 25. make confidential and not subject to disclosure under the Public Information act certain information related to a city's cybersecurity technology.
- 26. increases existing or creates new grant program funding the provides financial assistance to local governmental law enforcement agencies for public safety resources, including legislation that supports the use and the purchase of body cameras and associate data storage cost.

Oppose

The Board opposes legislation that would:

- 1. negatively expand appraisal caps but take no position on legislation that would authorize a council-option reduction in the current ten-percent cap on annual appraisal growth.
- 2. impose new property tax or sales tax exemptions that substantially erode the tax base.
- 3. limit or eliminate the current flexibility of the Major Events Reimbursement Program as a tool for cities to attract or host major events and conventions.
- 4. limit the type of incentives available to the city or that would limit any use of incentives by a city.
- 5. further erode local control as it pertains to retirement issues.
- 6. substantively change or expand the scope of the current disease presumption law, unless doing so is supported by reputable, independent scientific research.
- 7. require candidates for city office to declare party affiliation in order to run for office.
- 8. eliminate any of the current uniform election dates.
- 9. impose additional state fees or costs on municipal court convictions or require municipal courts to collect fine revenue for the state.
- 10. restrict city authority to draft ballot propositions in such a way that reflects the full fiscal impact of the proposition.

11. require preclearance of city ballot propositions by a state agency.

Take No Position

The Board takes no position on legislation that would relate to immigration matters, so long as it does not impose new and substantial unfunded mandates or unavoidable liabilities on cities.

Other

The Board takes the following additional actions:

1. take no position on legislation that would impact local sourcing of sales and use taxes for Internet orders.
2. with regard to economic development: (1) take no position on legislation that would broaden the authority of Type A or Type B economic development corporations; and (2) oppose legislation that would limit the authority of Type A or Type B economic development corporations statewide, but take no position on legislation that is regional in scope and that is supported by some cities in that region.



**CITY COUNCIL
AGENDA MEMO**

Prepared By: John Cabrales Jr, City Manager

January 14, 2021

City Council Rules of Procedure

DESCRIPTION:

Consider and Act on an Ordinance amending Chapter 2 "ADMINISTRATION", Article II "CITY COUNCIL" of the Lake Dallas Municipal Code by amending in its entirety Division 2 "MEETINGS" relating to the rules of procedure for the various meetings of the City Council.

BACKGROUND INFORMATION:

The City Council has expressed a desire to conduct council meetings in the most efficient and time effective manner, while still allowing for open dialogue by the citizens of Lake Dallas. Pursuant to the provisions of Section 3.12 "Rules of Procedure" of the Charter of the City of Lake Dallas, Texas, the City Council may enact rules of procedure for all council meetings. These rules shall provide that citizens and employees of the city shall have a reasonable opportunity to be heard at any city council meeting, and shall also provide a method by which a citizen may have an item placed on the city council agenda. The City Council can also set reasonable time limits to be adhered to by persons appearing before the council.

Attached is an ordinance enacting a new section Article II, Division III, of the Lake Dallas Code of Ordinances creating the Lake Dallas City Council Rules of Procedure. The ordinance contains the following:

1. Types of meetings
2. Attendance by members
3. Rules of order
4. Meeting Decorum and Conduct
5. Presiding Officer and Duties
6. Order of business

This was presented at the December 10, 2020 council meeting and staff was directed to place this on the January 14, 2021 council meeting.

FINANCIAL CONSIDERATION:

None

RECOMMENDED MOTIONS:

I move to **approve/deny** on an ordinance amending Chapter 2 “ADMINISTRATION”, Article II “CITY COUNCIL” of the Lake Dallas Municipal Code by amending in its entirety Division 2 “MEETINGS” relating to the rules of procedure for the various meetings of the City Council.

ATTACHMENT(S):

1. Ordinance

CITY OF LAKE DALLAS, TEXAS

ORDINANCE NO. 2020-____

AN ORDINANCE OF THE CITY OF LAKE DALLAS, TEXAS, AMENDING CHAPTER 2 “ADMINISTRATION”, ARTICLE II “CITY COUNCIL” OF THE LAKE DALLAS MUNICIPAL CODE BY AMENDING IN ITS ENTIRETY DIVISION 2 “MEETINGS” RELATING TO RULES OF PROCEDURES FOR THE VARIOUS MEETINGS OF THE CITY COUNCIL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 3.12 of the City Charter of the City of Lake Dallas provides that the City Council shall determine its own rules and order of business with respect to the meetings of the City Council; and

WHEREAS, the City Council has previously adopted certain rules of procedures for city council meetings, that are codified in Division 2 of Chapter 2, Article II of the Lake Dallas Municipal Code; and

WHEREAS, having reviewed the current rules of procedure and determining that certain amendments are necessary to bring such rules into conformity with how the City Council presently desires the meetings of the City Council to run, the City Council of the City of Lake Dallas, Texas, finds it to be in the public interest to amend the current procedures for the conduct of city council meetings.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:

SECTION 1. Division 2 “Meetings” of Chapter 2 “Administration” Article II “City Council” of the Lake Dallas Municipal Code is amended in its entirety to read as follows:

DIVISION 2. - MEETINGS

Sec. 2-51. - Regular meetings.

Except as provided in this section, regular meetings of the city council shall be held in the council chambers at city hall on the second and fourth Thursdays of each month beginning at 7:00 p.m. except in the months of November and December, in which regular meetings shall only be conducted on the first Thursday of the month. By resolution approved at a regular meeting, the city council may:

- (a) cancel a regular meeting upon a finding that:
 - (1) The date of such meeting falls on an official city holiday; and/or
 - (2) Cancelling the meeting will not adversely affect the operations of the City and will preserve City financial and human resources usually spent in preparation for such meetings.

- (b) change the date and/or time of a regular meeting upon a finding that the items of business anticipated to be addressed at such meeting makes such change necessary; and
- (c) may designate a location for a regular meeting at a place other than the council chambers at city hall provided such other location is open to the public.

Sec. 2-52. - Special meetings.

- (a) *Authorized.* The mayor, of his own motion, or on the application of a majority of the city councilmembers, may call special meetings by written notice to each member of the council, the city manager, the city secretary and the city attorney, served personally, left at their residence at the address last placed on file with the City Secretary, or transmitted by electronic mail. Except in unusual circumstances, special meetings of the city council will be held at city hall, at a stated time. Minutes of such meetings will be maintained as at a regular meeting.
- (b) *Emergency meetings.* In case of emergency or urgent public necessity, which shall be expressed in the notice of the meeting in accordance with applicable provisions of the Texas Open Meetings Act., an emergency meeting may be called by the Mayor, the City Manager or by a majority of the City Councilmembers.
- (c) *Workshop meetings.* Special meetings to discuss a topic in depth or explore matters of interest to the city or to meeting jointly one or more of the City's appointed boards and commission may be called at the request of the mayor, a majority of the members of the city council, or the city manager.

Sec. 2-53. - Attendance by members.

No member shall be excused from attendance at a council meeting except for good and valid reason. A councilmember must notify the City Secretary prior to the meeting at which the councilmember is going to be absent when the councilmember is aware of a planned absence or as soon as possible before or after the meeting when the absence is not planned. The City Secretary will record each Councilmember as being present or absent as a part of the minutes prepared for each council meeting. The council will take up the absence of a councilmember at the next regularly scheduled meeting following the absence and vote to determine if the absence is excused. The Mayor or a member of the City Council shall forfeit the office if such person fails to attend three (3) consecutive regular council meetings without being excused by the City Council.

Sec. 2-54. - Rules of order.

The rules set forth in this division shall govern the proceedings of the council in all cases, except that where these rules are silent, the most recent edition of Robert's Rules of Order, Newly Revised, shall govern as parliamentary authority with respect to the type, order, and priority of motions made. Notwithstanding anything in the foregoing to the contrary, deliberation of an item placed on the meeting agenda may occur without requiring a motion regarding action on the item first being made.

Sec. 2-55. -Meeting Decorum and Conduct.

- (a) *Councilmembers.* During the council meetings, councilmembers shall preserve order and decorum and shall neither by conversation or otherwise delay or interrupt the proceedings nor refuse to obey the orders of the mayor or the rules of the council. A councilmember, once recognized, shall not be interrupted while speaking unless called to order by the Mayor or presiding officer, unless a point of order is raised by another member, or unless the speaker chooses to yield to questions or comments from another councilmember. If a councilmember is called to order while speaking, the councilmember shall cease speaking immediately until the question of order is determined. If ruled to be in order, the councilmember shall be permitted to proceed. If ruled not to be in order, the councilmember shall remain silent or shall alter the councilmembers remarks to comply with rules of the City Council. Notwithstanding the foregoing to the contrary, nothing in this Section 2-55(a) shall prohibit the presiding officer from allowing a procedurally informal discussion among the members of the City Council on a matter being discussed without requiring formal recognition of a councilmember prior to speaking.
- (b) *Administrative Staff.* City administrative staff and employees observe the same rules of procedure and decorum applicable to members of the City Council and shall not speak unless and until recognized by the presiding officer. While the presiding officer shall have the authority to preserve decorum of city employees in meetings, the City Manager also shall be responsible for the orderly conduct and decorum of all City employees under his or her direction and control. The City Manager shall take such disciplinary action as may be necessary to ensure that such decorum is preserved at all times by City employees in City Council meetings.
- (c) *Members of the Public.* Except as otherwise provided in this section, members of the public are entitled to attend all regular and special meetings of the city council other than closed (i.e. executive) sessions conducted in accordance with the Texas Open Meetings Act subject to the fire safety rated capacity of the meeting venue. In the event the number of attendees at a City Council meeting exceeds the fire safety capacity of the meeting venue, the presiding officer may recess the meeting for purposes of relocating the meeting to a venue that can accommodate the number of attendees or the City Council may take such other action as may otherwise be necessary to defer deliberation of an item to another date at a meeting location that can accommodate the number of people desiring to attend the meeting with respect to a particular agenda item. All meeting attendees shall conduct themselves with propriety and decorum which shall include, but not be limited to, the following:
 - (1) Conversations between or among meeting attendees should be conducted outside the meeting room. When conversations within the meeting room are necessary, attendees must refrain from excessively loud private conversations while the Council is in session;

- (2) Remarks by meeting attendees without being recognized, stamping of feet, applauding, whistling, yelling, and/or similar demonstrations shall not be permitted;
- (3) Except for exhibits, displays, and visual aids used in connection with presentations to the City Council, placards, banners, signs, pamphlets, flyers, or political materials of any type are prohibited in the City Council Chamber or in any other room in which the City Council is meeting., however, are permitted;
- (4) Any person wishing to address the City Council must first be recognized by the presiding officer and must limit the person's remarks to the matter under discussion;
- (5) All speakers must address their remarks and questions directly to the City Council as a whole and not to individual member of either the City Council or City administration or to other members of the public in attendance;
- (6) Any person addressing the City Council in the City Council Chamber shall do so from the lectern unless physically unable to do so;
- (7) People addressing the City Council shall not approach the council dais or other location where members of the City Council are seated without first obtaining the consent of the presiding officer;
- (8) Any person desiring to distribute papers or other materials to the City Council during the meeting must first obtain the consent of the presiding officer, and then deliver the materials to the City Manager or city staff identified by the City Manager, who will then distribute the materials to members of the City Council;
- (9) Other than vendors, consultants, and applicants for permits or other consents (e.g. representatives of owners or developers seeking approval of a subdivision plat or zoning change), meeting attendees who wish to speak to the City Council on any matter placed on the meeting agenda shall limit the time for presenting their remarks to five minutes. When the time has expired, the presiding officer shall direct the person speaking to cease. A second request from the presiding officer to cease speaking shall be cause of the removal of the speaker if that person continues to speak. Nothing in this paragraph (9) shall prohibit the City Council by motion to (i) reduce the amount of time allowed each speaker when, based on the number of speakers who desire to speak on a matter, reducing the time allowed is necessary to ensure the meeting is concluded at a reasonable hour or (ii) extend the time allowed for a speaker to provide comments and information that cannot be reasonably presented within the time limit allowed;
- (10) Any person making personal, impertinent, profane, or slanderous remarks, who becomes boisterous while addressing the City Council. or who otherwise violates any of the rules of decorum section forth in this Section

2-55(c) while attending a City Council meeting shall be removed from the room at the direction of the presiding officer and barred from further audience before the City Council during that meeting of the City Council. If the presiding officer fails to act, any member of the City Council may, by raising a point of order, move to require the offending person's removal, and the affirmative vote of a majority of the City Council shall require the presiding officer to act. Any person who has violated this Section 2-55(c) resulting in the person's removal from a City Council meeting on more than one (1) occasion shall, upon vote of the City Council, be prohibited for a period of up to one (1) year from personally attending a City Council meeting;

- (11) Equipment, apparatus, or paraphernalia such as camera tripods, easels, or wheelchairs shall not obstruct, block, or otherwise be located in the doorway, entranceway, or walkways of the City Council Chambers or of any other room in which the City Council may choose to meet. Representatives of the electronic media may set up cameras and other equipment only in the back of the room. It is permissible for television camera operators to film for short periods of time (several minutes) from the entranceway to the City Council Chambers. Any radio station may locate its microphones or other equipment at the front of the meeting room provided such equipment, except for microphones, remains out of sight and does not present a visual obstruction or inhibit the free movement of people within the meeting room.
- (d) *Enforcement.* Uniformed City of Lake Dallas police officers present at meetings of the City Council shall act in the capacity of a security officer/sergeant-at-arms and shall enforce the meeting rules and act upon the direction of the presiding officer. The City Manager, in the absence of a designated law enforcement officer shall act as Sergeant at Arms for the council and shall furnish whatever assistance is needed to enforce the rules of decorum set forth in this Section 2-55.

Sec. 2-56. - Presiding Officer and Duties

The Mayor, or, in the absence of the Mayor, the Mayor Pro Tem, shall preside as the presiding officer at all meetings of the City Council. In the absence of the Mayor and the Mayor Pro Tem, the City Council shall elect a temporary presiding officer. The presiding officer shall call all meetings to order, direct a roll call of the membership of the City Council in order to ensure a quorum of the membership is present, take such action as necessary to preserve order and decorum, confine members in deliberations to the question under discussion, call for the vote on matters before the City Council, and other take such action as necessary to ensure the disposition of the matters being considered by the City Council at the meeting. The presiding officer shall call upon the Sergeant at Arms as necessary to enforce compliance with the rules contained in this Division. The presiding officer may call for a recess of up to fifteen (15) minutes at regular intervals of approximately one hour at appropriate points in the meeting agenda, or if requested by any two members.

Sec. 2-57. - Order of business.

- (a) *Agenda.* The order of business of each city council meeting shall be as contained in the agenda prepared by the city manager. The agenda shall be a listing by specifically described topics or subject to be considered by the council.
- (b) *Council Requested Agenda Items.* The Mayor or any Councilmember may place an item on the agenda when at least two members, of the City Council, which can include the Mayor, delivers a written request to the City Manager to place the item on a meeting agenda not later than the Friday prior to the date of the scheduled meeting. Unless another meeting date is specified in the request, the City Manager will place the item on the next regularly scheduled meeting agenda following the date of receipt of the request. Each agenda for regular council meetings shall provide a time when any member of the City Council may bring before the City Council any business the member desires to be deliberated upon by the council; provided discussion and formal action on such matters shall be deferred until a subsequent council meeting.
- (c) *Citizen Requested Agenda Items.* Any citizen of the City who wishes to place a subject on the council agenda for consideration shall deliver to the office of the city secretary not later than 5:00 p.m. on the Thursday prior to the date of the regular city council meeting at on which the citizen desires the item to be considered:
 - (1) A written description of the subject matter to be discussed;
 - (2) All supporting documentation the citizen wishes to be distributed to the city council as part of the presentation; and
 - (3) A signed statement by two members of the City Council (which may include the mayor) supporting the placement of the requested subject matter on the city council agenda.

Notwithstanding the foregoing, any person may address the city council under "Citizen Agenda" without first satisfying the foregoing requirements when recognized by the mayor or presiding officer of the city council subject to the limitations of the rules of procedure of the city council, other applicable ordinances, and the Texas Open Meetings Act, as amended; provided, however, any person desiring to provide comments pursuant to a specific matter appearing on the city council agenda at which the person is attending, including any subject for which a public hearing has been called, may be required to defer all comments until the agenda item is called up for consideration.

- (d) *Announcements & Special Recognitions.* The City Manager and/or members of the City Council may provide any announcements, special recognitions, and information on status of current city projects and other projects affecting the City, meetings and actions of the city's boards and commissions, upcoming local community events, including, but not limited to, departmental operations and capital improvement project status. No action will be taken with respect to this report.

(e) *Citizen Agenda and Public Comment.*

- (1) *Citizen Agenda.* In accordance with Section 3.12 of the City Charter, the agenda for every meeting of the City Council shall include an item where members of the public will be given an opportunity to address the City Council on matters which are not scheduled for consideration by the City Council at the meeting. Any person desiring to speak under the item designated for the foregoing purpose shall complete a Public Meeting Appearance Card and present it to the City Secretary prior to the start of the council meeting. Any person speaking to the City Council pursuant to this Section 2-57(e)(1) must first be recognized by the presiding officer and must otherwise comply with Section 2-55(c)(3), (5), (6), (7), (8), (9) and (10).
 - (2) *Public Comment and Public Hearings.* In accordance with applicable provisions of the Texas Open Meetings Act, members of the public will be given an opportunity to address the City Council on matters which are placed on an agenda for consideration and action by the City Council at the same meeting. Any person desiring to speak regarding a specific agenda item shall complete a Public Meeting Appearance Card and present it to the City Secretary prior to the item being called for consideration by the presiding officer. Any person speaking to the City Council pursuant to this Section 2-57(e)(2) must first be recognized by the presiding officer and must otherwise comply with Section 2-55(c).
 - (3) *Presiding Officer Discretion.* Notwithstanding anything in paragraphs (1) and (2) of this Section 2-57(e) to the contrary, the presiding officer shall have the discretion to recognize a person to speak who has not completed a Public Meeting Appearance Card provided such person completes such card prior to the adjournment of the meeting and delivers the card to the City Secretary.
- (f) *Consent Agenda.* The agenda for each regular City Council meeting shall contain a consent agenda setting forth matters that are considered to be routine by the City Council that will be enacted with one motion with no separate discussion of the items unless a Council member or a member of the public desires to speak on an item, in which event the item will be removed from the consent agenda and taken up in the order of removal right as part of the regular agenda. Any member of the public desiring to speak on a matter on the consent agenda must submit a Public Meeting Appearance Card and deliver the card to the City Secretary prior to the start of the council meeting.
- (g) *Regular Agenda.* All other matters to be considered by the City Council shall be placed on the Regular Agenda following the Consent Agenda. Members of the public desiring to speak on a matter on the regular agenda, including items removed from the consent agenda, may do so subject to compliance with Section 2-55(c) and other provisions of this division applicable to public attendance and participation in city council meetings.

SECTION 2. If any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than the portion so decided to be invalid or unconstitutional.

SECTION 3. This ordinance shall take effect on the first day of the calendar month following its passage and publication in accordance with the provisions of the state law and the Charter of the City of Lake Dallas.

**DULY PASSED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS,
ON THE 10TH DAY OF DECEMBER 2020.**

APPROVED:

Michael Barnhart, Mayor

ATTEST:

Codi Delcambre, TRMC, City Secretary

APPROVED AS TO FORM:

Kevin B. Laughlin, City Attorney
(kbl:12/8/2020:119586)



**CITY COUNCIL
AGENDA MEMO**

Prepared By: John Cabrales Jr, City Manager

January 14, 2021

City Charter Amendments

DESCRIPTION:

Receive a report, hold a discussion, and give staff direction regarding proposed Charter Amendments to the Home Rule Charter of the City of Lake Dallas.

BACKGROUND INFORMATION:

The City Council has expressed an interest in reviewing the City Home Rule Charter for possible amendments. Any amendments to the Home Rule Charter would have to be voted on and approved by the residents of Lake Dallas as part of a Special Called Election during a Uniform election Date.

The City of Lake Dallas, Texas, is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code. Section 9.004 of the Local Government Code allows for Charter Amendments to be submitted to the qualified voters of a home rule municipality and requires the election to be held on a uniform election date. Section 41.001 of the Election Code establishes the first Saturday in May as a uniform election date, and the next uniform election date is May 1, 2021. The last day to call a Charter Amendment Election would be Feb. 12, 2020. We have a Council meeting on Feb. 11, 2020 so technically that would be the date for council to target.

The Lake Dallas Home Rule Charter was first adopted on January 17, 1998 and amendments were made on June 13, 2000; May 3, 2003; May 26, 2005; May 14, 2009; and January 22, 2015.

Attached are the proposed amendments (red line) that are being recommended to the council for consideration. If the council wants to call a Charter Amendment Election for the May 2021 general election, then the last day to call that election would be Feb. 12, 2021. We have a council meeting on Feb. 11, 2021 so technically that would be the date for council to target. The calling of a Charter Amendment Election would be done by ordinance and the ordinance would have to list the proposed amendments.

Staff is seeking direction regarding Council's interest in proceeding with any Charter Amendments.

FINANCIAL CONSIDERATION:

The City is scheduled to have a May 2021 General Municipal Election for the purpose of an election of Councilmembers to Places 1, 3 and 5. As such, there would be some costs to add ballot items to this election.

RECOMMENDED MOTIONS:

None, discussion only

ATTACHMENT(S):

1. Proposed Charter Amendments

Lake Dallas City Charter

HOME RULE CHARTER

ARTICLE 1. - FORM OF GOVERNMENT AND BOUNDARIES

- Section 1.01. - Form of Government.
- Section 1.02. - The Boundaries.
- Section 1.03. - Extension of Boundaries.
- Section 1.04. - Contraction of Boundaries.

ARTICLE 2. - POWERS OF THE CITY

- Section 2.01. - General.
- Section 2.02. - Powers of the City.
 - 2.02.01. - Planning and Zoning.
 - 2.02.02. - Building Permits.
 - 2.02.03. - Ponds and Lakes.
- Section 2.03. - General Powers Adopted.
- Section 2.04. - Eminent Domain.
- Section 2.05. - Zoning in General.

ARTICLE 3. - THE CITY COUNCIL

- Section 3.01. - Number, Selection and Term.
- Section 3.02. - Qualifications of Candidates.
- Section 3.03a. - Judge of Elections and Qualifications.
- Section 3.03b. - Council To Be Judge of the Qualifications of Its Own Members.
- Section 3.04. - Compensation.
- Section 3.05. - Mayor and Mayor Pro Tem.
- Section 3.06. - Forfeiture and Vacancies.
 - Section 3.06.01. - Vacancies.
 - Section 3.06.02. - Forfeiture.
- Section 3.07. - Powers of the City Council.
- Section 3.08. - Prohibitions.
 - Section 3.08.01. - Holding Other Office.
 - Section 3.08.02. - Appointments and Removals.
 - Section 3.08.03. - Interference With Administration.
- Section 3.09. - Meetings of the City Council.
- Section 3.10. - Quorum.
- Section 3.11. - Conflict of Interest and Abstention.
 - Section 3.11.01. - Conflict of Interest.
 - Section 3.11.02. - Abstention.
- Section 3.12. - Rules of Procedure.
- Section 3.13. - Passage of Ordinances in General.
 - Section 3.13.01. - Form.
 - Section 3.13.02. - Procedure.
 - Section 3.13.03. - Procedure.
 - Section 3.13.04. - Effective Date.
 - Section 3.13.05. - Reading.
- Section 3.14. - Authentication, Recording, Codification, Printing and Distribution.
 - Section 3.14.01. - Authentication and Recording.
 - Section 3.14.02. - Codification.

Section 3.14.03. - Printing of Ordinances and Resolutions.

Section 3.15. - Investigations by the City Council.

ARTICLE 4. - ADMINISTRATIVE SERVICE

Section 4.01. - City Manager.

Section 4.01.01. - Appointment, Qualifications, Compensation, Removal.

Section 4.01.02. - Responsibilities and Powers.

Section 4.01.03. - Acting City Manager.

Section 4.01.04. - Performance Reviews.

Section 4.02. - Police Department.

Section 4.02.01. - Chief of Police: Appointment, Qualifications and Duties.

Section 4.02.02. - Special Police.

Section 4.03. - Fire Department.

Section 4.04. - City Secretary.

Section 4.05. - Municipal Court.

Section 4.05.01. - Judge of the Municipal Court.

Section 4.05.02. - Clerk of the Municipal Court.

Section 4.05.03. - Procedure in the Municipal Court.

Section 4.06. - City Attorney.

Section 4.07. - Miscellaneous Departments.

Section 4.08. - Personnel System.

Section 4.09. - Appeals Board.

Section 4.09.01. - Terminated Employee Appeal.

Section 4.09.02. - Other Appeals.

ARTICLE 5. - NOMINATIONS AND ELECTIONS

Section 5.01. - City Elections.

Section 5.01.01. - Election Schedule.

Section 5.01.02. - Special Elections.

Section 5.01.03. - Voter Eligibility List.

Section 5.01.04. - Conduct and Regulations of Elections.

Section 5.01.05. - Publicizing City Elections.

Section 5.02. - Filing for Office and Eligibility To File.

Section 5.03. - Official Ballots.

Section 5.03.01. - Names on Ballot.

Section 5.03.02. - Order of Listing.

Section 5.03.03. - Early Ballots and Absentee Ballots.

Section 5.03.04. - Ballots for Ordinances, Bond Issues and Charter Amendments.

Section 5.03.05. - Write-in Votes.

Section 5.04. - Watchers and Challengers.

Section 5.05. - Canvassing.

Section 5.06. - Election by Majority.

Section 5.07. - Runoff Election.

Section 5.08. - Oath of Office.

Section 5.09. - Exception of Election Code.

ARTICLE 6. - LEGISLATION BY THE PEOPLE: INITIATIVE, REFERENDUM AND RECALL

Section 6.01. - General Authority.

Section 6.02. - Petitioners' Committee.
Section 6.03. - Form of Petition.
Section 6.04. - Presentation of Petitions.
Section 6.05. - Certification of Petitions and Presentation to City Council.
Section 6.06. - Public Hearing on Recall of Officers.
Section 6.07. - Action on Initiative and Referendum Petitions.
Section 6.08. - Calling of Recall Election.
Section 6.09. - Withdrawal of Petition.
Section 6.09.01. - Withdrawal of Initiative and Referendum Petitions.
Section 6.09.02. - Withdrawal of Recall Petitions.
Section 6.10. - Form of Ballots.
Section 6.11. - Results of Election.
Section 6.12. - Limitations and Restrictions.
Section 6.13. - Failure of City Council To Call Election.

ARTICLE 7. - MUNICIPAL FINANCE

Section 7.01. - Fiscal Year.
Section 7.02. - Submission of Budget.
Section 7.03. - Budget.
Section 7.03.01. - Content.
Section 7.03.02. - City Council Action.
Section 7.04. - Amendments After Adoption.
Section 7.04.01. - Amending the Budget.
Section 7.04.02. - Emergency Appropriations.
Section 7.04.03. - Supplemental Appropriations.
Section 7.04.04. - Reduction of Appropriations.
Section 7.05. - Capital Program.
Section 7.06. - Public Records.
Section 7.07. - Borrowing.
Section 7.07.01. - Right To Borrow.
Section 7.07.02. - General Obligation Bonds.
Section 7.07.03. - Revenue Bonds.
Section 7.08. - Purchasing.
Section 7.09. - Administration of Budget.
Section 7.10. - Depository.
Section 7.11. - Financial Report.
Section 7.12. - Independent Audit.

ARTICLE 8. - BOARDS, COMMISSIONS AND COMMITTEES

Section 8.01. - Authority.
Section 8.02. - Qualifications.
Section 8.03. - Boards, Commissions and Committees Enumerated.
Section 8.03.01. - Planning and Zoning Commission.
Section 8.03.02. - Parks and Recreation Board.
Section 8.03.03. - Board of Adjustment.
Section 8.03.04. - Other Boards, Commissions and Committees.
Section 8.03.05. - Appointment of Boards, Commissions and Committees.
Section 8.04. - General.

- Section 8.04.01. - Open Meetings.
- Section 8.04.02. - Compensation.
- Section 8.04.03. - Minutes.
- Section 8.04.04. - Exclusion of City Officers and Employees.
- Section 8.04.05. - Rules and Regulations.

ARTICLE 9. - PUBLIC UTILITIES, FRANCHISES AND LICENSES

- Section 9.01. - Powers of the City.
- Section 9.02. - Power To Grant Franchise.
- Section 9.03. - Ordinance Granting Franchise.
- Section 9.04. - Transfer of Franchise.
- Section 9.05. - Franchise Value Not To Be Allowed.
- Section 9.06. - Rights of Regulation.
- Section 9.07. - City-Owned Public Services.
- Section 9.08. - Regulation of Rates.
- Section 9.09. - Inalienability of Control of Public Property.
- Section 9.10. - Existing Franchises.

ARTICLE 10. - GENERAL AND TRANSITIONAL PROVISIONS

- Section 10.01. - Publicity.
- Section 10.02. - Official Newspaper.
- Section 10.03. - Nepotism.
- Section 10.04. - Personal Financial Interest.
- Section 10.05. - Conflict of Interest.
- Section 10.06. - Assignment, Execution and Garnishment.
- Section 10.07. - Security and Bond.
- Section 10.08. - Damage Suits.
- Section 10.09. - Services of Process.
- Section 10.10. - Pleading Ordinances.
- Section 10.11. - Judicial Notice.
- Section 10.12. - Construction of Charter.
- Section 10.12.01. - Effective Date of Charter.
- Section 10.12.02. - Amendment of the Charter.
- Section 10.12.03. - Severability.
- Section 10.12.04. - Effect on Existing Laws.
- Section 10.13. - Person Indebted to the City Shall Not Hold Office or Employment.

ARTICLE 1. - FORM OF GOVERNMENT AND BOUNDARIES

Section 1.01. - Form of Government.

The municipal government provided by this Charter, shall be known as "council manager government." Pursuant to its provisions and subject only to the limitations imposed by the state constitution, the statutes of this state and by this Charter, all powers of the city shall be vested in an elective council, hereinafter referred to as the "city council": which shall enact local legislation, adopt budgets, determine policies and appoint the city manager, who in turn shall be held responsible to the city council for the execution of the laws and the administration of the

government of the city. All powers of the city shall be exercised in the manner prescribed by this Charter, or if not prescribed, then in such manner as may be prescribed by law.

Section 1.02. - The Boundaries.

The inhabitants of the City of Lake Dallas, Texas, residing within its corporate limits as heretofore and hereafter established, are hereby constituted and shall continue to be a municipal body politic and corporate, in perpetuity, under the name of the "City of Lake Dallas" with such power, privileges, rights, duties, authorities and immunities, as are herein provided.

Section 1.03. - Extension of Boundaries.

The boundaries of the City of Lake Dallas, Texas, may be enlarged and extended by the annexation of additional territory in accordance with the provisions of state law. To include the following:

(1) *Extending Boundaries by Action of City Council.* The city council, by ordinance, shall have the power to annex additional territory adjacent to or contiguous with the city limits, with or without the consent of the residents and/or the owners of the territory annexed in accordance with the provisions of state law.

(2) *Annexation of Lands on Petition of Owners.* The owner or owners of land contiguous with and adjacent to the city limits may, by petition in writing to the city council, request said land be annexed into the city. The city council may grant or refuse the petition. If the city council grants the petition, it shall, by ordinance, annex said land as part of the corporate limits of the city in accordance with the provisions of state law.

(3) *Annexation by Any Other Method Provided by Law.* Additional territory may also be annexed into the city in any manner and by procedure now or hereafter provided by law.

Section 1.04. - Contraction of Boundaries.

~~By super-majority~~ Upon an affirmative vote of not less than 75% of the voting members of the city council, the city council may, when it deems appropriate or in the best interest of the city, disannex territory that has previously been a part of the incorporated city limits of the City of Lake Dallas.

Commented [KL1]: The Charter fails to define what is meant by "super-majority" and fails to clarify if it means all members of the city council or all members present and voting. Votes requiring a "super-majority," such a vote on a zoning case where a super-majority vote is required to overcome property owner protests, usually require 75% vote of all members of the council. This is limited to "voting" member so that the mayor is not counted.

ARTICLE 2. - POWERS OF THE CITY

Section 2.01. - General.

The City of Lake Dallas shall have all the powers granted to cities by the Constitution and laws of the State of Texas, together with all the implied powers necessary for the execution of all the powers granted. In the exercise of its powers, the city may:

- 1) Design, adopt and use a corporate seal;
- 2) Contract and be contracted with;

3) Avail itself of any and all legal remedies and defenses to the fullest extent allowed by the laws, statutes and constitutions of this State and of the United States. Nothing contained within this Section or the provisions of this Charter or the ordinances of the City shall be deemed to constitute a waiver of sovereign, legislative, official or other immunity and unless otherwise provided by law, such waivers shall only be by resolution or ordinance duly adopted by the City Council;

4) Cooperate with the government of the State of Texas and any agency thereof, and any political subdivision of the State of Texas;

5) Acquire, own, hold, lease, manage, control, police or sell property inside or outside the city, in fee simple or in any lesser estate of interest, by purchase, gift, devise, lease or condemnation;

6) Construct, own, lease, operate, and regulate public utilities;

7) Assess, levy, and collect taxes for the general and special purposes on all lawful subjects of taxation;

8) Borrow money on the faith and credit of the city by the issuance of bonds, certificates of obligation, warrants or notes of the city, provided that no revenue bond issue in excess of \$250,000.00 shall be ordered by the city until an election has been held to determine approval or disapproval of such issue by a majority of the qualified voters voting at such election;

9) Appropriate the money of the city for all lawful purposes;

10) Regulate and control the use of streets and other public places;

11) Pass and enforce such ordinances as may be expedient for the protection and maintenance of good government, the peace and welfare of the city, the performance of the functions of the city and the order and security of the residents of the city;

12) Provide suitable penalties for violations of city ordinances;

13) Except as prohibited by the constitution and laws of the State of Texas and in conflict with this Charter, exercise all municipal powers, function, rights, privileges, and immunities of every name and nature whatsoever;

14) Plan emergency administrative measures to be applied in time of natural disaster;

15) Pass ordinances to regulate the collection and disposal of solid and other wastes in a manner which protects the general health, safety and welfare of the citizens and upholds state and federal laws; and

16) Exercise the authority, alone or with any government agency, or any non-profit organization incorporated under the laws of the State of Texas, to acquire, establish and own all property that may be useful and necessary for the purpose of establishing and maintaining parks and recreational facilities as authorized by law.

Section 2.02. - Powers of the City.

2.02.01. - Planning and Zoning.

The city shall have the power to adopt and enforce the following:

- 1) A master plan to be used as a guide in considering passage of ordinances for the orderly growth and development of the city.
- 2) Ordinances for the regulation of new plats and subdivisions within the city and its extraterritorial jurisdictions.
- 3) Ordinances to establish development performance standards and land use regulations in general within the city, and any valid additions thereto, or within any part thereof, in any manner that does not conflict with the constitution or state laws.
- 4) Ordinances to promote safe and reasonable building standards.
- 5) Ordinances providing for the acquisition of lands within city limits and within extraterritorial jurisdictions for public purposes, not including private development, and not in conflict with state laws.
- 6) Ordinances to provide for capital improvements that improve the general health, safety and welfare of citizens within city limits and within extraterritorial jurisdictions.

~~Except on procedural motions, voting shall be by roll call, called by an official recording secretary, and shall be recorded in the minutes.~~

Commented [KL2]: This language is in Section 3.12 also regarding council procedures. Does not need to be in both places.

2.02.02. - Building Permits.

The City of Lake Dallas shall have the power to prohibit the erection or construction of any building or structure of any kind within the City of Lake Dallas without a permit first having been issued by the city for the construction or erection of such building or structure, and may authorize a fee to be charged for such permit, and in pursuance of said authority may authorize the inspection by the city of all buildings or structures during the progress of their construction and may require that all building shall be constructed in conformity with the building code which exists in said city or shall hereafter be passed.

2.02.03. - Ponds and Lakes.

The City of Lake Dallas shall have power to control or prohibit construction of pools, ponds, or lakes, receiving water from a recognizable stream, creek, branch, or natural drainage. The city may control location, construction, height of structure, depth and size of body of water to be impounded. No pool, pond, or lake receiving water from a recognizable stream, creek, branch or natural drainage, shall be constructed without first obtaining a permit issued by the city.

Section 2.03. - General Powers Adopted.

The enumeration of the particular powers of this Charter shall not be held or deemed to be exclusive, but in addition to the powers enumerated herein or implied hereby or appropriate to the exercise of such powers, the city shall have and may exercise all powers of local self-government and all other powers which, under the constitution and laws of the State of Texas, it would be competent for this Charter specifically to enumerate.

Commented [KL3]: This language is largely duplicated in Section 2.01. No harm in leaving it in, but section could be deleted.

Section 2.04. - Eminent Domain.

The city shall have the full power, authority and rights to exercise the power of eminent domain when necessary or desirable to carry out any of the powers conferred upon it by this Charter, or by the constitution and laws of the State of Texas. The city may exercise the power of eminent domain in any manner authorized or permitted by the constitution and laws of the State of Texas. The power of eminent domain hereby conferred shall include the right of the city to take the fee in land so condemned, and such power and authority shall include the right to condemn public property for such purposes as provided by the statutes of the state. The city shall have and possess the power of condemnation for public purpose even though not specifically enumerated by this Charter.

Neither the city council nor the city administration shall participate in any form for the purpose of exercising eminent domain on behalf of private development, unless mandated by the county, state, or federal government.

Section 2.05. - Zoning in General.

The city council shall have the full power and authority to zone the city and to pass all necessary ordinances, rules and regulations governing the same under and by virtue of the authority vested in cities by state statutes.

Commented [KL4]: This language is covered in Section 2.02.01. No harm to retain this redundancy.

The board of adjustment shall not order a grandfathered nonconforming use to be discontinued, which was created as a result of a zoning change.

Commented [KL5]: This paragraph is repeated in Section 8.03.03 and can be deleted.

ARTICLE 3. - THE CITY COUNCIL

Section 3.01. - Number, Selection and Term.

The legislative and governing body of the city shall consist of a mayor and five councilmembers and shall be known as the "City Council of the City of Lake Dallas, Texas."

1) The mayor and councilmembers shall be elected by the qualified voters of the city at large, each of whom, unless sooner removed by the provisions of this Charter, shall serve for a term of three years or until their successors have been duly elected and qualified. Each councilmember shall occupy a position on the city council, such positions being numbered as places 1 through 5.

2) All members of the city council, other than the mayor, shall be elected under the place system. In May of 2015, one councilmember for place 1, one councilmember for place 3 and one councilmember for place 5 shall be elected for three-year terms. In May of 2016, the mayor, one councilmember for place 2 and one councilmember for place 4 shall be elected for three-year terms. In May of 2017, no election for councilmembers shall be held, except as may be required to fill a vacancy. The "three-three-none" (3-3-0) pattern of elections shall continue into the future.

Commented [JC6]: I am not sure if the city council wants to visit the length of terms.

Section 3.02. - Qualifications of Candidates.

Each candidate for an elective office shall meet the following qualifications:

- 1) Shall be a qualified voter of the city and be at least 21 years of age;
- 2) Shall have resided, for at least 12 months next preceding the date of the election, within the corporate limits of the city, or within territory annexed into the city prior to the filing deadline;
- 3) Shall not be an employee of the city.

Section 3.03a. - Judge of Elections and Qualifications.

The city council shall be the final judge of the election and qualifications of its members and shall have the same rights and powers over the election officials as are given to the councilmembers in section 3.03b regarding councilmembers and the mayor to qualify and/or investigate election officials. A telephone shall be available to election officials in accordance to state law.

Section 3.03b. - Council To Be Judge of the Qualifications of Its Own Members.

The city council shall be the judge of the qualifications of its own members and of the mayor, and for such purpose shall have power to subpoena witnesses and require the production of records, but the decision of the council shall, as soon as practicable after a regular or special election, either at a called meeting of said council, called for that purpose, or at the next regular meeting, but in any event within ~~five (5) calendar days after the closing of the polls~~ the time required by State law, canvass the returns and declare the results of such election.

Commented [KL7]: The time for canvassing elections is controlled by the Texas Election Code. Amendments to the Election Code have resulted in canvassing being required to wait until after counting of provisional and military ballots, which usually takes longer than 5 days after the election. Recommend changing this section is simply require the canvass occur within the time required by State law.

Section 3.04. - Compensation.

The mayor and councilmembers of the City of Lake Dallas shall serve without pay or compensation; provided, however, that they shall be entitled to reimbursement of and for necessary expenses incurred in the performance of their official duties.

Section 3.05. - Mayor and Mayor Pro Tem.

The mayor shall be recognized as the official head of the city government for all ceremonial purposes and by the governor for purposes of military law but shall have no administrative duties. The mayor shall be the chairperson and shall preside at all meetings of the city council. The mayor shall vote only in a case of a tie, or when the mayor's presence is necessary at any meeting to make a quorum, on all propositions and matters before the city council, but shall have no power to veto. The mayor shall sign and execute for and on behalf of the city all contracts and agreements approved by the city council in the absence of the city manager and the acting city manager. The mayor shall, when authorized by the city council, sign any official document such as ordinances, resolutions, conveyances, grant agreements, official plans, contracts and bonds. Whenever this charter refers to the affirmative vote of a certain number of city councilmembers in order to approve the matter, the number of city councilmembers counted shall include the mayor when the mayor is otherwise present and eligible pursuant to this Section 3.05 to vote on the matter.

Commented [KL8]: There are several provisions of the Charter that provide for a vote by city councilmembers. This sentence is added to clarify that the number includes the mayor since the mayor is not otherwise defined as a councilmember in Section 3.01

The mayor pro tem shall be a councilmember elected by the city council at the first regular city council meeting following either each regular city election or runoff election if such occurs. The mayor pro tem shall act as mayor during the disability or absence of the mayor and in this capacity shall have the rights conferred upon the mayor.

Whenever it shall come to the knowledge of the mayor that any malignant, infectious or contagious disease of epidemic proportion is prevalent in the city or probably will become so, or in case of public calamity arising by reason of flood, hurricane, tornado, fire or other disaster, the mayor shall have the power to take all steps and use all measures necessary to avoid, suppress or mitigate such disease and relieve distress caused by flood or resulting from tornado, hurricane, fire or other disaster.

Section 3.06. – Forfeiture and Vacancies.

Section 3.06.01. - Vacancies.

If one or more vacancies shall occur for mayor or councilmember, a special election shall be called within 120 days after the vacancy or vacancies occur, but the remaining members of the council by a majority vote shall appoint a qualified person or persons to fill such vacancy or vacancies if the unexpired term is 12 months or less.

If one or more vacancies shall occur ninety (90) days or more before a regular city election, a special election shall be called for the next available uniform election date to fill the vacancy or vacancies, when such vacancy or vacancies shall be filled for the remainder of the unexpired term.

Any person appointed shall be qualified for the office as required by this Charter.

Notwithstanding the requirement that a quorum of the city council consists of four (4) councilmembers, if at any time the membership of the city council is reduced to less than four (4) councilmembers, the remaining members may, by majority action, appoint additional councilmembers to raise the membership to four (4). These appointees shall serve until the positions can be filled at the next regular or special city election. All vacancies filled by election shall be for the remainder of the unexpired term of the office so filled.

Section 3.06.02. - Forfeiture.

The mayor or a member of the city council shall forfeit the office if such person:

- 1) During term of office, lacks any qualification at any time for the office prescribed by this Charter or by law;
- 2) Violates any express prohibition of this Charter;
- 3) ~~Is convicted or placed on deferred adjudication for a crime involving moral turpitude~~
Is convicted of a felony or of a misdemeanor involving moral turpitude or is convicted of violating any state laws regulating conflicts of interest of municipal officers shall forfeit his office;
- 4) Fails to attend three (3) consecutive regular city council meetings without being excused by the city council.
- 5) Submits an application to be placed on a ballot or submits his name in nomination as a candidate to run for election to any public office, other than the seat then held by such person, but shall continue to serve in said seat until his successor is duly qualified.

~~The city council shall rule in matters involving forfeiture of office. Every forfeiture shall be declared and enforced by the city council.~~

Section 3.07. - Powers of the City Council.

All powers of the city shall be vested in the city council, except as otherwise provided by law of this Charter. The city council shall provide for the exercise thereof and the performance of all duties and obligations imposed upon the city by law.

Additionally, the city council shall have the power to:

- 1) Appoint and remove the city manager;
- 2) Appoint and remove the city attorney and municipal court judge;
- 3) Appoint members of all boards, commissions and committees serving the city;
- 4) Adopt the budget of the city;

Commented [KL9]: Per City Manager, this paragraph amended to:

1. Add convictions for felony
2. Add conviction for violating conflicts of interest laws
3. Deletes forfeiture for person receiving deferred adjudication.

City Attorney supports this recommendation. As for item 3, successful completion of a deferred adjudication results in a dismissal of charges as if the criminal act never occurred. Not the same as a conviction for a crime.

Commented [JC10]: I thought we should strengthen the language to make it clear that the city council declares and enforces any forfeitures. Flower Mound actually details out procedures for expulsion or forfeiture (Section 3.02.3)

Commented [KL11]: Is this supposed to be "or"?

- 5) Set the salary of the city manager, municipal judge and city attorney;
- 6) Approve plats;
- 7) Adopt and modify the official map of the city;
- 8) Adopt and modify the zoning plan which may regulate and fix the height and the density of population and the location and use of buildings for trade, industry, business, residence or other purposes;
- 9) Provide for the establishment and designation of the fire limits and prescribe the kind of character of buildings, structures, or improvements which may be erected therein, and provide for the condemnation of dangerous or dilapidated buildings or structures which increase the fire hazard and the manner of their removal or destruction;
- 10) Adopt and modify the building code;
- 11) Provide by ordinance for the exercise of the police powers of the city;
- 12) Establish and maintain a free public library and to cooperate for such purpose with any person, firm, association or political subdivision in the manner prescribed by ordinance;
- 13) Inquire into the conduct of any office, department or agency of the city and make investigations of municipal affairs;
- 14) Provide for an independent audit;
- 15) Approve the appointment, setting of salaries, and removal of department administrators;
- 16) Conduct performance reviews of the city attorney, municipal judge, and city manager annually, or more frequently as necessary;
- 17) Authorize by ordinance the issuance of bonds, assignments of revenue or warrants;
- 18) Establish and publicize the criteria for evaluating the job performance of the city manager; and
- 19) Establish and maintain personnel policy.

Section 3.08. - Prohibitions.

Section 3.08.01. - Holding Other Office.

Except where authorized by law, the mayor and members of the city council shall not hold any other city office or city employment during their terms, and no former mayor or member of the city council shall hold any compensated appointive city office or city employment until one (1) year after the expiration of the term as mayor or a member of the city council.

Section 3.08.02. - Appointments and Removals.

Neither the mayor, the city council nor any of its members shall in any manner dictate the appointment nor removal of any city administrative officer nor employee that the city manager or any subordinates are empowered to appoint.

Section 3.08.03. - Interference With Administration.

Except for the purpose of inquiry and investigation as provided by this Charter, the city council and its members shall deal with city officers and employees who are subject to the direction and supervision of the city manager solely through the city manager, and neither the city council nor its members shall give orders to any such officer or employee, either publicly or privately, except as otherwise provided in this Charter.

Section 3.09. - Meetings of the City Council.

The city council shall hold at least one (1) regular meeting each month and as many additional meetings as it deems necessary to transact the business of the city. The city council shall fix, by ordinance, the date and time of the regular meetings and, subject to the requirement to hold at least one (1) regular meeting per month, may establish by ordinance a procedure for cancelling or rescheduling regular meetings of the city council. Special meetings of the city council shall be held on the call of the mayor or a majority of the city councilmembers.

Commented [KL12]: Adds specific authority for cancelling or rescheduling regular council meetings.

Section 3.10. - Quorum.

At regularly scheduled meetings, three city council members shall constitute a quorum for the purpose of the transaction of business.

At special meetings, four city council members shall constitute a quorum for the purpose of the transaction of business.

For the purpose of establishing a quorum, the mayor shall be counted as a city council member.

~~No action of the city council shall be valid or binding unless adopted by an affirmative vote of a simple majority.~~

Commented [KL13]: This is covered in Section 3.12 on procedures. This has nothing to do with "quorum." Should be deleted here.

Section 3.11. - Conflict of Interest and Abstention.

Section 3.11.01. - Conflict of Interest.

Commented [KL14]: Note: This subject matter covered in Article 10.

~~No member of the city council.~~ Neither the mayor, any city councilmember, nor any member of any board, commission or committee, or any other officer, whether elected, appointed, paid or unpaid, ~~or related to an officer within the first degree of affinity or consanguinity~~, shall participate in a vote or decision on a matter involving a business entity in which such ~~officer-the person holding such elected or appointed offices, or a person related within the first degree of affinity or consanguinity to such person~~, has a substantial interest in the matter if it is reasonably foreseeable that an action on the matter would confer an economic benefit on the business entity. Prior to the meeting, the officer, or person related to the officer, shall file an affidavit with the city secretary stating the nature and extent of the interest and abstain from further participation in the matter.

[Optional amending language: Neither the mayor, any city councilmember, nor any member of any board, commission or committee, or any other officer, whether elected, appointed, paid or unpaid, shall participate in the deliberation in or a vote or decision on a matter when such participation is otherwise prohibited by state law.]

Section 3.11.02. - Abstention.

Except when a councilmember (or the mayor, when eligible to vote) is prohibited by law or this Charter from deliberating and/or voting on a matter, no councilmember (or the mayor, when eligible to vote) may abstain or otherwise refuse to cast a vote on any matter to be considered by the city council. Where no conflict of interest exists, no abstention shall be accepted. An abstention shall be considered a non-vote or failure to vote shall be counted as a vote against the matter being considered.

Commented [KL15]: This is already covered in state law. Does not need to be repeated in the City Charter. If this section remains, it needs to be reworded as shown to be consistent with state law. This section does not cover ownership of real estate, not does it contain a definition of "substantial interest". If Section 3.06.02 is amended as suggested, this section will not be necessary and, in fact, may create confusion. Other option is to retain the section, but to modify to merely reference state law (see Optional language).

Section 3.12. - Rules of Procedure.

The city council shall, by ordinance, determine its own rules and order of business, and the rules shall provide that citizens and employees of the city shall have a reasonable opportunity to be heard at any city council meeting. Such ordinance shall also provide a method by which a citizen may have an item placed on the city council agenda. The rules established by the city council for this procedure may include a provision that permits the city council to set reasonable time limits to be adhered to by persons appearing before the city council.

The city council shall provide for ~~tape~~ recording of all meetings as well as written minutes to be taken of all meetings, except executive sessions authorized by law, and such minutes shall be a public record and shall be kept and maintained by the city secretary. Voting shall be recorded in the minutes. Except on procedural motions, voting shall be by roll call called by the city secretary or person serving as city secretary and shall be recorded in the minutes.

Commented [KL16]: This language needs expansion to clarify what happens with respect to abstentions. The phrase "considered a non-vote" was likely intended to mean a no vote (which is usually the case under more parliamentary procedures), but the use of the phrase is not that clear.

Except when a different vote is required by this charter or state law, All issues coming before the city council or any boards, commissions or committees shall be decided by an affirmative vote of a simple majority of the membership of the city council members, or members of the board, commission or committee.

(Ordinance 20-04, § 1, adopted 6-13-00)

Commented [KL17]: With move to digital recording, need to eliminate the word "tape".

Section 3.13. - Passage of Ordinances in General.

Section 3.13.01. - Form.

The city council shall legislate by ordinance only, and the enacting clause of every ordinance shall be "Be it ordained by the City Council of the City of Lake Dallas, Texas." Each proposed ordinance shall be introduced in the written or printed form required for adoption. An ordinance shall not be amended or repealed except by the adoption of another ordinance.

Section 3.13.02. - Procedure.

Any member of the city council may offer any ordinance in writing that has been placed on the agenda at the city council meeting. Copies of proposed ordinances, in the form required for adoption, shall be furnished to members of the city council. The city council shall adopt a rule that shall provide that no action be taken on any ordinance that has not been made available to the council and to the public concurrently. An ordinance shall be considered adopted when it receives an affirmative vote of a simple majority of the membership of the city council.

Commented [KL18]: Delete because repeated in Section 3.13.03

Section 3.13.03. - ProcedureAdoption.

Unless a different vote is required by this charter or state law, Aan ordinance shall be considered adopted when it receives the appropriate—affirmative votes of a majority of the city councilmembers, as specified by conditions of this Charter.

Commented [KL19]: This is limited to votes on ordinances. With some changes in Section 3.12, this section could be deleted.

Section 3.13.04. - Effective Date.

Every ordinance shall become effective upon adoption, or at any later time specified in the ordinance, so long as every ordinance imposing any penalty, fine or forfeiture must be first published in the official newspaper of the city before being adopted or effective.

Section 3.13.05. - Reading.

The reading aloud of a title and caption of the ordinance shall suffice as a reading. If two council members request that the ordinance be read in its entirety, it must be so read.

Section 3.14. - Authentication, Recording, Codification, Printing and Distribution.

Section 3.14.01. - Authentication and Recording.

The city secretary shall record in a properly indexed book kept for that purpose, all ordinances and resolutions adopted by the city council, and such ordinances and resolutions shall be open for public inspection. Ordinances shall be numbered consecutively in the order in which adopted. The city secretary shall attest the signature of the mayor or officer signing such ordinance.

Section 3.14.02. - Codification.

The codification of ordinances of the City of Lake Dallas duly adopted by the governing body of the City of Lake Dallas, shall continue to be known as the Lake Dallas Municipal Code, and every general ordinance enacted subsequent to such codification shall be enacted as an amendment to such Code. General ordinances shall be deemed to be those ordinances of a permanent or continuing nature that affects the residents of the city at large. A copy of this Charter shall be placed within the Code book, and such codification shall be updated at least once each year. This compilation shall be known and cited officially as the Lake Dallas Municipal Code and shall be in full force and effect without the necessity of such Code or any part thereof being published in any newspaper. The caption, descriptive clause and other formal parts of the ordinances of the city may be omitted without affecting the validity of such ordinances when they are published in the Code.

Section 3.14.03. - Printing of Ordinances and Resolutions.

The city council shall cause each ordinance and each amendment to this Charter to be printed promptly following its adoption, and the printed ordinances and Charter amendments shall be made available according to law. A copy of each ordinance and resolution shall be placed in city offices and a copy of the city Code, together with this Charter, shall be furnished to the Lake Dallas Public Library.

Section 3.15. - Investigations by the City Council.

The city council, by simple majority vote, shall have the power to inquire into the conduct of any office, department, agency, officer or employee of the city and to make investigations as to municipal affairs, and for that purpose may subpoena witnesses, administer oaths and compel the production of books, papers and other evidence. Failure to obey such subpoena or to produce books, papers or other evidence, as ordered under the provisions of this section shall constitute ground for immediate termination.

ARTICLE 4. - ADMINISTRATIVE SERVICE

Section 4.01. - City Manager.

Section 4.01.01. - Appointment, Qualifications, Compensation, Removal.

The city manager shall be the chief administrator and executive officer of the city. The city manager shall be appointed by a vote of a ~~simple~~-majority of councilmembers, based on administrative ability, training, experience, and without regard to political consideration.

The city manager shall administer the business of the city, and the city council shall ensure that such administration is efficient.

The city manager shall be hired, censured, suspended or removed by a vote of a ~~simple~~-majority of the membership of the city council, it being the intention of this charter to vest all authority and fix all responsibility for such hiring, censuring, suspension and removal in the city council.

Section 4.01.02. - Responsibilities and Powers.

The city manager shall be responsible for the proper administration of the affairs of the city and shall have the power and duty to:

1) Appoint, hire, suspend, and/or terminate department administrators with approval by a simple majority of the city council;

2) Appoint, hire, suspend, and/or terminate ~~employees not under the supervision of a department administrator~~ any employee of the city, except as otherwise provided by this Charter. The city manager may authorize the head of a department to appoint and remove subordinates in such department;

~~3) Assist department administrators in the hiring, suspension, and termination of employees to ensure compliance with all applicable laws;~~

4) Attend all city council meetings with the right to take part in discussions, but may not vote;

5) Prepare and submit, to the city council, an annual budget and capital program, and administer the budget as adopted by the city council;

6) Prepare and submit to the city council, at the end of the fiscal year, a complete report on the finances of the city for the preceding year;

7) Keep the city council advised of the financial condition and future needs of the city and make such recommendations as deemed necessary;

8) Oversee the enforcement of all state laws and city ordinances;

9) Perform such duties as prescribed by this Charter and required by the city council;

10) Ensure that all public records are accessible to the public and available upon request as required by state law; and

11) Implement annual performance reviews for all employees of the city.

The city council may, by ordinance, establish certain limitations within which the city manager may be authorized to sign and execute contracts for, and on behalf of, the city without specific city council approval.

Section 4.01.03. - Acting City Manager.

The city manager shall, within 60 days after taking office, designate by letter filed with the city secretary, a qualified administrative employee of the city to perform the duties of the city manager in the event of extended absence or disability.

Section 4.01.04. - Performance Reviews.

Commented [JC20]: This wording is recommended for clarity. Most City Charters give the city manager the authority to appoint, suspend and remove all city employees. This language makes it clear that the city manager can do this with any city employee, except department administrators as listed in number 1.

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The city council shall conduct a performance review of the city manager annually, or more frequently as necessary. The city manager shall conduct a performance review of all department administrators annually, or more frequently as necessary. Performance reviews are to be recorded in writing, presented to the city council, and copies placed in personnel files.

Section 4.02. - Police Department.

There shall be established and maintained a department of police to maintain law and order within the City of Lake Dallas, to protect the citizens from violence, or threats of violence, and to protect their property from damage or loss.

Section 4.02.01. - Chief of Police: Appointment, Qualifications and Duties.

The City Manager shall appoint or remove the chief of police, subject to the approval of the city council, for an indefinite term. The chief of police shall be fully responsible to the city manager for the administration of the department. The chief of police shall, with the approval of the city manager, appoint and remove the employees of said department and carry out enforcement of the resolutions and ordinances of the city council and perform such other duties as may be required of him by the city council. The chief of police shall be chosen upon the basis of administrative training, experience, and ability in the law enforcement field. The chief of police must be of good reputation, both past and present, and hold an advanced certificate issued by the Texas Commission of Law Enforcement Officers Standards and Education. The chief of police shall establish and maintain written standard operating procedures including, but not limited to, disciplinary procedures, general order, department policy, job description and dress code. This information shall be made accessible to the public where permitted by law.

Commented [KL21]: Amend in order to provide for current name of the agency.

Section 4.02.02. - Special Police.

No person, except as authorized by law, by this Charter or by the ordinances passed pursuant hereto, shall act as special police or special detective.

Section 4.03. - Fire Department.

The city council must provide fire protection and emergency medical services for the City of Lake Dallas.

Section 4.04. - City Secretary.

The city manager shall appoint or remove the city secretary, subject to the approval of the city council; and shall appoint or remove such assistant city secretaries as the city council shall deem advisable. The duties of the city secretary, or an assistant city secretary shall be as follows:

- 1) To give notice of the city council and commissions' meetings.
- 2) To keep the minutes of city council meetings.

3) To authenticate by signature and record in full, in a book indexed for this purpose, all ordinances and resolutions.

4) To perform such other duties as the city council or city manager shall assign to the position of city secretary, and as elsewhere provided for in this Charter or by law.

Section 4.05. - Municipal Court.

There shall be a court known as the "Municipal Court of the City of Lake Dallas," with such jurisdiction, powers, and duties as are given and prescribed by the laws of the State of Texas.

Section 4.05.01. - Judge of the Municipal Court.

The municipal court shall be presided over by a magistrate who shall be known as the municipal judge. The municipal judge shall be appointed by the council, and shall serve at the pleasure of the city council. The municipal judge shall receive such compensation as may be set by the city council. The city council may appoint an alternate municipal judge, with the same qualifications as the municipal judge, to preside over the municipal court in the absence of the municipal judge.

Section 4.05.02. - Clerk of the Municipal Court.

There shall be a clerk of the municipal court who shall be appointed by and who shall serve at the pleasure of the city manager. The clerk shall have power to administer oaths and affidavits, make certificates, affix the seal of the court thereto, and otherwise perform any and all acts necessary in issuing process of such court, and conducting the business thereof.

There shall be such deputy clerks of the municipal court as may be authorized and appointed by the city manager, who shall have authority to act for and on behalf of the clerk of the municipal court.

Section 4.05.03. - Procedure in the Municipal Court.

All complaints, prosecutions, the service of process, commitment of those convicted of offenses, the collection and payment of fines, the attendance and service of witnesses and juries, punishment for contempt, bail and the taking of bonds shall be governed by the provisions of the Code of Criminal Procedure of the State of Texas applicable to municipal courts.

Section 4.06. - City Attorney.

The city council shall appoint a city attorney, who shall be a competent attorney, duly licensed and admitted to the practice of law by the State of Texas. The city attorney shall be legal advisor of and attorney for all officers of the city and shall represent the city in all litigation and legal proceedings. The city attorney shall review every ordinance before it is acted upon by the city council. The city council shall have the power to remove a city attorney.

Section 4.07. - Miscellaneous Departments.

The city council, after hearing recommendations by the city manager, may or may not, by ordinance, provide for necessary organizational arrangements to properly carry out the cities public safety, public works, recreation, library, finance, and other service and administrative functions.

Section 4.08. — Personnel System.

~~Department administrators are responsible to appoint, hire, suspend and/or terminate employees in their department. Department administrators will conduct annual performance evaluations of employees within their department. The city manager shall provide legal and regulatory guidance to department administrators.~~

Commented [KL22]: Delete this section to coordinate with amendment to Section 4.01.02(2)

Section 4.09. — Employee Appeals Board.

The provisions contained herein are intended to aid the city in the discharge of its obligations to ascertain and understand the needs of the city and to be responsive to its citizens. Nothing contained within this section shall be construed as creating or conferring any substantive rights in or to a complainant.

Commented [KL23]: This provision appears to place final decision making authority regarding employee disciplinary matters in the hands of the city council and not the city manager. This is contrary to provisions relating to city manager authority and generally contrary to council/manager form of government.

~~The city council shall establish an employee appeals board to serve in an advisory capacity to the city council in for the purpose of hearing testimony of terminated city workers employees, and for hearing charges of corruption, discrimination, abuse of power, or abuse of policies from active city workers employees or citizens. The employee appeals board shall have no fewer than five members and two alternate members who shall serve as regular members of the board in the absence of a regular member.~~

Commented [KL24]: If retaining this board, need to at least set a minimum number of members.

~~Each city council member will nominate five different citizens to serve on the appeals board. Duplication of names by separate council members shall be permitted. Of the 25 member pool, five members and three alternates will be selected from a blind draw to serve for two years. The city secretary shall supervise the drawing to ensure that each council member has submitted five names. If a citizen's name is drawn a second time it shall be laid aside and another name selected. The five selected members will convene to vote on a chairperson. A quorum for all board meetings will be three members. Members of the employee appeals board shall elect a chairperson each October from their membership and shall meet at the call of the chairperson or at the request of the city council. The city manager shall appoint a staff representative to the employee appeals board. A majority of the members of the employee appeals board shall constitute a quorum. In the event of an appeal initiated by a city employee or a citizen, the board will hear the case and make a recommendation to the city council to take no action or to take appropriate action. Final The decision and action of the City Council regarding on the appeal will be left to the city council. the recommendation received from the board shall be final.~~

Commented [JC25]: The proposed language is consistent with the appointment of other board and commissions. It also adds election of a chairperson and quorum language that is consistent with other boards and commissions.

Section 4.09.01. - Terminated Employee Appeal.

~~Any terminated city employee, within ten (10) days of termination, may submit an appeal of the employee's termination request to the city secretary not later than ten (10) days after being notified of the employee's termination from employment. The city secretary who must immediately forward the request to each member of the employee appeals board. Within Not later than ten (10)~~

working days of receipt of the request, the employee appeals board ~~chairperson will shall~~ conduct a hearing of the matter after notifying all parties listed on the appeal request form of the date, time, and place of the hearing. Attendance by the city manager and department heads is required if identified on the appeal request form.

Commented [KL26]: What is supposed to happen after the hearing? Does this go to city council with recommendation, then council decides?

Section 4.09.02. - Other Appeals.

For charges of corruption, discrimination, abuse of power, or abuse of policy from city ~~workers~~ employees or citizens against a city employee, upon notification, the city secretary shall forward the charges to each member of the employee appeals board. At a time convenient to the members not to exceed thirty (30) days, the employee appeals board will convene to discuss each charge, and by majority vote, decide to take no action, or forward a recommendation to the city council for investigation.

Commented [JC27]: This language is proposed for clarity.

ARTICLE 5. - NOMINATIONS AND ELECTIONS

Section 5.01. - City Elections.

Section 5.01.01. - Election Schedule.

The regular city election will be held annually on the ~~second Saturday~~ May uniform election date in May established by the Texas Election Code, as amended. The city council shall be responsible for selection of places for holding such elections.

Commented [JC28]: This language is to update the wording to be consistent with state law.

Section 5.01.02. - Special Elections.

The city council may order a special election under conditions specified elsewhere in the Charter, or for ordinances, bond issues, Charter amendments, recall or other purposes deemed appropriate by the city council. The city council will fix the time and place for such special elections and provide all means for holding same.

~~Section 5.01.03. - Voter Eligibility List.~~

~~A certified list of voter registrants within the city, as prepared by the county, shall be held by the city secretary. Any organization, group or person may request a list of qualified voters of the city. Permission to copy the current list shall be granted by the city secretary.~~

Commented [KL29]: Recommend this be repealed. All matters relating to voter registration are responsibility of the county. This section literally requires city secretary to maintain a voter registration list.

Section 5.01.04. - Conduct and Regulations of Elections.

All city elections shall be governed by the Constitution of the State of Texas, general law of the state, this Charter and by ordinance of the city in the order named. Municipal elections shall be conducted by election officials appointed and approved by the city council. The city council shall provide for the compensation of all election officials in city elections and for all other expenses of holding such elections.

Section 5.01.05. - Publicizing City Elections.

All municipal elections shall be publicized in a manner consistent with the requirement of the ~~present and all future amended editions of the~~ Texas Election Code, as amended.

Commented [KL30]: Simplifying language.

Section 5.02. - Filing for Office and Eligibility To File.

Each candidate for an elective office shall meet the following qualifications:

- 1) Shall be a qualified voter of the city and be at least twenty-one (21) years of age.
- 2) Shall have resided, for at least twelve (12) months next ~~preceding~~ proceeding the date of the election, within the corporate limits of the city, or within territory annexed into the city prior to the filing deadline; and
- 3) Shall not, after notice of any delinquency, be in arrears in the payment of any taxes or other liabilities due the city. "In arrears" is defined herein to mean that payment has not been received within ninety (90) days from due date and has not been protested under the same provisions as provided for in this Charter or other applicable law.

No candidate may file in a single city election for more than one (1) office or place position as provided by this Charter.

Section 5.03. - Official Ballots.

Section 5.03.01. - Names on Ballot.

The name of each candidate for office, except those who have withdrawn, died or become ineligible, shall be printed on the official ballots without party designation or symbol, and in the form designated by the candidate. If two or more candidates have the same surname or surnames so similar as to cause confusion, their residence addresses shall be printed with their names on the ballot.

Section 5.03.02. - Order of Listing.

The city secretary shall make up the official ballot from the names presented. The order in which the names of the candidates for each place shall appear on the ballot shall be determined by lot drawing held under the supervision of the city secretary. In order to receive notice of the date, hour and place of the drawing, a candidate shall submit a written request accompanied by a self-addressed stamped envelope to the city secretary. Each candidate or their designated representative shall be notified 72 hours in advance of the time and place of the drawing, and shall have the right to be present. All official ballots shall be printed at least 30 days prior to the date of any general or special election. Absentee voting shall be governed by the general laws of the State of Texas.

Section 5.03.03. - Early Ballots and Absentee Ballots.

Procedure for voting by early or absentee ballot shall be consistent with the Texas Election Code.

Section 5.03.04. - Ballots for Ordinances, Bond Issues and Charter Amendments.

Ballots for ordinance, bond issues, and Charter amendments shall be consistent with the Texas Election Code.

Section 5.03.05. - Write-in Votes.

Procedure for write-in votes shall be consistent with the Texas Election Code.

Section 5.04. - Watchers and Challengers.

A regularly nominated candidate shall be entitled, upon written application to the election authorities, to appoint the number of persons as authorized by the Texas Election Code to represent such person as watchers and challengers at each polling place where voters may cast their ballots. A person so appointed shall have all the rights and privileges prescribed for watchers and challengers by or under the general election laws of the State of Texas. The watchers and challengers may exercise their rights throughout the voting and until the ballots have been counted.

Section 5.05. - Canvassing.

The returns of every municipal election shall be delivered forthwith by the election judges to the city secretary and the mayor at city hall. The council shall canvass the returns, investigate the qualifications of the candidates and declare the official results of the election in the manner and within the time provided by law and deliver the votes to the city secretary. Returns of every municipal election shall be recorded in the minutes of the council. The candidate for mayor who receives the majority of ballot votes, cast by qualified voters at the election, shall be declared elected. The candidates for election to the places of councilmember, who receive the majority of ballot votes, cast by qualified voters voting at the election, shall be declared elected. The results of said election shall be posted in the city hall when they are declared official.

The city council shall be the judge of the election and qualifications of its own members and the mayor, but the decisions of the council in any case shall be subject to review by the courts.

Section 5.06. - Election by Majority.

The candidate for elective office who receives a majority vote shall be declared elected. If no candidate for any elective position receives a majority vote, a runoff election shall be called.

Section 5.07. - Runoff Election.

In the event no candidate for an elective office receives a majority of the votes cast for that position in a regular election or if there is a tie for first place, a runoff election shall be held pursuant to the Texas Election Code.

Section 5.08. - Oath of Office.

All elected and appointed officers of the city shall take and sign the oath of office prescribed for state elective and appointive offices, respectively, by the constitution of the State of Texas.

Every officer of the city shall, before entering upon the duties of the office, take and subscribe to the following oath or affirmation to be signed, filed and kept in the office of the city secretary:

"I, _____, do solemnly swear (or affirm) that I will faithfully execute the duties of the office of _____ of the City of Lake Dallas, State of Texas, and will to the best of my ability preserve, protect and defend the constitution and laws of the United States and of this state so help me God."

Section 5.09. - Exception of Election Code.

In the event there is a conflict between any of the provisions of this article and the Texas Election Code or other governing laws for the conduct of an election, then those provisions of the Texas Election Code or other applicable law shall prevail.

ARTICLE 6. - LEGISLATION BY THE PEOPLE: INITIATIVE, REFERENDUM AND RECALL

Section 6.01. - General Authority.

The qualified voters of the City of Lake Dallas shall, by following the procedures set out in this Charter, have the power to propose ordinances to the city council, to require reconsideration by the city council of any adopted ordinances, and to revoke the office of any elected city official.

Initiative power may be used to enact a new ordinance or to repeal or amend sections of an existing ordinance not in conflict with this Charter, the state constitution or the state laws.

Referendum power shall not extend to the budget or capital program, or to bonds issued pursuant to the authority of an election or elections previously held.

Section 6.02. - Petitioners' Committee.

Any group of not less than twenty-five qualified voters who voted in the last municipal election may commence proceedings contemplated by this article by filing with the city secretary an affidavit stating that they will constitute the petitioners' committee. The petitioner will be responsible for preparing, printing and circulating the petition; they will file it in proper form; and they will specify the address to which all notices to the committee are to be sent. The affidavit shall set out in full the proposed initiative ordinance or cite the ordinance sought to be reconsidered, or in the case of recall, provide a statement of the grounds for removal.

In the case of recall, the city secretary shall immediately notify in writing the officer(s) sought to be removed, that the affidavit has been filed and shall inform the officer(s) of its statement of grounds.

Section 6.03. - Form of Petition.

All papers of a petition shall be uniform in size and style and shall be assembled as one (1) instrument for filing.

Form should clearly state the purpose at the top of each page. Petitions should include for each signer:

- 1) Printed name.
- 2) Signature.
- 3) Address.
- 4) Voter registration number or driver's license number.

Petition signers must be registered voters on the day signed and reside within the city limits.

Forms and petition is the responsibility of the public. Upon completion of petition, it is submitted to the city secretary, who signs and numbers each page.

Each paper of a petition shall have attached to it when filed, an affidavit executed by the circular thereof stating that such person personally circulated ~~the~~ the paper, the number of signatures of the persons whose names they purport to be, and that each signer had an opportunity before signing, to read the full text of the ordinance or matter proposed or sought to be reconsidered.

Locations for twenty (20) and no more than twenty (20) signatures shall be provided on each blank petition.

Section 6.04. – Presentation of Petitions.

A petition to the city council for recall, initiative or referendum containing the signatures of qualified voters equal in number to no fewer than twenty-five (25%) percent of the qualified voters who voted in the last municipal election, shall be presented to the city secretary no later than thirty (30) days following the filing of the affidavit by the petitioners' committee.

Section 6.05. – Certification of Petitions and Presentation to City Council.

Within ten (10) days after the petition is filed, the city secretary shall complete a certificate as to its sufficiency, specifying, if it is insufficient, wherein it is defective and shall immediately upon completion of certification, send a copy of the certificate to the petitioner's committee by registered mail.

If a petition is certified insufficient for lack of required number of valid signatures, it may be amended once if the petitioners' committee files a notice of intention to amend it with the city secretary within five (5) working days after having received the copy of the certificate. A supplementary petition with additional names must be filed within two (2) weeks after receiving

Commented [KL31]: This will result in a very small number because it only refers to the number who voted and not number of registered voters. Given the small number required for a petition because of low voter turnout, a small group of voters could cause the city to incur the costs for elections of all sorts of things as well as recalling council members.

the copy of the certificate. Such supplementary petition shall comply with all the requirements of this article.

Within five (5) working days after the amended petition is filed, the city secretary shall complete a certificate of sufficiency of the petition, as amended, and shall send a copy of such sufficiency to the petitioners' committee by registered mail as in the case of an original petition. If the petition is again certified as insufficient final determination as to the sufficiency of a petition shall be subject to review in a court of competent jurisdiction. A final determination of insufficiency, even if sustained upon court review, shall not prejudice the filing of a new petition for the same purpose.

Section 6.06. – Public Hearing on Recall of Officers.

An elected official whose removal is sought by recall may, within five (5) working days after such recall petition has been presented to the city council, request that a public hearing be held to permit such person to present facts pertinent to the charges specified in the petition. Should such a request be made, the city council shall order that a public hearing be held not less than five (5) days nor more than fifteen (15) to twenty (20) days after receiving such request for a public hearing.

Commented [KL32]: Need to amend to pick the number of days.

Section 6.07. – Action on Initiative and Referendum Petitions.

Upon presentation to it, it shall become the duty of the city council, within Not later than ten (10) days after the receipt thereof of an initiative or referendum petition, the city council shall to pass and adopt such ordinance or resolution without alteration as to meaning or effect or call a special election to submit the prepared referred ordinance to the voters of the City of Lake Dallas, on the next uniform election date greater than thirty (30) days from the request.

Commented [KL33]: Changes to simplify language.

Said called election may coincide with a regular city election should such city election fall within the specified period. No ordinance substantially the same as an initiated ordinance that has been defeated or one substantially the same as a referred ordinance that has been approved at any election may be initiated by the voters within two (2) years from the date of such election. Copies of the proposed or referred ordinance shall be made available at the polls and shall be published at least once in the official newspaper of the City of Lake Dallas not more than fifteen (15) days immediately proceeding the date of the election.

Section 6.08. – Calling of Recall Election.

If the officer whose removal is sought does not resign, then the city council shall order an election and set the date for holding such recall election. The date selected for the recall election shall be the first date permitted by law for holding said election after thirty (30) days after the date the petition was presented to the city council, or from the date of the public hearing, if one was held. Any election order so issued shall comply fully with the Texas Election Code.

Section 6.09. – Withdrawal of Petition.

Section 6.09.01. - Withdrawal of Initiative and Referendum Petitions.

In order to respect the qualified voters already having affixed their signatures to petitions, no procedure for withdrawal of petitions is allowed once a petition has been finally determined sufficient except where:

- 1) Prior to being determined sufficient, a petition may be withdrawn by filing with the city secretary a request for withdrawal, signed by at least fifty percent (50%) of the members of the petitions' committee; and
- 2) The total number of signatures on the circulated petitions is less than fifty percent (50%) of the required number of signatures as provided in this article.

For the purposes of withdrawal procedures only, any approved petition not returned to the city secretary will be considered to contain the signature of twenty (20) qualified voters. In no event shall the total number of signatures thus determined exceed ninety-nine percent (99%) of the number of signatures required for determination of sufficiency.

Section 6.09.02. - Withdrawal of Recall Petitions.

In order to respect qualified voters already having affixed their signatures to petitions for recall no withdrawal from recall proceedings shall be allowed except where:

- 1) Such withdrawal is agreed to by an affidavit by at least fifty percent (50%) of the members of the petitioners' committee; and
- 2) The total number of signatures on the circulated petition is less than fifty percent (50%) of the required number of signatures as provided in this article.

For the purpose of consideration of limitations as specified in this article, recall procedures successfully withdrawn shall be considered as never having been initiated.

Section 6.10. - Form of Ballots.

Ordinances shall be submitted by ballot title, which shall be prepared in all cases by the city attorney. The ballot title may be different from the legal title of any such initiated or referred ordinance and it shall be a clear, concise statement without argument or prejudice, descriptive of the substance of such ordinance. Immediately below the ballot title shall be printed the following two (2) statements, one (1) above the other, in the order:

"FOR ADOPTION OF THE ORDINANCE"

"AGAINST ADOPTION OF THE ORDINANCE"

Immediately to the left of such statement shall appear a square in which the voter may cast a vote by making a mark.

Ballots used at recall elections shall, with respect to each person whose removal is sought, submit the question:

"SHALL (NAME OF PERSON) BE REMOVED FROM THE OFFICE OF (NAME OF OFFICE) BY RECALL?"

Immediately below each such question there shall be printed the two (2) following statements, one (1) above the other, in the order:

"FOR THE REMOVAL OF _____ BY RECALL"

"AGAINST THE REMOVAL OF _____ BY RECALL"

Immediately to the left of such statement shall appear a square in which the voter may cast a vote by making a mark.

In the event voting machines are used at the election, the form of the ballot as above stated may be modified to permit use of such voting machines.

Section 6.11. - Results of Election.

If a majority of the qualified electors voting on a proposed initiative ordinance vote in its favor, it shall be considered adopted upon certification of the election results and shall be treated in all respects in the same manner as ordinances of the same kind adopted by the city council. If conflicting ordinances are approved at the same election, the one receiving the greatest number of affirmative votes shall prevail.

An ordinance adopted by initiative may be repealed or amended at any time after the expiration of two (2) years by a ~~super majority~~ an affirmative vote of not less than 75% of the city council members.

If a majority of the qualified electors voting on a referred ordinance vote against the ordinance, it shall be considered repealed upon certification of the election results. If a majority of the qualified electors voting on a referred ordinance vote for the ordinance, the ordinance shall be considered in effect.

An ordinance repealed by referendum may be reenacted at any time after the expiration of two (2) years by a ~~super majority~~ an affirmative vote of not less than 75% of the city council members.

If a majority of the votes cast on the question of recall at the recall election shall be against the removal of the elected official named on the ballot, such person shall continue in office for the remainder of the unexpired term, subject to recall as before within the limitations of this article. If a majority of the votes cast on the question of recall at a recall election shall be for the removal of the elected official named on the ballot such person shall, regardless of any technical defects in the recall petition, be deemed removed from office and the vacancy shall be filled in accordance with the provisions of the Charter for the filling of vacancies.

Section 6.12. - Limitations and Restrictions.

No recall petition shall be filed against any elected official of the City of Lake Dallas within ninety (90) days after election or appointment, nor within six (6) months after an election for such officer's recall.

In no instance shall an elected officer removed from office by recall election succeed in office, nor shall such person's name appear on a ballot for elective office of the City of Lake Dallas within a period of five (5) years following the date of the election at which such person was removed from office.

Unless successfully withdrawn, no petition shall again be filed on a proposed or referred ordinance of substantially the same content within a period of two (2) years of the failure of the petition at the city election.

Section 6.13. - Failure of City Council To Call Election.

In case all of the requirements of the Charter have been met and the city council shall fail or refuse to receive an initiative, referendum or recall petition, or order such initiative, referendum or recall election, or discharge other duties imposed upon said city council by the provisions of this Charter with reference to initiative, referendum or recall, then any qualified voter in the City of Lake Dallas may seek judicial relief in the district court or any court of competent jurisdiction, to have any of the provisions of this Charter pertaining to initiative, referendum or recall carried out by the proper official.

ARTICLE 7. - MUNICIPAL FINANCE

Section 7.01. - Fiscal Year.

The fiscal year of the city shall begin on the first day of each October and end on the last day of September of the succeeding year. All funds collected by the city during any fiscal year, including both current and delinquent revenues, shall belong to such fiscal year; and except for funds derived to pay interest and create a sinking fund on the bonded indebtedness of the city, may be applied to the payment of expenses incurred during such fiscal year, except as provided in the Charter. Any revenues uncollected at the end of any fiscal year and any unencumbered funds actually on hand shall become resources of the next succeeding fiscal year.

Section 7.02. - Submission of Budget.

1) On or before the fifth day of August of each year, unless the city council has granted an extension, the city manager shall file with the city secretary and submit to the city council a proposed budget for the ensuing fiscal year and the budget message. The city council shall hold the required public hearings on and review the proposed budget and make any appropriate changes prior to adopting the final budget.

2) In preparing the budget, each employee, officer, board and department shall assist the city manager by furnishing all necessary information.

Section 7.03. - Budget.

Section 7.03.01. - Content.

The budget shall provide a complete financial plan of all city funds and activities and, except as required by law or this Charter, shall be in such form as the city manager deems desirable or the city council may require. A budget message explaining the budget both in fiscal year and in terms of the work programs shall be submitted with the budget. It shall outline the proposed financial policies of the city for the ensuing fiscal year; describe the important features of the budget; and indicate any major changes from the current year in financial policies, the city's debt position and include such other material as the city manager deems desirable. The budget shall begin with a clear, general summary of its contents; and shall show in detail all estimated income, indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing fiscal year. The proposed budget expenditures shall not exceed the total of estimated income and unencumbered funds from previous years. The budget message shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding fiscal year, compared to the estimate for the budgeted year. The budget shall include in separate sections:

- 1) A clear, general summary of contents;
- 2) A consolidated statement of receipts and expenditures of all funds listed and itemized individually;
- 3) An analysis and itemization of all estimated income of the city from surplus, miscellaneous income and taxes;
- 4) An estimate of all revenue from taxes, including the present tax structure rates and property evaluation for the three previous years and ensuing year;
- 5) A projected list of capital projects which should be undertaken within the five (5) next succeeding years including but not limited to the amounts to be appropriated from the budget, the amounts to be raised by the issuance of bonds, and the amount required for the operation and maintenance of the new projects;
- 6) The amount required for interest on the city's debts, for sinking funds and for maturing serial bonds;
- 7) The total amount of the city's outstanding debts, with a schedule of maturity on bond issues in an attachment;

8) An itemized list of proposed expenses by office, department, or agency, project for the budget year, as compared to actual expenses of the last ended fiscal year, and year-end estimate;

9) Anticipated net surplus or deficit for the ensuing fiscal year of each utility owned or operated by the city and the proposed method of its disposition, and subsidiary budgets for each such utility giving detailed income and expenditure information attached as appendices to the budget;

10) End of year funds available shall not be less than ten percent (10%), as a minimum, of the proposed expenditures for the major operating funds;

11) All funds, without exception, are to be included in the budget document; and

12) Such other information as is required by [the] city council or deemed desirable by the city manager.

Section 7.03.02. - City Council Action.

Section 7.03.02.01. Public Notice and Hearing-

~~The~~ city council shall hold a public hearing on the budget, as submitted. All interested persons shall be given the opportunity to be heard, either for or against, any item of the proposed budget.

Section 7.03.02.02. Adoption of the Budget.

At a regular or special meeting the city council may adopt the budget with or without amendment. In amending the budget, it may add or increase any programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law or for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.

Section 7.03.02.03. Deadline for Adoption.

The city council shall adopt the budget by September 30th. Adoption of the budget shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated.

Section 7.03.02.04. Failure To Adopt.

If the city council fails to adopt the budget by October 1st, the amounts appropriated for operation during the current fiscal year shall be deemed adopted for the ensuing fiscal year on a month-to-month basis, with all items in it prorated accordingly, until such time as the city council adopts a budget for the ensuing fiscal year.

Section 7.03.02.05. Defect Shall Not Invalidate the Tax Levy.

Errors or defects in the form or preparation of the budget or the failure to perform any procedural requirements shall not nullify the tax levy or the tax rate.

Section 7.03.02.06. Lapse of Appropriations.

Every appropriation, except an appropriation for a capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation. Any funds not expended, disbursed or encumbered shall be deemed excess funds.

Section 7.04. - Amendments After Adoption.

Section 7.04.01. - Amending the Budget.

Under conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the council may, by a majority vote of the full membership, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments shall be by ordinance, and shall become an attachment to the original budget.

Section 7.04.02. - Emergency Appropriations.

At any time in any fiscal year the city council may, pursuant to this section, make emergency appropriations to meet a pressing need for other than regular or recurring requirements, affecting life, health, property or the public peace so long as the city manager confirms that the current general fund has money available for this or the city council may, by budget amendment, transfer part or all of any unencumbered appropriation balance from any department, office or agency to use for emergency purposes.

Section 7.04.03. - Supplemental Appropriations.

If, during the fiscal year, the city manager certifies that there are revenues available for appropriation in excess of those estimated in the budget, the city council may make supplemental appropriations to fund other appropriations as desired.

Section 7.04.04. - Reduction of Appropriations.

If, at any time during the fiscal year, it appears probable to the city manager that the revenues available will be insufficient to meet the amount appropriated, the city manager shall report to the city council the estimated amount of deficit, any remedial action taken and recommendations as to any other steps to be taken. The city council shall then take such further action that it deems necessary to prevent or minimize any deficit.

Section 7.05. - Capital Program.

The city manager shall submit a five-year capital program as an attachment to the annual budget. The program, as submitted, shall include:

- 1) A clear, general summary of its contents;
- 2) A list of all capital improvements which are proposed for the five (5) fiscal years succeeding the budget year, with appropriate supporting information as to the necessity for such improvements;
- 3) Cost estimates, method of financing and recommended time schedules for each such improvement; and
- 4) The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

The above information may be revised and extended each year with regard to capital improvements still pending or in the process of construction or acquisition.

Section 7.06. - Public Records.

Copies of the budget and the capital program, as adopted and amended shall be made available to the public at the Lake Dallas City Hall and the Lake Cities Public Library for on-site inspection and use.

Section 7.07. - Borrowing.

Section 7.07.01. - Right To Borrow.

The city shall have the right and power, except as prohibited by law or this Charter, to borrow money by whatever method it may deem to be in the public interest.

Section 7.07.02. - General Obligation Bonds.

The city shall have the power to borrow money on the credit of the city and to issue general obligation bonds for permanent public improvements or for any other public purpose not prohibited by law and the Charter and to issue refunding bonds to refund outstanding bonds previously issued. All such bonds or certificates of obligation shall be issued in conformity with the laws of the State of Texas and shall be used only for purposes for which they were issued. Any bond, excluding refunding bonds, to be issued under the provisions of this section shall not be issued without an election. In all cases when the city council shall order an election for the issuance of bonds of the city, it shall, at the same time, state whether or not a tax rate increase is anticipated for the purpose of paying the principal and interest on the bonds and to create a sinking fund for their redemption.

Section 7.07.03. - Revenue Bonds.

The city shall have the power to borrow money for the purpose of constructing, purchasing, improving, extending or repairing public utilities, recreational facilities or any other self-liquidating municipal function not prohibited by the constitution and the laws of the State of Texas, and to issue revenue bonds to evidence the obligation created thereby. Such shall be a charge upon and payable from the properties, or interest therein pledged, or the income therefrom, or both. The holders of the revenue bonds shall never have the right to demand payment thereof out of moneys raised or to be raised by taxation. All such bonds shall be issued in conformity with the laws of the State of Texas and shall be used only for the purpose for which they were issued.

Section 7.08. - Purchasing.

Except where competitive procurement is prohibited or exempted by state law, Before any purchase or contracts are made by the City of Lake Dallas, ample opportunity for competitive bidding procurement shall be provided for purchases in excess of the amount that is specified by the State of Texas. Qualifications, specification, price and quality of materials being equal, citizens and business firms of Lake Dallas shall be given preference in the awarding of all contracts over which the city has jurisdiction, direct or indirect. The city council shall have the right to reject any and all bids.

Commented [KL34]: Provision needs to take into account professional services and those for which competitive procurement is prohibited.

Commented [KL35]: Change the word to "procurement" to allow for other competitive proposals and other types of procurement.

~~The city manager shall have general authority to contract for expenditures up to one thousand (\$1,000.00) dollars without approval of the city council. All contracts for purchases shall be subject to the purchasing and contracting requirements as allowed by state law.~~ City council regulations provided by ordinance shall not conflict with any applicable provisions of the Charter or state law governing municipal purchasing or contracting.

Commented [JC36]: The removal of language and replacement language eliminate any conflict with the City Purchasing Policy.

The city council may, by ordinance, confer upon [the] city manager general authority for all budgeted items not exceeding limits set by the city council. All contracts for expenditures involving more than the set limit must be expressly approved in advance by the council. Emergency contracts as authorized by law and this Charter, may be negotiated by the city council, or city emergency shall be declared by the city manager and approved by the city council or may be declared by the city council.

Section 7.09. - Administration of Budget.

No payment shall be made or obligations incurred against any allotment or appropriation except in accordance with appropriations duly made in the budget unless the city manager or designee first certifies that there is a sufficient unencumbered balance in such allotment or appropriations, and that sufficient funds therefrom are, or will be available to cover the claim or meet the obligation when it becomes due and payable. Any authorization of payment or incurring of obligation in violation of the provisions of this Charter will be void and any payment so made, illegal. Such action shall be the cause for removal of any officer who knowingly authorized or made such payment or incurred such obligations and such person shall also be liable to the city for any amount so paid. However, this prohibition shall not be construed to prevent the making or authorizing of payments or making of contracts for capital improvements to be financed wholly or partly by the

issuance of bonds, time warrants, certificates of indebtedness or certificates of obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, provided that such action is made or approved by the ordinance.

Section 7.10. - Depository.

All moneys received by any person, department or agency of the city for, or in connection with, the affairs of the city shall be deposited promptly in the city depository or depositories, which shall be designated by the city council in accordance with such regulations and subject to such requirements as to security for deposits and interest thereon as may be established by ordinance and law. Procedures for the withdrawal of money or the disbursement of funds from the city depositories shall be prescribed by ordinance.

Section 7.11. - Financial Report.

The city manager shall submit to the council at its first formal meeting each month a report of the financial condition of the city by budget item, budget monthly expense to accruals for the preceding month and for the fiscal year-to-date. The financial records of the city will be maintained on a cash basis to support this type of financial management. The city manager shall make available to the city council a monthly cash disbursement's journal of the city of all funds and accounts.

Section 7.12. - Independent Audit.

At the close of each fiscal year, and at such other times as it may be deemed necessary, the council shall direct that an independent audit be made of all accounts of the city by a certified public accountant. The certified public accountant shall have no personal interest, directly or indirectly, in the financial affairs of the city or any of its officers and shall report directly to the city council.

Upon completion of the audit, a summary of the results thereof shall be published immediately in the official newspaper of the City of Lake Dallas and copies of the audit placed on file in the city secretary's office for public record. A copy of the comprehensive financial annual report shall be available at city hall.

ARTICLE 8. - BOARDS, COMMISSIONS AND COMMITTEES

Section 8.01. - Authority.

The city council shall create, establish or appoint, as may be required by the laws of the State of Texas or this Charter, such boards, commissions and committees as it deems necessary to carry out the functions and obligations of the city. The city council shall, by ordinance, prescribe the purpose, composition, functions, duties, accountability and tenure of each board, commission and committee, where such are not prescribed by law or this Charter.

Individuals may be appointed to serve on more than one (1) board, commission or committee. The city council may, by ordinance, consolidate the functions of the various boards, commissions or committees enumerated in this article.

The city council may establish and appoint certain ad hoc committees by resolution. Ad hoc committees shall be for a specific purpose and shall not have a term of existence of more than two years. Notwithstanding Section 8.02 of this Charter, the majority, but not all, members of ad hoc committees shall be qualified voters of the City of Lake Dallas.

Section 8.02. - Qualifications.

Members of all boards, commissions and committees must be qualified voters and be residents of the City of Lake Dallas for at least six (6) months preceding the date of appointment, be knowledgeable in the affairs of the city and in the functions and activities provided for in this article.

Section 8.03. - Boards, Commissions and Committees Enumerated.

Section 8.03.01. - Planning and Zoning Commission.

The city council shall appoint a planning and zoning commission in the manner provided by state law and this Charter; whose primary duty shall be to recommend to and advise the city council in carrying out its various duties and functions regarding planning and the environmental quality in accordance with state law, this Charter and city ordinances.

Section 8.03.01.01. Organization and Qualifications. The planning and zoning commission shall consist of no fewer than five regular members, one nonvoting representative of the city council, and two alternates appointed by the city council. Members of the commission shall be appointed for two-year terms with two (2) some members' terms expiring in even-numbered years and three (3) some members' terms expiring in odd-numbered years. The commission shall elect a chairperson from among its membership each year at the first regular meeting following the annual appointment of new members. The commission shall meet not less than once each month. The city council shall appoint as members to the planning and zoning commission citizens who are knowledgeable in the functions and activities provided for in this article. The planning and zoning commission shall adopt written procedural rules and regulations consistent with state laws and city ordinances.

Three (3) of five (5) A majority of the members of the planning and zoning commission shall constitute a quorum. The commission shall not act on any matter unless a quorum is present. New ordinances, or changes to existing ordinances, which are passed by a majority of the planning and zoning commission members present shall be forwarded to the city council for a vote.

Section 8.03.01.02. Duties and Powers. The planning and zoning commission shall:

Commented [KL37]: Recommend removing this ad-hoc position.

Commented [KL38]: Leave in.

Commented [JC39]: By removing the number of members to this commission the city council has the flexibility to set the number of members and alternates as deemed appropriate.

Commented [KL40R39]: Planning Commissions need to be at least five members.

Commented [KL41]: Leave in.

Commented [KL42]: Do we want to retain requirement to meet once per month? What about months where there are no cases pending?

1) Make and recommend to the city council a comprehensive master plan to be used as a guide for the orderly development of the city, which will include an annual report to the city council.

2) Review and recommend to the city council appropriate amendments to the comprehensive master plan at least every three (3) years. The master plan will be structured to include planning in increments of five (5), ten (10) and twenty (20) years.

3) Receive, review and take appropriate action on all platting and subdivision proposals.

4) Recommend to the city council proposed ordinances and amendments to existing ordinances regarding planning, zoning and environmental quality.

Prior to the final passage or amendment of an ordinance proposed by the city council, the planning and zoning commission, when requested, shall review such ordinances and amendments proposed by the city council, and, by majority vote, make a recommendation back to the city council.

Section 8.03.02. - Parks and Recreation Board.

The city council shall ~~appoint~~ establish a parks and recreation board ~~of seven (7) members and two (2) alternate members~~ to work in an advisory capacity to the city council in the planning and development of parks and recreation facilities and regulations governing their use. Members of the board shall be appointed for two-year terms with ~~three (3) some~~ the terms of the majority of the members' terms expiring in even-numbered years and ~~two (2) some~~ the terms of the remaining members' terms expiring in odd-numbered years. Members of the parks and recreation board shall elect a chairperson each October from their membership and shall meet at the call of the chairperson or at the request of the city council. The city manager shall appoint a staff representative to the board.

Commented [JC43]: By removing the number of members to this board the city council has the flexibility to set the number of members and alternates as deemed appropriate.

Section 8.03.03. - Board of Adjustment.

The city council shall appoint a board of adjustment consisting of five (5) members and ~~four two~~ (4) alternate members who shall serve in accordance with state law. Members of the board shall be appointed for two-year terms with three (3) members' terms expiring in odd-numbered years and two (2) members' terms expiring in even-numbered years. Members of the board shall elect a chairperson each October from their membership and shall meet at the call of the chairperson within thirty (30) days of receipt of written notice from anyone aggrieved as a result of the refusal of a building permit or administrative decision by the city building official.

Commented [KL44]: The membership and quorum are dictated by state law. Can reduce number of alternats.

The board of adjustment shall not order a grandfathered nonconforming use to be discontinued, which was created as a result of a zoning change.

Section 8.03.04. - Other Boards, Commissions and Committees.

The city council shall have the power and is hereby authorized to create, abolish, establish and appoint such other boards, commissions and committees as it deems necessary to carry out the

functions and obligations of the city. ~~The city council shall, by ordinance, prescribe the purpose, composition, functions, duties, accountability and tenure of each such board, commission and committee. The city council may appoint certain ad hoc committees by resolution.~~

Commented [KL45]: Already covered in Section 8.01

Section 8.03.05. - Appointment of Boards, Commissions and Committees.

The city council shall make appointments to all boards and commissions required by this Charter and to those established by the city council that are not required by the Charter. Members of such boards and commissions shall serve staggered two-year terms commencing the first of October. Each year the city council shall make its appointments to all boards and commissions during the month of September or as soon thereafter as possible. In the event a vacancy is created on any board or commission required by this Charter, the city council may fill such vacancy within 30 days of such vacancy. Said appointee shall serve the remainder of the term of the office vacated.

Section 8.04. - General.

Section 8.04.01. - Open Meetings.

All meetings of any board, commission or committee created, established or appointed by this Charter or the city council shall be open to the public, unless otherwise permitted by law and shall be subject to both current and future laws of the State of Texas concerning public meetings.

Section 8.04.02. - Compensation.

Subject to the provisions of any law of the State of Texas or this Charter to the contrary, all members of any board, commission, committee or other body will serve without compensation but may be reimbursed for any necessary expenses as a result of their work.

Section 8.04.03. - Minutes.

All boards, commissions or committees of the city shall keep and maintain minutes of any proceedings held and shall submit a written report of such proceedings to the city council at least once each month.

Section 8.04.04. - Exclusion of City Officers and Employees.

~~Except where otherwise required by law. No~~ officer of the city nor any person who holds a compensated position with the city shall be appointed to any board, commission or committee created or established by this Charter other than in an advisory capacity.

Section 8.04.05. - Rules and Regulations.

All boards, commissions and committees established or created by this Charter shall set out their own rules and regulations, which will include a rule governing attendance, as approved by [the] city council for operation thereof unless specifically prescribed by the laws of the State of Texas, this Charter or ordinance.

ARTICLE 9. - PUBLIC UTILITIES, FRANCHISES AND LICENSES

Section 9.01. - Powers of the City.

The city has the power to buy, sell, construct, lease, maintain, operate and regulate public services and utilities and to manufacture, distribute and sell the output of such services and utility operations. The city shall have such regulatory and other powers as may now or hereafter be granted under the laws of the State of Texas and not in conflict with this Charter.

Section 9.02. - Power To Grant Franchise.

The city council has the power to grant, renew and extend all franchises of a public service operating within the city and, with the consent of the franchisee, to amend the same. No franchise shall be granted for a term of more than thirty (30) years from the date of the grant, renewal or extension.

Section 9.03. - Ordinance Granting Franchise.

Any ordinance granting, renewing, extending or amending a public service franchise shall not take effect until thirty (30) days after adoption of the ordinance granting the franchise. A summary of the ordinance shall be published one time in the official newspaper of the city at least 15 days prior to adoption of the ordinance.

Section 9.04. - Transfer of Franchise.

No public service franchise is transferable, except with the approval of the city council; however, the franchise may pledge franchise assets as security for a valid debt or mortgage.

Section 9.05. - Franchise Value Not To Be Allowed.

Franchises granted by the city are of no value in fixing rates and charges for public utility services within the city and in determining just compensation to be paid to the city for public utility property that the city may acquire by condemnation or otherwise.

Section 9.06. - Rights of Regulation.

In granting, amending, renewing and extending public service and utility franchises, the city has the following rights:

- 1) To repeal the franchise by ordinance, only after due notice and hearing, for failure to begin construction or operation within the time prescribed or for failure to comply with terms of the franchise;
- 2) To require expansion and extension of facilities and service and to require maintenance of existing facilities to provide adequate service at the highest level of efficiency;

3) To require reasonable standards of service and quality of product and dispute unjust rate discrimination;

4) To impose reasonable regulations and restrictions to ensure the safety and welfare of the public;

5) To require each utility to keep accounts in accordance with the accounting system prescribed by the appropriate state or regulatory agency;

6) To examine and audit accounts and records, and to require annual reports on local operations of public service companies and to require annual reports on operations of a utility in the form prescribed by the appropriate state or other regulatory agency;

7) To require that procedural rules and regulations dealing with public utilities conform to the requirements of the appropriate state or other regulatory agency;

8) To require [the] franchisee to restore, at franchisee's expense, all public or private property to a condition as good or better than before disturbed by franchisee for construction, repair or removal;

9) To require every franchisee to furnish within a reasonable time to the city, at the franchisee's expense, a general map outlining current location, character, size, length and terminal of all facilities, in, over, and under the city property and provide additional information on request;

10) To require such compensation and rental from [the] franchisee and public service utilities as may be permitted by the laws of the State of Texas; and

11) To require all extensions of services within the city limits to become part of the aggregate property of the service and operate subject to all obligations and reserved rights contained in this Charter. This extension is considered part of the original grant and terminate at the same time and under the same conditions as the original grants.

Section 9.07. - City-Owned Public Services.

The city council shall have the following rights:

1) To set rates of any city-owned public services; and

2) To require any city-owned public services to keep accounts to show complete financial operations. Accounts must show actual cost of each service to the city, including costs of extensions and improvements and source of funds extended for these purposes. Costs of and revenues of services furnished to other cities or government agencies must be included.

Section 9.08. - Regulation of Rates.

The city council shall to the extent allowable by law have the following rights:

- 1) Have the power, by ordinance, to fix and regulate the rates and charges of all public utilities and public service companies and fix the fares of all public transportation of every kind operating within the corporate limits of Lake Dallas.
- 2) Upon receiving a request from a public service company or utility company requesting a change in rates, call a public hearing for consideration of change.

Any public utility regulated by the Public Utility Regulatory Act shall be governed by such act in regard to any request for revision of rates. Public service companies not regulated by said action shall show the necessity for any revision of rates by evidence required by the city council.

Section 9.09. - Inalienability of Control of Public Property.

The right of control and use of the public streets, highways, sidewalks, alleys, parks, public squares and public places of the city is hereby declared to be inalienable by the city, except by ordinances, not in conflict with the provisions of the Charter. No act or omission by the council or any officer or agent of the city shall be construed to grant, renew, extend or amend, expressly or by estoppel or implication any rights, franchise or easement affecting said public streets, highways, sidewalks, alleys, parks, public squares, public places and other real property, except as provided in this Charter.

Section 9.10. - Existing Franchises.

All franchises previously granted are recognized as contracts between the city and the franchisee, and the contractual rights as contained in such franchises shall not be impaired by the provisions of the Charter.

ARTICLE 10. - GENERAL AND TRANSITIONAL PROVISIONS

Section 10.01. - Publicity.

All records of the city shall be open to inspection except for those that are closed to the public by law. The records shall be open for inspection and duplication in the city offices during normal office hours. The city council may set reasonable rates and fees for copying.

Section 10.02. - Official Newspaper.

~~The city council shall designate an official newspaper or newspapers of general circulation as defined by the laws of the State of Texas. All ordinances, captions of ordinances, notices and other matters required to be published by this Charter, by city ordinances or by the constitution and laws of the State of Texas, shall be published in the official newspaper.~~

Section 10.03. - Nepotism.

Commented [KL46]: Recommend deleting. Designation of official newspaper and/or publication in official newspaper or paper of general circulation already designated by state law. Also, there continues to be a move to eliminate newspaper publication requirements. This provision would require continuation of that practice even if state law allows otherwise.

No person related, within the second degree by affinity or within the third degree by consanguinity to the mayor, city councilmember or the city manager shall be employed or appointed to any office, position or clerkship to the city. This prohibition shall not apply, however, to any person who shall have been employed by the city at least one (1) year prior to and at the time of the election or appointment of the officer related in the prohibited degree.

If the officer or a person related to the officer within the second degree of affinity or consanguinity has a substantial interest in the [a] business entity that would be peculiarly affected by an official action of the city council, the officer, if a member of the city council, shall file an affidavit with the city secretary stating the nature and extent of the interest and abstain from further participation in the matter. The terms used in this section shall be as defined in V.T.C.A., Local Government Code ch. 171.

Section 10.04. - Personal Financial Interest.

No employee or appointed member of a board, commission or committee shall participate in a vote or decision on a matter involving a business entity in which such person has a substantial interest if it is reasonably foreseeable that an action in the matter would confer an economic benefit on the business entity. Any willful violation of this section shall constitute malfeasance in office, and any employee or appointed member of a board, commission or committee found guilty thereof shall be subject to removal from the position. Any violation of this section shall render the contract voidable at the discretion of the city council.

Section 10.05. - Conflict of Interest.

A professional consultant of the city shall not accept other employment or engage in outside activities incompatible with the proper discharge of the duties and responsibilities with the city, or which might impair independent judgment in the performance of the duty to the city.

Section 10.06. - Assignment, Execution and Garnishment.

The property, real and personal, belonging to the city shall not be liable to be sold or appropriated under any writ of execution or cost bill. The funds belonging to the city, in the hands of any person, firm or corporation, shall not be liable to garnishment, attachment or sequestration nor shall the city be liable to garnishment on account of any debt it may owe or funds or property it may have on hand or owing to any person. Neither the city nor any of its officers nor agents shall be required to answer any such writ of garnishment on any account whatever. The city shall not be obligated to recognize any assignment of wages or funds by its employees, agents or contractors, unless otherwise mandated by law.

Section 10.07. - Security and Bond.

It is not necessary in any action, suit or proceeding in which the city is a party for any bond, undertaking or security to be demanded or executed by or on behalf of said city in any of the state courts. All such actions shall be conducted in the same manner as if such bond, undertaking or security had been given as required by law.

Section 10.08. - Damage Suits.

Before the City of Lake Dallas shall be liable for any personal injury or death or claims for damages or injury to real or personal property alleged to have been caused by the negligent act or omission of any officer, agent or employee of the city, the person who has been injured, the person who may have a cause of action under the law by reason of such death or injury, the person whose property has been injured or damaged, or someone on their behalf, shall file a claim in writing with the city secretary within six (6) months after said injury, death or damage has occurred, stating specifically when, where and how the injury, death or damage occurred, the full extent thereof, the amount of damages claimed or asserted, and the basis for liability on the part of the city. The person giving notice under this section shall give the address of every place that he or she has resided during the last six (6) months prior to the injury, death or damage and shall subscribe his or her name thereto. Neither the mayor, city councilmember, city manager, city secretary, city attorney or any other officer or employee of the city shall have authority to waive any of the provisions of this section.

Section 10.09. - Services of Process.

All legal process against the city shall be served upon the mayor or city secretary.

Section 10.10. - Pleading Ordinances.

It shall be sufficient in all judicial proceedings to plead any ordinance of the city by caption without embodying the entire ordinance in the pleading, and all printed ordinances or codes of ordinances shall be admitted in evidence in any suit, and shall have the same force and effect as the original ordinance. Certified copies of ordinances may also be used in evidence.

Section 10.11. - Judicial Notice.

This Charter shall be deemed a public act, may be read in evidence without pleading or proof, and judicial notice shall be taken thereof in all courts and places.

Section 10.12. - Construction of Charter.

This Charter shall not be construed as a mere grant of enumerated powers, but shall be construed as a general grant of power and not as a limitation of power on the government of the City of Lake Dallas in the same manner as the Constitution of Texas is construed as a limitation on the powers of the legislature. Except where expressly prohibited by this Charter, each and every power under article XI, section 5 of the Constitution of Texas, which it would be competent for the people of the City of Lake Dallas to expressly grant to the city shall be construed to be granted to the city by this Charter.

Section 10.12.01. - Effective Date of Charter.

This Charter, if adopted, shall become effective from and after the votes cast at the election at which it is submitted to the voters, shall have been counted and result of said election declared, and an ordinance shall have been entered upon the records of the city council declaring it adopted.

Section 10.12.02. - Amendment of the Charter.

This Charter may be amended in accordance with the laws of the State of Texas.

Section 10.12.03. - Severability.

If any section or part of this Charter is held invalid by a court of competent jurisdiction, such holding shall not invalidate or impair the validity, force or effect of any other section or part of a section of this Charter.

Section 10.12.04. - Effect on Existing Laws.

All ordinances, portions thereof, resolutions, contracts, bonds, obligations, rules and regulations now in force under the city government of Lake Dallas, either in or not in conflict with the provisions of this Charter, shall remain in force under this Charter until altered, amended or repealed by the city council after the Charter takes effect. All ordinances, resolutions, contracts, bonds, obligations, rules and regulations in conflict with this Charter shall be rendered null and void if not amended, altered or repealed within six (6) months after the Charter has been adopted.

Section 10.12.05. - Charter renumbering.

The City Council shall have the power, by ordinance, to renumber articles, sections, subsections, and subparagraphs of this Charter or any amendment thereto, as it shall deem appropriate.

Commented [KL47]: The addition of this section will allow for the renumbering of charter sections, subsections, etc. without requiring further charter amendment elections. This will allow additional and deletion of sections without requiring propositions merely to renumber other sections not affected.

Section 10.13. - Person Indebted to the City Shall Not Hold Office or Employment.

No person shall be qualified to hold a municipal office or serve the city in any other capacity for which compensation is paid who is, or may become while in service, in arrears in the payment of taxes or other debts due the city, provided he or she has received actual notice of the same and, after reasonable notice, has intentionally refused to pay the tax or debt due the city. The provision shall not apply to any tax or debt:

- 1) During the time the validity of such tax or debt is involved in litigation; or
- 2) If the litigation ultimately results in the matter being held invalid by a final judgment of a court of competent jurisdiction.

Definitions and Terms

City Administration. The city administration shall consist of the city council, city secretary, the city manager and city employees of the City of Lake Dallas.

City. The use of the word "city" in this Charter shall mean the City of Lake Dallas, TX.

Department Administrators. The term "department administrators" refers to the heads or persons in a supervisory position of each city department defined by the city council.

Simple Majority. A simple majority vote consists of three (3) city councilmembers voting in concurrence.

Commented [KL48]: Not sure we need these definitions.