City of Lake Dallas
City Council
Regular Meeting
Thursday, December 10, 2020 at 7:00 p.m.
Conducted by Videoconference
Agenda

Pursuant to Governor Greg Abbott's temporary suspension of various provisions of the Texas Open Meetings Act, and in an effort to protect the health and safety of the public, this meeting is being conducted by video conference. Members of the public who desire to only listen to proceedings of the meeting may dial the following toll-free number and, when prompted, enter the following Meeting ID #, beginning at 6:40 p.m. to join the meeting. Any person wishing to view the video conference may go to the Internet link shown below and enter the password shown.

Toll Free Number: **877-853-5257**
Meeting ID#: **835 3476 6215**
Video Conference: https://us02web.zoom.us/j/83534766215?pwd=aFJMMFBEQTgvNUxQVUsvT3RpRGJtUT09
Password: **755080**

Members of the public are entitled to participate remotely via Videoconference. To speak remotely at the City Council Meeting, speakers must:

- **Register with the City Secretary by either email cdelcambre@lakedallas.com or calling 940-497-2226 ext. 102 by 3:00 p.m. on Thursday, December 10, 2020.**
- **Registered speakers will receive an email or phone call providing the meeting link and/or telephone number to call on the date of the meeting.**
- **Speakers must call not later than 6:45 p.m. on the date of the meeting in order to be allowed to speak. Late callers will not be accepted and will not be allowed to speak.**
- **Registered speakers will not be allowed to speak until recognized by the Mayor and unmuted by the City Secretary.**
- **Speakers will be limited to 5 minutes each.**
- **Handouts or other information that a member of the public desires to provide to the City Council must emailed to cdelambre@lakedallas.com by 3:00 p.m. on Thursday, December 10, 2020.**
- **Any person wishing to provide only written comments during Item 4 – Citizen Agenda & Public Comment, or on any other matter to be considered on this agenda, should email such comments to the City Secretary at cdelcambre@lakedallas.com by 3:00 p.m. on Thursday, December 10, 2020.**

Section I – Presentations

1. **Call to Order & Determination of Quorum**

2. **Invocation & Pledges of Allegiance**

3. **Announcements & Special Recognitions**

   A. City Manager's Report

The City Manager's Report may provide information on status of current city projects and other projects affecting the City, meetings and actions of the city's boards and commissions, upcoming local community events, including, but not limited to, departmental operations and capital improvement project status. No action will be taken with respect to this report.

4. **Citizen Agenda & Public Comment**

An opportunity for citizens to address the Mayor and City Council on matters which are not scheduled for consideration by the City Council. In order to address the Council, please send your comments to the City Secretary before 3:00 p.m. on the date of this meeting. Comments sent by e-mail will be read aloud so that they are included in the recorded record of the meeting. In keeping with the Council's procedures for limiting speaking time to five (5) minutes per speaker, any written comments provided for this item should be kept short enough so that they can be read aloud in five (5) minutes or less.

Section II – Consent Agenda

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items unless a Councilmember so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence.

5. **Consider and Act on the Consent Agenda**

   A. Approval of October 2020 Financial Report.
   B. Approval of Minutes of the October 23, 2020 and November 12, 2020 City Council Meeting.

Section III – Planning & Development:

6. Consider approval of a Resolution authorizing a task order with Halff Associates, Inc. for professional engineering and inspection services relating to the development of the Falcon Place and authorizing an agreement with the developer for payment of such costs

7. Receive a report, hold a discussion, and provide staff with direction regarding proposed amendments to Lake Dallas Municipal Code Chapter 80 - Signs

8. Receive a report, hold a discussion, and provide City Staff with direction regarding the addition of Use Charts and Zoning Districts to Lake Dallas Municipal Code Chapter 122 - Zoning

Section IV- General Items

9. Consider and Act on a Resolution appointing members to various positions on Board of Adjustment.

10. Consider and Act on Ordinance adopting amendments to the FY 2021 Master Fee Schedule.

11. Consider and Act on a Resolution authorizing the purchase of park signs from Vacker Signs.

12. Receive a report and hold a discussion regarding implementing additional traffic control devices at the intersection of Overly Drive and Interstate I-35E

13. Consider and Act on a Resolution authorizing the negotiation and execution of a contract with Landmark Surveyors, LLC to survey various city rights-of-way.

14. Consider and Act on a Resolution authorizing the negotiation and execution of contract with Datavox, to purchase and install new audio and visual equipment in the City Council Chamber located at City Hall.

15. Consider and Act on an Ordinance amending Lake Dallas Municipal Code Chapter 2 - Administration, Article II – City Council, Division 2 – Meetings relating to procedures govering meetings of the City Council of the City of Lake Dallas

16. Consider and Act on a Resolution adopting a Mission Statement, Vision Statement and Strategic Goals and Objectives for the City.

17. Consider and Act on a Resolution appointing members to various positions on Youth Advisory Council.

<u>Section V – Elected Official Requested Items</u>

18. Mayor & Council Member Announcements

The City Council may hear or make reports of community interest provided no action is taken or discussed. Community interest items may include information regarding upcoming schedules of events, honorary recognitions, and announcements involving imminent public health and safety threats to the city. Any deliberation shall be limited a proposal to place the subject on an agenda for a subsequent meeting.

<u>Section VI – Executive Session</u> As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed above or herein. A closed executive session will also be conducted for the following purposes:

<u>Section VII – Return to Open Session</u>

19. Discuss and take appropriate action, if any, resulting from the discussions conducted in Closed Session.

Section VIII – Adjournment

I certify that the above notice of this meeting posted on the bulletin board at City Hall of the City of Lake Dallas, Texas on December 7, 2020 at 5:00 p.m.

Codi Delcambre

Codi Delcambre, TRMC
City Secretary

If you plan to attend this public meeting telephonically and you have a disability that requires special arrangements at this meeting, please contact City Secretary's Office at (940) 497-2226 ext. 102 or fax (940) 497-4485 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.

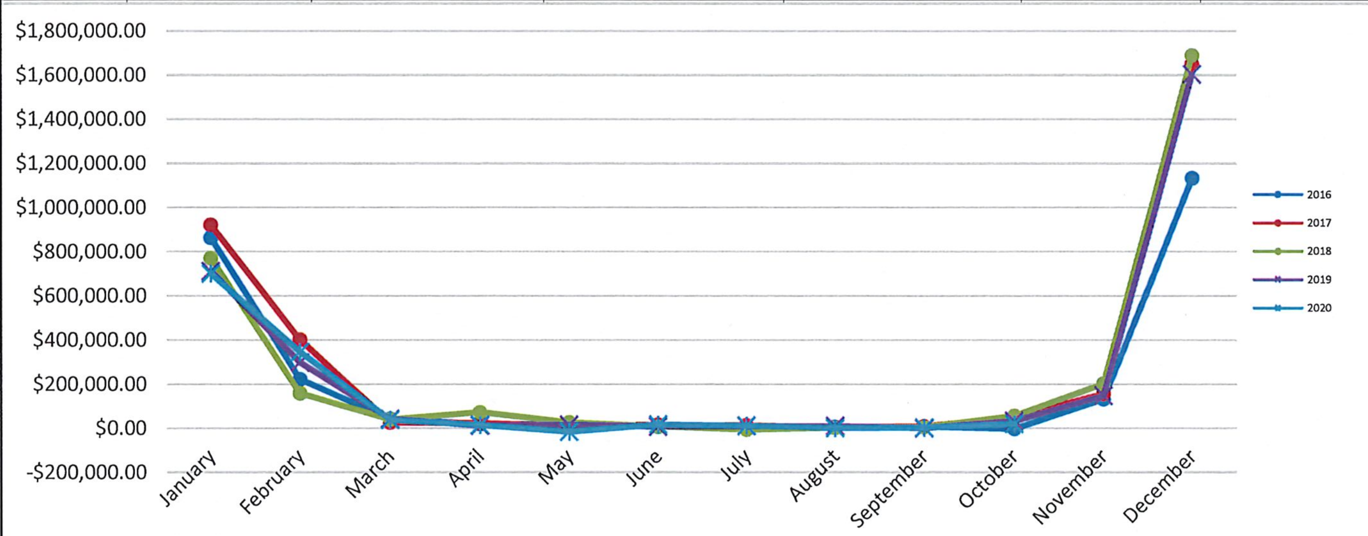
Lake Dallas
TEXAS

Financial Reports

October 2020

City of Lake Dallas
General Fund
Denton County Property Taxes
2016-2020

	2016	2017	2018	2019	2020
January	$862,830.10	$921,346.02	$770,458.20	$711,630.69	$ 700,782.68
February	$222,027.34	$401,696.22	$157,323.96	$298,448.34	$ 345,711.65
March	$41,688.76	$24,671.02	$39,328.36	$40,923.16	$ 37,396.01
April	$18,377.60	$21,845.80	$70,990.69	$10,858.94	$ 14,014.03
May	$16,644.91	$10,783.62	$25,226.91	$15,328.45	$ (16,116.57)
June	$5,991.68	$16,023.77	$7,241.76	$7,681.62	$ 17,324.34
July	$8,523.23	$13,039.81	($5,846.68)	$10,833.19	$ 11,983.06
August	$6,471.16	$3,704.53	$1,818.85	$10,027.73	$ 54.70
September	$8,481.13	$8,157.69	$4,650.34	$742.38	$ 3,919.74
October	($2,466.14)	$49,994.96	$56,445.58	$33,094.67	$ 19,265.16
November	$132,417.65	$156,509.64	$202,865.78	$148,153.04	
December	$1,131,966.84	$1,648,287.26	$1,688,447.56	$1,603,002.21	



11/23/2020

City of Lake Dallas

Monthly Financial Summary

October 2020

	Current Month	Year to Date	Budget
Revenues	$301,222.08	$301,222.08	$5,403,031.08
Expenses	$395,389.35	$395,389.35	$5,402,804.52
Net	$(94,167.27)	$(94,167.27)	$226.56

Sales Tax Revenue for the month of October was $125,122.10 with $62,561.05 going to the General Fund. This is approximately a 15.4% decrease from October 2019. As of this month, 7.68% of the sales tax budgeted has been collected. The portion going to the Road Maintenance & Repair Fund is $15,640.26.

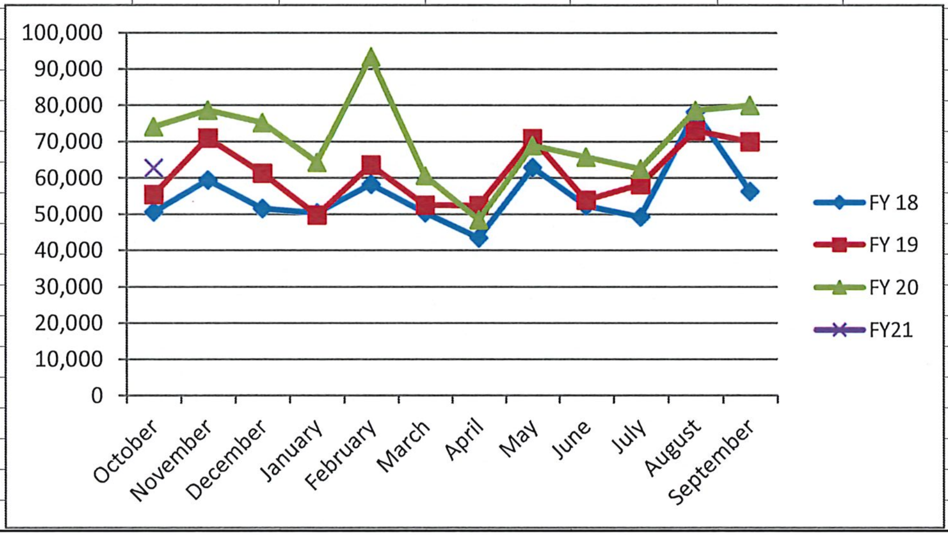
The General Fund has the following cash available as of October 2020:

Texpool Investment Account	$1,937,320.26
Independent Bank Checking Account	$401,715.19
Total funds available	$2,339,035.45

Property Tax Revenue received in October was $19,265.16
As of this month 0.65% of the property tax budgeted has been collected.

City of Lake Dallas
General Fund
Sales Tax Receipts
2011-2021

	FY 11	FY 12	FY 13	FY14	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	FY21
October	38,283	41,157	45,460	55,628	56,149	47,379	49,777	50,436	55,286	73,922	62,561
November	58,801	62,465	56,033	73,019	70,441	71,533	54,937	59,208	70,810	78,572	
December	34,991	40,404	52,254	55,242	50,061	47,251	48,394	51,432	61,192	75,126	
January	35,554	37,690	57,786	51,333	49,207	37,737	49,924	50,167	49,558	64,161	
February	51,454	56,784	70,254	71,087	69,095	52,453	60,766	58,032	63,419	93,250	
March	36,251	43,391	45,641	48,738	56,219	48,138	47,525	50,273	52,416	60,532	
April	35,380	40,338	49,569	50,774	45,453	42,501	53,438	43,283	52,181	48,269	
May	47,890	56,161	65,314	66,407	68,453	63,202	60,564	62,738	70,713	68,870	
June	42,608	41,516	49,867	55,722	46,817	45,574	55,437	52,167	53,812	65,631	
July	38,386	48,200	53,715	57,866	47,871	44,088	48,659	49,098	58,004	62,377	
August	53,624	55,137	68,962	62,936	53,926	53,208	59,434	78,057	72,948	78,556	
September	40,330	49,402	53,034	54,545	54,292	48,323	51,505	56,146	69,945	79,910	
St Comp Audit Adj			29,841				134,801				
Annual Auditor accrual	2,874	90,179	(2,689)	(2,057)	(7,678)	(14,199)	4,930				
Total	***516,425***	***662,825***	***695,043***	***701,241***	***660,306***	***587,188***	***780,090***	***661,035***	***730,284***	***848,176***	



Lake Dallas Community Development Corporation

Monthly Financial Summary

October 2020

	Current Month	Year to Date	Budget
Revenues	$32,870.23	$32,870.23	$427,449
Expenses	$541.39	$541.39	$629,378
Net	$32,328.84	$32,328.84	$201,929

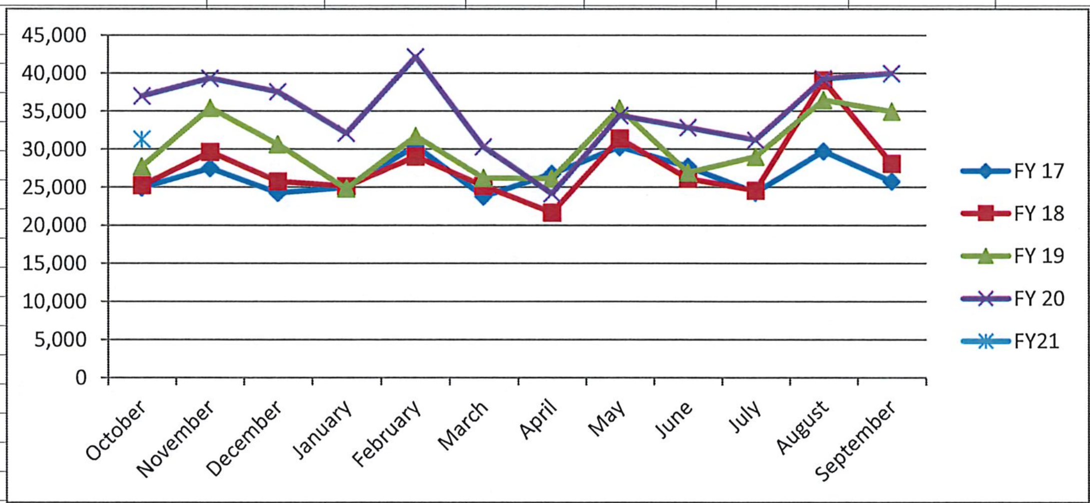
Sales Tax Revenue for the month of October was $31,280.52 This is approx. a 15.4% decrease from October 2020. As of this month, 7.68% of the sales tax budget has been collected.

CDC has the following cash available as of October 2020:

CDC Investment Account	$247,499.62
CDC Checking Account	$173,322.30
Net Funds	$420,821.92

City of Lake Dallas
Community Development Corp
Sales Tax Receipts
2016-2021

	FY 16	FY 17	FY 18	FY 19	FY 20	FY21	
October	23,689	24,888	25,218	27,643	36,961	31,281	
November	35,767	27,468	29,604	35,405	39,286		
December	23,625	24,197	25,716	30,596	37,548		
January	18,869	24,962	25,083	24,779	32,080		
February	26,226	30,383	29,016	31,709	42,125		
March	24,069	23,762	25,136	26,208	30,266		
April	21,251	26,732	21,641	26,091	24,134		
May	31,601	30,282	31,369	35,357	34,435		
June	22,787	27,718	26,084	26,906	32,815		
July	22,044	24,330	24,549	28,997	31,188		
August	26,604	29,717	39,028	36,474	39,278		
September	24,161	25,753	28,073	34,973	39,955		
St Comptroller Audit Adj		67,401					
Annual Auditor accrual	(7,099)	2,465					
Total	***293,594***	***390,059***	***330,518***	***365,137***	***420,073***		



11/23/2020

Willow Grove Park Revenue Trending: 2017 through 2020

Pay Station -- Park Day Use and Boat Launch

2020

	Cash	Credit Card	Total
January	$285.00	$252.20	$537.20
February	$693.30	$310.40	$1,003.70
March	$560.00	$227.95	$787.95
April	$658.00	$674.15	$1,332.15
May	$6,181.00	$3,753.90	$9,934.90
June	$4,545.00	$2,165.20	$6,710.20
July	$3,152.00	$3,162.20	$6,314.20
August	$2,785.00	$3,079.75	$5,864.75
September	$1,735.00	$1,910.90	$3,645.90
October	$960.00	$1,362.85	$2,322.85
November			$0.00
December			$0.00
	$21,554.30	$16,899.50	$38,453.80
		YTD Total	$38,453.80

2019

	Cash	Credit Card	Total
January	$250.00	$245.00	$495.00
February	$375.00	$345.00	$720.00
March	$1,463.00	$955.00	$2,418.00
April	$4,242.00	$1,955.00	$6,197.00
May	$885.00	$280.00	$1,165.00
June	$0.00	$0.00	$0.00
July	$1,682.00	$970.00	$2,652.00
August	$1,861.00	$975.00	$2,836.00
September	$2,001.00	$805.10	$2,806.10
October	$971.00	$533.50	$1,504.50
November	$355.00	$276.45	$631.45
December	$630.00	$179.45	$809.45
	$14,715.00	$7,519.50	$22,234.50
		YTD Total	$22,234.50

2018

	Cash	Credit Card	Total
January	$404.00	$280.00	$684.00
February	$543.00	$225.00	$768.00
March	$2,281.00	$950.00	$3,231.00
April	$2,933.00	$1,285.00	$4,218.00
May	$5,173.00	$2,505.00	$7,678.00
June	$3,344.00	$1,810.00	$5,154.00
July	$3,793.00	$1,630.00	$5,423.00
August	$1,246.00	$725.00	$1,971.00
September	$1,347.00	$660.00	$2,007.00
October	$372.00	$275.00	$647.00
November	$145.00	$85.00	$230.00
December	$35.00	$65.00	$100.00
	$21,616.00	$10,495.00	$32,111.00
		YTD Total	$32,111.00

2017

	Cash	Credit Card	Total
January	$ 261.00	$ 180.00	$ 441.00
February	$ 518.00	$ 282.00	$ 800.00
March	$ 1,573.00	$ 701.00	$ 2,274.00
April	$ 1,936.00	$ 891.00	$ 2,827.00
May	$ 2,478.00	$ 1,469.00	$ 3,947.00
June	$ 2,195.00	$ 1,055.00	$ 3,250.00
July	$ 2,579.00	$ 1,516.00	$ 4,095.00
August	$ 1,231.00	$ 832.00	$ 2,063.00
September	$ 1,287.00	$ 787.00	$ 2,074.00
October	$ 1,123.00	$ 851.00	$ 1,974.00
November	$ 650.00	$ 395.00	$ 1,045.00
December	$ 385.00	$ 350.00	$ 735.00
	$ 16,216.00	$ 9,309.00	$ 25,525.00
		YTD Total	$ 25,525.00

Source: VenTek 'Monthly Transactions Summary' Report

Camping

2020

January	$5,953.65	
February	$7,314.85	
March	$1,916.56	** Flooding**
April	$1,913.14	** Flooding**
May	$9,197.63	
June	$7,689.29	
July	$7,872.96	
August	$11,044.53	
September	$7,176.90	
October	$8,834.94	
November		
December		
YTD Total	$68,914.45	

2019

January	$5,904.73	
February	$8,030.20	
March	$9,496.48	
April	$7,897.38	** Flooding
May	-$6,756.16	** Refunds for Flooding**
June	-$3,414.97	** Refunds for Flooding**
July	$7,279.74	
August	$4,588.43	
September	$5,863.01	
October	$8,245.92	
November	$8,326.08	
December	$6,237.26	
YTD Total	$61,698.10	

2018

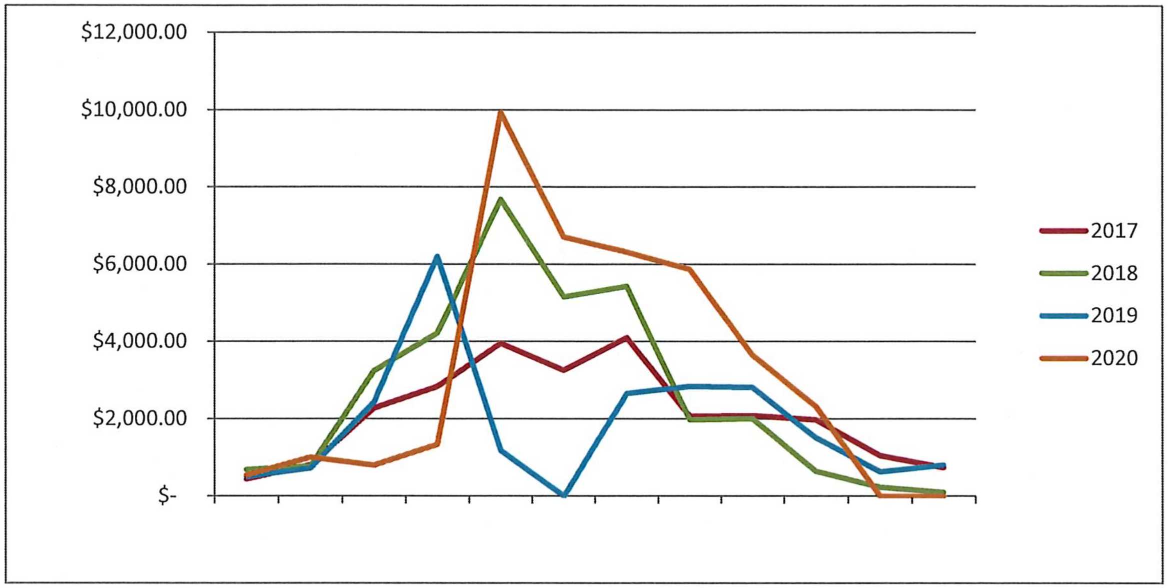
January	$3,352.54	
February	$3,099.96	
March	$10,788.98	
April	$11,263.09	
May	$7,508.03	
June	$5,615.43	
July	$4,314.79	
August	$4,672.15	
September	$9,021.18	
October	$823.84	**FLOODING**
November	$1,090.97	**FLOODING**
December	$6,974.79	
YTD Total	$68,525.75	

2017

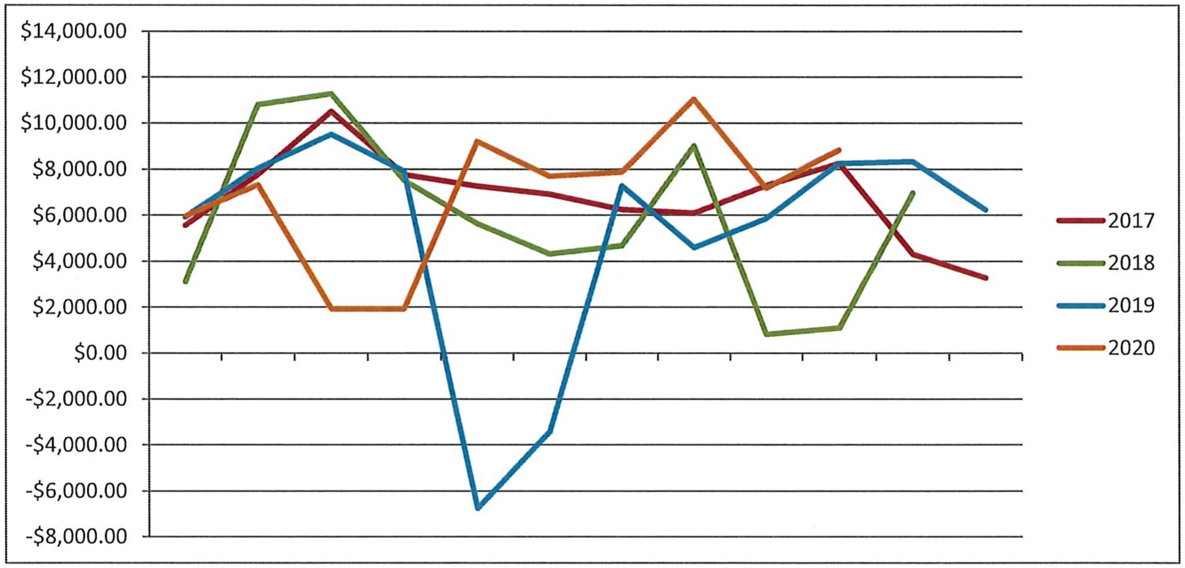
January	$5,554.37
February	$7,755.00
March	$10,502.10
April	$7,751.53
May	$7,267.91
June	$6,905.89
July	$6,250.67
August	$6,087.94
September	$7,291.90
October	$8,245.97
November	$4,297.91
December	$3,263.87
YTD Total	$81,175.06

Source: Hercules 'End of Day Detail' Report

Day Pass and Boat Ramp Use



Camping



City of Lake Dallas

Designated Funds

as of 10/3120

Account	Balance
Kids and Cops	$15,285.26
LEOSE	$2,244.88
Seizure Fund	$884.87
Court Security	$56,167.59
Child Safety	$34,428.67
Court Technology	$14,747.59
Juvenile Case Management	$160,591.35
Library	$9,166.17
Animal Rescue	$10,022.27
Willow Grove Park	$81,603.51
Park Improvements	$2,561.38
Hotel Occupancy Tax	$61,881.82
Road Maint & Repair Fund	$171,285.05
General Capital Projects	$761,489.92

Texpool Investment Accounts

GF Capital Imp-Unrestricted	$94,203.61

BUDGET FY 2021

01	General Fund
05	Tourism
07	City Council
08	Development Services
09	Municipal Court
11	Administration
13	Police
14	Library
15	Animal Services
16	Parks and Facilities
17	Street and Drainage

Budget Summary

Revenue and Expenditures by Month and Year to Date Compared to Budget

City of Lake Dallas
Statement of Revenue and Expenditures
Original Budget
For General Fund (01)
For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
Revenues						
Undefined Sub-Type Revenues						
01-00-41006	Property Taxes-Current	2,955,112.28	19,265.16 $	2,955,112.28 $	19,265.16	99.35%
01-00-41007	Property Taxes-Delinquent	14,000.00	1,374.48	14,000.00	1,374.48	90.18%
01-00-41009	Property Taxes-P & I	10,500.00	1,076.31	10,500.00	1,076.31	89.75%
01-00-42108	Sales Tax-General	815,000.00	62,561.05	815,000.00	62,561.05	92.32%
01-00-42110	Sales Tax-Mixed Beverage	25,000.00	2,306.59	25,000.00	2,306.59	90.77%
01-00-42116	Sales Tax - Property Tax Reduction	203,750.00	15,640.26	203,750.00	15,640.26	92.32%
01-00-44214	Franchise Fees - ATMOS	48,000.00	0.00	48,000.00	0.00	100.00%
01-00-44215	Franchise Fees - Century Tel	2,800.00	0.00	2,800.00	0.00	100.00%
01-00-44216	Franchise Fees - TXU Electric	215,000.00	0.00	215,000.00	0.00	100.00%
01-00-44217	Franchise Fees - Charter Communications	40,000.00	0.00	40,000.00	0.00	100.00%
01-00-44218	Franchise Fees - Republic Services	120,000.00	11,223.27	120,000.00	11,223.27	90.65%
01-00-44219	Franchise Fees - Miscellaneous	4,000.00	32.12	4,000.00	32.12	99.20%
01-00-45235	Shady Shores Funding	29,046.00	0.00	29,046.00	0.00	100.00%
01-00-45318	Animal Services-Corinth	2,500.00	0.00	2,500.00	0.00	100.00%
01-00-45320	Animal Services	22,000.00	761.00	22,000.00	761.00	96.54%
01-00-45321	Application Fees - Admin/PZ/BOA	4,000.00	0.00	4,000.00	0.00	100.00%
01-00-45323	Fees - Health Department	16,000.00	1,685.00	16,000.00	1,685.00	89.47%
01-00-45324	Permits - Building New Residental	30,000.00	1,225.00	30,000.00	1,225.00	95.92%
01-00-45325	Licenses - Beer/Wine/Liquor	2,000.00	0.00	2,000.00	0.00	100.00%
01-00-45326	Permits - Alarms	5,000.00	0.00	5,000.00	0.00	100.00%
01-00-45327	Permits-Farmers Market	200.00	0.00	200.00	0.00	100.00%
01-00-45328	Permits - Other	24,700.00	365.00	24,700.00	365.00	98.52%
01-00-45329	Permits- New Commercial	15,000.00	0.00	15,000.00	0.00	100.00%
01-00-45330	Permits-Food Trucks	130.00	0.00	130.00	0.00	100.00%
01-00-45349	Permits - Subcontractors	0.00	625.00	0.00	625.00	0.00%
01-00-45350	Permits - Business	1,500.00	125.00	1,500.00	125.00	91.67%
01-00-45351	Registration - Contractor	7,500.00	900.00	7,500.00	900.00	88.00%
01-00-45353	Plan Review	1,000.00	0.00	1,000.00	0.00	100.00%
01-00-45463	Rentals - Parks	1,000.00	0.00	1,000.00	0.00	100.00%

City of Lake Dallas
Statement of Revenue and Expenditures
Original Budget
For General Fund (01)
For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-00-45464	Fees- Vendors	4,100.00	385.00	4,100.00	385.00	90.61%
01-00-45465	Fees - Entry	2,000.00	300.00	2,000.00	300.00	85.00%
01-00-45467	Sponsorships - Events	18,000.00	1,850.00	18,000.00	1,850.00	89.72%
01-00-45468	Mighty Thomas Carnival	7,400.00	0.00	7,400.00	0.00	100.00%
01-00-45473	Police Reports	900.00	12.00	900.00	12.00	98.67%
01-00-45474	Rental Fees - Community Room	500.00	0.00	500.00	0.00	100.00%
01-00-45802	Rental Income	45,947.80	45,947.80	45,947.80	45,947.80	0.00%
01-00-46233	Library Fines	2,000.00	176.44	2,000.00	176.44	91.18%
01-00-46330	Court Fines/Bonds	280,500.00	33,846.55	280,500.00	33,846.55	87.93%
01-00-46331	Administractive Fees	12,000.00	1,301.50	12,000.00	1,301.50	89.15%
01-00-46332	Arrest/Warrant/Fees	7,500.00	1,114.00	7,500.00	1,114.00	85.15%
01-00-46337	MVBA Collections	15,000.00	1,203.51	15,000.00	1,203.51	91.98%
01-00-46339	Omni/City	1,000.00	89.86	1,000.00	89.86	91.01%
01-00-47476	Interest Income - General FD	30,000.00	230.24	30,000.00	230.24	99.23%
01-00-48229	ILL Reimbursement-Library	3,000.00	1,797.46	3,000.00	1,797.46	40.08%
01-00-48234	Library Memberships	2,000.00	125.00	2,000.00	125.00	93.75%
01-00-48236	Library-Corinth Memberships	3,000.00	275.00	3,000.00	275.00	90.83%
01-00-48461	SRO Reimbursement	63,285.00	0.00	63,285.00	0.00	100.00%
01-00-48468	Fireworks	16,000.00	0.00	16,000.00	0.00	100.00%
01-00-48475	Other Revenue	12,000.00	272.00	12,000.00	272.00	97.73%
01-00-48480	Sale of Assets	61,000.00	0.00	61,000.00	0.00	100.00%
01-00-48598	Loan Proceeds	91,160.00	93,130.48	91,160.00	93,130.48	(2.16%)
01-00-49403	Trf from CDC - Parks	80,000.00	0.00	80,000.00	0.00	100.00%
01-00-49404	Admin Fees - Willow Grove Park	20,000.00	0.00	20,000.00	0.00	100.00%
01-00-49600	Transfer In	10,000.00	0.00	10,000.00	0.00	100.00%
Total Undefined Sub-Type Revenues		**5,403,031.08**	**301,222.08**	**5,403,031.08**	**301,222.08**	**94.42%**
Total Revenues		**5,403,031.08**	**301,222.08**	**5,403,031.08**	**301,222.08**	**94.42%**
Total General Fund Revenues		**$ 5,403,031.08**	**$ 301,222.08**	**$ 5,403,031.08**	**$ 301,222.08**	**94.42%**

Original Budget

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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Expenditures					
Tourism Expenditures					
Supplies Expenditures					
01-05-52221 Community Events	5,000.00	1,183.72 $	5,000.00 $	1,183.72	76.33%
Total Supplies Expenditures	**5,000.00**	**1,183.72**	**5,000.00**	**1,183.72**	**76.33%**
Contractual Services Expenditures					
01-05-53350 Fireworks	22,000.00	0.00	22,000.00	0.00	100.00%
Total Contractual Services Expenditures	**22,000.00**	**0.00**	**22,000.00**	**0.00**	**100.00%**
Total Tourism Expenditures	**27,000.00**	**1,183.72**	**27,000.00**	**1,183.72**	**95.62%**
City Council Expenditures					
Supplies Expenditures					
01-07-52000 Office Supplies	300.00	256.15	300.00	256.15	14.62%
01-07-52206 Travel & Training	7,450.00	20.00	7,450.00	20.00	99.73%
01-07-52207 Dues & Memberships	2,000.00	0.00	2,000.00	0.00	100.00%
01-07-52212 Flowers/Gifts/Plaques	300.00	0.00	300.00	0.00	100.00%
01-07-52214 Legislative	3,800.00	0.00	3,800.00	0.00	100.00%
Total Supplies Expenditures	**13,850.00**	**276.15**	**13,850.00**	**276.15**	**98.01%**
Total City Council Expenditures	**13,850.00**	**276.15**	**13,850.00**	**276.15**	**98.01%**
Development Services Expenditures					
Personnel & Benefits Expenditures					
01-08-51000 Salaries-Full Time	194,396.80	12,086.41	194,396.80	12,086.41	93.78%
01-08-51101 Overtime	1,500.00	7.91	1,500.00	7.91	99.47%
01-08-51104 Longevity	444.00	0.00	444.00	0.00	100.00%
01-08-51105 FICA/Medicare Tax	2,840.50	172.10	2,840.50	172.10	93.94%
01-08-51106 Unemployment Tax	810.00	0.00	810.00	0.00	100.00%
01-08-51107 Worker's Compensation	1,131.58	34.92	1,131.58	34.92	96.91%
01-08-51108 Group Health Insurance	39,214.20	2,236.95	39,214.20	2,236.95	94.30%

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-08-51109 Retirement/TMRS	29,384.52	1,234.31	29,384.52	1,234.31	95.80%
Total Personnel & Benefits Expenditures	**269,721.60**	**15,772.60**	**269,721.60**	**15,772.60**	**94.15%**
Supplies Expenditures					
01-08-52000 Office Supplies	1,000.00	0.00	1,000.00	0.00	100.00%
01-08-52201 Operating Supplies	300.00	49.00	300.00	49.00	83.67%
01-08-52202 Postage & Shipping	1,200.00	175.00	1,200.00	175.00	85.42%
01-08-52203 Printing	5,400.00	449.85	5,400.00	449.85	91.67%
01-08-52204 Uniforms	400.00	0.00	400.00	0.00	100.00%
01-08-52205 Advertising	1,000.00	0.00	1,000.00	0.00	100.00%
01-08-52206 Travel & Training	2,590.00	0.00	2,590.00	0.00	100.00%
01-08-52207 Dues & Memberships	550.00	0.00	550.00	0.00	100.00%
01-08-52208 Vehicle Fuel	1,000.00	0.00	1,000.00	0.00	100.00%
01-08-52209 Office Equipment	2,000.00	0.00	2,000.00	0.00	100.00%
01-08-52211 Safety Equipment & Supplies	100.00	0.00	100.00	0.00	100.00%
01-08-52212 Flowers/Gifts/Plaques	100.00	0.00	100.00	0.00	100.00%
01-08-52213 Subscriptions & Publications	1,100.00	0.00	1,100.00	0.00	100.00%
01-08-52216 Telephone-Mobile	2,268.16	27.68	2,268.16	27.68	98.78%
01-08-52223 Keep Lake Dallas Beautiful	1,500.00	0.00	1,500.00	0.00	100.00%
Total Supplies Expenditures	**20,508.16**	**701.53**	**20,508.16**	**701.53**	**96.58%**
Contractual Services Expenditures					
01-08-53305 Engineering	12,000.00	0.00	12,000.00	0.00	100.00%
01-08-53309 Consultants & Professionals	13,000.00	0.00	13,000.00	0.00	100.00%
01-08-53317 Inspection Services	35,000.00	0.00	35,000.00	0.00	100.00%
01-08-53326 Health Inspections	4,700.00	0.00	4,700.00	0.00	100.00%
01-08-53507 Property Abatements	5,500.00	0.00	5,500.00	0.00	100.00%
Total Contractual Services Expenditures	**70,200.00**	**0.00**	**70,200.00**	**0.00**	**100.00%**
Maintenance Expenditures					
01-08-54402 Vehicle Maintenance	900.00	0.00	900.00	0.00	100.00%
01-08-54406 Software Maintenance	4,705.25	0.00	4,705.25	0.00	100.00%
Total Maintenance Expenditures	**5,605.25**	**0.00**	**5,605.25**	**0.00**	**100.00%**

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Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Development Services Expenditures		**366,035.01**	**16,474.13**	**366,035.01**	**16,474.13**	**95.50%**
Municipal Court Expenditures						
Personnel & Benefits Expenditures						
01-09-51000	Salaries-Full Time	57,241.60	4,403.20	57,241.60	4,403.20	92.31%
01-09-51101	Overtime	2,000.00	37.50	2,000.00	37.50	98.13%
01-09-51102	Certification Pay	600.08	46.16	600.08	46.16	92.31%
01-09-51104	Longevity	114.00	0.00	114.00	0.00	100.00%
01-09-51105	FICA/Medicare Tax	853.20	53.40	853.20	53.40	93.74%
01-09-51106	Unemployment Tax	324.00	0.00	324.00	0.00	100.00%
01-09-51107	Worker's Compensation	264.79	12.93	264.79	12.93	95.12%
01-09-51108	Group Health Insurance	13,869.00	1,358.61	13,869.00	1,358.61	90.20%
01-09-51109	Retirement/TMRS	8,826.25	314.08	8,826.25	314.08	96.44%
Total Personnel & Benefits Expenditures		**84,092.92**	**6,225.88**	**84,092.92**	**6,225.88**	**92.60%**
Supplies Expenditures						
01-09-52000	Office Supplies	800.00	0.00	800.00	0.00	100.00%
01-09-52202	Postage & Shipping	1,000.00	175.00	1,000.00	175.00	82.50%
01-09-52203	Printing	700.00	38.44	700.00	38.44	94.51%
01-09-52204	Uniforms	100.00	0.00	100.00	0.00	100.00%
01-09-52206	Travel & Training	1,000.00	0.00	1,000.00	0.00	100.00%
01-09-52207	Dues & Memberships	140.00	0.00	140.00	0.00	100.00%
Total Supplies Expenditures		**3,740.00**	**213.44**	**3,740.00**	**213.44**	**94.29%**
Contractual Services Expenditures						
01-09-53318	MVBA fees	15,000.00	0.00	15,000.00	0.00	100.00%
01-09-53319	Municipal Judge/Magistrate	14,400.00	2,400.00	14,400.00	2,400.00	83.33%
01-09-53320	Prosecutor	14,000.00	0.00	14,000.00	0.00	100.00%
01-09-53321	Jury Fee	500.00	(19.27)	500.00	(19.27)	103.85%
Total Contractual Services Expenditures		**43,900.00**	**2,380.73**	**43,900.00**	**2,380.73**	**94.58%**
Total Municipal Court Expenditures		**131,732.92**	**8,820.05**	**131,732.92**	**8,820.05**	**93.30%**

Original Budget

For General Fund (01)

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Administration Expenditures						
Personnel & Benefits Expenditures						
01-11-51000	Salaries-Full Time	332,363.20	25,086.76	332,363.20	25,086.76	92.45%
01-11-51102	Certification Pay	6,810.16	523.08	6,810.16	523.08	92.32%
01-11-51103	Stipend/Auto Allowance	3,599.96	276.92	3,599.96	276.92	92.31%
01-11-51104	Longevity	606.00	0.00	606.00	0.00	100.00%
01-11-51105	FICA/Medicare Tax	4,970.21	351.08	4,970.21	351.08	92.94%
01-11-51106	Unemployment Tax	648.00	0.00	648.00	0.00	100.00%
01-11-51107	Worker's Compensation	1,542.48	73.56	1,542.48	73.56	95.23%
01-11-51108	Group Health Insurance	34,345.44	2,609.85	34,345.44	2,609.85	92.40%
01-11-51109	Retirement/TMRS	51,416.00	2,670.60	51,416.00	2,670.60	94.81%
Total Personnel & Benefits Expenditures		**436,301.45**	**31,591.85**	**436,301.45**	**31,591.85**	**92.76%**
Supplies Expenditures						
01-11-52000	Office Supplies	4,000.00	609.77	4,000.00	609.77	84.76%
01-11-52201	Operating Supplies	8,500.00	1,990.40	8,500.00	1,990.40	76.58%
01-11-52202	Postage & Shipping	3,000.00	273.40	3,000.00	273.40	90.89%
01-11-52203	Printing	11,500.00	851.35	11,500.00	851.35	92.60%
01-11-52204	Uniforms	400.00	0.00	400.00	0.00	100.00%
01-11-52205	Advertising	2,000.00	0.00	2,000.00	0.00	100.00%
01-11-52206	Travel & Training	9,250.00	0.00	9,250.00	0.00	100.00%
01-11-52207	Dues & Memberships	5,580.00	100.00	5,580.00	100.00	98.21%
01-11-52209	Office Equipment	4,700.00	0.00	4,700.00	0.00	100.00%
01-11-52212	Flowers/Gifts/Plaques	400.00	0.00	400.00	0.00	100.00%
01-11-52213	Subscriptions & Publications	5,230.00	4,330.00	5,230.00	4,330.00	17.21%
01-11-52216	Telephone-Mobile	2,040.00	83.04	2,040.00	83.04	95.93%
Total Supplies Expenditures		**56,600.00**	**8,237.96**	**56,600.00**	**8,237.96**	**85.45%**
Contractual Services Expenditures						
01-11-53301	Utilities	37,000.00	2,272.71	37,000.00	2,272.71	93.86%
01-11-53303	Accounting & Auditor	17,000.00	0.00	17,000.00	0.00	100.00%
01-11-53304	Legal Services	45,000.00	0.00	45,000.00	0.00	100.00%
01-11-53309	Consultants & Professionals	8,000.00	0.00	8,000.00	0.00	100.00%

Original Budget

For General Fund (01)

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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-11-53311 Elections	8,500.00	0.00	8,500.00	0.00	100.00%
01-11-53312 Denton County Tax	22,810.00	0.00	22,810.00	0.00	100.00%
01-11-53313 Property & Liability Insurance	52,500.00	10,766.00	52,500.00	10,766.00	79.49%
01-11-53314 Fire Contract	979,605.00	81,633.75	979,605.00	81,633.75	91.67%
01-11-53325 Janitorial Services	11,304.00	942.00	11,304.00	942.00	91.67%
01-11-53327 Franklin Legal Services	4,000.00	0.00	4,000.00	0.00	100.00%
01-11-53328 Shredder Services	1,000.00	0.00	1,000.00	0.00	100.00%
01-11-53329 SPAN	1,700.00	0.00	1,700.00	0.00	100.00%
01-11-53331 Civic Plus	4,981.84	5,230.94	4,981.84	5,230.94	(5.00%)
01-11-53332 Financial Advisory Services	1,500.00	0.00	1,500.00	0.00	100.00%
01-11-53333 Discovery Benefits	900.00	77.50	900.00	77.50	91.39%
01-11-53338 YAC	4,000.00	0.00	4,000.00	0.00	100.00%
Total Contractual Services Expenditures	**1,199,800.84**	**100,922.90**	**1,199,800.84**	**100,922.90**	**91.59%**
Maintenance Expenditures					
01-11-54400 Facilities Maintenance	10,000.00	3,233.20	10,000.00	3,233.20	67.67%
01-11-54406 Software Maintenance	27,000.00	2,056.00	27,000.00	2,056.00	92.39%
Total Maintenance Expenditures	**37,000.00**	**5,289.20**	**37,000.00**	**5,289.20**	**85.70%**
Capital Outlay Expenditures					
01-11-55506 Capital Outlay-Buildings/Facilities	20,000.00	0.00	20,000.00	0.00	100.00%
Total Capital Outlay Expenditures	**20,000.00**	**0.00**	**20,000.00**	**0.00**	**100.00%**
Total Administration Expenditures	**1,749,702.29**	**146,041.91**	**1,749,702.29**	**146,041.91**	**91.65%**
Police Expenditures					
Personnel & Benefits Expenditures					
01-13-51000 Salaries-Full Time	1,065,195.04	74,514.74	1,065,195.04	74,514.74	93.00%
01-13-51010 Salaries-Part Time	16,640.00	0.00	16,640.00	0.00	100.00%
01-13-51101 Overtime	40,000.00	1,989.94	40,000.00	1,989.94	95.03%
01-13-51102 Certification Pay	6,000.80	623.16	6,000.80	623.16	89.62%
01-13-51104 Longevity	5,832.00	0.00	5,832.00	0.00	100.00%
01-13-51105 FICA/Medicare Tax	15,773.62	1,096.06	15,773.62	1,096.06	93.05%
01-13-51106 Unemployment Tax	2,754.00	39.83	2,754.00	39.83	98.55%

Original Budget
For General Fund (01)
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Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-13-51107	Worker's Compensation	47,600.54	2,048.57	47,600.54	2,048.57	95.70%
01-13-51108	Group Health Insurance	141,136.08	9,880.88	141,136.08	9,880.88	93.00%
01-13-51109	Retirement/TMRS	163,175.38	8,870.79	163,175.38	8,870.79	94.56%
01-13-51111	Physicals & Evaluations	2,266.25	315.00	2,266.25	315.00	86.10%
01-13-51116	Psychological Services	1,000.00	0.00	1,000.00	0.00	100.00%
Total Personnel & Benefits Expenditures		**1,507,373.71**	**99,378.97**	**1,507,373.71**	**99,378.97**	**93.41%**
Supplies Expenditures						
01-13-52000	Office Supplies	4,000.00	368.56	4,000.00	368.56	90.79%
01-13-52201	Operating Supplies	6,000.00	0.00	6,000.00	0.00	100.00%
01-13-52202	Postage & Shipping	200.00	0.00	200.00	0.00	100.00%
01-13-52203	Printing	4,381.00	310.50	4,381.00	310.50	92.91%
01-13-52204	Uniforms	9,800.00	663.47	9,800.00	663.47	93.23%
01-13-52205	Advertising	900.00	0.00	900.00	0.00	100.00%
01-13-52206	Travel & Training	11,550.00	1,145.00	11,550.00	1,145.00	90.09%
01-13-52207	Dues & Memberships	12,630.00	2,085.00	12,630.00	2,085.00	83.49%
01-13-52208	Vehicle Fuel	21,000.00	0.00	21,000.00	0.00	100.00%
01-13-52209	Office Equipment	1,000.00	194.99	1,000.00	194.99	80.50%
01-13-52211	Safety Equipment & Supplies	7,750.00	765.00	7,750.00	765.00	90.13%
01-13-52212	Flowers/Gifts/Plaques	1,000.00	397.70	1,000.00	397.70	60.23%
01-13-52213	Subscriptions & Publications	5,501.88	1,770.00	5,501.88	1,770.00	67.83%
01-13-52216	Telephone-Mobile	10,275.00	0.00	10,275.00	0.00	100.00%
01-13-52219	Emergency Response Supplies	2,000.00	0.00	2,000.00	0.00	100.00%
Total Supplies Expenditures		**97,987.88**	**7,700.22**	**97,987.88**	**7,700.22**	**92.14%**
Contractual Services Expenditures						
01-13-53301	Utilities	4,980.00	415.00	4,980.00	415.00	91.67%
01-13-53304	Legal Services	3,500.00	0.00	3,500.00	0.00	100.00%
01-13-53306	Communications	47,348.00	10,169.20	47,348.00	10,169.20	78.52%
01-13-53309	Consultants & Professionals	13,365.00	0.00	13,365.00	0.00	100.00%
01-13-53315	Jail Services	1,500.00	0.00	1,500.00	0.00	100.00%
Total Contractual Services Expenditures		**70,693.00**	**10,584.20**	**70,693.00**	**10,584.20**	**85.03%**

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Maintenance Expenditures					
01-13-54400 Facilities Maintenance	1,600.00	0.00	1,600.00	0.00	100.00%
01-13-54402 Vehicle Maintenance	20,599.20	893.15	20,599.20	893.15	95.66%
01-13-54403 Equipment Maintenance	13,655.00	0.00	13,655.00	0.00	100.00%
01-13-54406 Software Maintenance	36,000.00	7,315.37	36,000.00	7,315.37	79.68%
01-13-54410 Property Loss	500.00	0.00	500.00	0.00	100.00%
Total Maintenance Expenditures	**72,354.20**	**8,208.52**	**72,354.20**	**8,208.52**	**88.66%**
Capital Outlay Expenditures					
01-13-55503 Capital Outlay-Vehicles	45,900.00	0.00	45,900.00	0.00	100.00%
01-13-55504 Capital Outlay-Information Technology	8,983.00	0.00	8,983.00	0.00	100.00%
Total Capital Outlay Expenditures	**54,883.00**	**0.00**	**54,883.00**	**0.00**	**100.00%**
Debt Service Expenditures					
01-13-56531 Capital Lease Principal	76,970.46	10,905.75	76,970.46	10,905.75	85.83%
01-13-56532 Capital Lease Interest	6,451.18	1,516.71	6,451.18	1,516.71	76.49%
Total Debt Service Expenditures	**83,421.64**	**12,422.46**	**83,421.64**	**12,422.46**	**85.11%**
Transfers Expenditures					
01-13-59100 Transfer to Special Revenue Fund	19,821.00	0.00	19,821.00	0.00	100.00%
Total Transfers Expenditures	**19,821.00**	**0.00**	**19,821.00**	**0.00**	**100.00%**
Total Police Expenditures	**1,906,534.43**	**138,294.37**	**1,906,534.43**	**138,294.37**	**92.75%**
Library Expenditures					
Personnel & Benefits Expenditures					
01-14-51000 Salaries-Full Time	103,043.20	7,356.40	103,043.20	7,356.40	92.86%
01-14-51010 Salaries-Part Time	56,368.00	3,081.00	56,368.00	3,081.00	94.53%
01-14-51101 Overtime	1,000.00	0.00	1,000.00	0.00	100.00%
01-14-51104 Longevity	216.00	0.00	216.00	0.00	100.00%
01-14-51105 FICA/Medicare Tax	2,325.96	164.27	2,325.96	164.27	92.94%
01-14-51106 Unemployment Tax	972.00	67.25	972.00	67.25	93.08%
01-14-51107 Worker's Compensation	882.26	34.74	882.26	34.74	96.06%

Original Budget

For General Fund (01)

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-14-51108 Group Health Insurance	16,854.72	704.43	16,854.72	704.43	95.82%
01-14-51109 Retirement/TMRS	24,061.68	1,201.55	24,061.68	1,201.55	95.01%
Total Personnel & Benefits Expenditures	**205,723.82**	**12,609.64**	**205,723.82**	**12,609.64**	**93.87%**
Supplies Expenditures					
01-14-52000 Office Supplies	1,000.00	0.00	1,000.00	0.00	100.00%
01-14-52201 Operating Supplies	1,000.00	156.00	1,000.00	156.00	84.40%
01-14-52202 Postage & Shipping	1,000.00	0.00	1,000.00	0.00	100.00%
01-14-52203 Printing	3,300.00	193.90	3,300.00	193.90	94.12%
01-14-52204 Uniforms	200.00	0.00	200.00	0.00	100.00%
01-14-52205 Advertising	2,500.00	409.88	2,500.00	409.88	83.60%
01-14-52206 Travel & Training	4,027.00	0.00	4,027.00	0.00	100.00%
01-14-52207 Dues & Memberships	5,000.00	3,155.96	5,000.00	3,155.96	36.88%
01-14-52212 Flowers/Gifts/Plaques	100.00	0.00	100.00	0.00	100.00%
01-14-52215 Library Books/Materials	20,000.00	2,456.25	20,000.00	2,456.25	87.72%
01-14-52216 Telephone-Mobile	540.00	0.00	540.00	0.00	100.00%
Total Supplies Expenditures	**38,667.00**	**6,371.99**	**38,667.00**	**6,371.99**	**83.52%**
Contractual Services Expenditures					
01-14-53301 Utilities	12,500.00	776.59	12,500.00	776.59	93.79%
01-14-53323 Security System	820.00	0.00	820.00	0.00	100.00%
Total Contractual Services Expenditures	**13,320.00**	**776.59**	**13,320.00**	**776.59**	**94.17%**
Maintenance Expenditures					
01-14-54400 Facilities Maintenance	2,000.00	160.00	2,000.00	160.00	92.00%
01-14-54406 IT Maintenance	16,042.00	842.50	16,042.00	842.50	94.75%
Total Maintenance Expenditures	**18,042.00**	**1,002.50**	**18,042.00**	**1,002.50**	**94.44%**
Capital Outlay Expenditures					
01-14-55506 Capital Outlay-Buildings/Facilities	9,000.00	0.00	9,000.00	0.00	100.00%
Total Capital Outlay Expenditures	**9,000.00**	**0.00**	**9,000.00**	**0.00**	**100.00%**
Total Library Expenditures	**284,752.82**	**20,760.72**	**284,752.82**	**20,760.72**	**92.71%**

Original Budget
For General Fund (01)
For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Animal Services Expenditures					
Personnel & Benefits Expenditures					
01-15-51000 Salaries-Full Time	91,769.60	7,133.60	91,769.60	7,133.60	92.23%
01-15-51010 Salaries-Part Time	30,035.20	1,703.92	30,035.20	1,703.92	94.33%
01-15-51101 Overtime	6,000.00	771.68	6,000.00	771.68	87.14%
01-15-51104 Longevity	318.00	0.00	318.00	0.00	100.00%
01-15-51105 FICA/Medicare Tax	1,838.67	131.00	1,838.67	131.00	92.88%
01-15-51106 Unemployment Tax	810.00	0.00	810.00	0.00	100.00%
01-15-51107 Worker's Compensation	7,925.30	289.39	7,925.30	289.39	96.35%
01-15-51108 Group Health Insurance	25,162.68	2,103.27	25,162.68	2,103.27	91.64%
01-15-51109 Retirement/TMRS	19,020.72	1,008.68	19,020.72	1,008.68	94.70%
01-15-51111 Physicals & Evaluations	460.00	0.00	460.00	0.00	100.00%
Total Personnel & Benefits Expenditures	**183,340.17**	**13,141.54**	**183,340.17**	**13,141.54**	**92.83%**
Supplies Expenditures					
01-15-52000 Office Supplies	350.00	0.00	350.00	0.00	100.00%
01-15-52201 Operating Supplies	7,950.00	2,796.18	7,950.00	2,796.18	64.83%
01-15-52202 Postage & Shipping	200.00	0.00	200.00	0.00	100.00%
01-15-52203 Printing	750.00	54.71	750.00	54.71	92.71%
01-15-52204 Uniforms	800.00	0.00	800.00	0.00	100.00%
01-15-52205 Advertising	200.00	0.00	200.00	0.00	100.00%
01-15-52206 Travel & Training	2,370.00	0.00	2,370.00	0.00	100.00%
01-15-52207 Dues & Memberships	320.00	0.00	320.00	0.00	100.00%
01-15-52208 Vehicle Fuel	650.00	0.00	650.00	0.00	100.00%
01-15-52210 Equipment-Field	250.00	0.00	250.00	0.00	100.00%
01-15-52211 Safety Equipment & Supplies	200.00	0.00	200.00	0.00	100.00%
01-15-52212 Flowers/Gifts/Plaques	250.00	0.00	250.00	0.00	100.00%
01-15-52216 Telephone-Mobile	788.04	55.36	788.04	55.36	92.97%
01-15-52218 Land Lease	1,350.00	0.00	1,350.00	0.00	100.00%
Total Supplies Expenditures	**16,428.04**	**2,906.25**	**16,428.04**	**2,906.25**	**82.31%**
Contractual Services Expenditures					
01-15-53301 Utilities	12,700.00	915.92	12,700.00	915.92	92.79%

Original Budget
For General Fund (01)
For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-15-53309 Consultants & Professionals	9,000.00	255.00	9,000.00	255.00	97.17%
Total Contractual Services Expenditures	**21,700.00**	**1,170.92**	**21,700.00**	**1,170.92**	**94.60%**
Maintenance Expenditures					
01-15-54400 Facilities Maintenance	2,000.00	0.00	2,000.00	0.00	100.00%
01-15-54402 Vehicle Maintenance	500.00	0.00	500.00	0.00	100.00%
01-15-54406 Software Maintenance	3,800.00	185.00	3,800.00	185.00	95.13%
Total Maintenance Expenditures	**6,300.00**	**185.00**	**6,300.00**	**185.00**	**97.06%**
Capital Outlay Expenditures					
01-15-55506 Capital Outlay-Buildings/Facilities	12,400.00	0.00	12,400.00	0.00	100.00%
Total Capital Outlay Expenditures	**12,400.00**	**0.00**	**12,400.00**	**0.00**	**100.00%**
Total Animal Services Expenditures	**240,168.21**	**17,403.71**	**240,168.21**	**17,403.71**	**92.75%**
Park and Facilities Expenditures					
Personnel & Benefits Expenditures					
01-16-51000 Salaries-Full Time	32,094.40	2,468.81	32,094.40	2,468.81	92.31%
01-16-51101 Overtime	2,500.00	277.74	2,500.00	277.74	88.89%
01-16-51104 Longevity	108.00	0.00	108.00	0.00	100.00%
01-16-51105 FICA/Medicare Tax	465.37	39.76	465.37	39.76	91.46%
01-16-51106 Unemployment Tax	162.00	0.00	162.00	0.00	100.00%
01-16-51107 Worker's Compensation	1,351.17	186.27	1,351.17	186.27	86.21%
01-16-51108 Group Health Insurance	8,446.32	57.41	8,446.32	57.41	99.32%
01-16-51109 Retirement/TMRS	4,814.16	193.30	4,814.16	193.30	95.98%
Total Personnel & Benefits Expenditures	**49,941.42**	**3,223.29**	**49,941.42**	**3,223.29**	**93.55%**
Supplies Expenditures					
01-16-52000 Office Supplies	50.00	0.00	50.00	0.00	100.00%
01-16-52201 Operating Supplies	800.00	0.00	800.00	0.00	100.00%
01-16-52204 Uniforms	500.00	226.61	500.00	226.61	54.68%
01-16-52206 Travel & Training	200.00	0.00	200.00	0.00	100.00%
01-16-52207 Dues & Memberships	974.25	0.00	974.25	0.00	100.00%
01-16-52208 Vehicle Fuel	2,500.00	0.00	2,500.00	0.00	100.00%

Original Budget

For General Fund (01)

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-16-52210 Equipment-Field	1,000.00	0.00	1,000.00	0.00	100.00%
01-16-52211 Safety Equipment & Supplies	250.00	0.00	250.00	0.00	100.00%
01-16-52212 Flowers/Gifts/Plaques	50.00	0.00	50.00	0.00	100.00%
01-16-52216 Telephone-Mobile	186.94	14.80	186.94	14.80	92.08%
Total Supplies Expenditures	**6,511.19**	**241.41**	**6,511.19**	**241.41**	**96.29%**
Contractual Services Expenditures					
01-16-53309 Consultants & Professionals	42,000.00	0.00	42,000.00	0.00	100.00%
01-16-53406 Mowing Contract	15,000.00	0.00	15,000.00	0.00	100.00%
Total Contractual Services Expenditures	**57,000.00**	**0.00**	**57,000.00**	**0.00**	**100.00%**
Maintenance Expenditures					
01-16-54402 Vehicle Maintenance	200.00	0.00	200.00	0.00	100.00%
01-16-54403 Equipment Maintenance	1,500.00	0.00	1,500.00	0.00	100.00%
01-16-54405 Park Maintenance	5,000.00	373.70	5,000.00	373.70	92.53%
Total Maintenance Expenditures	**6,700.00**	**373.70**	**6,700.00**	**373.70**	**94.42%**
Capital Outlay Expenditures					
01-16-55505 Capital Outlay-Heavy Equipment	10,300.00	0.00	10,300.00	0.00	100.00%
Total Capital Outlay Expenditures	**10,300.00**	**0.00**	**10,300.00**	**0.00**	**100.00%**
Debt Service Expenditures					
01-16-56531 Capital Lease Principal	9,462.68	9,462.68	9,462.68	9,462.68	0.00%
01-16-56532 Capital Lease Interest	1,774.38	1,774.39	1,774.38	1,774.39	0.00%
Total Debt Service Expenditures	**11,237.06**	**11,237.07**	**11,237.06**	**11,237.07**	**0.00%**
Total Park and Facilities Expenditures	**141,689.67**	**15,075.47**	**141,689.67**	**15,075.47**	**89.36%**
Streets and Drainage Expenditures					
Personnel & Benefits Expenditures					
01-17-51000 Salaries-Full Time	215,342.40	16,637.05	215,342.40	16,637.05	92.27%
01-17-51101 Overtime	3,500.00	1,460.37	3,500.00	1,460.37	58.28%
01-17-51102 Certification Pay	300.04	115.38	300.04	115.38	61.55%
01-17-51104 Longevity	1,152.00	0.00	1,152.00	0.00	100.00%

Original Budget
For General Fund (01)
For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-17-51105 FICA/Medicare Tax	3,177.57	355.31	3,177.57	355.31	88.82%
01-17-51106 Unemployment Tax	972.00	28.80	972.00	28.80	97.04%
01-17-51107 Worker's Compensation	22,876.06	1,232.44	22,876.06	1,232.44	94.61%
01-17-51108 Group Health Insurance	43,055.40	3,882.96	43,055.40	3,882.96	90.98%
01-17-51109 Retirement/TMRS	32,871.37	1,811.05	32,871.37	1,811.05	94.49%
01-17-51111 Physicals & Evaluations	0.00	73.00	0.00	73.00	0.00%
Total Personnel & Benefits Expenditures	**323,246.84**	**25,596.36**	**323,246.84**	**25,596.36**	**92.08%**
Supplies Expenditures					
01-17-52000 Office Supplies	300.00	0.00	300.00	0.00	100.00%
01-17-52201 Operating Supplies	1,500.00	0.00	1,500.00	0.00	100.00%
01-17-52204 Uniforms	1,200.00	0.00	1,200.00	0.00	100.00%
01-17-52206 Travel & Training	2,000.00	0.00	2,000.00	0.00	100.00%
01-17-52207 Dues & Memberships	1,624.25	0.00	1,624.25	0.00	100.00%
01-17-52208 Vehicle Fuel	6,500.00	0.00	6,500.00	0.00	100.00%
01-17-52210 Equipment-Field	1,500.00	0.00	1,500.00	0.00	100.00%
01-17-52211 Safety Equipment & Supplies	2,000.00	0.00	2,000.00	0.00	100.00%
01-17-52216 Telephone-Mobile	2,156.68	57.28	2,156.68	57.28	97.34%
Total Supplies Expenditures	**18,780.93**	**57.28**	**18,780.93**	**57.28**	**99.70%**
Contractual Services Expenditures					
01-17-53301 Utilities	3,500.00	924.86	3,500.00	924.86	73.58%
01-17-53302 Street Lighting	51,500.00	4,204.99	51,500.00	4,204.99	91.83%
01-17-53305 Engineering	10,000.00	0.00	10,000.00	0.00	100.00%
01-17-53307 Rentals	5,000.00	95.70	5,000.00	95.70	98.09%
01-17-53347 Stormwater Utility Fee Study	25,000.00	0.00	25,000.00	0.00	100.00%
01-17-53348 MS4	5,000.00	0.00	5,000.00	0.00	100.00%
01-17-53349 Traffic Signal Maintenance	4,194.96	0.00	4,194.96	0.00	100.00%
Total Contractual Services Expenditures	**104,194.96**	**5,225.55**	**104,194.96**	**5,225.55**	**94.98%**
Maintenance Expenditures					
01-17-54400 Facilities Maintenance	400.00	0.00	400.00	0.00	100.00%
01-17-54402 Vehicle Maintenance	2,500.00	29.93	2,500.00	29.93	98.80%
01-17-54403 Equipment Maintenance	7,000.00	0.00	7,000.00	0.00	100.00%

Original Budget

For General Fund (01)

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-17-54406 IT Maintenance	1,500.00	150.00	1,500.00	150.00	90.00%
01-17-54408 Tree Maintenance	5,000.00	0.00	5,000.00	0.00	100.00%
01-17-54417 Sign Maintenance	6,000.00	0.00	6,000.00	0.00	100.00%
01-17-54422 Drainage Maintenance	20,000.00	0.00	20,000.00	0.00	100.00%
Total Maintenance Expenditures	**42,400.00**	**179.93**	**42,400.00**	**179.93**	**99.58%**
Capital Outlay Expenditures					
01-17-55503 Capital Outlay-Vehicles	35,000.00	0.00	35,000.00	0.00	100.00%
Total Capital Outlay Expenditures	**35,000.00**	**0.00**	**35,000.00**	**0.00**	**100.00%**
Debt Service Expenditures					
01-17-56531 Capital Lease Principal	15,892.27	0.00	15,892.27	0.00	100.00%
01-17-56532 Capital Lease Interest	1,824.17	0.00	1,824.17	0.00	100.00%
Total Debt Service Expenditures	**17,716.44**	**0.00**	**17,716.44**	**0.00**	**100.00%**
Total Streets and Drainage Expenditures	**541,339.17**	**31,059.12**	**541,339.17**	**31,059.12**	**94.26%**
Total General Fund Expenditures	**$ 5,402,804.52**	**$ 395,389.35**	**$ 5,402,804.52**	**$ 395,389.35**	**92.68%**
General Fund Excess of Revenues Over Expenditures	**$ 226.56**	**$ (94,167.27)**	**$ 226.56**	**$ (94,167.27)**	**41663.94%**

Original Budget

For Debt Service Fund (04)

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
04-00-41006 Property Taxes-Current	444,753.00	2,898.11 $	444,753.00 $	2,898.11	99.35%
04-00-41007 Property Taxes-Delinquent	2,000.00	226.59	2,000.00	226.59	88.67%
04-00-41009 Property Taxes-P & I	900.00	171.54	900.00	171.54	80.94%
04-00-47701 Interest Income - I&S	6,000.00	42.44	6,000.00	42.44	99.29%
04-00-49617 CDC Debt Payment Reimbursement	240,027.98	0.00	240,027.98	0.00	100.00%
Total Undefined Sub-Type Revenues	**693,680.98**	**3,338.68**	**693,680.98**	**3,338.68**	**99.52%**
Total Revenues	**693,680.98**	**3,338.68**	**693,680.98**	**3,338.68**	**99.52%**
Total Debt Service Fund Revenues	**$ 693,680.98 $**	**3,338.68 $**	**693,680.98 $**	**3,338.68**	**99.52%**
Expenditures					
Administration Expenditures					
Debt Service Expenditures					
04-11-56957 2019 GO Refunding Principle	70,000.00	0.00 $	70,000.00 $	0.00	100.00%
04-11-56958 2019 GO Refunding Series Interest	12,276.00	0.00	12,276.00	0.00	100.00%
04-11-56965 2008 Street GO Bonds Principal	55,000.00	0.00	55,000.00	0.00	100.00%
04-11-56966 2008 Street Bonds Interest	21,471.00	0.00	21,471.00	0.00	100.00%
04-11-56974 2012 Refunding Bonds Principal	150,000.00	0.00	150,000.00	0.00	100.00%
04-11-56975 2012 Refunding Bonds Interest	3,598.32	0.00	3,598.32	0.00	100.00%
04-11-56976 2018 Refunding Bond Principal	150,000.00	0.00	150,000.00	0.00	100.00%
04-11-56977 2018 Refunding Bond Interest	30,489.00	0.00	30,489.00	0.00	100.00%
04-11-56978 2018 GO Redunding Principal	15,000.00	0.00	15,000.00	0.00	100.00%
04-11-56979 2018 GO Refunding Series Interest	29,400.00	0.00	29,400.00	0.00	100.00%
04-11-56980 2019 GF CO Series Principal	120,000.00	0.00	120,000.00	0.00	100.00%
04-11-56981 2019 GF CO Series Interest	27,550.00	0.00	27,550.00	0.00	100.00%
Total Debt Service Expenditures	**684,784.32**	**0.00**	**684,784.32**	**0.00**	**100.00%**
Total Administration Expenditures	**684,784.32**	**0.00**	**684,784.32**	**0.00**	**100.00%**

City of Lake Dallas

Statement of Revenue and Expenditures

Original Budget

For Debt Service Fund (04)

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Debt Service Fund Expenditures	$ 684,784.32	$ 0.00	$ 684,784.32	$ 0.00	100.00%
Debt Service Fund Excess of Revenues Over Expenditures	$ 8,896.66	$ 3,338.68	$ 8,896.66	$ 3,338.68	62.47%

Statement of Revenue and Expenditures

Original Budget

For Community Development Corporation (11)

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
11-00-42112 4B Sales Tax	407,500.00	31,280.52 $	407,500.00 $	31,280.52	92.32%
11-00-45480 Property Rental Income	12,000.00	1,550.00	12,000.00	1,550.00	87.08%
11-00-47482 Interest Income - 4B	7,949.00	39.71	7,949.00	39.71	99.50%
Total Undefined Sub-Type Revenues	**427,449.00**	**32,870.23**	**427,449.00**	**32,870.23**	**92.31%**
Total Revenues	**427,449.00**	**32,870.23**	**427,449.00**	**32,870.23**	**92.31%**
Total Community Development Corporation Revenues	**$ 427,449.00 $**	**32,870.23 $**	**427,449.00 $**	**32,870.23**	**92.31%**
Expenditures					
Administration Expenditures					
Supplies Expenditures					
11-11-52205 Advertising	24,000.00	0.00 $	24,000.00 $	0.00	100.00%
11-11-52206 Travel & Training	2,000.00	0.00	2,000.00	0.00	100.00%
11-11-52207 Dues & Memberships	600.00	0.00	600.00	0.00	100.00%
11-11-52213 Subscriptions & Publications	1,500.00	0.00	1,500.00	0.00	100.00%
Total Supplies Expenditures	**28,100.00**	**0.00**	**28,100.00**	**0.00**	**100.00%**
Contractual Services Expenditures					
11-11-53301 Utilities	11,000.00	541.39	11,000.00	541.39	95.08%
11-11-53303 Accounting & Auditor	3,250.00	0.00	3,250.00	0.00	100.00%
11-11-53304 Legal Services	3,000.00	0.00	3,000.00	0.00	100.00%
11-11-53309 Consultants & Professionals	30,000.00	0.00	30,000.00	0.00	100.00%
11-11-53381 CDC Downtown BIG Grants	30,000.00	0.00	30,000.00	0.00	100.00%
Total Contractual Services Expenditures	**77,250.00**	**541.39**	**77,250.00**	**541.39**	**99.30%**
Maintenance Expenditures					
11-11-54480 Rental Property Maintenance	4,000.00	0.00	4,000.00	0.00	100.00%
Total Maintenance Expenditures	**4,000.00**	**0.00**	**4,000.00**	**0.00**	**100.00%**

City of Lake Dallas
Statement of Revenue and Expenditures
Original Budget
For Community Development Corporation (11)
For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Capital Outlay Expenditures					
11-11-55520 Capital Outlay-CDC Projects	200,000.00	0.00	200,000.00	0.00	100.00%
Total Capital Outlay Expenditures	**200,000.00**	**0.00**	**200,000.00**	**0.00**	**100.00%**
Transfers Expenditures					
11-11-59111 Transfer to General Fund Parks & Admin	80,000.00	0.00	80,000.00	0.00	100.00%
11-11-59119 Transfer to Debt Service Fund	240,028.00	0.00	240,028.00	0.00	100.00%
Total Transfers Expenditures	**320,028.00**	**0.00**	**320,028.00**	**0.00**	**100.00%**
Total Administration Expenditures	**629,378.00**	**541.39**	**629,378.00**	**541.39**	**99.91%**
Total Community Development Corporation Expenditures	**$ 629,378.00**	**$ 541.39**	**$ 629,378.00**	**$ 541.39**	**99.91%**
Community Development Corporation Excess of Revenues	**$ (201,929.00)**	**$ 32,328.84**	**$ (201,929.00)**	**$ 32,328.84**	**116.01%**

Original Budget

For Street Maintenance Sales Tax (20)

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
20-00-42115 Sales Tax - Road Maintenance	203,750.00	15,640.26 $	203,750.00 $	15,640.26	92.32%
20-00-47470 Interest Income - Special Revenue DFS	3,000.00	19.79	3,000.00	19.79	99.34%
Total Undefined Sub-Type Revenues	**206,750.00**	**15,660.05**	**206,750.00**	**15,660.05**	**92.43%**
Total Revenues	**206,750.00**	**15,660.05**	**206,750.00**	**15,660.05**	**92.43%**
Total Street Maintenance Sales Tax Revenues	**$ 206,750.00 $**	**15,660.05 $**	**206,750.00 $**	**15,660.05**	**92.43%**
Expenditures					
Streets and Drainage Expenditures					
Maintenance Expenditures					
20-17-54403 Equipment Maintenance	5,000.00	0.00 $	5,000.00 $	0.00	100.00%
20-17-54407 Sidewalk Maintenance	6,000.00	0.00	6,000.00	0.00	100.00%
20-17-54409 Streets Repair Maintenance	250,000.00	14,806.48	250,000.00	14,806.48	94.08%
Total Maintenance Expenditures	**261,000.00**	**14,806.48**	**261,000.00**	**14,806.48**	**94.33%**
Total Streets and Drainage Expenditures	**261,000.00**	**14,806.48**	**261,000.00**	**14,806.48**	**94.33%**
Total Street Maintenance Sales Tax Expenditures	**$ 261,000.00 $**	**14,806.48 $**	**261,000.00 $**	**14,806.48**	**94.33%**
Street Maintenance Sales Tax Excess of Revenues Over Ex	**$ (54,250.00) $**	**853.57 $**	**(54,250.00) $**	**853.57**	**101.57%**

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Hotel Occupancy Tax (21)
For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
21-00-43114 Hotel Occupancy Tax	40,000.00	441.10 $	40,000.00 $	441.10	98.90%
21-00-47470 Interest Income - Special Revenue DFS	400.00	3.29	400.00	3.29	99.18%
Total Undefined Sub-Type Revenues	**40,400.00**	**444.39**	**40,400.00**	**444.39**	**98.90%**
Total Revenues	**40,400.00**	**444.39**	**40,400.00**	**444.39**	**98.90%**
Total Hotel Occupancy Tax Revenues	**$ 40,400.00 $**	**444.39 $**	**40,400.00 $**	**444.39**	**98.90%**
Expenditures					
Tourism Expenditures					
Personnel & Benefits Expenditures					
21-05-51115 Contract Labor	4,850.00	0.00 $	4,850.00 $	0.00	100.00%
Total Personnel & Benefits Expenditures	**4,850.00**	**0.00**	**4,850.00**	**0.00**	**100.00%**
Supplies Expenditures					
21-05-52203 Printing	500.00	0.00	500.00	0.00	100.00%
21-05-52205 Advertising	2,000.00	0.00	2,000.00	0.00	100.00%
21-05-52207 Dues & Memberships	358.00	100.00	358.00	100.00	72.07%
21-05-52221 Community Events	30,000.00	0.00	30,000.00	0.00	100.00%
Total Supplies Expenditures	**32,858.00**	**100.00**	**32,858.00**	**100.00**	**99.70%**
Total Tourism Expenditures	**37,708.00**	**100.00**	**37,708.00**	**100.00**	**99.73%**
Total Hotel Occupancy Tax Expenditures	**$ 37,708.00 $**	**100.00 $**	**37,708.00 $**	**100.00**	**99.73%**
Hotel Occupancy Tax Excess of Revenues Over Expenditur	**$ 2,692.00 $**	**344.39 $**	**2,692.00 $**	**344.39**	**87.21%**

City of Lake Dallas
Statement of Revenue and Expenditures
Original Budget
For Court Technology (22)
For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
22-00-46322 Municipal Court Technology Fees	5,000.00	808.77 $	5,000.00 $	808.77	83.82%
22-00-46343 Local Municipal Court Technology Fund	60.00	0.00	60.00	0.00	100.00%
22-00-47470 Interest Income - Special Revenue DFS	250.00	3.63	250.00	3.63	98.55%
Total Undefined Sub-Type Revenues	**5,310.00**	**812.40**	**5,310.00**	**812.40**	**84.70%**
Total Revenues	**5,310.00**	**812.40**	**5,310.00**	**812.40**	**84.70%**
Total Court Technology Revenues	**$ 5,310.00 $**	**812.40 $**	**5,310.00 $**	**812.40**	**84.70%**
Expenditures					
Municipal Court Expenditures					
Contractual Services Expenditures					
22-09-53308 Information Technology	12,000.00	94.99 $	12,000.00 $	94.99	99.21%
Total Contractual Services Expenditures	**12,000.00**	**94.99**	**12,000.00**	**94.99**	**99.21%**
Total Municipal Court Expenditures	**12,000.00**	**94.99**	**12,000.00**	**94.99**	**99.21%**
Total Court Technology Expenditures	**$ 12,000.00 $**	**94.99 $**	**12,000.00 $**	**94.99**	**99.21%**
Court Technology Excess of Revenues Over Expenditures	**$ (6,690.00) $**	**717.41 $**	**(6,690.00) $**	**717.41**	**110.72%**

City of Lake Dallas

Statement of Revenue and Expenditures

Original Budget

For Court Security (23)

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
23-00-46323 Municipal Court Security Fees	3,500.00	27.00 $	3,500.00 $	27.00	99.23%
23-00-46341 Local Municipal Court Bldg Security Fund	1,000.00	946.58	1,000.00	946.58	5.34%
23-00-47470 Interest Income - Special Revenue DFS	450.00	7.43	450.00	7.43	98.35%
Total Undefined Sub-Type Revenues	**4,950.00**	**981.01**	**4,950.00**	**981.01**	**80.18%**
Total Revenues	**4,950.00**	**981.01**	**4,950.00**	**981.01**	**80.18%**
Total Court Security Revenues	**$ 4,950.00 $**	**981.01 $**	**4,950.00 $**	**981.01**	**80.18%**
Expenditures					
Municipal Court Expenditures					
Personnel & Benefits Expenditures					
23-09-51117 Bailiff Fees	3,000.00	0.00 $	3,000.00 $	0.00	100.00%
Total Personnel & Benefits Expenditures	**3,000.00**	**0.00**	**3,000.00**	**0.00**	**100.00%**
Supplies Expenditures					
23-09-52015 Office Expenses	10,000.00	0.00	10,000.00	0.00	100.00%
Total Supplies Expenditures	**10,000.00**	**0.00**	**10,000.00**	**0.00**	**100.00%**
Total Municipal Court Expenditures	**13,000.00**	**0.00**	**13,000.00**	**0.00**	**100.00%**
Total Court Security Expenditures	**$ 13,000.00 $**	**0.00 $**	**13,000.00 $**	**0.00**	**100.00%**
Court Security Excess of Revenues Over Expenditures	**$ (8,050.00) $**	**981.01 $**	**(8,050.00) $**	**981.01**	**112.19%**

City of Lake Dallas
Statement of Revenue and Expenditures
Original Budget
For LEOSE (24)
For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
24-00-46324 LEOSE Revenue	1,500.00	0.00 $	1,500.00 $	0.00	100.00%
24-00-47470 Interest Income - Special Revenue DFS	25.00	0.59	25.00	0.59	97.64%
Total Undefined Sub-Type Revenues	**1,525.00**	**0.59**	**1,525.00**	**0.59**	**99.96%**
Total Revenues	**1,525.00**	**0.59**	**1,525.00**	**0.59**	**99.96%**
Total LEOSE Revenues	**$ 1,525.00 $**	**0.59 $**	**1,525.00 $**	**0.59**	**99.96%**
Expenditures					
Police Expenditures					
Supplies Expenditures					
24-13-52206 Travel & Training	2,410.00	0.00 $	2,410.00 $	0.00	100.00%
Total Supplies Expenditures	**2,410.00**	**0.00**	**2,410.00**	**0.00**	**100.00%**
Total Police Expenditures	**2,410.00**	**0.00**	**2,410.00**	**0.00**	**100.00%**
Total LEOSE Expenditures	**$ 2,410.00 $**	**0.00 $**	**2,410.00 $**	**0.00**	**100.00%**
LEOSE Excess of Revenues Over Expenditures	**$ (885.00) $**	**0.59 $**	**(885.00) $**	**0.59**	**100.07%**

City of Lake Dallas
Statement of Revenue and Expenditures
Original Budget
For Child Safety (25)
For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
25-00-46325 Municipal Court Child Safety Fees	8,000.00	10,020.52	$ 8,000.00	$ 10,020.52	(25.26%)
25-00-47470 Interest Income - Special Revenue DFS	250.00	4.26	250.00	4.26	98.30%
Total Undefined Sub-Type Revenues	**8,250.00**	**10,024.78**	**8,250.00**	**10,024.78**	**(21.51%)**
Total Revenues	**8,250.00**	**10,024.78**	**8,250.00**	**10,024.78**	**(21.51%)**
Total Child Safety Revenues	**$ 8,250.00**	**$ 10,024.78**	**$ 8,250.00**	**$ 10,024.78**	**(21.51%)**
Expenditures					
Municipal Court Expenditures					
Contractual Services Expenditures					
25-09-53390 Mun Ct Child Safety Program	5,000.00	0.00	$ 5,000.00	$ 0.00	100.00%
Total Contractual Services Expenditures	**5,000.00**	**0.00**	**5,000.00**	**0.00**	**100.00%**
Total Municipal Court Expenditures	**5,000.00**	**0.00**	**5,000.00**	**0.00**	**100.00%**
Total Child Safety Expenditures	**$ 5,000.00**	**$ 0.00**	**$ 5,000.00**	**$ 0.00**	**100.00%**
Child Safety Excess of Revenues Over Expenditures	**$ 3,250.00**	**$ 10,024.78**	**$ 3,250.00**	**$ 10,024.78**	**(208.45%)**

City of Lake Dallas

Statement of Revenue and Expenditures

Original Budget

For Juvenile Case Management (26)

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
26-00-46340 Juvenile Case Mgt Fees	100.00	15.00 $	100.00 $	15.00	85.00%
26-00-46342 Local Truancy Prevention & Diversion Fun	1,500.00	965.95	1,500.00	965.95	35.60%
26-00-47470 Interest Income - Special Revenue DFS	1,800.00	24.99	1,800.00	24.99	98.61%
Total Undefined Sub-Type Revenues	**3,400.00**	**1,005.94**	**3,400.00**	**1,005.94**	**70.41%**
Total Revenues	**3,400.00**	**1,005.94**	**3,400.00**	**1,005.94**	**70.41%**
Total Juvenile Case Management Revenues	**$ 3,400.00 $**	**1,005.94 $**	**3,400.00 $**	**1,005.94**	**70.41%**
Expenditures					
Municipal Court Expenditures					
Contractual Services Expenditures					
26-09-53396 Mun Ct JCM Program	20,000.00	0.00 $	20,000.00 $	0.00	100.00%
Total Contractual Services Expenditures	**20,000.00**	**0.00**	**20,000.00**	**0.00**	**100.00%**
Transfers Expenditures					
26-09-59001 Transfer to General Fund	10,000.00	0.00	10,000.00	0.00	100.00%
Total Transfers Expenditures	**10,000.00**	**0.00**	**10,000.00**	**0.00**	**100.00%**
Total Municipal Court Expenditures	**30,000.00**	**0.00**	**30,000.00**	**0.00**	**100.00%**
Total Juvenile Case Management Expenditures	**$ 30,000.00 $**	**0.00 $**	**30,000.00 $**	**0.00**	**100.00%**
Juvenile Case Management Excess of Revenues Over Expe	**$ (26,600.00) $**	**1,005.94 $**	**(26,600.00) $**	**1,005.94**	**103.78%**

City of Lake Dallas

Statement of Revenue and Expenditures

Original Budget

For Drug Seizure (27)

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
27-00-47470 Interest Income - Special Revenue DFS	0.00	0.92 $	0.00 $	0.92	0.00%
Total Undefined Sub-Type Revenues	**0.00**	**0.92**	**0.00**	**0.92**	**0.00%**
Total Revenues	**0.00**	**0.92**	**0.00**	**0.92**	**0.00%**
Total Drug Seizure Revenues	**$ 0.00 $**	**0.92 $**	**0.00 $**	**0.92**	**0.00%**
Expenditures					
Police Expenditures					
Contractual Services Expenditures					
27-13-53397 Pub Saf Seizure Program	5,000.00	0.00 $	5,000.00 $	0.00	100.00%
Total Contractual Services Expenditures	**5,000.00**	**0.00**	**5,000.00**	**0.00**	**100.00%**
Total Police Expenditures	**5,000.00**	**0.00**	**5,000.00**	**0.00**	**100.00%**
Total Drug Seizure Expenditures	**$ 5,000.00 $**	**0.00 $**	**5,000.00 $**	**0.00**	**100.00%**
Drug Seizure Excess of Revenues Over Expenditures	**$ (5,000.00) $**	**0.92 $**	**(5,000.00) $**	**0.92**	**100.02%**

City of Lake Dallas
Statement of Revenue and Expenditures

Original Budget
For Kids N Cops (28)
For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
28-00-47470 Interest Income - Special Revenue DFS	100.00	1.70	$ 100.00	$ 1.70	98.30%
28-00-48200 Donations	5,000.00	300.00	5,000.00	300.00	94.00%
Total Undefined Sub-Type Revenues	**5,100.00**	**301.70**	**5,100.00**	**301.70**	**94.08%**
Total Revenues	**5,100.00**	**301.70**	**5,100.00**	**301.70**	**94.08%**
Total Kids N Cops Revenues	**$ 5,100.00**	**$ 301.70**	**$ 5,100.00**	**$ 301.70**	**94.08%**
Expenditures					
Police Expenditures					
Contractual Services Expenditures					
28-13-53398 Kids N Cops Program	10,000.00	0.00	$ 10,000.00	$ 0.00	100.00%
Total Contractual Services Expenditures	**10,000.00**	**0.00**	**10,000.00**	**0.00**	**100.00%**
Total Police Expenditures	**10,000.00**	**0.00**	**10,000.00**	**0.00**	**100.00%**
Total Kids N Cops Expenditures	**$ 10,000.00**	**$ 0.00**	**$ 10,000.00**	**$ 0.00**	**100.00%**
Kids N Cops Excess of Revenues Over Expenditures	**$ (4,900.00)**	**$ 301.70**	**$ (4,900.00)**	**$ 301.70**	**106.16%**

Original Budget

For Willow Grove Park (31)

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
31-00-45331 Fees - Willow Grove Park	100,000.00	11,006.45 $	100,000.00 $	11,006.45	88.99%
31-00-47470 Interest Income - Special Revenue DFS	600.00	7.44	600.00	7.44	98.76%
Total Undefined Sub-Type Revenues	**100,600.00**	**11,013.89**	**100,600.00**	**11,013.89**	**89.05%**
Total Revenues	**100,600.00**	**11,013.89**	**100,600.00**	**11,013.89**	**89.05%**
Total Willow Grove Park Revenues	**$ 100,600.00 $**	**11,013.89 $**	**100,600.00 $**	**11,013.89**	**89.05%**
Expenditures					
Park and Facilities Expenditures					
Personnel & Benefits Expenditures					
31-16-51000 Salaries-Full Time	13,000.00	0.00 $	13,000.00 $	0.00	100.00%
31-16-51101 Overtime	500.00	0.00	500.00	0.00	100.00%
31-16-51105 FICA/Medicare Tax	196.00	0.00	196.00	0.00	100.00%
31-16-51106 Unemployment Tax	162.00	0.00	162.00	0.00	100.00%
31-16-51107 Worker's Compensation	570.00	0.00	570.00	0.00	100.00%
Total Personnel & Benefits Expenditures	**14,428.00**	**0.00**	**14,428.00**	**0.00**	**100.00%**
Supplies Expenditures					
31-16-52207 Dues & Memberships	974.00	0.00	974.00	0.00	100.00%
Total Supplies Expenditures	**974.00**	**0.00**	**974.00**	**0.00**	**100.00%**
Contractual Services Expenditures					
31-16-53304 Legal Services	1,000.00	0.00	1,000.00	0.00	100.00%
31-16-53324 Security	8,400.00	0.00	8,400.00	0.00	100.00%
Total Contractual Services Expenditures	**9,400.00**	**0.00**	**9,400.00**	**0.00**	**100.00%**
Maintenance Expenditures					
31-16-54405 Park Maintenance	35,000.00	1,413.61	35,000.00	1,413.61	95.96%

Original Budget

For Willow Grove Park (31)

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual	Remaining Budget %
Total Maintenance Expenditures		**35,000.00**		**1,413.61**		**35,000.00**		**1,413.61**	**95.96%**
Capital Outlay Expenditures									
31-16-55531 Capital Outlay-Park Improvements		54,000.00		0.00		54,000.00		0.00	100.00%
Total Capital Outlay Expenditures		**54,000.00**		**0.00**		**54,000.00**		**0.00**	**100.00%**
Transfers Expenditures									
31-16-59001 Transfer to General Fund		20,000.00		0.00		20,000.00		0.00	100.00%
Total Transfers Expenditures		**20,000.00**		**0.00**		**20,000.00**		**0.00**	**100.00%**
Total Park and Facilities Expenditures		**133,802.00**		**1,413.61**		**133,802.00**		**1,413.61**	**98.94%**
Total Willow Grove Park Expenditures	**$**	**133,802.00**	**$**	**1,413.61**	**$**	**133,802.00**	**$**	**1,413.61**	**98.94%**
Willow Grove Park Excess of Revenues Over Expenditures	**$**	**(33,202.00)**	**$**	**9,600.28**	**$**	**(33,202.00)**	**$**	**9,600.28**	**128.91%**

City of Lake Dallas

Statement of Revenue and Expenditures

Original Budget

For Animal Rescue (32)

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
32-00-47470 Interest Income - Special Revenue DFS	100.00	0.98 $	100.00 $	0.98	99.02%
32-00-48235 Donations Animal Rescue	18,000.00	880.00	18,000.00	880.00	95.11%
Total Undefined Sub-Type Revenues	**18,100.00**	**880.98**	**18,100.00**	**880.98**	**95.13%**
Total Revenues	**18,100.00**	**880.98**	**18,100.00**	**880.98**	**95.13%**
Total Animal Rescue Revenues	**$ 18,100.00 $**	**880.98 $**	**18,100.00 $**	**880.98**	**95.13%**
Expenditures					
Animal Services Expenditures					
Contractual Services Expenditures					
32-15-53342 Animal Rescue Expenses	21,000.00	0.00 $	21,000.00 $	0.00	100.00%
Total Contractual Services Expenditures	**21,000.00**	**0.00**	**21,000.00**	**0.00**	**100.00%**
Total Animal Services Expenditures	**21,000.00**	**0.00**	**21,000.00**	**0.00**	**100.00%**
Total Animal Rescue Expenditures	**$ 21,000.00 $**	**0.00 $**	**21,000.00 $**	**0.00**	**100.00%**
Animal Rescue Excess of Revenues Over Expenditures	**$ (2,900.00) $**	**880.98 $**	**(2,900.00) $**	**880.98**	**130.38%**

City of Lake Dallas

Statement of Revenue and Expenditures

Original Budget

For Library Donations (33)

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
33-00-47470 Interest Income - Special Revenue DFS	100.00	0.90 $	100.00 $	0.90	99.10%
33-00-48230 Library Contributions	1,000.00	36.33	1,000.00	36.33	96.37%
Total Undefined Sub-Type Revenues	**1,100.00**	**37.23**	**1,100.00**	**37.23**	**96.62%**
Total Revenues	**1,100.00**	**37.23**	**1,100.00**	**37.23**	**96.62%**
Total Library Donations Revenues	**$ 1,100.00 $**	**37.23 $**	**1,100.00 $**	**37.23**	**96.62%**
Expenditures					
Library Expenditures					
Contractual Services Expenditures					
33-14-53344 Library Donations Expenses	3,000.00	0.00 $	3,000.00 $	0.00	100.00%
Total Contractual Services Expenditures	**3,000.00**	**0.00**	**3,000.00**	**0.00**	**100.00%**
Total Library Expenditures	**3,000.00**	**0.00**	**3,000.00**	**0.00**	**100.00%**
Total Library Donations Expenditures	**$ 3,000.00 $**	**0.00 $**	**3,000.00 $**	**0.00**	**100.00%**
Library Donations Excess of Revenues Over Expenditures	**$ (1,900.00) $**	**37.23 $**	**(1,900.00) $**	**37.23**	**101.96%**

City of Lake Dallas

Statement of Revenue and Expenditures

Original Budget

For Park Improvements (34)

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
34-00-45329 Fees - Park Improvement	1,500.00	0.00 $	1,500.00 $	0.00	100.00%
34-00-47470 Interest Income - Special Revenue DFS	0.00	0.61	0.00	0.61	0.00%
Total Undefined Sub-Type Revenues	**1,500.00**	**0.61**	**1,500.00**	**0.61**	**99.96%**
Total Revenues	**1,500.00**	**0.61**	**1,500.00**	**0.61**	**99.96%**
Total Park Improvements Revenues	**$ 1,500.00 $**	**0.61 $**	**1,500.00 $**	**0.61**	**99.96%**
Expenditures					
Park and Facilities Expenditures					
Maintenance Expenditures					
34-16-54405 Park Maintenance	1,500.00	0.00 $	1,500.00 $	0.00	100.00%
Total Maintenance Expenditures	**1,500.00**	**0.00**	**1,500.00**	**0.00**	**100.00%**
Total Park and Facilities Expenditures	**1,500.00**	**0.00**	**1,500.00**	**0.00**	**100.00%**
Total Park Improvements Expenditures	**$ 1,500.00 $**	**0.00 $**	**1,500.00 $**	**0.00**	**100.00%**
Park Improvements Excess of Revenues Over Expenditures	**$ 0.00 $**	**0.61 $**	**0.00 $**	**0.61**	**0.00%**

Original Budget

For Violence Against Women Grant (35)

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
35-00-46326 Violence Against Women Grant	73,352.00	9,008.80 $	73,352.00 $	9,008.80	87.72%
35-00-49600 Transfer In	19,821.00	0.00	19,821.00	0.00	100.00%
Total Undefined Sub-Type Revenues	**93,173.00**	**9,008.80**	**93,173.00**	**9,008.80**	**90.33%**
Total Revenues	**93,173.00**	**9,008.80**	**93,173.00**	**9,008.80**	**90.33%**
Total Violence Against Women Grant Revenues	**$ 93,173.00 $**	**9,008.80 $**	**93,173.00 $**	**9,008.80**	**90.33%**
Expenditures					
Police Expenditures					
Personnel & Benefits Expenditures					
35-13-51000 Salaries-Full Time	56,856.00	4,246.20 $	56,856.00 $	4,246.20	92.53%
35-13-51102 Certification Pay	300.00	46.16	300.00	46.16	84.61%
35-13-51104 Longevity	708.00	0.00	708.00	0.00	100.00%
35-13-51105 FICA/Medicare Tax	824.00	61.06	824.00	61.06	92.59%
35-13-51106 Unemployment Tax	162.00	0.00	162.00	0.00	100.00%
35-13-51107 Worker's Compensation	2,604.00	109.62	2,604.00	109.62	95.79%
35-13-51108 Group Health Insurance	12,283.00	1,060.69	12,283.00	1,060.69	91.36%
35-13-51109 Retirement/TMRS	8,528.00	498.90	8,528.00	498.90	94.15%
Total Personnel & Benefits Expenditures	**82,265.00**	**6,022.63**	**82,265.00**	**6,022.63**	**92.68%**
Total Police Expenditures	**82,265.00**	**6,022.63**	**82,265.00**	**6,022.63**	**92.68%**
Total Violence Against Women Grant Expenditures	**$ 82,265.00 $**	**6,022.63 $**	**82,265.00 $**	**6,022.63**	**92.68%**
Violence Against Women Grant Excess of Revenues Over E $	**10,908.00 $**	**2,986.17 $**	**10,908.00 $**	**2,986.17**	**72.62%**

City of Lake Dallas
Statement of Revenue and Expenditures
Original Budget
For General Capital Projects (60)
For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
60-00-47470 Interest Income - Special Revenue DFS	8,500.00	0.00 $	8,500.00 $	0.00	100.00%
60-00-49601 Trf from Gen Fd	0.00	97.86	0.00	97.86	0.00%
Total Undefined Sub-Type Revenues	**8,500.00**	**97.86**	**8,500.00**	**97.86**	**98.85%**
Total Revenues	**8,500.00**	**97.86**	**8,500.00**	**97.86**	**98.85%**
Total General Capital Projects Revenues	**$ 8,500.00 $**	**97.86 $**	**8,500.00 $**	**97.86**	**98.85%**
Expenditures					
Streets and Drainage Expenditures					
Capital Outlay Expenditures					
60-17-55517 Capital Outlay Construction	800,000.00	0.00 $	800,000.00 $	0.00	100.00%
Total Capital Outlay Expenditures	**800,000.00**	**0.00**	**800,000.00**	**0.00**	**100.00%**
Total Streets and Drainage Expenditures	**800,000.00**	**0.00**	**800,000.00**	**0.00**	**100.00%**
Total General Capital Projects Expenditures	**$ 800,000.00 $**	**0.00 $**	**800,000.00 $**	**0.00**	**100.00%**
General Capital Projects Excess of Revenues Over Expendi	**$ (791,500.00) $**	**97.86 $**	**(791,500.00) $**	**97.86**	**100.01%**

City of Lake Dallas
Statement of Revenue and Expenditures
Original Budget

For the Fiscal Period 2021-1 Ending October 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	$ 7,022,819.06	$ 387,702.14	$ 7,022,819.06	$ 387,702.14	94.48%
Total Expenditures	$ 8,134,651.84	$ 418,368.45	$ 8,134,651.84	$ 418,368.45	94.86%
Total Excess of Revenues Over Expenditures	$ (1,111,832.78)	$ (30,666.31)	$ (1,111,832.78)	$ (30,666.31)	97.24%

Accounts Payable Check Register

Checks Processed During Posting Of Accounts Payable

Accounts Payable Check Register Report - IB-General Fund-1002007

For The Date Range From 10/1/2020 To 10/31/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64083	C	10/1/2020	440	3H Concrete	$4,281.48	O

Invoice Nbr - Description	GL Account	Amount
Id-001 - 2020 Sidewalk Maintenance	20-17-54407	$4,281.48

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64084	C	10/1/2020	18	Anderson's Auto Repair	$165.35	O

Invoice Nbr - Description	GL Account	Amount
32620 - Oil Change and State Inspection	01-17-54402	$65.45
91820 - Oil Change	01-17-54402	$49.95
2620 - Oil Change	01-17-54402	$49.95

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64085	C	10/1/2020	21	Atmos Energy	$53.35	O

Invoice Nbr - Description	GL Account	Amount
4035195643--08 - Electric Bill at 303 Alamo Dr	01-11-53301	$53.35

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64086	C	10/1/2020	285	Awesome Parties & Events	$790.00	O

Invoice Nbr - Description	GL Account	Amount
4496928 - Ballon Twisting and Photo Booth for Trunk or Treat	01-05-52221	$790.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64087	C	10/1/2020	39	Centurylink	$296.52	O

Invoice Nbr - Description	GL Account	Amount
300006727--19 - Phones and Fax Lines at City Hall	01-11-53301	$166.16
30006729--01 - Phones and Fax Lines at City Hall	01-11-53301	$130.36

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64088	C	10/1/2020	555	Clean & Green Car Wash	$98.00	O

Invoice Nbr - Description	GL Account	Amount
330 - Car Washes August 2020	01-13-54402	$98.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64089	C	10/1/2020	557	D & D Commercial Landscape Management	$1,035.65	O

Invoice Nbr - Description	GL Account	Amount
24480 - September Invoice for Mowing	01-16-53406	$1,035.65

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64090	C	10/1/2020	95	Galls, LLC	$207.66	O

Invoice Nbr - Description	GL Account	Amount
016415835 - Uniforms for Nelson	01-13-52204	$145.86
016286317 - Pants for New Employee	01-13-52204	$61.80

City of Lake Dallas

Accounts Payable Check Register Report - IB-General Fund-1002007

For The Date Range From 10/1/2020 To 10/31/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64091	C	10/1/2020	98	Grainger	$283.74	O

Invoice Nbr - Description	GL Account	Amount
9653990102 - Replacement LED Lights	01-11-54400	$195.00
9655315340 - Toilet Paper for Community Park	01-16-54405	$88.74

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64092	C	10/1/2020	114	Home Depot Credit Services	$75.88	O

Invoice Nbr - Description	GL Account	Amount
6035322531803884--17 - Replacement Celing Tiles at City Hall	01-11-54400	$75.88

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64093	C	10/1/2020	525	Ingram Library Services	$108.34	O

Invoice Nbr - Description	GL Account	Amount
2og5770--01 - Adults Books	01-14-52215	$35.49
2og5770 - Childrens Books	01-14-52215	$72.85

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64094	C	10/1/2020	137	Lake Cities Municipal Utility Authority	$1,958.62	O

Invoice Nbr - Description	GL Account	Amount
City of LD--19 - Water Bill Sept 2020	31-16-54405	$409.32
City of LD--19 - Water Bill Sept 2020	01-11-53301	$595.18
City of LD--19 - Water Bill Sept 2020	01-17-53301	$636.44
City of LD--19 - Water Bill Sept 2020	01-14-53301	$201.64
City of LD--19 - Water Bill Sept 2020	01-15-53301	$116.04

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64095	C	10/1/2020	414	Larry's Paint and Body	$6,283.40	O

Invoice Nbr - Description	GL Account	Amount
1711 - 2017 Ford Exploer Repair	01-13-54402	$6,283.40

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64096	C	10/1/2020	501	Lawn Butler	$900.00	O

Invoice Nbr - Description	GL Account	Amount
27483 - 5415 Prince Drive Abatement	01-08-53507	$595.00
27423 - 5432 Kings Manor Dr	01-08-53507	$45.00
27424 - Abatement at 631 S Lake Dallas Drive	01-08-53507	$75.00
27422 - 93 Lake Vista Abatement Cleanup	01-08-53507	$95.00
27421 - 504 Main Street Abatment	01-08-53507	$90.00

Accounts Payable Check Register Report - IB-General Fund-1002007

For The Date Range From 10/1/2020 To 10/31/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64097	C	10/1/2020	80	Masten Air Conditioning & Heat	$8,725.00	O
		Invoice Nbr - Description		GL Account	Amount	
		12893 - AC Replacement at City Hall		01-11-55506	$8,725.00	
64098	C	10/1/2020	370	Mid America Books	$758.23	O
		Invoice Nbr - Description		GL Account	Amount	
		516642 - Childrens Books		01-14-52215	$758.23	
64099	C	10/1/2020	713	NCTCOG	$180.00	O
		Invoice Nbr - Description		GL Account	Amount	
		Deville Field Training - Deville Field Training Officer		01-13-52206	$180.00	
64100	C	10/1/2020	115	North Texas Polygraph Services	$125.00	O
		Invoice Nbr - Description		GL Account	Amount	
		3810 - Jewelia Byrd Polygraph		01-13-51111	$125.00	
64101	C	10/1/2020	714	PondMedics	$1,358.98	O
		Invoice Nbr - Description		GL Account	Amount	
		1696 - Annual Treatment at Thousand Oaks Parks Pond		01-16-54405	$1,358.98	
64102	C	10/1/2020	238	Quill Corporation	$55.99	O
		Invoice Nbr - Description		GL Account	Amount	
		10037163 - Paper Towels		01-14-52201	$55.99	
64103	C	10/1/2020	260	Regina Sobieski	$650.00	O
		Invoice Nbr - Description		GL Account	Amount	
		Grant Services - Quarter 3 and Quarter 4 2020 Grant Assistance		01-13-53309	$650.00	
64104	C	10/1/2020	185	Sarah Farrell	$595.85	O
		Invoice Nbr - Description		GL Account	Amount	
		0012434198322509--05 - Payroll Run 9/23/20		01-00-21156	$595.85	
64105	C	10/1/2020	507	Staples Advantage	$274.73	O
		Invoice Nbr - Description		GL Account	Amount	
		8059630790 - Trash Bags, File Folders, Paper Towels		01-11-52201	$274.73	

Accounts Payable Check Register Report - IB-General Fund-1002007

For The Date Range From 10/1/2020 To 10/31/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64106	C	10/1/2020	527	TXU Energy	$7,519.56	O

Invoice Nbr - Description	GL Account	Amount
100059479722--09 - Energy Bill Sept 2020	01-15-53301	$519.21
100059479722--09 - Energy Bill Sept 2020	01-14-53301	$443.96
100059479722--09 - Energy Bill Sept 2020	31-16-54405	$882.50
100059479722--09 - Energy Bill Sept 2020	01-17-53301	$116.93
100059479722--09 - Energy Bill Sept 2020	01-11-53301	$1,312.43
100059479722--09 - Energy Bill Sept 2020	01-17-53302	$4,244.53

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64107	C	10/1/2020	561	UBEO	$385.00	O

Invoice Nbr - Description	GL Account	Amount
37811428 - Printer Rental City Hall Sept. 2020	01-11-52203	$385.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64108	C	10/1/2020	504	Uline	$97.62	O

Invoice Nbr - Description	GL Account	Amount
124484550 - Laptop Mailer	01-13-52201	$97.62

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64109	C	10/1/2020	169	United Site Services	$544.48	O

Invoice Nbr - Description	GL Account	Amount
114-10915568 - Port-a-Potty Rental	31-16-54405	$288.09
114-10966966 - Port-a-Potty Rental WGP	31-16-54405	$256.39

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64110	C	10/1/2020	446	Vantagepoint Transfer Agents-307537	$1,198.64	O

Invoice Nbr - Description	GL Account	Amount
102770351 - Sept 2020 ICMA Contributions	01-00-21160	$767.88
102770351 - Sept 2020 ICMA Contributions	01-11-51109	$430.76

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64111	C	10/1/2020	184	Walmart Community	$36.06	O

Invoice Nbr - Description	GL Account	Amount
6097652000106236--09 - Drinks for PW Department	01-17-52201	$36.06

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64112	C	10/2/2020	21	Atmos Energy	$70.49	O

Invoice Nbr - Description	GL Account	Amount
3037801378--20 - Sept 2020 Gas Bill City Hall	01-11-53301	$70.49

Accounts Payable Check Register Report - IB-General Fund-1002007

For The Date Range From 10/1/2020 To 10/31/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64113	C	10/2/2020	81	Card Service Center	$8,006.69	O

Invoice Nbr - Description	GL Account	Amount
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-14-52206	$230.00
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-13-52203	$29.99
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-13-54406	$259.67
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-11-52201	$33.73
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-17-54422	$460.80
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-17-54417	$68.26
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-11-52206	$220.00
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-08-52206	$75.00
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-14-52215	$313.27
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-14-54406	$54.98
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-11-53301	$108.25
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-11-52206	$400.00
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-11-55504	$1,012.84
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-08-52206	$300.00
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-13-52201	$381.12
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-11-52201	$90.35
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	22-09-53308	$16.09
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-13-52202	$7.50
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-09-52202	$40.64
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-08-52223	$530.10

Accounts Payable Check Register Report - IB-General Fund-1002007

For The Date Range From 10/1/2020 To 10/31/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status

City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	32-15-53342	$21.64
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-08-52000	$171.80
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-08-52209	$91.83
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-08-52209	$22.30
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-13-52205	$75.00
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-14-52215	$1,293.13
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	33-14-53344	$85.86
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-14-54406	$108.25
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-13-52206	($75.00)
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-14-53323	$72.02
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-11-52206	$4.89
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-14-55504	$1,375.00
City of Lake Dallas--10 - City of Lake Dallas 8/21-9/18	01-08-52206	$127.38

64114 C 10/2/2020 544 ESI Networks $442.27 O

Invoice Nbr - Description	GL Account	Amount
22979 - Sept 2020 Wifi Charges at WGP	31-16-54405	$442.27

64115 C 10/2/2020 121 Jagoe-Public Co $1,618.91 O

Invoice Nbr - Description	GL Account	Amount
18508 - Hot Mix Asphalt	20-17-54409	$1,025.77
18429 - Hot Mix Asphalt	20-17-54409	$593.14

64116 C 10/2/2020 470 Midwest Tape $608.20 O

Invoice Nbr - Description	GL Account	Amount
99454680 - Audio Books, eBooks	01-14-52215	$608.20

Accounts Payable Check Register Report - IB-General Fund-1002007

For The Date Range From 10/1/2020 To 10/31/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64117	C	10/2/2020	94	New Benefits, Ltd	$304.00	O

Invoice Nbr - Description	GL Account	Amount
NB4400BS - New Benefits Sept 2020	01-15-51108	$19.00
NB4400BS - New Benefits Sept 2020	35-13-51108	$9.50
NB4400BS - New Benefits Sept 2020	01-17-51108	$38.00
NB4400BS - New Benefits Sept 2020	01-16-51108	$9.50
NB4400BS - New Benefits Sept 2020	01-09-51108	$9.50
NB4400BS - New Benefits Sept 2020	01-11-51108	$38.00
NB4400BS - New Benefits Sept 2020	01-13-51108	$142.50
NB4400BS - New Benefits Sept 2020	01-08-51108	$28.50
NB4400BS - New Benefits Sept 2020	01-14-51108	$9.50

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64118	C	10/2/2020	183	Verizon Wireless	$1,270.30	O

Invoice Nbr - Description	GL Account	Amount
9863481096 - Sept 2020 Cell Phone and Hot Spots	01-13-52216	$842.72
9863481097 - Sept 2020 Data Charges on Ipads	01-08-52216	$151.96
9863481096 - Sept 2020 Cell Phone and Hot Spots	01-17-52216	$40.20
9863481096 - Sept 2020 Cell Phone and Hot Spots	01-15-52216	$37.99
9863481096 - Sept 2020 Cell Phone and Hot Spots	01-14-52216	$40.20
9863481096 - Sept 2020 Cell Phone and Hot Spots	01-11-52216	$116.18
9863481096 - Sept 2020 Cell Phone and Hot Spots	01-08-52216	$41.05

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64119	C	10/2/2020	187	Wex Bank	$2,071.80	O

Invoice Nbr - Description	GL Account	Amount
67708239 - Vehicle Fuel Sept 2020	01-08-52208	$34.87
67708239 - Vehicle Fuel Sept 2020	01-13-52208	$1,203.61
67708239 - Vehicle Fuel Sept 2020	01-16-52208	$233.21
67708239 - Vehicle Fuel Sept 2020	01-17-52208	$563.25
67708239 - Vehicle Fuel Sept 2020	01-15-52208	$36.86

Accounts Payable Check Register Report - IB-General Fund-1002007

For The Date Range From 10/1/2020 To 10/31/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64120	C	10/9/2020	18	Anderson's Auto Repair	$39.95	O

Invoice Nbr - Description	GL Account	Amount
92920 - Oil Change	01-17-54402	$39.95

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64121	C	10/9/2020	509	Animal Hospital of Teasley Lane	$1,516.98	O

Invoice Nbr - Description	GL Account	Amount
R25072--15 - Vet Bills	32-15-53342	$1,516.98

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64122	C	10/9/2020	97	Bureau Veritas North America	$2,802.37	O

Invoice Nbr - Description	GL Account	Amount
14594-11058--11 - Sept. 2020 Inspection Services	01-08-53317	$2,802.37

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64123	C	10/9/2020	101	Halff Associates, Inc	$13,357.65	O

Invoice Nbr - Description	GL Account	Amount
10043084 - Site Plan for PW Yard	60-17-55517	$3,500.00
10043085 - Sept 2020 Engineering Services for WGP and PW	31-16-54405	$4,448.65
10043085 - Sept 2020 Engineering Services for WGP and PW	01-17-53305	$3,469.41
10043086 - Sept. 2020 Site Plan Review for DS	01-08-53305	$1,939.59

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64124	C	10/9/2020	525	Ingram Library Services	$103.81	O

Invoice Nbr - Description	GL Account	Amount
20g5770--17 - Books for Children	01-14-52215	$103.81

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64125	C	10/9/2020	1	Lake Dallas Hardware	$598.70	O

Invoice Nbr - Description	GL Account	Amount
Sept. 2020 Lake Dallas - Sept 2020 Assorted Supplies	01-17-52211	$22.99
Sept. 2020 Lake Dallas - Sept 2020 Assorted Supplies	01-17-52201	$24.98
Sept. 2020 Lake Dallas - Sept 2020 Assorted Supplies	31-16-54405	$102.15
Sept. 2020 Lake Dallas - Sept 2020 Assorted Supplies	01-17-54417	$63.45
Sept. 2020 Lake Dallas - Sept 2020 Assorted Supplies	01-14-54400	$9.49
Sept. 2020 Lake Dallas - Sept 2020 Assorted Supplies	01-16-54405	$366.93

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Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status

Invoice Nbr - Description	GL Account	Amount
Sept. 2020 Lake Dallas - Sept 2020 Assorted Supplies	01-13-52201	$0.92
Sept. 2020 Lake Dallas - Sept 2020 Assorted Supplies	01-17-52208	$7.79

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64126	C	10/9/2020	141	Leisure Interactive, LLC	$638.61	O

Invoice Nbr - Description	GL Account	Amount
27279 - Sept. 2020 Reservation Fee	31-16-54405	$638.61

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64127	C	10/9/2020	70	Lowe's Business Account	$76.83	O

Invoice Nbr - Description	GL Account	Amount
82130441233373--06 - Solves and Rakes	01-16-54405	$76.83

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64128	C	10/9/2020	84	McCreary, Veselka, Bragg & Allen	$969.30	O

Invoice Nbr - Description	GL Account	Amount
222248 - Sept 2020 Collection Fee	01-09-53318	$969.30

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64129	C	10/9/2020	690	Morneau Shepell	$288.00	O

Invoice Nbr - Description	GL Account	Amount
1259702 - Reconlication Payment for EAP Program FY2020	01-11-51108	$288.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64130	C	10/9/2020	131	Omnibase Services of Texas, LP	$382.98	O

Invoice Nbr - Description	GL Account	Amount
Lake Dallas 3rd Quarter - 3rd Quarter Omni Fees	01-00-21122	$382.98

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64131	C	10/9/2020	127	O'Reilly Auto Parts	$3.99	O

Invoice Nbr - Description	GL Account	Amount
368448--14 - Car Part	01-13-54402	$3.99

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64132	C	10/9/2020	195	State Comptroller	$81,159.65	O

Invoice Nbr - Description	GL Account	Amount
1-75-1251414-6 - Quartely Report Ending Sept 2020	01-00-21137	$3.02
1-75-1251414-6 - Quartely Report Ending Sept 2020	01-00-21131	$107.05
1-75-1251414-6--01 - City of Lake Dallas Fiscal Year Seat Belts Fee	25-00-11143	$437.95
1-75-1251414-6 - Quartely Report Ending Sept 2020	01-00-21139	$92.43

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Check # / eCheck ID	Type	Date	Vendor	Name			Amount	Status
				1-75-1251414-6 - Quartely Report Ending Sept 2020	01-00-21135	$511.30		
				1-75-1251414-6 - Quartely Report Ending Sept 2020	01-00-21133	$31,853.47		
				1-75-1251414-6 - Quartely Report Ending Sept 2020	01-00-21120	$1,733.44		
				1-75-1251414-6 - Quartely Report Ending Sept 2020	01-00-21120	$45,104.36		
				1-75-1251414-6 - Quartely Report Ending Sept 2020	01-00-21121	$796.60		
				1-75-1251414-6 - Quartely Report Ending Sept 2020	01-00-21137	$520.03		
64133	**C**	**10/9/2020**	**511**	**Texas Coalition Animal Protection**			**$510.00**	**O**
				Invoice Nbr - Description	**GL Account**	**Amount**		
				City of Lake Dallas--08 - Vet Bills- Spay/ Neuter	32-15-53342	$510.00		
64134	**C**	**10/13/2020**	**5**	**Adams Exterminating Company**			**$270.00**	**O**
				Invoice Nbr - Description	**GL Account**	**Amount**		
				815609 - Quartely Pest Control	01-11-54400	$270.00		
64135	**C**	**10/13/2020**	**8**	**Aflac**			**$871.24**	**O**
				Invoice Nbr - Description	**GL Account**	**Amount**		
				79783 - Oct. 2020 Supplemental Insurance from Aflac	01-00-21167	$871.24		
64136	**C**	**10/13/2020**	**17**	**Amigos Library Services**			**$1,655.96**	**O**
				Invoice Nbr - Description	**GL Account**	**Amount**		
				504836 - Courier Services	01-14-52207	$1,655.96		
64137	**C**	**10/13/2020**	**643**	**Austin Asphalt, Inc**			**$292.00**	**O**
				Invoice Nbr - Description	**GL Account**	**Amount**		
				371352 - Pothole Mix	20-17-54409	$292.00		
64138	**C**	**10/13/2020**	**46**	**Citizens 1st Bank**			**$2,889.00**	**O**
				Invoice Nbr - Description	**GL Account**	**Amount**		
				58981--17 - Oct. 2020 P&I on Vehicles	01-13-56532	$11.33		
				58981--17 - Oct. 2020 P&I on Vehicles	01-13-56531	$2,877.67		

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Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64139	C	10/13/2020	55	City of Corinth	$81,633.75	O

Invoice Nbr - Description	GL Account	Amount
fdld10012020 - Oct. 2020 Fire Contract Payment	01-11-53314	$81,633.75

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64140	C	10/13/2020	717	Emily Bigham	$24.99	O

Invoice Nbr - Description	GL Account	Amount
Reimbursement - Reimbursement for Emily for Cat Food Purchase	01-15-52201	$24.99

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64141	C	10/13/2020	207	Fidelity Security Life Insurance Co.	$222.41	O

Invoice Nbr - Description	GL Account	Amount
164497731 - Oct. 2020 Vision Insurance	01-00-21166	$222.41

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64142	C	10/13/2020	121	Jagoe-Public Co	$416.95	O

Invoice Nbr - Description	GL Account	Amount
18580 - Hot Mix Asphalt	20-17-54409	$416.95

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64143	C	10/13/2020	576	Josh Koebrick	$226.61	O

Invoice Nbr - Description	GL Account	Amount
Reimbursement--01 - Reimbursement for Josh for Boots and Pants	01-16-52204	$226.61

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64144	C	10/13/2020	64	Local Circuit	$4,674.75	O

Invoice Nbr - Description	GL Account	Amount
2270 - Oct. 2020 IT Services	01-14-54406	$842.50
2233 - Oct. 2020 IT Services	01-17-54406	$150.00
2248 - Oct. 2020 IT Services	01-13-54406	$1,441.25
2229 - Oct. 2020 IT Services	01-11-54406	$2,056.00
2238 - Oct. 2020 IT Services	01-15-54406	$185.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64145	C	10/13/2020	282	Merck Animal Healty	$2,771.19	O

Invoice Nbr - Description	GL Account	Amount
1108470023 - Vacinations for Animal Shelter	01-15-52201	$2,771.19

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64146	C	10/13/2020	690	Morneau Shepell	$240.00	O

Invoice Nbr - Description	GL Account	Amount
1264600 - Oct. 2020 EAP Payment	01-09-51108	$4.80

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For The Date Range From 10/1/2020 To 10/31/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name			Amount	Status
	1264600 - Oct. 2020 EAP Payment				01-11-51108	$19.20		
	1264600 - Oct. 2020 EAP Payment				01-13-51108	$115.20		
	1264600 - Oct. 2020 EAP Payment				01-14-51108	$28.80		
	1264600 - Oct. 2020 EAP Payment				01-15-51108	$19.20		
	1264600 - Oct. 2020 EAP Payment				01-16-51108	$4.80		
	1264600 - Oct. 2020 EAP Payment				01-17-51108	$24.00		
	1264600 - Oct. 2020 EAP Payment				35-13-51108	$4.80		
	1264600 - Oct. 2020 EAP Payment				01-08-51108	$19.20		
64147	**C**	**10/13/2020**	**245**	**North Central Texas Council of Governments**			**$2,000.00**	**O**
	Invoice Nbr - Description				**GL Account**	**Amount**		
	inv-0000042571 - Annual Membership for Emergency Management Dues				01-13-52207	$2,000.00		
64148	**C**	**10/13/2020**	**368**	**North Texas Library Consortium**			**$1,500.00**	**O**
	Invoice Nbr - Description				**GL Account**	**Amount**		
	2021-08 - Consortium Dues				01-14-52207	$1,500.00		
64149	**C**	**10/13/2020**	**122**	**Northwest Propane Gas Company**			**$389.12**	**O**
	Invoice Nbr - Description				**GL Account**	**Amount**		
	607241 - Propane Refill				01-15-53301	$389.12		
64150	**C**	**10/13/2020**	**154**	**Precepts Janitorial Service**			**$942.00**	**O**
	Invoice Nbr - Description				**GL Account**	**Amount**		
	5126 - Oct. 2020 Jainitoral Services				01-11-53325	$942.00		
64151	**C**	**10/13/2020**	**659**	**Quadient Leasing USA, Inc.**			**$623.40**	**O**
	Invoice Nbr - Description				**GL Account**	**Amount**		
	7900044035080757--03 - Postage for Postage Machine				01-11-52202	$175.00		
	7900044035080757--03 - Postage for Postage Machine				01-09-52202	$175.00		
	N8501726 - Rental of Postage Machine				01-11-52202	$98.40		
	7900044035080757--03 - Postage for Postage Machine				01-08-52202	$175.00		
64152	**C**	**10/13/2020**	**528**	**Raindow International Restoration**			**$2,766.80**	**O**
	Invoice Nbr - Description				**GL Account**	**Amount**		

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For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name			Amount	Status
				250 - Car Cleaning/ Disinfection	01-13-54402	$250.00		
				251 - Cleaning Floor in Community Room and Public Restroom	01-11-54400	$2,516.80		
64153	**C**	**10/13/2020**	**182**	**Sam's Club**			**$792.60**	**O**
				Invoice Nbr - Description	**GL Account**	**Amount**		
				6046002009035832--14 - Trunk or Treat Candy and Kitchen Supplies	01-05-52221	$697.22		
				6046002009035832--14 - Trunk or Treat Candy and Kitchen Supplies	01-11-52201	$95.38		
64154	**C**	**10/13/2020**	**185**	**Sarah Farrell**			**$595.85**	**O**
				Invoice Nbr - Description	**GL Account**	**Amount**		
				0012434198322509761 1--30 - Child Support Payment for 10/7/2020 Payroll	01-00-21156	$595.85		
64155	**C**	**10/13/2020**	**196**	**Stephanie Berry**			**$1,200.00**	**O**
				Invoice Nbr - Description	**GL Account**	**Amount**		
				Oct. 2020 - Oct. 2020 Judge Pay	01-09-53319	$1,200.00		
64156	**C**	**10/13/2020**	**227**	**Superion**			**$5,874.12**	**O**
				Invoice Nbr - Description	**GL Account**	**Amount**		
				293455 - Annual Membership for One Solutions	01-13-54406	$5,874.12		
64157	**C**	**10/13/2020**	**716**	**Texas Association of Fairs & Events**			**$100.00**	**O**
				Invoice Nbr - Description	**GL Account**	**Amount**		
				9371 - TAF&E Annual Dues	21-05-52207	$100.00		
64158	**C**	**10/13/2020**	**618**	**Texas Comptroller of Public Accounts**			**$100.00**	**O**
				Invoice Nbr - Description	**GL Account**	**Amount**		
				M001--01 - Co-Op Purchasing Program	01-11-52207	$100.00		
64159	**C**	**10/13/2020**	**217**	**Texas State Library & Archives Commission**			**$159.00**	**O**
				Invoice Nbr - Description	**GL Account**	**Amount**		
				TS21688 - TexShare Databases Program Membership Fee	01-14-52215	$159.00		
64160	**C**	**10/13/2020**	**715**	**TM Appraisal**			**$1,800.00**	**O**
				Invoice Nbr - Description	**GL Account**	**Amount**		
				A-20-08-5381 - Appraisal of 303 Alamo Dr.	01-11-52201	$1,800.00		

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Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64161	C	10/13/2020	553	TML Intergovernmental Risk Pool	$19,916.00	O

Invoice Nbr - Description	GL Account	Amount
3919--05 - Quartely Payment for Workers Comp and Liability Insurance	01-00-21170	$9,150.00
3919--05 - Quartely Payment for Workers Comp and Liability Insurance	01-11-53313	$10,766.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64162	C	10/13/2020	429	TML Multistate Intergovernmental Emp Benefits Pool	$23,084.77	O

Invoice Nbr - Description	GL Account	Amount
C86 2020-10 - Oct. 2020 Health Insurance	01-09-51108	$1,137.49
C86 2020-10 - Oct. 2020 Health Insurance	01-00-21159	$2,401.83
C86 2020-10 - Oct. 2020 Health Insurance	35-13-51108	$985.61
C86 2020-10 - Oct. 2020 Health Insurance	01-17-51108	$3,623.34
C86 2020-10 - Oct. 2020 Health Insurance	01-15-51108	$1,840.27
C86 2020-10 - Oct. 2020 Health Insurance	01-14-51108	$499.96
C86 2020-10 - Oct. 2020 Health Insurance	01-11-51108	$2,199.28
C86 2020-10 - Oct. 2020 Health Insurance	01-08-51108	$2,101.02
C86 2020-10 - Oct. 2020 Health Insurance	01-13-51108	$8,295.97

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64163	C	10/16/2020	111	Nichols, Jackson, Dillard	$6,876.93	O

Invoice Nbr - Description	GL Account	Amount
29628 - Sept. 2020 Legal Services	01-11-53304	$5,568.00
29628 - Sept. 2020 Legal Services	01-09-53320	$1,308.93

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64164	C	10/16/2020	219	Town of Little Elm	$50.00	O

Invoice Nbr - Description	GL Account	Amount
ld jail 7.2020-9.2020 - Jail Payment July- Sept	01-13-53315	$50.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64165	C	10/16/2020	555	Clean & Green Car Wash	$64.00	O

Invoice Nbr - Description	GL Account	Amount
337 - Sept. Car Washes	01-13-54402	$64.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64166	C	10/22/2020	308	Arentco of Lewisville	$95.70	O

Invoice Nbr - Description	GL Account	Amount
141950 - Aguer Rental	01-17-53307	$95.70

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Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64167	C	10/22/2020	719	Binkley & Barfield, Inc	$12,707.50	O

Invoice Nbr - Description	GL Account	Amount
43017 - First Payment on Dobbs Rd Right of Way Study	20-17-54409	$12,707.50

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64168	C	10/22/2020	31	Carlisle's Engraving Company	$397.70	O

Invoice Nbr - Description	GL Account	Amount
2010015 - Awards	01-13-52212	$397.70

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64169	C	10/22/2020	47	CIVICPLUS	$5,230.94	O

Invoice Nbr - Description	GL Account	Amount
203204 - Annual Fee for Hosting and Support Services on Website	01-11-53331	$5,230.94

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64170	C	10/22/2020	233	Denton County Auditor	$10,169.20	O

Invoice Nbr - Description	GL Account	Amount
20-0019 - FY2021 Communications Payment	01-13-53306	$10,169.20

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64171	C	10/22/2020	91	First Check App Screening	$82.00	O

Invoice Nbr - Description	GL Account	Amount
18423 - Background Check on New Employees	01-17-51111	$24.00
18423 - Background Check on New Employees	01-14-52201	$58.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64172	C	10/22/2020	95	Galls, LLC	$488.91	O

Invoice Nbr - Description	GL Account	Amount
1002021914--06 - Byrd Uniform	01-13-52204	$488.91

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64173	C	10/22/2020	114	Home Depot Credit Services	$406.64	O

Invoice Nbr - Description	GL Account	Amount
6035322531803884--18 - Shovles and Supplies for City Park, WGP Tree Planting Event	31-16-54405	$32.94
6035322531803884--18 - Shovles and Supplies for City Park, WGP Tree Planting Event	01-16-54405	$373.70

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64174	C	10/22/2020	718	Hooves & Paws Pet Hospital	$255.00	O

Invoice Nbr - Description	GL Account	Amount
3377126 - Emergency Animal Services	01-15-53309	$255.00

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Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64175	C	10/22/2020	525	Ingram Library Services	$169.17	O

Invoice Nbr - Description	GL Account	Amount
20g5770--18 - Childrens Books	01-14-52215	$169.17

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64176	C	10/22/2020	721	Integra	$160.00	O

Invoice Nbr - Description	GL Account	Amount
17336 - Replacement Tabletop for Library Table	01-14-54400	$160.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64177	C	10/22/2020	40	Lake Cities Chamber	$20.00	O

Invoice Nbr - Description	GL Account	Amount
3809 - Lake Cities Chamber Luncheon	01-07-52206	$20.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64178	C	10/22/2020	138	LeadsOnline	$1,770.00	O

Invoice Nbr - Description	GL Account	Amount
256954 - FY2021 Investigation Package	01-13-52213	$1,770.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64179	C	10/22/2020	258	North Texas Crime Commission	$50.00	O

Invoice Nbr - Description	GL Account	Amount
162073--01 - 2021 Membership	01-13-52207	$50.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64180	C	10/22/2020	225	North Texas Tollway Authority	$15.97	O

Invoice Nbr - Description	GL Account	Amount
809613376 - Tollway Bill for PW	01-17-54402	$5.94
809629952 - Tollway Bill for PW	01-17-54402	$10.03

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64181	C	10/22/2020	369	Pepper Psychological Services, PLLC	$200.00	O

Invoice Nbr - Description	GL Account	Amount
inv-2413 - Byrd Evaluation	01-13-51111	$200.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64182	C	10/22/2020	155	Primacare Medical Centers	$311.00	O

Invoice Nbr - Description	GL Account	Amount
274965--12 - Drug Screen on New Employees	01-17-51111	$49.00
274965--12 - Drug Screen on New Employees	01-14-52201	$98.00
274965--12 - Drug Screen on New Employees	01-08-52201	$49.00
274965--12 - Drug Screen on New Employees	01-13-51111	$115.00

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Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64183	C	10/22/2020	288	QuickShip	$28.75	O

Invoice Nbr - Description	GL Account	Amount
2024 - Printing	01-13-52203	$28.75

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64184	C	10/22/2020	448	RDJ Specialties	$409.88	O

Invoice Nbr - Description	GL Account	Amount
113695 - Marketing Materials	01-14-52205	$409.88

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64185	C	10/22/2020	720	Safariland, LLC	$895.00	O

Invoice Nbr - Description	GL Account	Amount
71254 - Farrell Crowd Control Mgmt Course	01-13-52206	$895.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64186	C	10/22/2020	185	Sarah Farrell	$595.85	O

Invoice Nbr - Description	GL Account	Amount
00124341983225097611--31 - Child Support Payment for 10/21/20 Payrun	01-00-21156	$595.85

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64187	C	10/22/2020	507	Staples Advantage	$1,487.64	O

Invoice Nbr - Description	GL Account	Amount
8059938950 - Office Supplies and Supplies for Strategic Retreat	01-11-52000	$609.77
8059938950 - Office Supplies and Supplies for Strategic Retreat	01-13-52000	$368.56
8059853781 - Chair for PD, Klennex and Paper Towels	01-11-52201	$58.17
8059853781 - Chair for PD, Klennex and Paper Towels	01-13-52209	$194.99
8059938950 - Office Supplies and Supplies for Strategic Retreat	01-07-52000	$256.15

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64188	C	10/22/2020	495	Texas Commission on Law Enforcement	$35.00	O

Invoice Nbr - Description	GL Account	Amount
City of Lake Dallas - Byrd Military Credit	01-13-52207	$35.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64189	C	10/22/2020	527	TXU Energy	$7,044.90	O

Invoice Nbr - Description	GL Account	Amount
055077582248--01 - Oct. 2020 Utilites	01-17-53302	$4,204.99
055077582248--01 - Oct. 2020 Utilites	01-11-53301	$1,047.64
055077582248--01 - Oct. 2020 Utilites	01-17-53301	$101.35

Accounts Payable Check Register Report - IB-General Fund-1002007

For The Date Range From 10/1/2020 To 10/31/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name			Amount	Status
	055077582248--01 - Oct. 2020 Utilites				31-16-54405	$732.45		
	055077582248--01 - Oct. 2020 Utilites				01-15-53301	$422.12		
	055077582248--01 - Oct. 2020 Utilites				01-14-53301	$536.35		
64190	**C**	**10/22/2020**	**446**	**Vantagepoint Transfer Agents-307537**			**$1,198.64**	**O**
	Invoice Nbr - Description				**GL Account**	**Amount**		
	102772701 - Oct. 2020 ICMA Contributions				01-11-51102	$430.76		
	102772701 - Oct. 2020 ICMA Contributions				01-00-21160	$767.88		
64191	**C**	**10/22/2020**	**184**	**Walmart Community**			**$17.76**	**O**
	Invoice Nbr - Description				**GL Account**	**Amount**		
	6097652000106236--10 - Oil for Coating Road Maintenance Tools				20-17-54409	$17.76		
64192	**C**	**10/22/2020**	**571**	**World Book, Inc.**			**$1,970.00**	**O**
	Invoice Nbr - Description				**GL Account**	**Amount**		
	M7972 - Childrens Books				01-14-52215	$1,970.00		
64194	**C**	**10/30/2020**	**18**	**Anderson's Auto Repair**			**$643.15**	**O**
	Invoice Nbr - Description				**GL Account**	**Amount**		
	10520 - replace leaking rear axel and oil change				01-13-54402	$298.09		
	101620 - Battery Replacement				01-13-54402	$345.06		
64196	**C**	**10/30/2020**	**21**	**Atmos Energy**			**$53.35**	**O**
	Invoice Nbr - Description				**GL Account**	**Amount**		
	4035195643--09 - Energy Bill at 303 Alamo Dr				01-11-53301	$53.35		
64197	**C**	**10/30/2020**	**37**	**Centerline Supply**			**$1,372.27**	**O**
	Invoice Nbr - Description				**GL Account**	**Amount**		
	ord0025897 - Pipe Materials for Street Maintenance				20-17-54409	$1,372.27		
64198	**C**	**10/30/2020**	**39**	**Centurylink**			**$296.96**	**O**
	Invoice Nbr - Description				**GL Account**	**Amount**		
	300006727--20 - Phone and Fax Bill City Hall				01-11-53301	$166.43		
	300006729--14 - Phone and Fax Lines				01-11-53301	$130.53		

Accounts Payable Check Register Report - IB-General Fund-1002007

For The Date Range From 10/1/2020 To 10/31/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64199	C	10/30/2020	207	Fidelity Security Life Insurance Co.	$212.01	O

Invoice Nbr - Description	GL Account	Amount
164544548 - Vision Bill Nov. 2020	01-00-21166	$212.01

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64200	C	10/30/2020	95	Galls, LLC	$174.56	O

Invoice Nbr - Description	GL Account	Amount
1002021914--07 - Uniforms	01-13-52204	$174.56

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64201	C	10/30/2020	525	Ingram Library Services	$158.08	O

Invoice Nbr - Description	GL Account	Amount
20G770--01 - Children and Adult Books	01-14-52215	$158.08

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64202	C	10/30/2020	137	Lake Cities Municipal Utility Authority	$1,869.60	O

Invoice Nbr - Description	GL Account	Amount
City of LD--20 - LCMUA Water Bill Oct. 2020	01-15-53301	$104.68
City of LD--20 - LCMUA Water Bill Oct. 2020	31-16-54405	$391.83
City of LD--20 - LCMUA Water Bill Oct. 2020	01-11-53301	$416.32
City of LD--20 - LCMUA Water Bill Oct. 2020	01-17-53301	$716.53
City of LD--20 - LCMUA Water Bill Oct. 2020	01-14-53301	$240.24

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64203	C	10/30/2020	311	North Dallas Bank & Trust Co.	$20,770.53	O

Invoice Nbr - Description	GL Account	Amount
11797933 - 2020 Car Note for PD and Parks	01-13-56531	$8,028.08
11797933 - 2020 Car Note for PD and Parks	01-16-56532	$1,774.39
11797933 - 2020 Car Note for PD and Parks	01-16-56531	$9,462.68
11797933 - 2020 Car Note for PD and Parks	01-13-56532	$1,505.38

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64204	C	10/30/2020	225	North Texas Tollway Authority	$13.96	O

Invoice Nbr - Description	GL Account	Amount
805422972--03 - Toll Bill for PW	01-17-54402	$13.96

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64205	C	10/30/2020	405	OSS Academy	$250.00	O

Invoice Nbr - Description	GL Account	Amount
58094 - Spanish Class for Officers	01-13-52206	$250.00

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For The Date Range From 10/1/2020 To 10/31/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64206	C	10/30/2020	288	QuickShip	$486.50	O

Invoice Nbr - Description	GL Account	Amount
100--03 - Banners for Trunk or Treat	01-05-52221	$486.50

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64207	C	10/30/2020	528	Raindow International Restoration	$446.40	O

Invoice Nbr - Description	GL Account	Amount
256 - Floor Clenaing	01-11-54400	$446.40

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64208	C	10/30/2020	679	Safe Fleet	$765.00	O

Invoice Nbr - Description	GL Account	Amount
34757 - Body Camera	01-13-52211	$765.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64209	C	10/30/2020	507	Staples Advantage	$131.84	O

Invoice Nbr - Description	GL Account	Amount
8060012521 - Cleaning Supplies and DVD Player for Court	22-09-53308	$94.99
8060012521 - Cleaning Supplies and DVD Player for Court	01-11-52201	$36.85

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64210	C	10/30/2020	196	Stephanie Berry	$1,200.00	O

Invoice Nbr - Description	GL Account	Amount
Nov. Judge Pay - Nov. Judge Pay	01-09-53319	$1,200.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64211	C	10/30/2020	561	UBEO	$1,870.00	O

Invoice Nbr - Description	GL Account	Amount
28001701 - Ubeo Contract for November	01-14-52203	$193.90
28001701 - Ubeo Contract for November	01-15-52203	$54.71
28001701 - Ubeo Contract for November	01-08-52203	$449.85
28001701 - Ubeo Contract for November	01-09-52203	$38.44
28001701 - Ubeo Contract for November	01-11-52203	$851.35
28001701 - Ubeo Contract for November	01-13-52203	$281.75

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
64212	C	10/30/2020	169	United Site Services	$256.39	O

Invoice Nbr - Description	GL Account	Amount
114-11103784 - Port-a-Potty Rental at WGP	31-16-54405	$256.39

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For The Date Range From 10/1/2020 To 10/31/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
0070926091220	E	10/31/2020	41	Charter Communications	$119.48	O

Invoice Nbr - Description	GL Account	Amount
0070926091220 - Cable Bill at City Hall	01-11-53301	$119.48

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
0081154101020	E	10/31/2020	41	Charter Communications	$106.98	O

Invoice Nbr - Description	GL Account	Amount
0081154101020 - Internet Services at PW Yard	01-17-53301	$106.98

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
0098463100520	E	10/31/2020	41	Charter Communications	$753.96	O

Invoice Nbr - Description	GL Account	Amount
0098463100520 - Fiber Services at City Hall	01-11-53301	$338.96
0098463100520 - Fiber Services at City Hall	01-13-53301	$415.00

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
10/21/2020	E	10/21/2020	630	Discovery Benefits	$508.59	O

Invoice Nbr - Description	GL Account	Amount
10/21/2020 Payroll - 10/21/2020 Payroll Deduction for HSA	01-00-21164	$164.05
10/21/2020 Payroll - 10/21/2020 Payroll Deduction for HSA	01-14-51108	$51.71
10/21/2020 Payroll - 10/21/2020 Payroll Deduction for HSA	01-09-51108	$69.46
10/21/2020 Payroll - 10/21/2020 Payroll Deduction for HSA	01-13-51108	$167.42
10/21/2020 Payroll - 10/21/2020 Payroll Deduction for HSA	01-15-51108	$55.95

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
10/22/2020 Payroll Tax	E	10/22/2020	454	EFTPS	$10,957.30	O

Invoice Nbr - Description	GL Account	Amount
10/22/2020 Payroll Tax - 10/22/2020 Payroll Tax	01-00-21151	$8,491.28
10/22/2020 Payroll Tax - 10/22/2020 Payroll Tax	01-00-21152	$2,466.02

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
10/7/2020 Payroll	E	10/7/2020	630	Discovery Benefits	$508.59	O

Invoice Nbr - Description	GL Account	Amount
10/7/2020 Payroll - 10/7/2020 Payroll Deduction for HSA	01-00-21164	$164.05
10/7/2020 Payroll - 10/7/2020 Payroll Deduction for HSA	01-14-51108	$51.71
10/7/2020 Payroll - 10/7/2020 Payroll Deduction for HSA	01-09-51108	$69.46

Accounts Payable Check Register Report - IB-General Fund-1002007

For The Date Range From 10/1/2020 To 10/31/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status

Invoice Nbr - Description	GL Account	Amount
10/7/2020 Payroll - 10/7/2020 Payroll Deduction for HSA	01-13-51108	$167.42
10/7/2020 Payroll - 10/7/2020 Payroll Deduction for HSA	01-15-51108	$55.95

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
10/9/2020 Payroll Tax	**E**	**10/9/2020**	**454**	**EFTPS**	**$10,368.51**	**O**

Invoice Nbr - Description	GL Account	Amount
10/9/2020 Payroll Tax - 10/9/2020 Payroll Tax	01-00-21151	$7,986.45
10/9/2020 Payroll Tax - 10/9/2020 Payroll Tax	01-00-21152	$2,382.06

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
1235686	**E**	**10/31/2020**	**630**	**Discovery Benefits**	**$77.50**	**O**

Invoice Nbr - Description	GL Account	Amount
1235686 - HSA and FSA Management Fee	01-11-53333	$77.50

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
5560331	**E**	**10/31/2020**	**617**	**Dental Select**	**$1,572.32**	**O**

Invoice Nbr - Description	GL Account	Amount
5560331 - Nov. 2020 Dental Insurance	01-11-51108	$165.95
5560331 - Nov. 2020 Dental Insurance	01-09-51108	$37.63
5560331 - Nov. 2020 Dental Insurance	01-00-21159	$607.42
5560331 - Nov. 2020 Dental Insurance	01-13-51108	$439.48
5560331 - Nov. 2020 Dental Insurance	01-14-51108	$29.19
5560331 - Nov. 2020 Dental Insurance	01-15-51108	$66.98
5560331 - Nov. 2020 Dental Insurance	01-08-51108	$62.68
5560331 - Nov. 2020 Dental Insurance	01-16-51108	$29.19
5560331 - Nov. 2020 Dental Insurance	01-17-51108	$104.61
5560331 - Nov. 2020 Dental Insurance	35-13-51108	$29.19

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
f021733	**E**	**10/31/2020**	**248**	**Dearborn National Life Insurance Company**	**$1,698.47**	**O**

Invoice Nbr - Description	GL Account	Amount
F021733--02 - Nov. 2020 Life Insurance Payment	01-08-51108	$54.05
F021733--02 - Nov. 2020 Life Insurance Payment	01-13-51108	$695.39
F021733--02 - Nov. 2020 Life Insurance Payment	01-09-51108	$39.77
F021733--02 - Nov. 2020 Life Insurance Payment	01-11-51108	$225.42
F021733--02 - Nov. 2020 Life Insurance Payment	01-00-21167	$249.69
F021733--02 - Nov. 2020 Life Insurance Payment	01-00-21153	$130.65

Accounts Payable Check Register Report - IB-General Fund-1002007

For The Date Range From 10/1/2020 To 10/31/2020

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name			Amount	Status
				F021733--02 - Nov. 2020 Life Insurance Payment	35-13-51108	$41.09		
				F021733--02 - Nov. 2020 Life Insurance Payment	01-17-51108	$131.01		
				F021733--02 - Nov. 2020 Life Insurance Payment	01-16-51108	$23.42		
				F021733--02 - Nov. 2020 Life Insurance Payment	01-15-51108	$64.92		
				F021733--02 - Nov. 2020 Life Insurance Payment	01-14-51108	$43.06		
INV-8427	E	10/31/2020	733	Page Freezer			$4,330.00	O
				Invoice Nbr - Description	GL Account	Amount		
				INV-8427 - Annual Page Frezzer Software	01-11-52213	$4,330.00		
Oct. FSA Payment	E	10/31/2020	630	Discovery Benefits			$678.99	O
				Invoice Nbr - Description	GL Account	Amount		
				Oct. FSA Payment - Oct. FSA Payment	01-00-21164	$678.99		
TMRS Payment	E	10/31/2020	160	TMRS			$32,879.89	O
				Invoice Nbr - Description	GL Account	Amount		
				Oct. TMRS Payment - Oct. 2020 TMRS Payment	01-00-21155	$32,879.89		
64195	C	10/30/2020	308	Arentco of Lewisville			$342.30	V
				Invoice Nbr - Description	GL Account	Amount		

Cleared	$0.00
Outstanding	$462,652.38
Void	$342.30

State of Texas
County of Denton
City of Lake Dallas

The Lake Dallas City Council met in a Special Called meeting on October 23, 2020, at the Embassy Suite by Hilton Convention Center, 3100 Town Center Trail, Denton, Texas 76201, with notice of the meeting given, as required by Title 5, Chapter 551.041 of the Texas Government Code. Mayor Barnhart called the meeting to order at 4:37 p.m.

1. Roll Call

Michael Barnhart	Mayor
Megan Ray	Councilmember 1
Brian Bailey	Councilmember 2
Cheryl McClain	Councilmember 3
Charlie Price	Councilmember 4
Andi Nolan	Councilmember 5

Absent: None

Staff Present: City Manager John Cabrales, Public Works Superintendent Layne Cline, Police Chief Dan Carolla, Finance Director Michele Sanchez, Director of Library Services Natalie McAdams, Development Services Director Angie Manglaris, and Development Services Coordinator Lancine Bentley.

2. Strategic Planning Workshop to discuss strategic goals, objectives, outcomes, mission, vision, and core values for the City.

<u>Strategic Goals</u>

1. Maintain small-town feel
2. Revitalize Downtown
3. Business Friendly
4. Organizational Integrity
5. Regionalism

Strategic Objectives

1. Maintain small-town feel

- Continue to have quality community events.
- Work on improving walkability throughout the community.
- Ensure that development adheres to high architectural standards that reflect a lakeside community.
- Implement a quarterly community newsletter to help keep citizens informed
- Seek opportunities to create or support waterfront activities.
- Maintain safe and attractive neighborhoods.

2. Revitalize Downtown

- Work on improving pedestrian connectivity within and to the downtown.
- Implement aesthetically pleasing amenities, including phase two components of the Main Street project.
- Review the Downtown Overlay District for possible improvements.
  Make improvements to wayfinding signage, including the existing kiosks, to improve circulation, direct residents to local businesses and recreational opportunities, and give the city an identity while creating a sense of place
- Promote mixed-use development
- Promote infill development with a focus on pedestrian-oriented services.

3. Business Friendly

- Work to streamline the development permit process including moving towards an on-line platform and development of informational materials.
- Adopted an Economic Development Strategic Plan that will encourage business recruitment, business retention, business expansion, and job growth.
- Seek opportunities to promote and support local businesses as part of business retention efforts
- Create business programs and services to help with business retention, expansion, and recruitment.

4. Organizational Integrity

- Adhere to organizational core values.
- Manage financial resources in a responsible manner to ensure financial sustainability.
- Provide training opportunities to employees at all levels of the organization including leadership development.
- Strengthen relationships between city council and the various boards and commissions.
- Develop long-term plans for City facilities and assets.

5. Regionalism

- Strengthen relationships with regional partners, especially in the Lake Cities.
- Identify and prioritize infrastructure projects that would require regional cooperation and possible funding for the project.

Core Values will be discussed at later time.

3. Citizen Agenda & Public Comments

Mayor Barnhart opened the Visitors/Citizens Agenda.

No one spoke.

4. Adjournment

Mayor Barnhart adjourned the meeting at 7:30 p.m.

Approved:

____
Michael Barnhart, Mayor

Attest:

____
Codi Delcambre, City Secretary

State of Texas
County of Denton
City of Lake Dallas

The Lake Dallas City Council met in a regular called meeting on November 12, 2020 via video conference, with notice of the meeting given, as required by Title 5, Chapter 551.041 of the Texas Government Code. Mayor Barnhart called the meeting to order at 7:03 p.m.

1. Roll Call

Michael Barnhart	Mayor
Megan Ray	Councilmember 1
Brian Bailey	Councilmember 2
Cheryl McClain	Councilmember 3
Charlie Price	Councilmember 4
Andi Nolan	Councilmember 5

Absent: None

Staff Present: City Manager John Cabrales, City Secretary Codi Delcambre, City Attorney Kevin Laughlin, Public Works Superintendent Layne Cline, Police Chief Dan Carolla, Finance Director Michele Sanchez, Director of Library Services Natalie McAdams, Development Services Director Angie Manglaris, and Development Services Coordinator Lancine Bentley.

2. Invocation and Pledges of Allegiance

Mayor Barnhart led the invocation and the pledges.

3. Announcements & Special Recognitions.

A. City Manager's Report

1. Trunk or Treat Winners.

City Manager John Cabrales announced the following Trunk or Treat winners:

Costume Contest (Age 0 – 5 years)

Third Place	Audrey Saunders	Boo from Monsters Inc.
Second Place	Dominic Weeks-Balconi	Little Ewok
First Place	Brynley Rule	Fairy Green & Pink

Costume Contest (Age 6 – 12 years)

Third Place	Landrie Medley	Mary Poppins
Second Place	Madison Scrogins	Wednesday Adams
First Place	Gulian Aguilar	Gene Simmons

Costume Contest (Age 13 – 18 years)

Second Place	Kynzie Simpkins	Harley Quinn

First Place	Eric Camales	Dead Pool

Costume Contest (Groups)

Third Place	Brodie & Emma Tarwater	The Roaring 20's
Second Place	Cassidy & Sequoia	Wilma & Pebbles
First Place	Eliza & Emsley Phanyauong	Mulan & her warrior

Pumpkin Decorating Contest

Second Place	Alyssa Nerio and family	Wilson
First Place	Gabby & Gracie Cabrales	Droughts

Trunk Decorating Contest

Denton Foot and Ankle Surgical Specialist (3504 Corinth Parkway)

4. Citizen Agenda & Public Comments

Mayor Barnhart opened the Visitors/Citizens Agenda.

No one spoke.

5. Consider and Act on the Consent Agenda

A. Approval of October 22, 2020 City Council Minutes.

Motion: to approve a consent agenda item 5A, was made by Councilmember Ray and second by Councilmember McClain.

Ayes: Councilmembers Ray, Bailey, McClain, Nolan, and Price
Noes: None

Motion Passed 5-0.

6. Conduct a public hearing and consider an ordinance amending Lake Dallas Municipal Code Chapter 122 "Zoning" Article XXII "Screening, Landscaping and Tree Preservation" by repealing Division 3 "Tree Preservation" in its entirety and revising the caption of said Article XXII to conform.

Director of Development Services, Angie Manglaris presented to Council the background information for the ordinance amending Lake Dallas Municipal Code Chapter 122 "Zoning" Article XXII "Screening, Landscaping and Tree Preservation" by repealing Division 3 "Tree Preservation" in its entirety and revising the caption of said Article XXII to conform.

Mayor Barnhart opened the public hearing at 10:57 p.m.

No one spoke for or against the proposed ordinance.

Mayor Barnhart closed the public hearing at 10:58 p.m.

Motion: to approve an ordinance amending Lake Dallas Municipal Code Chapter 42 "Environment" by adding Article IV titled "Tree Preservation" setting forth regulations governing the removal, mitigation, and preservation of trees on property within the City was made by Councilmember Ray and second by Councilmember Bailey.

Ayes: Councilmembers Ray, Bailey, Nolan, Price, and McClain
Noes: None

Motion Passed 5-0.

7. **Conduct a public hearing and consider an ordinance amending Lake Dallas Municipal Code Chapter 42 "Environment" by adding Article IV titled "Tree Preservation" setting forth regulations governing the removal, mitigation, and preservation of trees on property within the City.**

Director of Development Services, Angie Manglaris presented to Council the background information for the ordinance amending Lake Dallas Municipal Code Chapter 42 "Environment" by adding Article IV titled "Tree Preservation" setting forth regulations governing the removal, mitigation, and preservation of trees on property within the City.

Mayor Barnhart opened the public hearing at 11:08 p.m.

No one spoke for or against the proposed ordinance.

Mayor Barnhart closed the public hearing at 11:09 p.m.

Motion: to approve an ordinance amending Lake Dallas Municipal Code Chapter 42 "Environment" by adding Article IV titled "Tree Preservation" setting forth regulations governing the removal, mitigation, and preservation of trees on property within the City was made by Councilmember Ray and second by Councilmember McClain.

Ayes: Councilmembers Ray, Bailey, Nolan, Price, and McClain
Noes: None

Motion Passed 5-0.

8. **Conduct a public hearing and consider an ordinance amending Lake Dallas Municipal Code Chapter 122 "Zoning" Article XX "Accessory Buildings, Structures and Mechanical Equipment" by amending regulations set forth in Division 1 "Accessory Buildings, ETC." relating to accessory structure requirements within the City.**

Director of Development Services, Angie Manglaris presented to Council the background information for the ordinance amending Lake Dallas Municipal Code Chapter 122 "Zoning" Article XX "Accessory Buildings, Structures and Mechanical Equipment" by amending regulations set forth in Division 1 “Accessory Buildings, ETC.” relating to accessory structure requirements within the City.

Mayor Barnhart opened the public hearing at 11:17 p.m.

No one spoke for or against the proposed ordinance.

Mayor Barnhart closed the public hearing at 11:18 p.m.

Motion: to approve an ordinance amending Lake Dallas Municipal Code Chapter 122 “Zoning” Article XX “Accessory Buildings, Structures and Mechanical Equipment” by amending regulations set forth in Division 1 “Accessory Buildings, ETC.” relating to accessory structure requirements within the City was made by Councilmember Ray and second by Councilmember McClain.

Ayes: Councilmembers Ray, Bailey, Nolan, Bailey, and Price
Noes: None

Motion Passed 5-0.

9. Consider and Act on a Resolution authorizing the negotiation and execution of a contract with EZ Dock of Texas, L.P. for the replacement of the fishing pier at Willow Grove Park.

Motion: to approve a Resolution authorizing the negotiation and execution of a contract with EZ Dock of Texas, L.P. for the replacement of the fishing pier at Willow Grove Park was made by Councilmember Nolan and second by Councilmember Ray.

Ayes: Councilmembers Ray, Bailey, Nolan, Bailey, and Price
Noes: None

Motion Passed 5-0.

10. Receive a report, discuss, and take appropriate action regarding the repair options for the walkway connected to the boat dock at Willow Grove Park.

Council received a presentation from Public Work Manager Layne Cline and City Engineer Lee Williams relative to the repair options for the walkway connected to the boat dock at Willow Grove Park. No action was taken.

11. Consider and Act on a Resolution authorizing a Task Order with HALFF and Associates, Inc. for engineering services for the boat dock walkway at Willow Grove Park.

Motion: to approve a Resolution authorizing a Task Order with HALFF and Associates, Inc. for engineering services for the boat dock walkway at Willow Grove Park was made by Councilmember Bailey and second by Councilmember Price.

Ayes: Councilmembers Ray, Bailey, Nolan, and Bailey.
Noes: Price

Motion Passed 4-1.

12. **Consider and Act on a Resolution authorizing the negotiation and execution of a professional services agreement with The Lion Strategy Group, LLC for a comprehensive assessment and evaluation of the City organization.**

Council received a presentation from Mike Alexander and Mike Wilson with respect to the comprehensive assessment and evaluation of the City organization.

Motion: to approve a Resolution authorizing the negotiation and execution of a professional services agreement with The Lion Strategy Group, LLC for a comprehensive assessment and evaluation of the City organization was made by Councilmember Ray and second by Councilmember McClain.

Ayes: Councilmembers Ray, Bailey, Nolan, Bailey, and Price.
Noes: None

Motion Passed 5-0.

13. **Consider and Act on a Resolution authorizing the negotiation and execution of an agreement with Bojorquez Law Firm to serve as Special Counsel on Code of Ethics issues.**

Motion: to approve a Resolution authorizing the negotiation and execution of an agreement with Bojorquez Law Firm to serve as Special Counsel on Code of Ethics issues was made by Councilmember Ray and second by Councilmember Nolan.

Ayes: Councilmembers Ray, Bailey, Nolan, Bailey, and Price.
Noes: None

Motion Passed 5-0

14. **Receive a report, discuss, and take appropriate action regarding the City Council Liaison position to City Boards and Commissions.**

Motion: to terminate the City Council Liaison position to City Boards and Commissions was made by Councilmember Ray and second by Councilmember Bailey.

Ayes: Councilmembers Ray, Bailey, Nolan, Bailey, and Price.
Noes: None

<u>Motion Passed 5-0</u>

15. **Receive a report, discuss, and give staff direction regarding a redesign of the City of Lake Dallas website.**

Council received a presentation from the Director of Library Services, Natalie McAdams with respect to the redesign of the City's website.

Paul Forgey of 402 S. Lakeview Dr. asked how many took the survey.

No action was taken.

16. **Receive a report, discuss, and give staff direction regarding the adoption of a Lake Dallas Purchasing Policy.**

Council received a presentation from Finance Director Michele Sanchez with respect to purchasing policy. No action was taken.

17. **Receive a report, discuss, and give staff direction regarding the creation of a police department Cadet position to send police recruits hired by the department to an area police academy.**

Council received a presentation from Police Chief Dan Carolla with respect to the creation of a police department Cadet position to send police recruits hired by the department to an area police academy. Council directed staff to move forward with establishing a Cadet positions and to post salary ranges for police officer positions.

18. **Consider and Act on a Resolution authorizing a contract with Oncor Electric Delivery Company, LLC, for the removal of streetlights and the replacement of streetlight bulbs along certain sections of Main Street.**

Motion: to approve a Resolution authorizing a contract with Oncor Electric Delivery Company, LLC, for the removal of streetlights and the replacement of streetlight bulbs along certain sections of Main Street was made by Councilmember Nolan and second by Councilmember Ray.

Ayes: Councilmembers Ray, Bailey, Nolan, Bailey, and Price.
Noes: None

Motion Passed 5-0

19. Consider and Act on a Resolution authorizing a contract with Stripe Right for the restriping of various pavement marking projects.

Motion: to approve a Resolution authorizing a contract with Stripe Right for the restriping of various pavement marking projects was made by Councilmember Bailey and second by Councilmember Ray.

Ayes: Councilmembers Ray, Bailey, Nolan, Bailey, and Price.
Noes: None

Motion Passed 5-0

20. Receive a report, discuss, and give staff direction regarding the request for the installation of a three way stop sign at the intersection of S. Lakeview Drive and Lakeland Road.

Council received a presentation from Public Work Manager Layne Cline regarding the request for the installation of a three way stop sign at the intersection of S. Lakeview Drive and Lakeland Road. Council directed staff not to place a three way stop sign at the intersection of S. Lakeview Drive and Lakeland Road.

21. Mayor & Council Member Announcements

Councilmember McClain- Charter review committee.

22. Executive Session As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed above or herein

A. Pursuant to Section 551.072, Texas Government Code, deliberate the purchase, exchange, lease, or value of real property of approximately 0.23 acre tract~~,~~ located at 207 W. Hundley Drive, Lake Dallas, Texas.

B. Pursuant to Section 551.072, Texas Government Code, deliberate the purchase, exchange, lease, or value of real property of approximately 0.1721 acre tract located at 303 Alamo Avenue, Lake Dallas, Texas

C. Pursuant to Section 551.074, Texas Government Code, to conduct the annual evaluation of the City Manager.

Council convened into Executive Session at 11:22 p.m.

23. Discuss and take appropriate action, if any, resulting from the discussions conducted in Closed Session

Council reconvened into open session at 12:11 a.m.

Motion: move to authorize the City Manager to negotiate and sign a contract with ATMOS Energy Corporation to purchase the property located at 207 W. Hundley Drive, Lake Dallas, Texas, for the purchase price of $40,000.00 plus related closing cost and other costs related to the purchase of said property and to sign such deeds and other documents as may be reasonable and necessary to close on the purchase of said property was made by Councilmember Ray and second by Councilmember McClain.

Ayes: Councilmembers Ray, Bailey, McClain, Nolan, and Price
Noes: None

Motion Passed 5-0.

Motion: move to authorize the City Manager to negotiate and execute a Purchase Sale Agreement with the Lake Dallas Community Development Corporation to sell the property at 303 Alamo for a sales price of $215,000 of which $50,000 will be cash and the remaining $165,000 being a Chapter 380 Agreement was made by Councilmember Ray and second by Councilmember McClain.

Ayes: Councilmembers Ray, Bailey, McClain, Nolan, and Price
Noes: None

Motion Passed 5-0.

24. Adjournment

Mayor Barnhart adjourned the meeting at 12:13 p.m.

Approved:

____

Michael Barnhart, Mayor

Attest:

____

Codi Delcambre, City Secretary

AGENDA ITEM 6

CITY COUNCIL
AGENDA MEMO

Prepared By: Angie Manglaris, Director of Development Services **December 10, 2020**

TASK ORDER WITH HALFF ASSOCIATES, INC. FOR PROFESSIONAL ENGINEERING/INSPECTION SERVICES RELATING TO FALCON PLACE SUBDIVISION

DESCRIPTION:

Consider approval of a Resolution authorizing the negotiation and execution of a Task Order with Halff Associates, Inc. for engineering and inspection services relating to the development of Falcon Place.

BACKGROUND INFORMATION:

In September 2020, the City of Lake Dallas approved the Preliminary and Final Plats for Falcon Place, a new residential subdivision situated on the west side of Shady Shores Road and South of Dobbs Road. In October 2020, City staff and the City's contract engineers with Halff Associates, Inc. (Halff) determined the civil construction plans submitted by the developer's engineers complied with all applicable City ordinances and design standards. On October 15, 2020, a preconstruction meeting was held with developer representatives and initial dirt work and tree removal for the project were authorized.

On November 20, 2020, the City issued notice to the Developer authorizing mass grading and infrastructure installation. Halff will be performing the inspections for City-owned and maintained infrastructure. The Lake Cities Municipal Utility Authority will be utilizing its own engineer to inspect LCMUA infrastructure. Halff has prepared a task order for the project based on an estimated timeline for project completion.

The scope of services provided by Halff for this project are as follows:

1. Attend the pre-construction meeting.
2. On-site visits to the project site for an estimated 12-month construction duration; the frequency of site visits will be determined by construction work activity.
3. Communication and coordination with the contractor regarding the work schedule and planned work activities.
4. Preparation of site observation reports, including a summary of the contractor's activities with photo documentation.
5. Email site observation reports and project status updates to the City of Lake Dallas at defined intervals or as needed.
6. Attend meetings with others as requested by the City of Lake Dallas, when necessary, to discuss issues regarding the construction project.
7. Review of construction materials testing reports.

8. Upon substantial completion of construction, assist the City in preparing the punch lists of work remaining to achieve final completion.

Based on the estimated construction schedule, Halff's fees for its services on this project will be $105,464.

Hallf will invoice the City monthly for services performed. Per the Master Fee Schedule, the developer is responsible for paying the City 4% of construction costs to cover inspections in the amount of $21,458.12. Any fees incurred excess of this amount will be invoiced to and paid by the developer. The proposed resolution authorizes negotiation and execution of an agreement with the developer to pay these inspections costs.

FINANCIAL CONSIDERATION:

There is no financial impact to the taxpayers of the City of Lake Dallas. The costs of inspections will be paid by the developer.

Recommended Motion:

I make a motion to **approve/deny** a Resolution authorizing the negotiation and execution of a Task Order with Halff Associates, Inc. for engineering and inspection services relating to the development of Falcon Place.

Attachments:

- Draft Resolution
- Draft Task Order
- Estimated Construction Timeline

CITY OF LAKE DALLAS, TEXAS
RESOLUTION 12102020- ______

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS AUTHORIZING A TASK ORDER WITH HALFF ASSOCIATES, INC., FOR ENGINEERING AND INSPECTION SERVICES RELATING TO THE DEVELOPMENT OF FALCON PLACE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the construction of public improvements of the Falcon Place subdivision ("the Development") requires the City to engage the services of its contract engineering firm, Halff Associates, Inc. ("Halff") to perform inspections on behalf of the City of the work performed by the developers contractors; and

WHEREAS, City Administration recommends approval of a task order presented by Halff setting forth the scope of work and associated fees for the performance of such engineering and inspection services; and

WHEREAS, City Administration further recommends negotiation and execution of an agreement with the developer of the Development to provide for reimbursement to the City of the City's costs relating to inspection of the Development; and

WHEREAS, the City Council of the City of Lake Dallas finds it to be in public interest to concur in the foregoing recommendation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:

SECTION 1. The City Manager is hereby authorized to sign on behalf of the City a task order with Halff Associates, Inc. substantially in the form set forth in Exhibit "A" attached hereto and incorporated herein by reference in the amount not to exceed $105,464.00 for professional services to be performed relating to inspection of the Development.

SECTION 2. The City Manager is hereby authorized to negotiate and sign on behalf of the City an agreement with the developer of the Development to provide for reimbursement to the City of costs associated with the inspection of the Development required by the City's ordinances and design standards.

SECTION 3. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED this the 10th day of December 2020.

City of Lake Dallas, Texas

____

Michael Barnhart, Mayor

ATTEST:

____

Codi Delcambre, TRMC, City Secretary

APPROVED AS TO FORM:

____

Kevin B. Laughlin, City Attorney
(kbl:12/4/2020:119501)

Resolution No. 12102020-____
Exhibit "A"

Resolution No. 12102020-____
Exhibit "A"

City of Lake Dallas
Task Order Authorization Agreement
For
Professional Engineering Services with Halff Associates, Inc.

Falcon Place Construction Inspection
AVO 37635 - Task Order Authorization No. XX
November 30, 2020

Scope of Work:	Halff Associates will provide construction inspection services for the Falcon Place residential development project on behalf of the City of Lake Dallas. 1. **Construction Inspection** - Halff will perform construction inspection to observe the construction work for progress and quality, and to assist with assurance that the work is proceeding in accordance with the approved plans and specifications. Specifically, Halff's scope includes: a. Attend the pre-construction meeting. b. On-site visits to the project site for an estimated 12-month construction duration; the frequency of site visits will be determined by construction work activity. c. Communication and coordination with the contractor regarding the work schedule and planned work activities. d. Preparation of site observation reports, including a summary of the contractor's activities with photo documentation. e. Email site observation reports and project status updates to the City of Lake Dallas at defined intervals or as needed. f. Attend meetings with others as requested by the City of Lake Dallas, when necessary, to discuss issues regarding the construction project. g. Review of construction materials testing reports. h. Upon substantial completion of construction, assist the City in preparing the punch lists of work remaining to achieve final completion. 2. **Miscellaneous** - Miscellaneous services not provided for herein and not generally associated with a project of this type will be paid for under an amendment to this Agreement and for an additional fee. Additional Services, not included in the Scope of Services, will be negotiated with the Client as needed and will be determined prior to beginning such additional service. Fees for services will be billed on a monthly basis, based on number of hours worked. The following are assumptions used in the fee proposal for these services: a. Project duration of 12 months b. No overtime c. Travel time to and from the site is billable (unless inspector is being utilized full-time) d. Mileage is included in hourly rates

City of Lake Dallas
Task Order Authorization Agreement
For
Professional Engineering Services with Halff Associates, Inc.

	e. Inspector can bill coordination time with the City, Contractor, Material Testing Lab, etc. f. Halff will not conduct any material testing <u>Scope Exclusions:</u> 1. Construction materials testing – Halff will not conduct any material testing. 2. Consultant shall not at any time direct, control, or have any authority over any Contractor's work, nor shall Consultant have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Contractor, or the safety precautions and programs incident thereto, for security or safety at the project site, nor for any failure of a Contractor to comply with laws and regulations applicable to such Contractor's furnishing and performing of its work.
Deliverables:	1. Site observation reports for documentation of inspection activities and construction work activities
Items Furnished by City:	1. Access to the construction site
Schedule:	A total project duration of 12 months was assumed. It was also assumed that the total project duration included both construction inspection activities as well as project support activities including communication, coordination, & administration. Overtime, including weekends, are not included in this proposal.

Fees:	<u>**Fee Summary**</u> 1. Construction Inspection $105,465.00 **Total Fee: $105,465.00** Fees are on a <u>Cost Plus Max</u> basis and will be billed monthly at our hourly rates based on time spent on the project. Amount will not be exceeded without authorization from the City. Direct costs (copies, mileage, etc.) are included in this fee and are charged at actual invoice cost times a multiplier of 1.1 (1.0 for mileage).

Halff Associates is performing the services above under the terms and conditions described in the **Agreement for Professional Engineering Services**, dated June 25, 2015, between Halff Associates and the City of Lake Dallas. Halff Associates will bill the above described services under AVO 37635.006.

Resolution No. 12102020-____
Exhibit "A"

City of Lake Dallas
Task Order Authorization Agreement
For
Professional Engineering Services with Halff Associates, Inc.

Submitted:	Approved:
HALFF ASSOCIATES, INC.	**CITY OF LAKE DALLAS, TEXAS**
By: ______________________	By: ______________________
Signature	Signature
______________________	______________________
Printed Name	Printed Name
______________________	______________________
Title	Title
______________________	______________________
Date	Date

City of Lake Dallas
Task Order Authorization Agreement
For
Professional Engineering Services with Halff Associates, Inc.

Falcon Place Construction Inspection
AVO 37635 - Task Order Authorization No. XX
November 30, 2020

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	e. Inspector can bill coordination time with the City, Contractor, Material Testing Lab, etc. f. Halff will not conduct any material testing <u>Scope Exclusions:</u> 1. Construction materials testing – Halff will not conduct any material testing. 2. Consultant shall not at any time direct, control, or have any authority over any Contractor's work, nor shall Consultant have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Contractor, or the safety precautions and programs incident thereto, for security or safety at the project site, nor for any failure of a Contractor to comply with laws and regulations applicable to such Contractor's furnishing and performing of its work.
Deliverables:	1. Site observation reports for documentation of inspection activities and construction work activities
Items Furnished by City:	1. Access to the construction site
Schedule:	A total project duration of 12 months was assumed. It was also assumed that the total project duration included both construction inspection activities as well as project support activities including communication, coordination, & administration. Overtime, including weekends, are not included in this proposal.

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City of Lake Dallas
Task Order Authorization Agreement
For
Professional Engineering Services with Halff Associates, Inc.

Submitted:	Approved:
HALFF ASSOCIATES, INC.	**CITY OF LAKE DALLAS, TEXAS**
By: ______________________	By: ______________________
Signature	Signature
______________________	______________________
Printed Name	Printed Name
______________________	______________________
Title	Title
______________________	______________________
Date	Date

	Cost		
Service	**Estimated Billing Rate**	**Estimated Hours**	**Total Dollars**
Project Management	$ 195.00	41.0	$ 7,995.00
Chief Inspector	$ 135.00	122.0	$ 16,470.00
Inspector	$ 100.00	810.0	$ 81,000.00
Project Totals		973.0	$ 105,465.00

Assumptions:

- 12 Month Project Duration
- At least one site visit per week for 12 month project duration
- Truck and computer included
- Travel time is billable portal to portal unless client wants to take inspector as full time
- Inspector can bill coordination time with contractor, testing lab, city, etc.
- No testing to be provided by Halff
- No OT

	Working Days	Weeks	Months	2020					
Month				Nov	Dec	Jan	Feb	Mar	Apr
Calendar Days				30	31	31	28	31	30
Cumulative				30	61	92	120	151	181
Working Days				20	21	19	19	23	22
Assumed Working Days per Month				16	15	17	17	20	19
Cumulative					21	40	59	82	104
Weeks				4	5	4	4	5	4
SECTION I - EXCAVATION	23	4.60	1.21	10	5				
SECTION II - WATER	25	5.00	1.32		5	5			
SECTION III - SANITARY SEWER	36	7.20	1.89			10	15	5	
SECTION IV - STORM DRAINAGE	100	20.00	5.26					10	15
SECTION V - PAVING	41	8.20	2.16						
Total Inspector Hours				40	50	60	60	75	60

			2021						
	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	31	30	31	31	30	31	30	31	
	212	242	273	304	334	365	395	426	
	20	22	21	22	21	20	20	21	
	17	20	19	20	19				
	124	146	167	189	210	230			
	4	5	4	4	5	4	4	5	
	15	15	15						
				30	30				
	60	75	60	120	150	0	0	0	810

VENUS CONSTRUCTION.

1426 S. MAIN
MANSFIELD, TEXAS 76063
817-477-2050 OFFICE 817-225-0530 FAX

PROPOSAL

OWNER: Meritage Homes
8840 Cypress Waters Blvd., Suite 100
Dallas, Texas 75019

DATE: 9/18/2020

PROJECT: Falcon Place
Lake Dallas, Texas

ENGINEER: Corwin Engineering, Inc.

ITEM NO.	ITEM DESCRIPTION	QTY BID	UNIT	UNIT PRICE	AMOUNT
WATER					
2.1	8" Water pipe (PVC)	2,184	L.F.	$23.20	$50,668.80
2.2	8" Valve	6	EA	$1,182.45	$7,094.70
2.3	6" Valve	5	EA	$794.04	$3,970.20
2.4	Bullhead Water Service	36	EA.	$913.36	$32,880.96
2.5	Single Water Service	1	EA.	$717.97	$717.97
2.6	1" Irrigation Service	1	EA.	$695.61	$695.61
2.7	12" x 8" Tapping Sleeve	2	EA.	$2,807.15	$5,614.30
2.8	Fittings	1	L.S.	$3,352.86	$3,352.86
2.9	Fire Hydrant with 6" Lead	5	EA	$2,942.50	$14,712.50
2.1	14" Steel Casing	20	L.F.	$91.11	$1,822.20
2.11	Testing & Chlorination	2,184	L.F.	$0.60	$1,310.40
2.12	Trench Safety	1	L.S.	$306.02	$306.02
TOTAL FOR WATER					**$123,146.52**

SANITARY SEWER					
3.1	8" Sewer (PVC)	2,312	L.F.	$26.95	$62,308.40
3.2	4' Diameter Manhole	4	EA	$6,038.01	$24,152.04
3.3	Construct 5' MH over Existing 18" Sewer (Line S-1)	1	EA	$12,149.00	$12,149.00
3.4	Construct 5' MH over Existing 18" Sewer (Line S-2)	1	EA	$14,208.75	$14,208.75
3.5	4" Sewer Services	73	EA	$653.24	$47,686.52
3.6	Testing	2,312	L.F.	$1.48	$3,421.76
3.7	Trench Safety	1	L.S.	$606.16	$606.16
TOTAL SANITARY SEWER					**$164,532.63**

STORM SEWER					
4.1	42" RCP	53	L.F.	$138.87	$7,360.11
4.2	36" RCP	138	L.F.	$107.07	$14,775.66
4.3	27" RCP	272	L.F.	$68.77	$18,705.44
4.4	24" RCP	110	L.F.	$61.43	$6,757.30
4.5	24" Class IV RCP	70	L.F.	$70.86	$4,960.20
4.6	21" RCP	595	L.F.	$52.49	$31,231.55
4.7	18" RCP	175	L.F.	$47.89	$8,380.75
4.8	15' Curb Inlet	8	EA.	$5,491.89	$43,935.12
4.9	3' Wye Inlet	1	EA.	$3,401.53	$3,401.53
4.1	42" Sloped Headwall (Sta. 0+00 Line D-1)	1	EA.	$3,121.41	$3,121.41
4.11	36" Sloped Headwall (Sta. 0+08 Line D-3)	1	EA.	$2,748.30	$2,748.30
4.12	24" Sloped Headwall	2	EA.	$2,631.78	$5,263.56
4.13	Pond Outfall Structure	1	EA.	$2,971.93	$2,971.93
4.14	Pilot Channel	26	S.Y.	$68.20	$1,773.20
4.15	5' Storm Manhole (Sta. 0+52 Line D-1)	1	EA.	$5,066.99	$5,066.99
4.16	4' Storm Manhole (Sta. 3+85 Line D-1)	1	EA.	$4,041.82	$4,041.82
4.17	Grouted Rock Rip Rap	45	S.Y.	$84.52	$3,803.40
TOTAL STORM SEWER					**$168,298.27**

OWNER: Meritage Homes
8840 Cypress Waters Blvd., Suite 100
Dallas, Texas 75019

DATE: 9/18/2020

PROJECT: Falcon Place
Lake Dallas, Texas

ENGINEER: Corwin Engineering, Inc.

ITEM NO.	ITEM DESCRIPTION	QTY BID	UNIT	UNIT PRICE	AMOUNT
MISCELLANEOUS					
6.1	City Maintenance Bond - Water, Sewer, Storm Drainage	1	L.S.	$12,744.56	$12,744.56
TOTAL MISCELLANEOUS					**$12,744.56**

TOTAL WATER:	$123,146.52
TOTAL SANITARY SEWER:	$164,532.63
TOTAL STORM SEWER:	$168,298.27
TOTAL MISCELLANEOUS:	$12,744.56
TOTAL BID:	**$468,721.98**

EXCLUSIONS:

1) **ENGINEERING**
2) **HAUL OFF OF EXCESS EXCAVATION TO BE WASTED ON THE PROJECT**
3) **FEES OR PERMITS**
4) **EROSION CONTROL**
5) **SALES TAX**
6) **GRADE TO DRAIN OR CHANNEL EXCAVATION**
7) **GRASS OR LANDSCAPING**
8) **BARRICADES**
9) **SELECT IMPORT FOR BACKFILL**
10) **PERFORMANCE AND PAYMENT BONDS**
11) **T.V. OF SANITARY SEWER LINES AT END OF MAINTENANCE PERIOD**
12) **T.V. OF STORM SEWER**
13) **CONCRETE, DENSITY OR SOILS TESTING**
14) **CLEARING AND GRUBBING**
15) **CONSTRUCTION STAKING**
16) **CATHODIC PROTECTION**
17) **REMOVAL, RELOCATION OR REPLACEMENT OF EXISTING CONFLICTING UTILITIES**
18) **DEMOLITION**
19) **BOLLARDS**
20) **T.V. OF SANITARY SEWER SERVICE LATERALS**

This project is being quoted on a unit price basis, any work not specifically quoted or qualified is not included in this proposal.

This proposal is based on civil plans dated August 2020 & quantities provided by others.

Progress payments for above scope of work will be projected through the end of the month & submitted on the 25th and paid by the 20th of the following month.

Due to fluxuating material cost this proposal is valid for 30 days.

CALENDAR DAYS FOR UTILITIES - 40
Venus Construction will be ready for immediate mobilization once approved plans are provided.

Venus Construction, Inc.	Meritage Homes
BY: Mike Phillips	BY: ______________
TITLE: Estimator	TITLE: ______________
DATE: ______________	DATE: ______________

Proposal

Meritage Homes
8840 Cypress Waters Blvd.
Dallas, Texas 75019

Date: 9/18/20

Pavecon Public Works, LP will furnish labor, materials and equipment required for the performance of the following described work in connection with construction or improvements at: **Falcon Place in Lake Dallas, Texas.**

The work is to be performed as follows: Paving improvements as shown on plans prepared by Corwin Engineering, Inc. dated August 1, 2020.

Item #	Bid Item	Qty	Units	Unit Price	Total Price

REFER TO THE ATTACHED SCHEDULE OF VALUES DATED 9/18/20

THIS PROPOSAL IS PRESENTED AS A "UNIT PRICE" PROPOSAL ONLY AND NOT REPRESENTED AS A LUMP SUM OR COMPREHENSIVE BID FOR ALL IMPROVEMENTS. ADDITIONAL WORK/SCOPE NOT COVERED IN THE ITEMS LISTED IN OUR SCHEDULE OF VALUES WILL BE PRICED AND PRESENTED TO THE OWNER/ENGINEER ON AN AS NEEDED BASIS.

THIS PROPOSAL DOES NOT INCLUDE ANY SALES TAX FOR MATERIALS INCORPORATED IN THE PROJECT. THE OWNER MUST PROVIDE PAVECON WITH A RESALE CERTIFICATE FOR THE PURPOSE OF GAINING AN EXEMPTION.

THIS PROPOSAL IS BASED ON THE OWNER PROVIDING SUFFICIENT INFORMATION TO PAVECON REGARDING FUNDING FOR THIS PROJECT AS PART OF THE CONTRACT AGREEMENT.

THIS PROPOSAL IS VALID FOR 30 DAYS.

JOB NAME: FALCON PLACE
LOCATION: LAKE DALLAS, TEXAS
BID DATE: SEPTEMBER 18, 2020
BID TIME: 5:00 PM

ITEM NO.	DESCRIPTION	QTY	UNIT	BID UNIT	BID AMOUNT
	SECTION V				
5.1	6" Subgrade Preparation	7,550	S.Y.	$3.70	$27,935.00
5.2	Hydrated Lime (35 lbs./sy)	132	TON	$174.19	$22,993.08
5.3	6" - 3600 PSI Concrete Paving	7,030	S.Y.	$42.10	$295,963.00
5.4	Connect to Existing Pavement	2	EA.	$2,401.46	$4,802.92
5.5	Handcap Ramps	2	EA.	$1,603.22	$3,206.44
5.6	Sidewalk along open space (Not along Sh	1,165	S.F.	$5.53	$6,442.45
5.7	Traffic Control	1	L.S.	$1,811.83	$1,811.83
SUBTOTAL	$363,154.72				
	SECTION VI				
6.2	City Maintenance Bond - Paving	1	LS	$5,000.00	$5,000.00
SUBTOTAL	$5,000.00				
TOTAL	$368,154.72				
	PAGE 1 TOTALS:				$368,154.72
	JOB TOTALS:				$368,154.72

INCLUSIONS:

a) **Street paving bid at the following specifications:**
   - **3600 PSI, #4 @ 24" reinforcing steel OCEW.**
   - **Expansion Joints Max. 600' spacing**
   - **Hot Poured Rubber Joint Sealant**

b) **Backfilling to top of curb with on-site available material stockpiled by others. No on-site or off-site material hauling is included.**

CONDITIONS OF BID:

a) **All items, quantities and prices are subject to change after review and verification of City stamped approved drawings, specifications and geotechnical/engineering design requirements.**

b) **Subgrade verified by owner/engineer at a tolerance of +/- 0.1' prior to our mobilization.**

c) **5' cut-back behind curb by others.**

d) **Our bid is based on (1) one mobilization.**

e) **Water being available on-site for construction needs.**

f) **Prices are contingent upon verification of scope items and quantities prior to contract execution.**

g) **Franchise utility crossings being installed "by others" prior to our mobilization.**

h) **Lime application rates were bid at 35 LB/SY. Final rates to be determined by owner's lab as approved by City and quantities to be adjusted accordingly in the contract by change order. Single mix only. No double lime application was bid.**

EXCLUSIONS:

a) **Payment and Performance bonds. The price given for the 2 year 100% Maintenance Bond only includes the paving scope and does not cover and utility or other scopes of work.**

b) **Poly lining behind curbs or edges of paving.**

c) **Mountable curb.**

d) **Prime coating of subgrade.**

e) **Removal or relocation of any other items. Striping, buttons/pavement markings, sidewalks/barrier free ramps, inlet relocations, tree protection, relocates or removals, irrigation relocation, repairs or improvements, landscaping, relocation of existing streets lighting, etc. is excluded.**

f) **Inlet tops and variable height curb and gutter at inlets.**

g) **Construction materials testing costs.**

h) **Any irrigation installation or repair.**

i) **Initial or final lot benching including grading between lots.**

j) **Earthwork, ditch, channel grading or moisture conditioning or haul-off spoils.**

k) **Undercut of pavement subgrade and select material replacement.**

l) **Placement of emulsion on lime subgrade prior to paving.**

m) **Survey or staking. We will require owner to provide at no cost.**

n) **High early strength concrete mixes; heating or cooling of concrete.**

o) **All work associated with irrigation sleeves/sprinkler systems.**

p) **Filter fabrics under pavement and/or prime coating subgrade.**

q) **Wet or dry underground utilities, utility adjustments or removals.**

r) **Regular, overtime inspection fees, City or state permits for construction.**
s) **Installation, maintenance or removal of erosion control devices and SWPPP plan.**
t) **Seeding, sodding or landscaping improvements.**
u) **Temporary construction or tree fencing.**
v) **Street signage or pavement markings.**
w) **Street lighting removal or relocations.**
x) **Sidewalks, concrete trails, flumes or barrier free ramps not specifically quoted.**
y) **Stained, patterned or colored concrete (streets/ramps or other areas).**

Pavecon Public Works, LP
Patrick Espinoza, Estimator

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Office: 972.263.3223 • Fax: 972.263.6551

AGENDA ITEM 7

CITY COUNCIL
AGENDA MEMO

Prepared By: Angie Manglaris, Director of Development Services **December 10, 2020**

Sign Ordinance Amendments

DESCRIPTION:

Receive a report, hold a discussion, and provide staff with direction regarding The Lake Dallas Code of Ordinances Chapter 80- Signs.

BACKGROUND INFORMATION:

City Council has requested staff bring forward a workshop item to discuss the existing Sign Ordinance and determine if amendments to the regulations should be pursued.

In May 2019, City Council amended the Code of Ordinances by adding Chapter 80 "Signs," establishing the regulation of signs situated on properties in the City of Lake Dallas. In September 2020, City Council held a workshop to discuss the concerns Council had with the current regulations. The workshop covered the following areas: the ban on wind signs, limitations on billboards, the locations in which pole signs may be placed and restrictions to limit the types of future signage situated along Swisher Road and within the Downtown District.

Based on the conversation with City Council, staff has prepared a redlined copy of the Sign Ordinance to discuss potential amendments.

The areas addressed in this update are as follows:

General items:
The Ordinance needs to be cleaned up for grammar, clarification and consistent capitalization when referring to the following entities: City Council, City of Lake Dallas, Director of Development Services.

Wind Signs:
- Wind devices or "sail" signs are currently banned per Section 80-23. Prohibited Signs. The use of wind devices was also prohibited under the previous Ordinance regulating signage.
- Staff understands business owners have raised concerns relating to the banning of these signs.

- At their workshop on September 24, 2020, City Council indicated to staff they would like to see amendments to the Code that allows for the use of wind sings on a temporary basis.
- City staff has added wind signs as an allowable sign in the City. A business may have up to two (2) wind signs on site for a period of thirty (30) days. There must be sixty (60) days of separation before the business could utilize wind signs again on the site.
- Staff has also added the definition “Sign, Wind” to this chapter to clarify what does/does not qualify as a wind sign.

<u>Political Signs:</u>

- Staff recommends removing the text in Section 80-9 and referring to State Local Government Code regarding the regulation of political signs.

<u>Digital (L.E.D) Signs:</u>

- Staff recommends a section to the list of allowable signs to include digital (L.E.D) signs in the IH-35 Overlay, for institutional signs, and signs along Swisher Road.
- The section would include criteria for the signs including:
  - Allowable intensity of lighting
  - Message change timing requirements
  - Display area restrictions
  - Light pollution onto adjacent properties

<u>Monument Signs:</u>

- Staff recommends adding criteria to the monument sign section to allow these types of signs to be utilized as subdivision entryway features rather than having a separate section for subdivision signs.
- Staff has recommended other minor revisions to this section to specify setbacks, landscaping requirements and lighting standards.

<u>Wall Signs:</u>

- Staff recommends cleaning up the wall sign section to clarify how many wall signs a business may have and where they may be situated on the building.
- Staff also recommends changing how the allowable sign of the sign shall be determined. Rather than a percentage of wall coverage, the City should consider establishing a max. height and area of a sign based on the total square footage of the building.

<u>Prohibited Signs</u>:

- In line with the desire of Council, staff has removed wind sign from the list of prohibited signs.
- An additional category was added regarding signs situated in the right-of-way or in visibility easements.

Additional Staff Recommendations:

- Staff recommends minor formatting changes to the Chapter for clarity of the permit process.
- Consider creating a table to be included in the Chapter that identifies the sign type, areas in which said sign is allowed in the City, sign limitation, and if a permit is required. The table would look like the example included as an attachment to this item.

Attached to this item is a copy of Chapter 80 - Signs. Staff has made recommendations outlined in red for purposes of this evening's discussion. This is not an all-encompassing list of changes that the City may want to make. Staff, the Planning and Zoning Commissions, and City Council may bring up additional items that need to be refined as part of this update.

FINANCIAL IMPACT:

There is no financial impact to the taxpayers of Lake Dallas.

RECOMMENDED MOTION:

There is no motion required as part of this Agenda Item. Staff requests after holding a discussion Council provide direction on amendments to the existing regulations.

ATTACHMENT(S):

1. Redlined Chapter 80 – Signs
2. Example of Sign Regulation Table

Chapter 80 - SIGNS

Commented [AM1]: Chapter needs some basic clean up. City, City Council and Director of Development Services should consistently be capitalized

Sec. 80-1. - Purpose.

The purpose of this chapter is to provide public safety, adequate lighting open space and air, conservation of land, protection of property values, and encourage the highest and best use of land by proving that signs:

(1) Are maintained properly to avoid creating safety risks due to abandonment, collapse, decay, deterioration or fire;

(2) Enhance the quality of the city's appearance by avoiding clutter and by not interfering with scenic views or character of certain city areas;

(3) Do not obstruct or interfere with the ability of the fire or police departments to implement their job duties;

(4) Do not pose a hazard to public safety by confusing or distracting motorists or creating obstructions impairing a driver's ability to see pedestrians, obstacles, other vehicles, or traffic signs;

(5) Are regulated by size, quantity, scale, and proportionate balance in accordance with the structures for which associated with and standards consistent with the stated general purpose;

(6) Do not create nuisances for people using the public rights-of-way and streets nor owners/tenants of adjacent property by their height, size, brightness or movement; and

(7) It is not the purpose or intent of this chapter to regulate signs based on their content.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-2. - Applicability.

The sign regulations of this chapter shall apply and are enforceable in the corporate limits of the city and the area of its extraterritorial jurisdiction as defined by V.T.C.A., Local Government Code § 42.021.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-3. - Administration and enforcement.

(a) *Compliance with codes and ordinances.* All sign structures shall comply with this chapter, as it may be amended, the International Building Code, the National Electrical Code and other applicable city ordinances, as they may be amended. If the standards in this chapter are more restrictive than other provisions of this Code, then this chapter shall apply.

(b) *Signs shall not interfere with exits, windows or traffic.* No sign shall be constructed as to block, obstruct or interfere in any way with a means of exit or window from any building. No sign shall block, obstruct or interfere in any way with pedestrian or vehicular traffic on a sidewalk, street, fire lane, driveway or parking lot or space.

(c) *Exemptions.* Signs located entirely within buildings that are not visible from the exterior of the building, shall not be regulated by this chapter.

(d) *Inspection.* All signs regulated by this chapter and other laws, codes and ordinances governing signs shall be subject to inspection and re-inspection by the director of development services in order to ascertain continued compliance with the provisions of this chapter and other laws, codes and ordinances governing signs. Inspection of electrical signs and outline lighting equipment shall be accomplished pursuant to procedures established by the electrical code of the city for inspection of the installation, repair or replacement of any electrical wiring or equipment subject to such code. It shall be the duty of the director of development services to inspect every sign not specifically exempt from the provisions of this chapter at least once annually.

(e) *Maintenance of signs.*

(1) All signs, including but not limited to non-conforming signs, shall be maintained to consistently have a neat appearance. Sign panels and/or sign graphics shall be secured and maintained so they do not separate from, hang from, or fall from a sign. Sign panels and sign graphics shall not be faded, ripped, or have any other damage.

(2) Neglected signs shall be considered a public nuisance and are prohibited by this chapter. Upon written notification by the chief building official, neglected signs shall be repaired or removed from the premises by the owner, agent or person having beneficial use of the land, building or structure upon which such sign is located. The notification shall state that the offending sign shall be repaired or removed by the owner, agent or person having beneficial use of the land, building or structure upon which such sign is located within ten calendar days after written notification to do so by the chief building official. The notification shall further state that if the sign is not removed or repaired, a citation may be issued, and the city may resort to any civil remedy available to the city. If any sign is determined to present an immediate danger to public health, safety or welfare, the city shall remove it immediately upon obtaining a court order for such removal. Within ten calendar days of the removal of the sign pursuant to the court order, the chief building official shall notify the owner of the property on which the sign was located of the reason(s) for the removal of such sign.

(3) It shall be unlawful for any person, firm, entity or corporation receiving such written notification to fail to comply with the direction of the notice. In the event failure to comply with such notice provided under this section, the chief building official is hereby authorized to cause the removal and impoundment of such sign upon the issuance of a written court order authorizing the removal and impoundment of such sign. Any expenses incident thereto shall be the responsibility of the owner, agent, or person having beneficial use of the land, building or structure upon which such sign was located. The city shall invoice the owner, agent, or person having beneficial use of the land for such expenses incurred by the city associated with the removal.

(f) *Removal of abandoned signs.* An abandoned sign or abandoned sign structure remaining beyond the period authorized by this subsection (f) creates a blight on the community and is declared to be a public nuisance. An abandoned sign or abandoned sign structure that is not also a neglected sign or neglected sign structure must be removed from the premises:

(1) On or after the first anniversary of the date the business, person, or activity that the abandoned sign or sign structure identifies or advertises ceases to operate on the premises on which the abandoned sign or abandoned sign structure is located; or

(2) If the premises containing the abandoned sign or abandoned sign structure is leased, on or after the second anniversary after the date the most recent tenant ceased operating on the premises on which the abandoned sign or abandoned sign structure is located; or

(3) If the abandoned sign or abandoned sign structure advertises a time, event, or purpose which no longer applies, not later than ten days after the termination of the time, event, or purpose.

Subsections (e)(2) and (3) of this section shall apply to the removal of an abandoned sign that must be removed pursuant to this subsection (f). This subsection does not apply to political signs. Subsection (e) of this section shall be controlling over the maintenance, repair, and removal of an abandoned sign that is also a neglected sign, or abandoned sign structure that is also a neglected sign structure.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-4. - Definitions.

The following words, terms and phrases, when used in this Chapter shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Abandoned sign and *abandoned sign structure* means a sign or sign structure, respectively, that identifies a business, person, or activity that no longer occupies or operates on the premises on which the sign or sign structure is located or pertains to a time period greater than six months, event, or purpose which no longer applies.

Alter means to change the size, shape, outline, intent or type of sign.

Bulletin board means a sign containing information where a portion of such information may be periodically changed, providing that such change shall be affected by the replacement or interchange of letters, numbers or other graphic symbols by insertion, attachment, or similar means.

Decorative display means a flag or banner that contains no name, initials, logos, insignia or similar items and does not represent a government or private organization. Decorative displays are not signs.

Display surface means that area made available by a sign structure for the purpose of displaying an advertising message, such area to exclude nonstructural trim.

Erect means to build, construct, attach, hang, place, suspend or affix, and shall also include the painting of signs on the exterior surface of a building or structure.

Flag is a piece of fabric, cloth, plastic, vinyl, canvas, leather, or other similar material attached to a staff cord on one end generally used as a symbol of a nation, state, city or other local government entity. Flags shall not be used in connection with a commercial promotion or to advertise a commercial product, service, activity, condition or person.

Sign means that which attracts or directs attention by visual means to any object, product, service, place, activity, person, institution or business. A sign includes any fasteners, fixtures, methods, or structures by or upon which a sign is erected, attached, displayed, placed or mounted.

Sign, area means the square footage of a sign made up of letters, words or symbols within a frame shall be determined from the outside edge of the frame itself. The square footage of a sign composed of only letters, words or symbols shall be determined from imaginary rectangle drawn around the entire copy or grouping of such letters, words or symbols. Double-faced signs shall be calculated as the area of one side only. Three-dimensional or multi-faced signs shall be calculated as the maximum area visible from any single direction at any point in time.

Sign, changeable electronic variable message signs (CEVMS) means a sign that permits light to be turned on or off intermittently, including any illuminated sign on which such illumination is not kept stationery or constant intensity and color at all times when such sign is in use, including an LED (light emitting diode) or digital sign, and which varies in intensity or color.

Sign, directional means a sign designed specifically for the purpose of directing or providing guidance to vehicular and pedestrian traffic on private property.

Sign, incidental means a small sign, less than two square feet in surface area, of a noncommercial nature, intended primarily for the convenience of the public, including, but not limited to, nameplates, signs designating restrooms, address numbers, hours of operation, entrances to buildings, directions, help wanted, public telephone and so forth, and signs designed to guide or direct pedestrians or vehicular traffic to an area or place on the premises of a business building or development by means of a directory designating names and addresses only.

Sign, nonconforming means a sign that does not conform to the requirements of this chapter but which was in conformance with applicable regulations at the time of its erection, placement or construction. Any sign erected, constructed, enlarged, altered or converted after the enactment of this chapter that does not conform to the provisions of this chapter shall be considered a prohibited sign, and shall be removed or made to conform to this chapter.

Sign, neglected means a sign that has any missing panels, burned out lights, missing letters or characters, has rust, has loose parts, has damage, faded from its original color, supports or framework with missing sign or parts, or is not maintained.

Sign, pole means a freestanding sign supported by a pole having no guys or braces to the ground or to any other structure.

Sign, political means a sign relating to:

(1) The election of a person to public office;

(2) A political party; or

(3) A proposition to be voted upon at an election called by a public body.

Sign, portable means a sign designed and/or constructed and/or used to facilitate its placing or moving from one location to another or from one lot, tract or parcel of land to another lot, tract or parcel of land. Such sign shall contain no electrical wiring. Such sign shall have temporary anchors to the ground to withstand the wind load specified in this chapter.

Sign, prohibited means a sign not expressly permitted by this chapter or any sign specifically prohibited by this chapter.

Sign, pylon means a freestanding sign which consists of a cabinet atop a single support element that must:

(1) Be at least 33 percent as wide as the cabinet top, and

(2) Covered in materials matching the exterior of the primary building.

Sign, roof means a sign erected on a vertical framework supported by and located immediately and entirely on or over the roof of a building.

Sign, stake means a temporary commercial, governmental or political freestanding sign supported by a piece of material driven into the ground.

Sign, sail means a wind device that contains a harpoon-style pole or staff driven into the ground for support or mounted on a weighted portable base and generally used in connection with a commercial promotion or to advertise a commercial product, service, business, activity condition, or person.

Sign, temporary means any sign intended to be displayed only for a limited period of time.

Sign, wall means a sign which is attached or fixed to the wall of a building or is an integral part of the building with the exposed face of the sign in a plane parallel to and not more than 12 inches from the wall; however, electrical wall signs may project not more than 18 inches from the wall.

Sign, vehicular means signs placed on or leaning on to vehicles and/or trailers that are parked on a public right-of-way, public property, or private property so as to be visible from a public right-of-way where the apparent purpose is to advertise a product or direct people to a business or activity located on the same or nearby property shall be prohibited. However, this is not in any way intended to prohibit signs affixed to vehicles and trailers, such as lettering on motor vehicles, where the sign is incidental to the primary use of the vehicle or trailer.

Sign structure means any structure which supports or is capable of supporting any sign. Sign structures, by way of examples but not of limitation, may include single poles and may be an integral part of the building.

Sign, wind means any display or series of displays, banners, balloon, feather flags or other objects designed and fashioned in a manner as to move when subject to the wind.

Sign, window means any sign, pictures, symbol, paint or combination thereof, designed to communicate information about any activity, business, commodity, event, sale, or service that is placed inside a window or upon the windowpanes or glass and is visible from the exterior of the window.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-5. - Nonconforming signs.

(a) A nonconforming sign may continue in use provided such use does not constitute a hazard or public nuisance.

(b) The right to continue all nonconforming signs shall cease and such sign shall be removed or improved to conform to this chapter whenever:

(1) With respect to on-premises advertising only, an approved application for certificate of occupancy or a certificate of occupancy for a change of business or ownership is issued and the non-conforming sign is associated with the previous business or ownership;

(2) A change of occupancy classification occurs as described in the building code and a sign is associated with the classification change;

(3) A sign is altered, moved or relocated without a permit being issued pursuant to the provisions of this chapter;

(4) A sign is destroyed and the cost to repair exceeds 50 percent of the replacement cost of the sign on the date of damage;

(5) A sign leans such that an angle between the sign and the ground is 70 degrees or less;

(6) A sign has fallen onto the ground;

(c) Signs designated by official action of the city as having special historic or architectural significance are exempt from subsection (b) of this section.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-6. - Dilapidated or deteriorated signs.

(a) A dilapidated or deteriorated sign is any sign:

(1) Where elements of the surface or background have portions of the finished material missing, broken, or otherwise existing such that they are illegible;

(2) Where the structural support or frame members are visibly bent, broken, dented, or torn;

(3) Where the panel is visibly cracked or, in the case of wood and similar products, splintered in such a way as to constitute an unsightly or harmful condition;

(4) Where the message or wording can no longer be clearly read; or

(5) Where the sign or its elements are not in compliance with the requirements of the current electrical code and/or building code of the city.

(b) No person shall keep or permit to be kept on any premises owned, controlled or occupied by him or her any sign which is in a dilapidated or deteriorated condition as defined herein. Upon notice of violation, any such sign shall be promptly removed or repaired by the owner of the sign or the owner of the premises upon which the sign is located. A nonconforming sign as defined by this chapter is not dilapidated or deteriorated and shall not be repaired.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-7. - Exempt signs.

The following signs shall be exempt from the provisions (including permitting) of this chapter:

(1) Holiday decorations provided such decorations are removed within one calendar month following the date of the holiday;

(2) City traffic signals, signs, and similar devices;

(3) Official legal notices;

(4) Public warning signs, traffic control signs, traffic directional signs, public service signs indicating danger or aids to safety, or similar signs erected by the city or similar entity;

(5) Recreational scoreboards for sports attractions (if electronic, an electrical permit shall be required);

(6) Signs displayed within the interior of a building which are displayed so as to not be visible from outside the building;

(7) Street numbers or addresses not exceeding six square feet;

(8) Signs not exceeding eight square feet which advertise the sale, rental, availability or lease of the premises on which the sign is located;

(9) Window signs conforming to the requirements of this chapter;

(10) Memorial signs or tablets, names of buildings, and date of erection, when cut into any masonry surface or when constructed of bronze or other noncombustible materials of similar quality and characteristics as determined by the director of development services;

(11) Sign facing when replaced for the same business and there is no change in area, shape, lighting or color;

(12) Replacement of letters on non-illuminated wall signs with identical letters (same area, shape, and color) provided that a permit was obtained for the sign intended to be replaced;

(13) Flags or emblems of a business or corporation when accompanied by both the national and state flags. One business or corporate flag shall be permitted per development. All flags displayed must follow the rules of standard flag etiquette and all business or corporate flags shall be no larger than the accompanying national and state flags;

(14) Signs not exceeding a sign area of five square feet and a height of 42 inches displayed on private property that are for the convenience of the public (beware of dog, restrooms, freight entrances, or similar signs);

(15) Temporary political signs specifically authorized by V.T.C.A., Local Government Code § 216.903, as amended;

(16) Special event signs promoting city events, civic and other nonprofit organizations;

(17) Nameplate signs not exceeding three square feet.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-8. - Sign kiosks.

(a) The city council may, by duly executed license agreement, grant the exclusive right to design, erect and maintain kiosk signs within the city.

(b) Kiosk signs must be designed and constructed according to the specifications contained in the license agreement with the city.

(c) Prior to erecting any kiosk sign, the licensee shall submit a sign location map to the director of development services for approval.

(d) Kiosk sign installations shall include break-away design features as required for traffic signs in the street right-of-way.

(e) No signs, pennants, flags or other devices for visual attention or other appurtenances shall be attached to kiosk signs.

(f) Kiosk signs shall not be illuminated.

(g) Individual sign panels on kiosk signs shall have a uniform design and color.

(h) Kiosk signs shall not interfere with the use of sidewalks, walkways, bike and hiking trails; shall not obstruct the visibility of motorists, pedestrians or traffic control signs; shall not be installed in the immediate vicinity of street intersections; and shall comply with the requirements of the 25-foot visibility triangle or other visibility easements.

(i) Kiosk signs shall be used by the city to provide directional information to new homes, developments, municipal or community events or facilities, emergency services, businesses, churches and other non-commercial establishments and locations lawfully operating with a certificate of occupancy within the city limits. Such directional information will be provided upon request and application to the city, by a qualified establishment or entity, on a first come first served basis, pursuant to the terms and conditions of this chapter. Directional information to any establishment or entity shall be limited to a maximum of one panel, per side, per kiosk.

(j) The city shall use the kiosk signs to display only the names of, and directional information to, new homes, developments, municipal or community events or facilities, emergency services, businesses, churches and other non-commercial establishments and locations lawfully operating within the city limits of the City of Lake Dallas. Pricing or other advertising or marketing information will not be displayed on the city's kiosk signs.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-9. - Political signs.

~~A political sign shall not require a sign permit and is exempt from this chapter except for the following requirements:~~

~~(1) *Time.*~~

~~a. Political signs located on private real property must be removed within 30 calendar days after the election is decided.~~

~~b. Except as otherwise provided herein, political signs located on property other than private real property may be erected no earlier than 60 calendar days before the election and must be removed no later than 30 calendar days after the election is decided. The city may remove any political sign on property other than private real property remaining beyond 30 calendar days after the election is decided.~~

~~c. Political signs permitted to be placed at a polling site pursuant to state law must be removed from the polling site within 24 hours after the close of the polls on election day and within 24 hours after the close of the early voting period.~~

~~(2) *Place.*~~

~~a. Political signs may be placed on private real property with the consent of the property owner.~~

~~b. Political signs may not be placed in roadway medians but may be placed in the city parkway between the curb and property line provided they do not create a safety hazard of any type.~~

~~c. Except as otherwise provided herein, political signs may not be placed on city-owned or leased property. This restriction shall not apply to political signs that are attached to vehicles that are lawfully parked on city-owned or leased property.~~

~~d. Political signs permitted to be placed at a polling site pursuant to state law may be placed only in designated locations on city-owned or leased property that are approved by the city council and only during the voting period or the early voting period. City staff shall provide a description of the approved locations for permitted electioneering pursuant to this subsection and state law.~~

~~e. Political signs may not be placed in the state rights-of-way.~~

~~f. Political signs shall not be installed in any manner that may result in a potential safety hazard of any type.~~

~~g. These restrictions do not apply to existing billboard sign upon which political advertising may be placed.~~

~~(3) *Manner.*~~

~~a. The signs shall not exceed 36 square feet aggregate total for any private lot;~~

~~b. A sign shall not exceed 36 square feet in city right-of-way;~~

~~c. Political signs shall be in addition to any other sign allowed in this chapter;~~

~~d. Political signs shall be kept in repair and proper state of preservation;~~

~~e. Political signs shall not be more than eight feet high;~~

~~f. Political signs shall not be illuminated;~~

~~g. Political signs shall not have any moving parts;~~

~~h. Political signs permitted to be placed at a polling site pursuant to state law shall not be larger than six square feet (2'x3') and must be placed in the ground attached to a stake that does not exceed a nine-gauge diameter (American Wire Gauge standard (AWG)). Said signs shall be placed into the ground well clear of tree roots, irrigation lines and any other underground vegetation or structures that could be damaged. Said signs shall not be attached, placed or otherwise affixed to any building, tree, shrub, pole or other improvement on public property; and~~

~~i. The city may remove and dispose of any political sign permitted to be placed at a polling site pursuant to state law that is in violation of this chapter.~~

Commented [AM2]: Suggest removing entirely and referring to State Local Government Code

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-10. - Window signs.

Window signs ~~in the use districts, where permitted,~~ do not require a sign permit ~~and do not require approval by the city prior to erection~~. In no event may signs be located on the window surface internally or externally in any manner to obscure more than 25 percent of the visible window area available in the absence of any signs. Where multiple windows exist fronting on a single street or sidewalk, the 25 percent visibility shall be maintained for the total window area on such street or sidewalk. Specifically, window signs shall include:

(1) Signs painted on the external or internal surface of the window of an establishment in commercial or retail districts with water-durable paint on external surfaces;

(2) Signs (except posters), banners or displays located on the internal surface of the window of an establishment in commercial or retail districts only;

(3) Posters, providing such posters are not located on the external surface of the window;

(4) Decorations intended to direct attention to and stimulate ~~citizens'~~ interest in public events, providing such signs are painted on the external surface of the window and a 25 percent visibility requirement is maintained; and

(5) Signs attached to the external surface of a window of a retail or commercial establishment if of water-durable paint or noncombustible material and signs attached to the internal surface of a window which define the name, proprietor, telephone number, or address of such retail or commercial establishment.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-11. - Lien for removal of signs.

(a) The expenses incurred by the city, after notice to the owner or occupant, in removing a sign that is a public nuisance, in violation of the provisions of this chapter, or an immediate hazard to persons or property, may be assessed against the property as a lien if the expenses remain unpaid for a period often days after the city incurs the expenses.

(b) Prior to incurring expenses for the removal of a sign under this chapter, notice shall be issued and served by the director of development services in one of the following means:

(1) Delivered personally to the owner or occupant in writing;

(2) By letter addressed to the owner or occupant at the owner's or occupant's post office address, last known address, or property address where the violation exists;

(3) If personal service cannot be obtained or the owner's or occupant's post office address is unknown;

(4) By publication in the city's official newspaper at least twice within ten consecutive days; or

(5) By posting the notice on or near the front door of the main building on the property to which the violation relates.

(c) To obtain a lien against the property, the director of development services or his designee, including any other designated city official, must file a statement of expenses with the county clerk of Denton County. The statement of expenses must identify the name of the owner, if known, and the legal description of the property. The lien is security for the expenditures made and interest accruing at the rate of ten percent per annum on the amount due from the date of payment by the city for the work done. The lien is inferior only to tax liens and liens for street improvements. The city may authorize a suit for foreclosure in the name of the city to recover the expenditures and interest due. The statement of expenses or a certified copy of the statement is prima facie proof of the expenses incurred by the city in doing the work. The remedy provided in this section is in addition to any fine which may be imposed for a violation of this article and is cumulative of and in addition to any other remedies which may be provided for by the ordinances of the city or other law, whether civil or criminal.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-12. - Permit required.

No sign shall be erected, constructed, enlarged, altered or converted except as otherwise provided by this chapter until a permit has been issued by the Director of Development Services.

(1) It is unlawful for any person to erect, construct, enlarge, alter or convert any sign without first obtaining such permit.

(2) A separate permit shall be required for each sign and/or each group of signs on any single supporting structure.

(3) There shall be placed and maintained in plain view on each sign not specifically exempt by this chapter a permanent marker that identifies the person owning and/or in control of the sign and/or structure, and the sign permit identification number.

(4) All sign applications must accompany a sign plan showing the following information:

a. Building locations, dimensions and elevations;

b. Size, location, and type of both existing and proposed signs;

c. Nearest street intersections and driveway locations;

d. Zoning designation;

e. Name of applicant, sign owner, and sign constructor or erector;

f. Corner "clear vision areas," if applicable; and

g. Engineering data on signs and/or sign structures, if applicable.

h. The Director of Development Services may require additional information on a case-by-case basis if it is determined such information is needed to ensure the permit is complaint with all sections of this chapter.

(5) Electrical permits shall be obtained for all lighted, illuminated, or otherwise using electricity.

Sec. 80 – Fees.

(1) A sign permit shall not become valid until the applicant has paid the appropriate fees to the City.

(2) A fee shall not be required for a sign in which a permit is not required.

Sec. 80-. - Review.

The application, plans and specifications filed by an applicant for a sign permit shall be reviewed by the Director of Development Services. If the Director of Development Services is satisfied that the work described in such an application and such plans filed with the application conform to the requirements of this chapter and of the pertinent laws and ordinances and the fee has been paid, ~~he~~ the Director shall issue ~~a permit to the applicant~~ the sign permit.

Sec. 80-. - Plans.

One set of approved plans, specifications and computations shall be retained by the director of development services and one set shall be returned to the applicant. ~~which shall be~~ Approved plans shall be kept on ~~the site of such work at all times during which the work authorized is in progress~~ site for the duration of the project.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-. - Expiration.

Every permit issued by the director of development services under the provisions of this chapter shall expire by limitation and become null and void if the work authorized by such permit is not commenced within 60 days from the date of the issuance of such permit, or if the work authorized by such permit is suspended or abandoned for a period of 120 days at any time after the work is commenced. Before such work can be recommenced, a new permit shall be first obtained, and the fee shall be half the permit fee required for an original application for permit for such work provided no changes have been made or will be made in the original plans and specifications for such work and provided further that such suspension or abandonment has not exceeded one year.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-13. - Exemptions to permit requirement.

Persons engaged in the following activities are exempt from obtaining a sign permit:

(1) The changing of the advertising copy or message on a painted or printed sign, including theater marquee signs and similar signs specifically designed for the use of replaceable copy; any electrical wiring work shall be specifically excepted from this exemption.

(2) Painting, repainting or cleaning of a sign structure or the changing of the advertising copy or message on a display surface unless a structural change is made or the sign display surface is enlarged. Such exemptions, however, shall not relieve any owner, lessor or agent in control of any sign from complying with other provisions of this article and any other law or ordinance regulating signs.

(3) One temporary rigid wall sign not exceeding eight square feet in area, which advertises the sale, rental or lease of the premises on which such sign is located.

(4) Memorial plaques, building identification signs and building cornerstones when cut or carved into the masonry surface or when made of noncombustible material and made an integral part of the building or structure. These signs are not to exceed four square feet in area.

(5) On-site directional signs not exceeding eight square feet in area, four feet in height, provided such signs do not contain advertising and are not used as such. Directional signs are only permitted behind the property line.

(6) Political signs.

(7) Traffic signs, municipally owned signs, legal notices, warning and emergency signs, and temporary or non-advertising signs as may be approved by the city council or zoning administrator, when placed in compliance with the Uniform Manual on Traffic Control Devices or with applicable city ordinances.

(8) Scoreboards, provided that such signs meet all other requirements of this chapter.

(9) Religious emblems when installed in compliance with the zoning and construction codes.

(10) Seasonal decorations other than banners or other signs, for a maximum of 60 days, provided traffic visibility is not affected.

(11) Bulletin boards not exceeding 32 square feet in area for public, charitable, educational, or religious institutions when such are located on the premises of said institutions and do not exceed 15 feet in height measured from ground level and do not exceed one per institution, except for sites abutting more than one public street in which event a maximum of two bulletin boards for a site will be allowed. Where two bulletin boards are allowed, they shall be located on separate streets.

(12) Incidental signs.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-14. - Application.

Application for a sign permit shall be made in writing upon forms furnished by the director of development services. Such applications shall include the location by street and number for the proposed sign or sign structure as well as the name and address of the owner and the sign contractor or erector. A plot plan shall be filed concurrently with such application. Such plans shall show the size and location of each sign and whether such sign is an electrical sign. The director of development services may require the filing of other plans or other pertinent information when in his opinion such information is necessary to ensure compliance with this chapter.

Commented [AM3]: I don't believe this chapter has specifications.

Commented [AM4]: Redundant with permit requirements. Can remove.

(Ord. No. 2019-20 , § 1, 5-23-2019)

~~Sec. 80-15. - Review.~~

Commented [AM5]: Situate 80-15 – 80-17 above section 80-13

~~The application, plans and specifications filed by an applicant for a sign permit shall be reviewed by the director of development services. If the director of development services is satisfied that the work described in such an application and such plans filed with the application conform to the requirements of this chapter and of the pertinent laws and ordinances and the fee has been paid, he shall issue a permit to the applicant.~~

(Ord. No. 2019-20 , § 1, 5-23-2019)

~~Sec. 80-16. - Plans.~~

~~One set of approved plans, specifications and computations shall be retained by the director of development services and one set shall be returned to the applicant, which shall be kept on the site of such work at all times during which the work authorized is in progress.~~

~~(Ord. No. 2019-20 , § 1, 5-23-2019)~~

~~Sec. 80-17. - Expiration.~~

~~Every permit issued by the director of development services under the provisions of this chapter shall expire by limitation and become null and void if the work authorized by such permit is not commenced within 60 days from the date of the issuance of such permit, or if the work authorized by such permit is suspended or abandoned for a period of 120 days at any time after the work is commenced. Before such work can be recommenced, a new permit shall be first obtained, and the fee shall be half the permit fee required for an original application for permit for such work provided no changes have been made or will be made in the original plans and specifications for such work and provided further that such suspension or abandonment has not exceeded one year.~~

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-18. - Nonconformance and exceptions.

(a) *Purpose.* Every sign or other advertising structure in existence upon adoption of this chapter which violates or does not conform to the provisions hereof shall not be moved, altered or repaired unless it is made to comply with all provisions of this chapter. For the purposes of this section, alteration or repair shall mean at least 60 percent of the replacement cost of the subject sign. The director of development services shall determine whether the proposed alteration or repair exceeds 60 percent of the replacement cost.

(b) *Damaged nonconforming signs.* Nonconforming signs which are damaged in excess of 60 percent of their current value must be demolished and not repaired unless such proposed repairs would bring the sign into compliance with the provisions of this chapter.

(c) *Condemnation; notice.* Signs adjudged by the director of development services to be structurally unsafe or to be more than 50 percent destroyed or dilapidated may be condemned. A condemnation letter will be sent to the owner of the property, listed on the city tax roll, stating that the sign must be removed within 15 days of the receipt of the letter. If the sign is not removed within the period allotted, the city may remove the sign at the property owner's expense.

(d) *Board established; appeals and exceptions.* Appeals and exceptions to these regulations shall be heard by the board of adjustments. The director of development services shall act as staff to the board. The board shall have the authority to adopt reasonable rules and regulations for the enforcement of the signs regulations and the authority to make recommendations to the city council. The board may consider appeals from a decision of the director of development services on a sign permit and may grant exceptions on the basis that the application of such regulations and/or standards will, by reason of exceptional circumstances or surroundings, constitute a practical difficulty or unnecessary hardship.

(1) Required information. The applicant shall first file a written application for exception form furnished by the building inspections department. Every such application shall contain the following information:

a. Name, address, and telephone number of the applicant;

b. Name, address, and telephone number of the owner of the property on which the sign will be located;

c. Name, address, and telephone number of person or firm erecting the sign;

d. A description of the work to be covered by the permit for which application is made;

e. Location of the building structure or lot upon which the sign is to be attached or erected;

f. Message to be contained on proposed sign;

g. State the valuation of proposed work;

h. The signature of the permittee or his authorized agent; and

i. Name of business for which the sign application has been made.

(2) Plans and specifications. Scaled plans or dimensional sign detail shall be submitted in duplicate with each application for a permit and contain the following information:

a. Drawing of sign indicating the sign message or copy;

b. Elevation plan of the building showing the proposed sign on the building, the length of the elevation, and any other existing signs on the elevation along with the dimensions of such signs; and

c. Site plan indicating street frontage, property lines, sign visibility triangles, proposed and existing rights-of-way, location of sign on property, relationship of proposed sign to ingress and egress points, and relationship of proposed sign to any other signs within a 60-foot spacing of the proposed sign and location of all detached signs on the site.

(3) Board decision. The decision of the board shall be final as to administrative remedies. No appeal to the board for the same variance on the same piece of property shall be allowed prior to the expiration of two years. Any variance granted by the board expires unless a permit securing the variance has been applied for within 90 days from the date of the decision. An applicant whose sign permit is denied by the board may appeal the board's decision to the city council. The appeal request must be submitted in writing within ten days of the board's decision.

(4) The board is empowered to approve variances to the provisions of this chapter in the following areas:

a. Height regulations;

b. Area regulations;

c. Setback regulations;

d. Material regulations; and

e. Number of signs.

A variance shall not be granted to relieve a self-created or personal hardship, nor shall it be based solely on economic gain or loss. In order to grant a variance from this chapter the board must determine that:

a. The requested variance does not violate the intent of this chapter;

b. The requested variance will not adversely affect surrounding properties;

c. The requested variance will not adversely affect public safety;

d. Special conditions exist which are unique to this applicant or property;

e. That the sign had not been installed prior to obtaining a permit. An applicant is not eligible for a variance if the sign was installed prior to obtaining a sign permit.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-19. - Revocation.

The director of development services may, in writing, suspend or revoke such permit issued under the provisions of this chapter whenever such permit is issued in error or issued on the basis of incorrect information supplied or issued where work is done in violation of any ordinance or regulation or any provisions of this chapter.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-20. - Allowed signs requiring issuance of a sign permit.

The following signs are allowed upon issuance of a sign permit and subject to the following conditions. Signs that do not comply with the following conditions are considered prohibited signs:

(1) *Awning sign.* An awning sign is a permanent sign applied to, attached to or painted on an awning or other roof-like cover intended for protection from the weather or as a decorative embellishment to the facade of a building, which projects from a wall or roof of a structure over a window, sidewalk or door. Awning signs are permissible subject to the following conditions and subject to the issuance of a building permit:

a. *Permit.* A sign permit may be issued for an awning sign upon issuance of a building permit for the building on which the sign will be painted or attached.

b. *Location.*

1. Awning signs are permitted only in conjunction with a non-residential use in a non-residential zoning district.

2. Awning signs shall not project into or over a public right-of-way.

c. *Miscellaneous.* No building shall have both an awning sign and a wall sign of the same building face.

(2) *Banner sign.* A banner sign is a temporary sign composed of plastic, cloth, canvas or other non-rigid fabric. Banner signs are permissible subject to the following conditions:

a. *Permit.* A sign on the building or other approved structure on the property requires a sign permit.

b. *Time.*

1. Banner signs may be displayed for a maximum time period of six weeks within each calendar year.

2. New businesses shall be permitted to display a banner on their building prior to the issuance of a certificate of occupancy, and up to six weeks after the issuance of a certificate of occupancy, in addition to the six weeks allowed in this subsection.

c. *Location.* Banner signs are permitted only in conjunction with a non-residential use in a nonresidential zoning district.

d. *Size.* The maximum area of a banner sign is 50 square feet.

(3) *Canopy sign.* A canopy sign is a permanent sign painted on or attached to the canopy or other roof-like cover over gasoline fuel pumps intended for protection from weather or as a decorative embellishment. Canopy signs are permissible subject to the following conditions and subject to the issuance of a building permit:

a. *Permit.* A sign permit may be issued for a canopy sign upon issuance of a building permit for the building on which the sign will be painted or attached.

b. *Location.* Canopy signs are permitted only in conjunction with a non-residential use in a non-residential zoning district.

c. *Size.* The maximum area of a canopy sign is 15 square feet.

d. *Miscellaneous.* The canopy sign may be illuminated and shall not project more than 18 inches from the canopy structure.

Digital (L.E.D) Digital/electronic signs shall be permitted as institutional signs, and in the IH-35E Business Overlay District and Swisher Road District:

1. Such signs shall display static images for a period of at least five (5) seconds.

2. Digital and electronic message signs shall not be animated, flash, travel, blink, fade, or scroll. Digital and electronic message signs shall transition instantaneously to another static image. Each sign message shall be complete in itself and shall not continue on a subsequent sign message.

3. All digital and electronic signs shall come equipped with automatic dimming technology, which automatically adjusts the sign's brightness based on ambient light. Signs existing prior to January 2020 shall only be required to include automatic dimming technology upon any upgrade or retrofit of the existing sign.

4. The effective area of the digital display may not exceed twenty (20) square feet.

5. Such signs shall not exceed a brightness level of 0.3-foot candles above ambient light as measured by the guidelines below;

   a. At least thirty (30) minutes prior to sunrise or thirty (30) minutes past sunset, use a foot candle meter to record the ambient light reading for the area. This is done while the digital sign is off or displaying all black copy.

   b. Take a reading using foot candle meter at five (5) feet above grade and one hundred (100) feet from the sign.

   c. The meter shall be aimed directly at the digital sign.

   d. Turn the sign on and illuminated entirely in white or red.

   e. Take a reading using a meter at five (5) feet above grade and one hundred (100) feet from the sign.

   f. The meter shall be aimed directly at the digital sign.

g. Take the reading from (5) above and subtract the reading from (2) above. If the result is 0.3-foot candles or lower, than the sign is in compliance. If the result is greater than 0.3-foot candles, the sign is out of compliance and must be adjusted to meet standards or turned off until compliance can be met.

h. All measurements shall be taken in foot candles.

6. Exception - Temporary signs required by government agencies for road and street repairs, public notifications, traffic control, and similar activities.

(4) *Frame sign.* A frame sign is a temporary sign constructed of wood, metal or plastic used to advertise a new building or subdivision, opening dates, purchase or leasing information and/or to identify those engaged in the design, construction or improvement of the property on which the sign is located. Frame signs are permissible subject to the following conditions and subject to the issuance of a building permit:

a. *Permit.* A sign permit may be issued for a frame sign upon issuance of a building permit for the building on which the sign will be painted or attached.

b. *Location.* Frame signs are permitted on a temporary basis for all uses and in all zoning districts.

c. *Size.* The maximum area of a frame sign is 100 square feet.

d. *Height.* The maximum height of a frame sign is ten feet.

(5) *Inflatable sign.* An inflatable sign is a temporary sign composed of plastic, cloth, canvas or other non-rigid fabric and inflated with air. Inflatable signs are permissible subject to the following conditions and subject to the issuance of a building permit:

a. *Permit.* A sign permit may be issued for an inflatable sign after a certificate of occupancy has been issued for a building on the property where the sign will be displayed.

b. *Time.* Inflatable signs may be displayed for a maximum time period of three ten-day increments within each calendar year. These ten-day increments may be consecutive for a total of 30 days.

c. *Location.* Inflatable signs are permitted only in conjunction with a non-residential use in a nonresidential zoning district. Inflatable signs shall not be located in required parking spaces, loading spaces, driveways, fire lanes or sidewalks, alleys or streets.

d. *Size.* A banner sign may be applied to an inflatable sign without the banner counting towards the allotted number of banner signs per year. The maximum area of a banner sign applied to an inflatable sign is 50 square feet.

e. *Height.* The maximum height of an inflatable sign is 30 feet.

(6) *Monument sign.* A monument sign is a permanent sign supported from the grade to the bottom of the sign having or appearing to have a solid and opaque base and generally used to identify the name of a business or development. Monument signs are permissible subject to the following conditions and subject to the issuance of a building permit:

a. *Permit.* A sign permit may be issued for a monument sign after City Council approval of a site plan and/or final plat.

b. *Location.*

1. Monument signs are permitted in conjunction with R-3 district uses in R-3 zoning districts.

2. Monument signs are permitted in conjunction with non-residential uses in non-residential zoning districts.

3. Monument signs are permitted in residential districts as entryway features for subdivisions.

4. Monument signs shall not be located less than five feet from any property line and must be kept out of visibility easements.

c. *Size.* The maximum area of a ground sign shall be as follows:

1. In ~~District R-3~~ Residential Districts, 50 square feet.

2. In Districts C-1, C-2, C-3, M-1, MA, 60 square feet.

3. In the Downtown Overlay District, 50 square feet.

4. In the IH35E Business Corridor District, 120 square feet.

d. *Height.* The maximum height of a ground sign shall be as follows:

1. In ~~District R-3~~ Residential Districts, eight feet.

2. In Districts C-1, C-2, C-3, M-1, MA, 12 feet.

3. In the Downtown Overlay District, eight feet.

4. In the IH 35E Business Corridor District, 20 feet.

e. Monument signs shall include a landscaping element.

f. Monument signs may be internally or externally illuminated in nonresidential districts. Monument signs in residential districts shall be externally illuminated, if lighted.

g. *Miscellaneous.* One monument sign is permitted per street frontage. The design, materials and finish of each monument sign shall match those of the buildings on the same lot. Monument signs shall have not more than two sign faces.

(7) *Menu board sign.* A menu board sign is a permanent sign used in conjunction with a drive-through or drive-in use for customers who remain in their vehicles. Menu board signs are permissible subject to the following conditions and subject to the issuance of a building permit:

a. *Permit.* A sign permit may be issued for a menu board sign after city council approval of a site plan and/or final plat.

b. *Location.*

1. Menu board signs are permitted only in conjunction with a nonresidential use in a nonresidential zoning district.

2. Minimum front yard setback shall be 20 feet.

3. Minimum side yard setback shall be ten feet.

4. Minimum rear yard setback shall be 25 feet.

c. *Size.* The maximum area of a menu board sign is as follows:

1. In nonresidential zoning districts, other than the overlay districts, the maximum area of a menu board sign shall be 48 square feet.

2. In the IH-35E Business Corridor District the maximum area of a menu board sign shall be 60 square feet.

3. In the Downtown Overlay District the maximum area of a menu board sign shall be 30 square feet.

d. *Height.* The maximum height of a menu board sign shall be six feet.

e. *Miscellaneous.* A maximum of two menu board signs are permitted per drive-through or drive-in business. The design, materials and finish of menu board sign shall match those of the buildings on the same lot.

(8) *Projecting sign.* A projecting sign is a permanent sign that projects from and is supported by the wall of a building or structure, generally at a right angle. Projecting signs are permissible subject to the following conditions and subject to the issuance of a building permit:

a. *Permit.* A sign permit may be issued for a projecting sign upon issuance of a building permit for the building to which the sign will be attached.

b. *Location.*

1. Projecting signs are permitted only in conjunction with a non-residential use in a non-residential zoning district.

2. If a projecting sign is constructed over a sidewalk, a minimum of nine feet shall be provided between the grade of the sidewalk and the lowest portion of the sign.

c. *Size.* The maximum area of a projecting sign is 15 square feet.

~~(9) *Roof sign.* A roof sign is a permanent sign that is mounted to or projects from a canopy, parapet wall or secondary roof over the entry to a building without projecting above the highest point of the building. Roof signs are permissible subject to the following conditions and subject to the issuance of a building permit:~~

~~a. *Permit.* A sign permit may be issued for a projecting sign upon issuance of a building permit for the building to which the sign will be attached.~~

~~b. *Location.* Roof signs are permitted only in conjunction with a non-residential use in a nonresidential zoning district.~~

~~c. *Size.* The maximum area of a roof sign is 60 square feet.~~

~~d. *Height.* The maximum height of a roof sign is eight feet.~~

Commented [AM6]: Would like to see this removed

(10) *Sandwich board sign.* A sandwich board sign is a temporary, portable sign constructed in such a manner as to form an "A" shape with each face held at an appropriate distance by a supporting member. Sandwich board signs are permissible subject to the following conditions and subject to the issuance of a building permit:

a. *Permit.* A sign permit may be issued for a sandwich board sign upon issuance of a certificate of occupancy for the building on the property/lot where the sign will be displayed.

b. *Location.*

1. Sandwich board signs are permitted only in conjunction with a nonresidential use in a nonresidential zoning district.

2. Sandwich board signs shall be permitted only during business hours for the property/lot on which it is displayed.

3. Sandwich board signs shall be located a minimum of three feet from the curb or edge of street, whichever is appropriate.

c. *Size.* The maximum area of a sandwich board sign is 15 square feet.

d. *Height.* The maximum height of a sandwich board sign is four feet.

e. *Miscellaneous.* A maximum of one sandwich board sign shall be permitted for each business or tenant on the property/lot where the sign will be displayed.

~~(11) *Subdivision sign.* A subdivision sign is a permanent sign that identifies the name of the residential subdivision and is mounted to a screening wall or monument at the entry of the subdivision. Subdivision signs are permissible subject to the following conditions and subject to the issuance of a building permit:~~

~~a. *Permit.* A sign permit may be issued for a subdivision sign after city council approval of a final plat.~~

~~b. *Location.*~~

~~1. Subdivision signs are permitted only in conjunction with a residential use in a residential zoning district.~~

~~2. Subdivision signs shall be located within the platted boundaries of the subdivision.~~

~~c. *Size.* The maximum area of a subdivision sign is 60 square feet.~~

(12) *Wall sign.* A wall sign is a permanent sign painted on or attached to the wall of a building or is an integral part of the building with the exposed face of the sign in a plane parallel to and a maximum of 12 inches from the wall; however, electrical wall signs may project a maximum of 18 inches from the wall. Wall signs are permissible subject to the following conditions and subject to the issuance of a building permit:

a. *Permit.* A sign permit may be issued for a wall sign upon issuance of a Building Permit for the building on which the sign will be painted or attached.

b. *Location.* Wall signs are permitted only in conjunction with a non-residential use in a non-residential zoning district. Wall signs shall be situated on a wall generally parallel to an abutting street.

c. *Size.* The size of wall signs shall be as follows:

Commented [AM7]: Consider moving towards a max. allowable square footage based on bldg. sign instead of percentage.

Building Height	Maximum Sign Height	Maximum Percentage of Wall Length Covered by Wall Sign
Up to 20 ft.	4 feet	75%
20 ft.—30 ft.	6 feet	60%
Over 30 ft.	8 feet	50%

d. *Number.* No more than one wall sign shall be permitted per building face. In multi-tenant buildings, one wall sign shall be permitted per tenant.

(Wind Signs) *Wind Signs.* Wind signs are allowed on a temporary basis and are subject to the following requirements:

a. All wind signs shall require a permit.
b. Wind sign permits are valid for a maximum time period of thirty days. A minimum of sixty days must separate each wind sign permit.
c. Large inflatable balloons and similar apparatuses may be allowed in conjunction with the grand opening of a businesses for a duration not to exceed 72 hours.

(13) *Searchlights.* A searchlight is defined as an apparatus containing a light source and a reflector for projecting one or more high-intensity beams of light.

a. *Permit.* A permit shall be required a searchlight. The zoning administrator may deny or revoke a permit if the number or intensity of searchlights may constitute a hazard or a public nuisance.

b. *Reserved.*

c. *Location.* Searchlights shall be located entirely on private property and shall not be located on any portion of a street, alley, sidewalk or public right-of-way. Searchlights shall be situated and directed so as to prevent the light source or any portion of a beam of light from being directed onto any portion of a street, alley, sidewalk or public right-of-way.

d. *Duration.* Searchlights may be permitted for a period of four calendar days within any consecutive 12-month period.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-21. - Allowed permanent signs not requiring insurance of sign permit.

The following permanent signs are permitted and do not require the issuance of a sign permit provided the signs comply with the following conditions. Signs that do not comply with the following conditions and the specifications are considered prohibited signs.

(1) Flags; and

(2) Instructional signs.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-22. - Portable signs.

A portable sign is permitted upon issuance of a sign permit provided the sign complies with the conditions of this section. A temporary portable sign may remain in place for a maximum of six consecutive months as long as it remains in a state of good repair. No more than one temporary sign may be situated on a lot.

(Ord. No. 2019-20 , § 1, 5-23-2019)

Sec. 80-23. - Prohibited signs.

The following signs are prohibited:

(1) Billboard sign.

(2) Pole signs, except for pole-mounted signs located within the IH-35 Business Corridor District provided such sign complies with the following:

a. Pole mounted signs fronting along 1-35 may have height not greater than 45 feet. All other pole signs for new development or expansion of existing buildings within the district shall be no higher than 18 feet.

b. Maximum area of any sign within the district shall be 20 feet by 30 feet.

c. The structure of pole signs shall be constructed of materials and colors utilized on the building's primary facade.

d. Landscaping around the base of pole signs is encouraged to blend the sign with other landscaped areas around the sign.

(3) No sign shall be situated in the right-of-way or any visibility easements.

~~(3) Wind device or "sail" sign.~~

(4) Off-premises sign. sign pertaining to a business, person, organization, activity, event, place, service or product not located or offered on the premises on which the sign is located. Off-premises signs include, but are not limited to, those signs commonly referred to as "billboards."

(Ord. No. 2019-20 , § 1, 5-23-2019)

				Maximum				
Purpose	Permit Required	Districts Allowed	Sign Type	Height	Size	Number	Duration	Additional Requirements
Construction/ development	Yes	Residential developments	Ground	7 ft.	32 sf	1 per development	May have signs until eighty percent (80%) of lots in the subdivision are sold or built on or one year.	After building permit has been obtained. May have two temporary off-site development signs.

				Maximum				
Purpose	Permit Required	Districts Allowed	Sign Type	Height	Size	Number	Duration	Additional Requirements
Construction/ development	Yes	Nonresidential, commercial or planned development	Ground	7 ft.	32 sf	1 per development	90 days prior to the submittal of development plans for the project. Shall be removed prior to the issuance of a certificate of occupancy	After building permit has been obtained. May have one temporary off-site development sign.
Model Home Signs	Yes	Residential Zoning Districts	Ground	5 ft.	32 sf.	1 per site	Shall be removed upon sale of home.	Allowed one sign with two sign faces for a total of 64 ft. (two 32 sf. sides).

				Maximum				
Purpose	Permit Required	Districts Allowed	Sign Type	Height	Size	Number	Duration	Additional Requirements
Real estate sign	No	Developed/ occupied property—Residential districts	Ground	4 ft.	6 sf	1 per site and/or per 400 foot of frontage		Post and bracket style signs are allowed a maximum of 5 feet in height.
	No	Undeveloped/ vacant property—Nonresidential districts	Ground	6 ft.	32 sf	1 per site and/or per 1,200 foot of frontage		

				Maximum				
Purpose	Permit Required	Districts Allowed	Sign Type	Height	Size	Number	Duration	Additional Requirements
Garage sale or estate sale signs	No	Residential—Individual lots	Ground		2 sf	1 sign on the property having the sale	Place 24 hours prior to the sale and removed 12 hours after the sale.	Signs shall not be placed in the public rights-of-way, shall not be placed so as to impair the corner visibility of streets, driveways and public alleys, and are allowed no more than 4 times per year.

				Maximum				
Purpose	Permit Required	Districts Allowed	Sign Type	Height	Size	Number	Duration	Additional Requirements
	Yes	Residential-Community-wide or subdivision-wide	Ground		30 sf	Each subdivision entrance		Allowed no more than two weekends per calendar year.
Lost pet signs	No	All districts	Ground		2 sf			Allowed for the period the pet remains lost but not to exceed fifteen days.
Ballfield signs	No	CF	Banner					Must face interior of field.

				Maximum				
Purpose	Permit Required	Districts Allowed	Sign Type	Height	Size	Number	Duration	Additional Requirements
Signs applied for with an itinerant merchant permit or seasonal permit	Yes	On premises only of permitted lot	Ground		32 sf	1 per site	For duration of itinerant merchant or seasonal permit	Allowed only with itinerant merchant permit or seasonal permit
Agricultural sale signs	No	Where such activities are legally allowed, on premises only		6 ft.	48 sf	1 sign per product sold		Sign shall be constructed of durable wood or metal and printed in a neat and legible manner.

				Maximum				
Purpose	Permit Required	Districts Allowed	Sign Type	Height	Size	Number	Duration	Additional Requirements
Seasonal Signs	Yes	All Zoning Districts	Ground	6 ft.	36 sf.	2 total signs per site (2 wall signs, 2 ground signs, or combination of both up to total of 2 signs per site)	45 days	Allowed for traditional civic, patriotic and religious holidays.

				Maximum				
Purpose	Permit Required	Districts Allowed	Sign Type	Height	Size	Number	Duration	Additional Requirements
Seasonal Signs	Yes	All Zoning Districts	Wall		90 sf.	2 total signs per site (2 wall signs, 2 ground signs, or combination of both up to total of 2 signs per site)	45 days	Allowed for traditional civic, patriotic and religious holidays
Special event signs	Yes	All districts and institutional uses.	Banner Freestanding and other durable materials		36 sf 36 sf	One per site per event. Community-wide events allowed multiple banners on site and a maximum of	30 days, three times per year, with more than 30 days separating	Shall not cover any other sign. Special Event signs may be attached to a temporary structure to suspend them above

				Maximum				
Purpose	Permit Required	Districts Allowed	Sign Type	Height	Size	Number	Duration	Additional Requirements
						12 off-site directional signs max. 6 sq. ft. in area		existing monument signage, not more than 3 feet greater in height than existing monument signage. Large inflatable balloons over 8 feet in height permitted for 72 hours with a permit in conjunction with special event.

AGENDA ITEM 8

CITY COUNCIL
AGENDA MEMO

Prepared By: Angie Manglaris, Director of Development Services December 10, 2020

Discussion and Workshop on Proposed Use Charts

DESCRIPTION:

Receive a report, hold a discussion, and provide staff with direction regarding the addition of Use Charts and Zoning Districts situated within the City of Lake Dallas Code of Ordinances Chapter 122- Zoning.

BACKGROUND INFORMATION:

On June 18, 2020, the City of Lake Dallas City Council and Planning and Zoning Commission held a joint workshop to discuss possible amendments to the Zoning Ordinance. After discussion, the City Council and the Planning and Zoning Commission agreed the Zoning Ordinance was in need of being updated and indicated the first step in the process would be to establish Use Charts.

On August 20, 2020, the City of Lake Dallas City Council and Planning and Zoning Commission held an additional joint workshop to discuss amendments to the Use Charts prepared by Mr. Dave Gattis, Planning Consultant. At the workshop, Council and the Commission made note of several uses they would like to see amended before adopting the tables.

Since the last meeting, Mr. Gattis and City staff have worked to make appropriate revisions to the Use Tables as well as incorporate a Form Based Code category to the tables.

FINANCIAL CONSIDERATION:

There is no financial impact to the taxpayers of Lake Dallas.

RECOMMENDED MOTIONS:

There is no action required as part of this agenda item. City Staff recommends the Council review Use Charts line by line and provide direction to City Staff on any amendments they would like to see.

ATTACHMENT(S):

1. Draft Use Charts

AGENDA ITEM 6

PLANNING AND ZONING COMMISSION
AGENDA MEMO

Prepared By: Angie Manglaris, Director of Development Services **November 19, 2020**

Discussion and Workshop on Proposed Use Charts

DESCRIPTION:

Receive a report, hold a discussion, and provide City Staff with direction regarding the addition of Use Charts and Zoning Districts situated within the City of Lake Dallas Code of Ordinances Chapter 122- Zoning.

BACKGROUND INFORMATION:

On June 18, 2020, the City of Lake Dallas City Council and Planning and Zoning Commission held a joint workshop to discuss possible amendments to the Zoning Ordinance. After discussion, the City Council and the Planning and Zoning Commission agreed the Zoning Ordinance was in need of being updated and indicated the first step in the process would be to establish Use Charts.

On August 20, 2020, the City of Lake Dallas City Council and Planning and Zoning Commission held an additional joint workshop to discuss amendments to the Use Charts prepared by Mr. Dave Gattis, Planning Consultant. At the workshop, Council and the Commission made note of several uses they would like to see amended before adopting the tables.

Since the last meeting, Mr. Gattis and City staff have worked to make appropriate revisions to the Use Tables as well as incorporate a Form Based Code category to the tables.

FINANCIAL CONSIDERATION:

There is no financial impact to the taxpayers of Lake Dallas.

RECOMMENDED MOTIONS:

There is no action required as part of this agenda item. City Staff recommends the Planning and Zoning Commission go through the proposed Use Charts line by line and provide direction to City Staff on any amendments they would like to see.

ATTACHMENT(S):

1. Draft Use Charts

122-1 - Summary of uses.

The uses allowable in each district are summarized in Table 122-1.

Table 122-1

Use Category	Definition	Specific Use Type	Zoning Districts															
			R-1-10000	R-1-7200	R-1-6000	R-2	R-3	R-1-4000	R-1-4000C	CF	C-1	C-2	IH-35E	M-1	MA	DMU	DMS	DLW
Residential			**P= Permitted Use; S = SUP Required; Blank = Not Permitted**															
Household Living	Residential occupancy of a dwelling unit by a "household"	House Detached - Single Family Dwelling	P	P	P	P												P
		House Attached - Two Family Dwelling				P											P	P
		Three or Four Family Dwelling					P									P	P	P
		Multi-Dwelling Structure MAX: 18 DU/AC					P									P	P	P
		Manufactured Home						P	P									
Group Home	As defined and regulated by state and federal law		P	P	P	P	P											
Convalescent Home	Any structure used for or occupied by persons recovering from illness or suffering from the infirmities of old age						S				P	P	P	P	P	P	P	P
Accessory Use as a Primary Use, Residential	Any typically permitted accessory use in the district		P	S	S			S										

Table 122-1																			
Use Category	Definition	Specific Use Type	Zoning Districts																
			R-1-10000	R-1-7200	R-1-6000	R-2	R-3	R-1-4000	R-1-4000C	CF	C-1	C-2	IH-35E	M-1	MA	DMU	DMS	DLW
	in the absence of a principal use																		
Institutional and Civic			**P= Permitted Use; S = SUP Required; Blank = Not Permitted**																
College	Colleges and institutions of higher learning									P	P	P	P		P			
Community Service	Public, nonprofit, or charitable uses generally providing a local service to the community									S	P	P	P	P	P	P	P	P
Day Care	Care, protection and supervision for adults on a regular basis away from their residence for less than 24 hours per day	12 Children or less	S	S	S	S	S			S	P	P	P	P	P	S	S	S
		Kindergarten or Nursery						S	S	S				P		P	P	P
Government Installations	Installations owned and operated by the City of Lake Dallas, Denton County, or the State of Texas which are necessary for governmental services		S	S	S	S	S	S	S	P	S	S	S	S	S	S	S	S
Health Care Facility	Medical or surgical care to patients, with overnight care									S	P	P	P	P	P	P	P	P
Parks and Open Areas	Natural areas consisting mostly of vegetative landscaping or outdoor		S	S	S	S	S	S	S	S	P	P	P	P	P	P	P	P

Table 122-1																		
Use Category	Definition	Specific Use Type	Zoning Districts															
			R-1-10000	R-1-7200	R-1-6000	R-2	R-3	R-1-4000	R-1-4000C	CF	C-1	C-2	IH-35E	M-1	MA	DMU	DMS	DLW
	recreation, community gardens, etc.																	
Religious Institution	Worship and other related religious activities		S	S	S	S	S	S	P	P	P	P	P	P	P	S	S	S
Safety Services	Public safety & emergency response services		S	S	S	S	S	S	P	P	P	P	P	P	P	P	P	P
Schools	Schools at the primary, elementary, middle, junior high, or high school level		S	S	S	S	S	S	S	P	P	P	P	P	P	S	S	S
Utilities, basic	Installations which are necessary for the furnishing of public utility services	Minor expansions of existing facilities	S	S	S	S	S	S	S	P	P	P	P	P	P	S	S	S
		New or major expansions	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
Commercial			**P= Permitted Use; S = SUP Required; Blank = Not Permitted**															
Amusement Arcade, Indoors	51% of the gross floor area of a tenant space used for pinball machines, video games, amusement machines, or other similar player-operated amusement devices												S	S				
Auto Sales and Rental	Automobile, motorcycle, truck, boats, and trailer sales or rental													P				

Table 122-1

Use Category	Definition	Specific Use Type	Zoning Districts																		
			R-1-10000	R-1-7200	R-1-6000	R-2	R-3	R-1-4000	R-1-4000C	CF	C-1	C-2	IH-35E	M-1	MA	DMU	DMS	DLW
Batting Cages, Outdoor	An area for baseball, softball, or tee-ball batting practice that is enclosed by fencing or netting									S	S	S	P	P	P	S	S	S
Crematory	A place where a deceased person's body is cremated										S	S	S	P				
Farm Implement Sales and Service	Sale and service of farming tools and equipment										S	S	S	P				
Food Truck Park	A location at which more than one food truck operates on a regular basis									S	P	P	S	S	S	S	S	S
Golf Driving Range, Outdoor	An area where persons can practice or learn to play golf, typically practicing "driving;" swinging a golf club to hit a golf ball									S	P	P	P	P	P			
Miniature Golf, Outdoor	A version of golf played on a series of short constructed obstacle courses; also commonly known as mini-golf or putt-putt										S	S	P	P	P	S		
Office	Actives conducted in an office setting and generally focusing on business, professional, medical, or financial services						S			S	P	P	P	P	P	P	P	P

Table 122-1

Use Category	Definition	Specific Use Type	Zoning Districts															
			R-1-10000	R-1-7200	R-1-6000	R-2	R-3	R-1-4000	R-1-4000C	CF	C-1	C-2	IH-35E	M-1	MA	DMU	DMS	DLW
Office, Temporary Residential Sales Office	Temporary real estate office for the sale of property located within its related subdivision		P	P	P	P	P											S
Parking, Commercial	Parking that is not accessory to a principal use; fees may or may not be charged									S	P	P	P	P	P	P	P	S
Printing Services	Duplicating service, printing, lithographing, multi-graphing and offset printing, blueprinting, and photo-stating	Duplicating and electronic printing where floor area does not exceed 3000 SF								S	P	P	P	P	P	P	P	P
		Offset printing, web press											P	P				
Recreation and Entertainment, Outdoor	Large, generally commercial uses that provide continuous recreation or entertainment-oriented activities										S	S	S	S	P	S	S	S
Retail Sales and Service	Firms involved in the sale, lease, or rental of new or used products to the general public; they may also provide personal services or entertainment, or provide product repair or services for consumer and business goods									S	P	P	P	P	P	P	P	P

Table 122-1																		
Use Category	**Definition**	**Specific Use Type**	**Zoning Districts**															
			R-1-10000	**R-1-7200**	**R-1-6000**	**R-2**	**R-3**	**R-1-4000**	**R-1-4000C**	**CF**	**C-1**	**C-2**	**IH-35E**	**M-1**	**MA**	**DMU**	**DMS**	**DLW**
RV Camping Area	Any development, site, parcel or tract of land designed, maintained or intended to be used for the purpose of providing short term (14 days or less) occupancy of camper vehicles, recreational vehicles, tents or trailers						S			S	S	S	S	S	P			
RV Storage	Parking lot used for the storage of recreational vehicles									S	S	S	S	P	S			
Sexually Oriented Business	An adult arcade, adult bookstore, adult video store, adult motel, adult motion picture theater, adult theater, nude model studio, or adult entertainment facility (see Chapter 26, Art. III, Code of Ordinances)										S	S		S				
Skating rinks	Ice skating or roller-skating rinks										S	P	P	P	P			
Self-Service Storage	Uses providing separate storage areas for individual or business uses										S	S	S	S	S			

Table 122-1																		
			Zoning Districts															
Use Category	**Definition**	**Specific Use Type**	**R-1-10000**	**R-1-7200**	**R-1-6000**	**R-2**	**R-3**	**R-1-4000**	**R-1-4000C**	**CF**	**C-1**	**C-2**	**IH-35E**	**M-1**	**MA**	**DMU**	**DMS**	**DLW**
Vehicle Repair	Service to passenger vehicles, light & medium trucks, & other consumer motor vehicles, generally, the customer does not wait at the service site while the service or repair is being performed										S	P	P	P	P			
Vehicle Service, Limited	Direct services to motor vehicles where the driver or passengers generally wait in the car or nearby while the service is performed										S	P	P	P	P			
Warehouse and Freight Movement	Firms involved in the storage, or movement of goods										S	S	P	P				
Wholesale Sales	Firms involved in the sale, lease, or rental of products primarily intended for industrial, institutional, or commercial businesses												S	P				
Industrial			**P= Permitted Use; S = SUP Required; Blank = Not Permitted**															
Industrial Service	Firms engaged in the repair or servicing of industrial, business, or consumer machinery equipment, products or by-products												P	P				

Table 122-1																		
			Zoning Districts															
Use Category	**Definition**	**Specific Use Type**	**R-1-10000**	**R-1-7200**	**R-1-6000**	**R-2**	**R-3**	**R-1-4000**	**R-1-4000C**	**CF**	**C-1**	**C-2**	**IH-35E**	**M-1**	**MA**	**DMU**	**DMS**	**DLW**
Manufacturing and Production	Firms involved in the manufacturing, processing, fabrication, packaging, or assembly of goods													P				
Other			**P= Permitted Use; S = SUP Required; Blank = Not Permitted**															
Agriculture	Raising, producing or keeping plants or animals	Animal Confinements - Commercial										S		S				
		Animal Pasturing greater than 10 acres	P									S		S				
		Animal Pasturing less than 10 Acres																
		Private Stable (Accessory Use)	P					P	P		S	S	S	S	S			
		Private Stable (Primary Use)	S	S	S	S	S	S	S	S	S	S	P	P	S			
Telecommunications Facilities	A facility used for the transmission of signs, signals, messages, words, writings, images and sounds or information of any nature by wire, radio, optical or electromagnetic systems (see Section ______)	Not exceeding the max building height of district	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
		Greater than the max building height of district	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S

Use Categories.

A. Basis for Classifications. Use categories classify land uses and activities into use categories based on common functional, product, or physical characteristics. Characteristics include the type and amount of activity, the type of customers or residents, how goods or services are sold or delivered, and site conditions. The use categories provide a systematic basis for assigning present and future land uses into appropriate zoning districts.

1. Principal Uses. Principal uses are assigned to the category that most closely describes the nature of the principal use. The "characteristics" subsection of each use category describes the common characteristic of each principal use.

a. Development with Multiple Principal Uses. When all principal uses of a development fall within one use category, the entire development is assigned to that use category. A development that contains a coffee shop, bookstore, and bakery, for example, would be classified in the retail sales and services category because all of the development's principal uses are in that category. When the principal uses of a development fall within different use categories, each principal use is classified in the applicable category and each use is subject to all applicable regulations for that category.

b. Accessory Uses. Accessory uses are allowed by-right in conjunction with a principle use, unless otherwise stated in the regulations. Also, unless otherwise stated, accessory uses are subject to the same regulations as the principal use. Common accessory uses are listed as examples in the use category descriptions.

c. Use of Examples. The "examples" subsection of each use category lists common examples of uses included in the respective use category. The names of these sample uses are generic. They are based on common meanings and not on what a specific use may call itself. For example, a use that calls itself "wholesale warehouse," but that sells mostly to consumers, is included in the retail sales and services category rather than the wholesale sales category. This is because the actual activity on the site matched the description of the retail sales and services category.

B. Restricted Uses. The city council may identify unique uses to be regulated separately from their related general use categories. The following uses are identified separately from the general use categories and listed within the use charts:

1. Auto sales and rental; retail sales and service—Commercial uses.
2. Batting cages, outdoor; recreation and entertainment, outdoor—Commercial uses.
3. Convalescent home; group living—Residential uses.
4. Carwash; vehicle, service limited—Commercial uses.
5. Crematories; retail sales and service—Commercial uses.
6. Driving range, outdoor; recreation and entertainment, outdoor—Commercial uses.
7. Farm implement sales and service; retail sales and service—Commercial uses.
8. Food truck park; retail sales and services—Commercial uses.
9. Frozen food lockers; warehouse and freight movement—Commerce uses.
10. Government installations; office or safety services or community services—Institutional uses.
11. Landfill; waste-related—Industrial uses.
12. Miniature golf, outdoor; recreation and entertainment, outdoor—Commercial uses.
13. Office, temporary residential sales; office—Commercial uses.
14. Printing services; manufacturing and production—Industrial uses.

15. RV camping; retail sales and services—Commercial uses.
16. RV storage; retail sales and services—Commercial uses.
17. Sexually oriented business; retail sales and services—Commercial uses.
18. Skating rinks, outdoor; recreation and entertainment, outdoor—Commercial uses.

C. Similar Use Interpretation Criteria. The following considerations shall be used in making similar use interpretations:

1. The actual or projected characteristics of the activity in relationship to the stated characteristics of each use category;
2. The relative amount of site area or floor space and equipment devoted to the activity;
3. Relative amounts of sales from each activity;
4. The customer type for each activity (retail or wholesale);
5. The relative number of employees in each activity;
6. Hours of operation;
7. Building and site arrangement;
8. Vehicles used with the activity;
9. The relative number of vehicle trips generated by the use; and
10. How the use advertises itself.

D. Residential Use Categories.

1. Group Living.
   a. Characteristics. Group living is characterized by the residential occupancy of a structure by a group of people who do not meet the definition of household living. The size of the group may be larger than the average size of a household. Tenancy is arranged on a monthly or longer basis. Uses where tenancy may be arranged for a shorter period are not considered residential. They are considered to be a form of transient lodging (see retail sales and service and community service categories). Generally, group living structures have a common eating area for residents. The residents may receive care, training, or treatment, as long as the care givers also reside at the site.
2. Household Living.
   a. Characteristics. Household living is characterized by the residential occupancy of a dwelling unit by a household. Tenancy is arranged on a month-to-month or longer basis. Uses where tenancy may be arranged for a shorter period are not considered residential. They are considered to be a form of transient lodging (see the retail sales and service and community service categories).
   b. Accessory Uses. Accessory uses commonly associated with household living are recreational activities, raising of pets, hobbies, and parking of the occupants' vehicles. Home occupations are accessory uses but are subject to additional regulations.
   c. Examples. Uses include living in single, two, three, and four family dwelling units, or other multi-dwelling structures, retirement center apartments, and manufactured housing.
   d. Exceptions.
      (1) Hotels, motels.
      (2) Nursing homes, etc., are classified as convalescent homes.

E. Commercial Use Categories.

1. Amusement arcade, indoor.

    a. Characteristics. Indoor amusement arcade is a building or part of a building in which pinball machines, video games, amusement machines, or other similar player-operated amusement devices are present and maintained as a primary use. For the purpose of this definition, "primary use" means fifty-one percent or more of the gross floor area of the portion of the tenant space being used.

    b. Accessory Uses. Accessory uses include retail sales of food and beverage, offices and parking.

    c. Examples. Examples include video game arcades, billiard halls and other amusement centers with coin-operated amusement machines, which means any machine or device of any kind or character that is operated by or with coins, metal slugs, tokens, monetary bills, or checks when such machine dispenses or is used or is capable of being used or operated for amusement or pleasure, or when such machine is operated for the purpose of dispensing or affording skill or pleasure. An amusement machine pursuant to this definition is the same as a skill or pleasure coin-operated machine pursuant to the Texas Revised Civil Statutes, Title 132, Chapter 8, Section 8801(5), as amended. An amusement machine shall also include any billiard table operated for profit, whether operated by or with coins, metal slugs, tokens, monetary bills, or checks inserted into the machine or paid to an attendant.

    d. Exceptions.

        (1) Does not include a bowling alley, skating rinks, or batting cages.

        (2) Does not include the dispensing or vending of merchandise or music, or service as defined by Texas Revised Civil Statutes, Title 132, Chapter 8 Section 8801 et seq., as amended.

2. Office.

    a. Characteristics. Office uses are characterized by activities conducted in an office setting and generally focusing on business, professional, medical, or financial services.

    b. Accessory Uses. Accessory uses may include cafeterias, health facilities, parking, or other amenities primarily for the use of employees in the firm or building.

    c. Examples. Examples include professional services such as lawyers, accountants, engineers, or architects; financial businesses such as lenders, brokerage firms, bank headquarters, or real estate agents; data processing; sales offices; TV and radio studios; medical and dental clinics, medical and dental labs; and blood-collection facilities.

    d. Exceptions.

        (1) Offices that are part of and located with a principal use in another category are considered accessory to the firm's primary activity. Headquarters offices, when in conjunction with or adjacent to a principal use in another category, are considered part of the other category.

        (2) Contractors and others who perform services off-site are included in the office category if equipment and materials are not stored on the site and fabrication, services, or similar work is not carried on at the site.

3. Parking, Commercial.

    a. Characteristics. Commercial parking facilities provide parking that is not an accessory to a principal use. A fee may or may not be charged. A facility that provides both accessory parking for a principal use and regular fee parking for people not connected to the use is also classified as a commercial parking facility.

    b. Accessory Use. Attendant facilities.

c. Examples. Examples include short-term and long-term fee parking facilities and mixed parking lots (partially accessory to a principal use, partly for rent to others).

d. Exceptions.

(1) Parking facilities that are accessory to a use, but that charge the public to park for occasional event nearby, are not considered commercial parking facilities.

(2) Parking facilities that are accessory to a principal use are not considered commercial parking uses, even if the operator leases the facility to the principal use or charges a fee to the individuals who park in the facility.

(3) Public transit park-and-ride facilities are classified as basic utilities.

4. Recreation and Entertainment, Outdoor.

a. Characteristics. Outdoor recreation and entertainment uses are large, generally commercial, uses that provide continuous recreation or entertainment-oriented activities. They primarily take place outdoors. They may take place in a number of structures that are arranged together in an outdoor setting.

b. Accessory Uses. Accessory uses may include concessions, parking, and maintenance facilities.

c. Examples. Examples include amusement parks; theme parks; and zoos.

d. Exceptions.

(1) Golf courses are classified as parks and open space.

5. Retail Sales and Service.

a. Characteristics. Retail sales and service firms are involved in the sale, lease or rent of new or used products to the general public. They may also provide personal services or entertainment; or provide product repair or services for consumer and business goods.

b. Accessory Uses. Accessory uses may include offices; storage of goods; assembly or repackaging of goods primarily for on-site retail sale; processing of food primarily for the on-site retail sale and parking.

c. Examples. Examples include uses from the four following groups:

(1) Sales-oriented. Stores selling, leasing, or renting consumer home and business goods including art, art supplies, bicycles, clothing, dry goods, electronic equipment, fabric, furniture, garden supplies, gifts, groceries, hardware, home improvements, household products, jewelry, pets, pet food, pharmaceuticals, plants, printed material, and stationary; food sales, and sales or leasing of consumer vehicles, including passenger vehicles, motorcycles, light and medium trucks and other recreational vehicles.

(2) Personal Service-Oriented. Branch banks; emergency medical care; laundry facilities; photographic studios; photocopy and printing services; hair, tanning, and personal care services; martial arts and other trade schools; dance or music classes; taxidermist; mortuaries; veterinarians; and animal grooming.

(3) Entertainment-Oriented. Restaurants, cafes, delicatessens, bars and taverns; indoor continuous entertainment activities such as bowling alleys, ice rinks and game arcades; pool halls; dance halls; indoor shooting ranges; theaters, health clubs, gyms, membership clubs and lodges; hotels, motels, recreational vehicle parks and other temporary lodging with the length of stay being less than thirty days.

(4) Repair-Oriented. Repair of electronics, bicycles, clocks, watches, shoes, guns, appliances and office equipment; tailor; locksmith; and upholsterer.

d. Exceptions.

(1) Lumber yards and other building material sales that sell primarily to contractors and do not have a retail orientation are classified as Wholesale Sales.

(2) Repair and service of consumer motor vehicles, motorcycles and light and medium trucks is classified as vehicle repair. Repair and service of industrial vehicles and equipment and heavy trucks is classified as industrial service.

(3) Sales, rental or leasing of heavy trucks and equipment or manufactured housing units are classified as wholesale sales.

(4) Hotels, restaurants and other services that are part of a truck stop are considered accessory to the truck stop which is classified as industrial service.

(5) In certain situations, hotels and motels may be classified as a community service use, such as short-term housing or mass shelter. See "community services."

7. Self-Service Storage.

a. Characteristics. Self-service storage uses provide separate storage areas for individual or business uses. The storage areas are designed to allow private access by the tenant for storing or removing personal property.

b. Accessory Uses. Accessory uses may include living quarters for a resident manager or security and leasing offices. Uses of the storage areas for sales, service and repair operations, or manufacturing is not considered accessory to the self-service storage use. The rental of trucks or equipment is also not considered accessory to a self-service storage use.

c. Examples. Examples include facilities that provide individual storage areas for rent. These uses are also called mini-warehouses.

d. Exceptions.

(1) A transfer and storage business where there are no individual storage areas or where employees are the primary movers of the goods to be stored or transferred is in the warehouse and freight movement category.

8. Vehicle Repair.

a. Characteristics. Vehicle repair firms service passenger vehicles, light and medium trucks and other consumer motor vehicles such as motorcycles, boats and recreational vehicles. Generally, the customer does not wait at the site while the service or repair is being performed.

b. Accessory Uses. Accessory uses may include offices, sales of parts for on-site installation, and vehicle storage.

c. Examples. Examples include vehicle repair; transmission, engine, auto body, alignment, or auto upholstery shops.

d. Exceptions. Repair and service of industrial vehicles and equipment and of heavy trucks; towing and vehicle storage; and vehicle wrecking and salvage are classified as industrial service.

9. Vehicle Service, Limited.

a. Characteristics. Limited vehicle service uses provide direct services to motor vehicles were the driver or passengers generally wait in the car or nearby while the service is performed.

b. Accessory Uses. Accessory uses may include auto repair and tire sales.

c. Examples. Examples include full-service, mini-service and self-service gas stations; car washes; quick lubrication services; muffler shop; and tire sales and mounting

d. Exceptions.

(1) Truck stops are classified as industrial service.

(2) Refueling facilities for vehicles that belong to a specific use (fleet vehicles) are considered accessory uses if they are located on the site of a principal use.

F. Commerce Use Categories.

1. Warehouse and freight movement.

a. Characteristics. Warehouse and freight movement firms are involved in the storage, or movement of goods for themselves or other firms. Goods are generally delivered to other firms or the final consumer, except for some will-call pickups. There is little on-site sales activity with the customer present.

b. Accessory Uses. Accessory uses may include offices, truck fleet parking or storage and maintenance areas.

c. Examples. Examples include separate warehouses used by retail stores such as furniture and appliance stores; household moving and general freight storage; cold storage plants, including frozen food lockers; major wholesale distribution centers; truck, or air freight terminals; bus barns; parcel services; major post offices; and grain terminals.

d. Exceptions.

(1) Uses that involve the transfer or storage of solid or liquid wastes are classified as waste-related uses.

(2) Mini-warehouses are classified as self-service storage uses.

2. Wholesale Sales.

a. Characteristics. Wholesale sales firms are involved in the sale of products directly to retail businesses. The uses emphasize on-site sales or order taking and often include display areas. Business may or may not be open to the general public, but sales to the general public are limited. Products may be picked up on-site or delivered to the customer.

b. Accessory Uses. Accessory uses may include offices, product repair, warehouses, parking, minor assembly services and repackaging of goods.

c. Examples. Examples include sale of machinery, equipment, heavy trucks, building materials, special trade tools; welding supplies; machine parts; electrical supplies; janitorial supplies; restaurant equipment and store fixtures; mail order houses; and wholesalers of food, clothing, auto parts, and building hardware.

d. Exceptions.

(1) Firms that engage primarily in sales to the general public or on a membership basis are classified as retail sales and service.

(2) Firms that are primarily storing goods with little on-site sales are classified as warehouse and freight movement.

G. Industrial Use Categories.

1. Industrial Service.

a. Characteristics. Industrial service firms are engaged in the repair or servicing of industrial, business or consumer machinery, equipment, products or by-products. Firms that service consumer goods do so by mainly providing centralized services for separate retail outlets. Contractor and building maintenance services and similar uses perform services off-site. Few customers, especially the general public, come to the site.

b. Accessory Uses. Accessory activities may include offices, parking and storage.

c. Examples. Examples include welding shops; machine shops; tool repair; electric motor repair; repair of scientific or professional instruments; sales, repair, storage, salvage or wrecking of heavy machinery, metal and building material; towing and vehicle storage; auto and truck salvage and wrecking; heavy truck servicing and repair; tire retreading or recapping; operations; janitorial and building maintenance services; fuel oil distributors; solid fuel yards; above ground tanks used for the storage or dispensing of petroleum products; research and development laboratories; and photo finishing laboratories; and the stockpiling of sand, gravel, or other aggregate materials.

d. Exceptions.

(1) Contractors and others who perform services off-site are included in the Office category, if major equipment and materials are not stored at the site and fabrication, or similar work is not performed at the site.

(2) Hotels, restaurants and other services that are part of a truck stop are considered accessory to the truck stop.

2. Manufacturing and Production.

a. Characteristics. Manufacturing and production firms are involved in the manufacturing, processing, fabrication, packaging, or assembly of goods. Natural, man-made, raw, secondary, or partially completed materials may be uses. Products may be finished or semi-finished and are generally made for the wholesale market, for transfer to other plants, or to order for firms or consumers. Goods are generally not displayed or sold on site, but if so, they are a subordinate part of sales. Relatively few customers come to the manufacturing site.

b. Accessory Uses. Accessory activities may include offices, cafeterias, parking, employee recreational facilities, warehouses, storage yards, repair facilities, and truck fleets.

c. Examples. Examples include processing of food and related products for wholesale; slaughter houses and meat packing; weaving or production of textiles or apparel; lumber mills, pulp and paper mills and other wood products manufacturing; woodworking, including cabinet makers; production of chemicals, rubber, leather, clay, bone, plastic, stone, or glass materials or products; printing, publishing and lithography; movie production facilities; production of fabrication of metals or metal products, instruments (including musical instruments), vehicles, appliances, precision items and other electrical items; production of artwork and toys; sign making; and production of prefabricated structures, including mobile homes.

d. Exceptions.

(1) Manufacturing of goods to be sold primarily on-site and to the general public are classified as retail sales and service.

(2) Processing of food primarily for on-site retail sales, such as a bakery or butcher within a retail store, is classified as retail sales and services.

(3) Manufacturing and production of goods from composting organic material is classified as waste-related uses.

3. Waste-Related.

a. Characteristics. Characterized by uses that receive solid or liquid wastes from others for disposal on the site or for transfer to another location, uses that collect sanitary wastes, or uses that manufacture or produce goods or energy from the composting of organic material.

H. Institutional and civic use categories.

1. Colleges.

a. Characteristics. This category includes colleges and other institutions of higher learning that offer courses of general or specialized study leading to a degree. Colleges tend to be in campus-like setting or on multiple blocks.

b. Accessory Uses. Accessory uses include offices, housing for students, food service, laboratories, health and sports facilities, theaters, meeting areas, parking, maintenance facilities and supporting commercial activities.

c. Examples. Examples include universities, liberal arts colleges, community colleges, nursing and medical schools not accessory to health care facilities and seminaries.

d. Exceptions. Trade schools are classified as retail sales and service.

2. Community Services.

a. Characteristics. Community services are uses of a public, nonprofit, or charitable nature generally providing a local service to people of the community. Generally, they provide the service on-site or have employees at the site on a regular basis. The service is ongoing, not just for special events. Community centers or facilities that have membership provisions are open to the general public to join at any time, (for instance, any senior citizen could join a senior center). The use may provide special counseling, education, or training of a public, nonprofit or charitable nature.

b. Accessory Uses. Accessory uses may include offices; meeting areas; food preparation areas; parking; health and therapy areas; and athletic facilities.

c. Examples. Examples include libraries, museums, senior centers, community centers, publicly owned swimming pools, youth club facilities, hospices, social services facilities, temporary shelters, vocational training for persons with physical or mental disabilities, park-and-ride facilities for mass transit, cemeteries and mausoleums.

d. Exceptions.

(1) Private lodges, clubs and private or commercial athletic or health clubs are classified as retail sales and service. Commercial museums are classified as retail sales and service.

(2) Parks are classified as parks and open areas.

(3) Uses where tenancy is arranged on a month-to month basis or for a longer period are residential and are classified as household or group living.

(4) Bus barns are classified as warehouse and freight movement.

3. Day Care.

a. Characteristics. Day care uses provide care, protection and supervision for children or adults on a regular basis away from their primary residence for less than twenty-four hours per day.

b. Accessory Uses. Accessory uses include offices, recreation areas, and parking.

c. Examples. Examples include preschools, child-care centers, nursery schools, latch key programs and adult day-care programs.

d. Exceptions.

(1) Day care does not include public or private schools or facilities operation in connection with an employment use, shopping center or other principal use, where children are cared for while parents or guardians are occupied on the premises or in the immediate vicinity.

4. Health Care Facilities.

a. Characteristics. Health care facilities include uses providing medical or surgical care to patients and offering overnight care.

b. Accessory Uses. Accessory uses include out-patient clinics, offices, and laboratories, teaching facilities, meeting areas, cafeterias, parking, maintenance facilities and housing facilities for staff or trainees.

c. Examples. Examples include medical centers and hospitals.

d. Exceptions.

(1) Uses that provide exclusive care and planned treatment or training for psychiatric, alcohol, or drug problems, where patients are residents of the program, are classified in the group living category

(2) Medical clinics or offices that provide care where patients are generally not kept overnight are classified as offices.

5. Parks and Open Areas.

a. Characteristics. Parks and open areas are uses of land focusing on natural areas, large areas consisting mostly of vegetative landscaping or outdoor recreation, community gardens, or public squares. Lands tend to have few structures.

b. Accessory Uses. Accessory uses may include club houses; maintenance facilities and caretaker's quarters; concessions; and parking.

c. Examples. Examples include parks, golf courses, public squares, plazas, recreational trails, botanical gardens, nature preserves, and land used for grazing that is not part of a farm or ranch.

d. Exceptions.

(1) Outdoor driving ranges and outdoor miniature golf courses are classified in the golf driving range, outdoor and miniature golf, outdoor categories.

6. Religious Institutions.

a. Characteristics. Religious institutions primarily provide meeting areas for religious worship services and activities.

b. Accessory Uses. Accessory uses include Sunday school facilities; preschools and day cares for children or adults while parents or guardians are occupied on the premises or in the immediate vicinity, parking, caretaker's housing, and group living facilities such as convents.

c. Examples. Examples include churches, temples, synagogues and mosques.

d. Exceptions. Schools are classified as schools.

7. Safety Services.

a. Characteristics. Safety services are uses that provide public safety and emergency response services. They often need to be located in or near the area where the service is provided. Employees are regularly present on-site.

b. Accessory Uses. Accessory uses include offices and parking.

c. Examples. Examples include fire station, police stations and emergency medical and ambulance stations.

8. Schools.

a. Characteristics. This category includes public and private schools at the primary, elementary, middle, junior high, or high school level that provide state-mandated basic education.

b. Accessory Uses. Accessory uses include play areas, cafeterias, recreational and sport facilities, auditoriums and before or after-school day care.

c. Examples. Examples include public and private daytime schools, boarding schools and military academics.

d. Exceptions.

(1) Preschools are classified as day care uses.

(2) Trade schools are classified as retail sales and service.

9. Utilities, Basic.

a. Characteristics. Basic utilities are infrastructure services that need to be located in or near the area where the service is provided. These uses generally do not regularly have employees at the site. Services may be public or privately provided.

b. Accessory Uses. Accessory uses may include parking and control, monitoring, data or transmission equipment.

c. Examples. Examples include water and sewage pump stations; electrical substations; water towers and reservoirs; stormwater retention and detention facilities; and recycling collection centers.

d. Exceptions.

(1) Services where people are generally present are classified as community services.

(2) Utility offices where employees or customers are generally present are classified as offices.

e. Additional Regulations.

(1) Concerning minor and major expansions of public utility facilities: Existing public utility facilities in place on the effective date of the ordinance from which this section derives shall be deemed a conforming principle use and will allow for minor expansions only. Minor expansions shall be defined as increases or additions to the size of buildings, structures, driveways, parking areas, or other impervious area, cumulatively, up to thirty percent of the original construction. A new accessory building at an existing public utility facility that does not increase the total existing building footprint of the site by more than thirty percent, cumulatively, shall be allowed, subject to the development requirements of this chapter. Major expansions to installations which are necessary for the furnishing of public utility services shall be considered expansions of existing public utility facilities by more than thirty percent, cumulatively.

I. Other Use Categories.

1. Agriculture.

a. Characteristics. Agriculture includes activities that primarily involve the raising, producing or keeping plants or animals. See Section ______ for performance standards concerning animal lots and stables.

b. Accessory Uses. Accessory uses include dwellings for proprietors and employees of the use and animal training.

c. Examples. Examples include breeding or raising of fish, fowl or other animals; dairy farms; stables; riding academies; farming, forestry, tree farming; and wholesale plant nurseries.

d. Exceptions.

(1) Uses involved in the processing of animal or plant products are classified as manufacturing and production.

(2) Livestock auctions are classified as wholesale sales.

(3) Plant nurseries that are oriented to retail sales are classified as retail sales and service.

e. Additional Primary and Accessory Use Regulations.

(1) Animal lots for pasturing of horses, mules, cattle, sheep, goats, poultry, or rabbits: when more than ten acres are available. Not more than one horse may be kept per acre available for grazing for the first two acres, and one horse per five acres thereafter. No more than one animal unit other than horses may be kept per five acres available for grazing. In calculating the number of animals allowed, horses and other animals shall not be double-counted, i.e. one horse or one cow per five acres. Ratites (emus, ostriches) are prohibited. (See also the requirements in Section ______.)

(2) Animal lots for pasturing of horses, mules, cattle, sheep, goats, poultry or rabbits, when less than ten acres are available. No more than one horse may be kept per acre, nor one animal unit other than horses per five acres. Ratites (emus, ostriches) are prohibited. (See also the requirements in Section ______.)

(3) Farms, orchards, truck gardens, nurseries for the growing of plants and similar agrarian activities, involving the growing of plants, provided that no operation shall be conducted which will be obnoxious or offensive.

(4) Farms, truck gardens, orchards or nurseries for the growing of plants, shrubs and trees, provided no retail or wholesale business sales offices are maintained on the premises, and provided that no obnoxious fertilizer is stored upon the premises, and no obnoxious soil or fertilizer processing is conducted thereon.

(5) Commercial barn or stable or riding arena, subject to the requirements of Section ______.

(6) Private barn or stable, subject to the requirements of Section _______.

(7) Private barn or stable, in accordance with the requirements of Section _____ when more than ten acres are available and the barn/stable is located no closer than one hundred fifty feet from a property line.

2. Detention Facilities.

a. Characteristics. Detention facilities includes facilities for the judicially required detention or incarceration of people. Inmates and detainees are under twenty-four-hour supervision by sworn officers.

3. Telecommunication Facilities.

a. Characteristics. Telecommunications facilities includes all devices, equipment, machinery, structures or supporting elements necessary for the transmission of signs, signals, messages, words, writings, images and sounds or information of any nature by wire, radio, optical or electromagnetic systems. Facilities may be self-supporting, guyed, mounted on poles or other structures, light posts, power poles, or buildings. Facilities may also include interconnection translators, connections for over-the-air to cable, fiber optic, or other landline transmission system. See Section _____ for performance standards and other regulations.

b. Accessory Uses. Accessory uses may include transmitter facility buildings.

c. Examples. Examples include broadcast towers, attached telecommunications facilities.

d. Exceptions.

(1) Radio and television studios are classified in the office category.

(2) Radio and television broadcast facilities that are public safety facilities are classified as basic utilities.

(3) Amateur radio facilities that are owned and operation by a federally licensed amateur radio station operator are not included in this category.

e. Additional Regulations.

(1) Antennae and towers not exceeding the maximum height allowed in the district, antennae attached to existing structures and not increasing the overall height of the existing structure by more than ten feet, and dish antennae not exceeding one meter in diameter. Except for satellite dish antennae, no antennae or support structure shall be located within the required front, side or rear yard setback. To protect traffic safety and community appearance, no satellite dish antennae or support structure shall be located within the required front or second front yard setback, unless the zoning board of adjustment finds that such an encroachment is necessary to prevent impairment of installation, maintenance or reception and that a traffic sight restriction is not created.

(2) Antennae and towers exceeding the maximum height in the district and dish antennae exceeding one meter in diameter, in order to protect community appearance from the negative visual effects of proliferation of large antennae. Conditional use permits shall be acted upon within ninety days of receipt of application. Persons aggrieved by a decision on a satellite dish antenna application may appeal to the Federal Communications Commission. Any new towers must also comply with the conditions of Section ______.

AGENDA ITEM 9

CITY COUNCIL
AGENDA MEMO

Prepared By: John Cabrales Jr, City Manager **December 10, 2020**

Board of Adjustment Appointment

DESCRIPTION:

Consider and Act on a Resolution appointing members to various positions of the Board of Adjustment.

BACKGROUND INFORMATION:

The Board of Adjustment has six (6) vacancies in total (Members and Alternate Members) as the result of resignations or completion of terms that need to be filled. Ms. Copper is moving out of town and staff has not heard back from Ms. Powell on whether she wants to serve another term. Staff has received one application from Mr. Laird Lind.

Current Board	Members	Term
Derina Malone	Place 1	October 2021
Jennifer Cooper	**Place 2**	**October 2020**
Ruth Brige	Place 3	October 2021
Traci Powell	**Place 4**	**October 2020**
Terry Tuck	Place 5	October 2021
Vacant	Alternate 1	October 2021
Vacant	**Alternate 2**	**October 2020**
Vacant	Alternate 3	October 2021
Vacant	**Alternate 4**	**October 2020**

Name	Position	Term Expiration
____________________	Member, Place 2	Oct. 2022
____________________	Member, Place 4	Oct. 2022
____________________	Alt. Member, Place 1	Oct. 2021
____________________	Alt. Member, Place 2	Oct. 2022
____________________	Alt. Member, Place 3	Oct. 2021
____________________	Alt. Member, Place 4	Oct. 2022

Applications received this board or commission:

Laird Lind

RECOMMENDED MOTIONS:

None

ATTACHMENT(S):

1. Resolution
2. Applications

CITY OF LAKE DALLAS, TEXAS
RESOLUTION NO. 12102020-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS APPOINTING MEMBERS TO VARIOUS POSITIONS OF THE BOARD OF ADJUSTMENT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, appointments to vacancies on the City's various Boards, Commissions and Committees are made each year for terms effective on October 1; and

WHEREAS, the Board of Adjustment has six (6) vacancies as the result of resignations or completion of terms that need to be filled; and

WHEREAS, the City Council of the City of Lake Dallas, Texas, finds it to be in the public interest to make appointments to fill said vacancies;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:

SECTION 1. The following are hereby appointed to the following positions on the Board of Adjustment with terms ending as follows:

Name	Position	Term Expiration
Laird Lind	BOA Member, Place 2	Oct. 2022
	BOA Member, Place 4	Oct. 2022
	BOA Alt. Member, Place 1	Oct. 2021
	BOA Alt. Member, Place 2	Oct. 2022
	BOA Alt. Member, Place 3	Oct. 2021
	BOA Alt. Member, Place 4	Oct. 2022

SECTION 2. The appointed members to the Board of Adjustment are hereby appointed for the term stated above and until their successors are appointed and qualified.

SECTION 3. This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED this the 10th day of December 2020.

APPROVED:

____
Michael Barnhart, Mayor

ATTEST:

____
Codi Delcambre, TRMC, City Secretary

APPROVED AS TO FORM

____
Kevin B. Laughlin, City Attorney
(kbl:12/6/2020:119538)

AGENDA ITEM 10

CITY COUNCIL
AGENDA MEMO

Prepared By: Michele Sanchez, Finance Director **December 10, 2020**

Master Fee Schedule

DESCRIPTION:

Consider and Act on Ordinance adopting amendments to the FY 2021 Master Fee Schedule

BACKGROUND INFORMATION:

Attached is a redline Master Fee Schedule for your consideration. The items highlighted in GREEN are recommended additions, and the items highlighted in RED are recommended deletions from the current schedule. Staff has provided a synopsis below of the changes by department.

Administrative- There will be no changes to the Administrative Fee Schedule

Animal Services- There will be no changes to the Animal Services Fee Schedule

Development Services –

Accessory Structures	
Footnote added stating accessory structures 120 sq. ft. and less are not charged fees	
Tree Removal	
Tree Removal Application	$50
Payment in lieu of planting onsite	$150 per caliper inch

Permit Fees	
Tree Removal Permit -Residential	$25 per tree
Tree Removal -Commercial	$50 per tree

Community Relations – There will be no changes to the Community Relations Fee Schedule.

Library –

Library	
Membership (Non-Resident)	~~$25~~$30
~~Membership~~	~~$25~~

Municipal Court- There will be no changes to the Municipal Court Fee Schedule

Police – There will be no changes to the Police Department Fee Schedule

FINANCIAL CONSIDERATION:

Fees collected by the City should recover the associated operational and resources cost. The revenues generated from the fees go into the General Fund, or the associated Special Revenue fund.

RECOMMENDED MOTIONS:

I move to **approve/deny** an ordinance adopting amendments to the FY 2021 Master Fee Schedule.

ATTACHMENT(S):

1. Current Master Fee Schedule – FY2021
2. Redline Master Fee Schedule - FY 2021
3. Amended Master Fee Schedule- 12-10-2020
4. Ordinance

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Fee	Fee Amount	Code Reference
Administrative		
Alcohol Permit	Half the state fee for such permit; billed annually	10-32
Building Attendant Fee/Community Room Rentals	$25/hour; 2 hour minimum	
Carnival License	$250/event	14-55
Credit Card Processing	3% of total charge	45-203
Open Record Request	$.10/copy Copies under $1, fee is waived	
Open Record Request	CDs $1.00/CD	
Document Certification	$3/document	
Notary Service	Per State Fee Schedule	Tx Govt Code Ann. 406.024
Place of Recreation	$100/annually	14-114
Returned Check	$25	
Solicitor's Permit	$275/annually	78-56
Solicitor's Permit - additional agent	$75/annually	78-56
Solicitor's Permit - Renewal before expiration	$200/annual + $25 license fee	78-56
Water Well Permit	$300/well	66-31(g)

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Fee	Fee Amount	Code Reference
Animal Services		
Miscellaneous		
Registration of cat or dog with spay or neuter	$8 annually	18-124
Registration of cat or dog without spay or neuter	$15 annually	18-124
Registration of livestock	$20 annually per head	18-124(a)
Rabies testing	$50	18-163
Adoption	$60	18-205
Release to Animal Control	$45	18-202(7)
Euthanasia	$50	18-206
Permit for Prohibited/Exotic Animal	No longer allowed	18-321(a)
Permit for Prohibited/Exotic Animal for Sale	No longer allowed	18-322
Quarantine	$75 and $10 per day	18-162
Impoundment		
Class A, dogs and cats	$30/1st time $50/2nd $90/3rd & subsequent	18-202(1)
Class B, goats, sheep, calves, colts	$35/1st time $60/2nd $100/3rd & subsequent	18-202(2)
Class C, horses, cows, bulls, swine, deer,mules, donkeys	$50/1st time $75/2nd $175/3rd & subsequent	18-202(3)
Class D, prohibited, exotic, or wild animals requiring capture by ACO	$150/1st time $200/2nd $275/3rd & subsequent	18-202(4)
	(Fee applicable though animal prohibited)	
Daily Care and Handling		
Class A animal	$10 per animal	18-202(5)a
Class B animal	$15 per animal	18-202(5)b
Class C animal	$25 per animal	18-202(5)c
Class D animal	$50 per animal	18-202(5)d
Confinement by private citizen - after three days	$25 per animal	18-242

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Fee	Fee Amount	Code Reference
Animal Services		
Disposal of Dead Animals		
Class A, dogs and cats	$25 each	18-2c
Class B, goats, sheep, calves, colts	$35 each	18-2c
Class C, horses, cows, bulls, swine, deer,mules, donkeys	$500 each	18-2c
Class D, prohibited, exotic, or wild animals requiring capture by ACO	$75 each	18-2c
Failure to Comply with Vaccination Agreement		
First impoundment and agreement signed	Regular impoundment fees	18-202 (6)
Second impoundment and failure to comply with original agreement	Three times fee and daily care	18-202 (6)
Third and subsequent impoundment and failure to comply with original agreeme	Six time fee and daily care	18-202 (6)

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Development Services	
Zoning Application	
Fee	**Fee Amount**
Board of Adjustment Special Exception	$500
Appeal/Variance	$500
Planned Development* ^	$1000 plus $10 per acre
Zoning Verification Lettter	$50
Zoning Change	$700 plus $50 an acre
Special Use Permit	$350
**** Includes initial reviews; additional reviews will be billed to the applicant***	
^ Does not include notification costs	
Plat Application	
Amending Plat (Administrative Review)	$100 plus professional review fees
Site Plan Review	$250 plus professional review fees
Minor Plat/Replat* ^	$500 plus $30 per lot; plus professional review fees
Major Plat/Replat* ^	$1200 plus $30 per lot; plus professional review fees
Filing with Denton County	Actual Costs
Notification Fee (legal notices to publication and adjacent properties)	$250
**** Includes initial reviews; additional reviews will be billed to the applicant***	
^ Does not include notification cost	
Contractor Registration	
Builder/Contractor	$100/annually
Plumbing	Fee Waived Per State Regulations
Electrical	Fee Waived Per State Regulations
Mechanical	$100/annually
Irrigation/Backflow	$100/annually
Sign Erector	$100/annually
Building Inspections	
Building (Commercial)	Table 1

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Building (Residential)	$0.96 per square feet (includes garage, connected storage areas and porches)
Electrical (Commercial)	Table 1
Electrical (Residential)	$125
Plumbing (Commercial)	Table 1
Plumbing (Residential)	$125
Roofing (Commercial)	Table 1
Roofing (Residential)	$125
Mechanical (Commercial)	Table 1
Mechanical (Residential)	$125
Additional/Repairs/Remodel (Commercial)	Table 1
Additional/Repairs/Remodel (Residential)	$125 per each trade being included within the addition/repair/remodel
Demolition Permit	$100
Demolition Permit	$125
Commercial & Residential Plan Review Fee	65% of the Building Permit Fee
Multi-Family Plan Review Fee	75% of the Building Permit Fee
Multi-Family Permit	$500 per unit
Additional Plan Review Fee	$200
Professional Third-Party Review & Inspection Fees	Exact Fees Charged to the City
Park Improvement (new construction)	10% Residential Building Permit
All permit fees double if construction or work is performed without the required permit.	
Alternative Housing (Tiny Homes)	
Electrical	$75
Plumbing	$75
Mechanical	$75
Fuel Gas	$75
Fence	
Residential	$125
Commerical	Table 1
Screening Wall* (Commercial)	Table 1
Screening Wall* (Residential)	$125
Retaining Wall* (Commercial)	Table 1

Retaining Wall* (Residential)	$125
**** Includes initial reviews; additional reviews will be billed to the applicant***	
**** Fees are only applied when replacing greater then 50%***	
Moving Structure	
City Limits (move in)	$200
City Limits (removing)	$100
Through City Limits (if police escort is needed)	$150 first hour plus $100.00 each additional 30 minutes
All permit fees double if construction or work is performed without the required permit.	
Building Commercial Construction Fee Chart: Building Permit Valuation Table: Table 1	
Total Valuation	**Fee**
$1.00 to $1,000	$100.00
$1,001 to $5,000	$125.00
$5001 to $25,000	$125.00 for the first $5,000.00 plus $15.00 for each additional $1,000.00, or fraction thereof, to and including $25,000.00
$25,001 to $50,000	$425.00 for the first $25,000.00 plus $11.00 for each additional $1,000.00, or fraction thereof, to and including $50,000.00
$50,001 to $100,000	$700.00 for the first $50,000 plus $7.50 for each additional $1,000.00, or fraction thereof, to and including $100,000.00
$100,001 to $500,000	$1,075.00 for the first $100,00.00 plus $6.25 for each additional $1,000.00, or fraction thereof, to and including $500,000.00
$500,001 to $1,000,000	$3,575.00 for the first $500,000.00 plus $5.25 for each additional $1,000.00, or fraction thereof $1,000,000
$1,000,001.00 and up	$6,200.00 for the first $1,000,000.00 plus $3.50 for each additional $1,000.00, or fraction thereof
Professional Review Fees	Exact Fees Charged to the City
All permit fees double if construction or work is performed without the required permit.	
Certificate of Occcupancy	
Residential - New Home	$125
Commercial Retail/Office Properties	$250 New Construction
Commercial Remodel or Addition	$125
Change of Certificate of Occupancy Registration - Commercial	$125

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Inspections	
Inspections outside of normal business hours (2 hr min charge)	$125/hour
Reinspection (2 hr min charge)	$50/hour
Permit Fees	
Fire Code Waiver	$500
Fire Alternative Method	$200/annually
Flood Plain Development	$100 per lot
Garage Sale	$5
Irrigation/Sprinkler/Backflow (Commercial)	Table 1
Irrigation/Sprinkler/Backflow (Residential)	$125
Repair or Replace Gas or Sewer Line (Commercial)	Table 1
Repair or Replace Gas or Sewer Line (Residential)	$125
Sewer Tap	Table 1
For each water heater and vent (Commercial)	Table 1
For each water heater and vent (Residential)	$125
Grease Trap	Table 1
Roofing - Commercial	Table 1
Storm Water Drainage Inspection	Professional Review Fees (Actual)
Working without a permit	Double Permit Fee
Energy Code Review and Inspection	Actual Cost of Third Party Inspector
Permit Fee not specified	$125
Grading (Commercial and Residential)	$100 plus actual professional review fees
Infrastructure Inspection Fee	4% Construction Cost
All permit fees double if construction or work is performed without the required permit.	
Accessory Structures	
Accessory Structure/Carport*	$125
All permit fees double if construction or work is performed without the required permit.	
Accessory Structures 120 SQ. FT. and under are not subject to the accessory structure permit fee.	
Health Inspections	
Food Establishments (Annual)	$400.00

Reinspections	$35.00
Special Events/Temporary Food Establishments	$85.00
Public Swimming Pools (Annual)	$100.00
Plan Review (Permanent Structure)	$150.00
Farmers Market	
Permit fee (Annual)	$50.00
Food Truck	
Permit fee (Annual)	$85.00
Health Inspection (Annual)	$130.00
Use of Public Land in lieu of gross reciepts (3 day use fee)	$50.00
Reinspection	$50.00
Pools and Spas	
In-ground, site built pool	$600
Above-ground pool (over 2 ft.)	$250
Site built Spa	$600
Code Enforcement	
Code Violation Administrative Fee	$250.00
Code Violation Abatement	Actual Costs
Substandard/Dangerous Structure	Actual Cost of Structure but not less than $250.00
*Non-collection by the City of these costs and fees shall result in interest at the rate of 10% and filing a lien against the property. Also, the City reserves the right to take appropriate steps to foreclose on the lien as provided by law.	
HUD-Code Manufactured Home	
Move in	Table 1
Signs	
Sign	Table 1

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Special Event (except exempted)	$25.00
Real Estate Sign (> 6 sq. ft.)	$50.00
Portable Sign	$75.00
Model Home	$50.00
Development/Project Sign (6 months)	$150.00
Sign, Awning/Canopy	Table 1
Neon Light Sign	$50.00
Signs, Banners, Flag and Pennants	$25.00
Sign, Political	N/A
Sign (with light)	$125 plus Table 1
Sign, Digital	$150 plus Table 1
Sign, Temporary	$35
Sign, Repair and Reface	Table 1
All permit fees double if construction or work is performed without the required permit.	

Tree Removal	
Tree Removal Permit Application - Residential	$25.00
Tree Removal Permit Application - Commercial	$50.00
Payment in Leiu of Planting on Site	$150.00 per caliper inch removed

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Fee	Fee Amount	Code Reference
Community Relations		
	Employee Cost	
Public Works Employee Hourly Rate	$100/ Hr	
	Willow Grove Park Camping	
Primitive	$15/night	74-112(1)
RV (w/water & electric)	$25/ night	74-112(2)
Key Deposit for water & electric	$15 refundable	74-112(3)
Primitive - Senior Rate	$11.25/night	
RV - Senior Rate	$18.75/night	
	Willow Grove Park Day Use and Boat Ramp	
Boat Ramp Daily Use fee	$10/day	
Boat Ramp Annual Pass (Lake Dallas Resident)	$40/yr	
Boat Ramp Annual Pass (Additional Vehicle)	$5/yr per vehicle (Residents only)	
Entrance Fee	$5/day/vehicle	
Entrance Fee Annual Pass (Lake Dallas Resident)	No charge	
Entrance Fee Annual Pass (Additional Vehicle)	$5/yr	
Replacement fee for lost pass	$5	
	Community Room & Community Kitchen Rental	
Rental Rate - Lake Dallas resident	$30/hour $50/hour w/kitchen	
Rental Rate Non Resdient	$45/ hourr $75 W/Kitchen	
Rental Rate - Lake Dallas non-profit/civic	$10/hour $20/hour w/kitchen	
Cleaning Fee (deducted from refundable deposit)	$50/room $100/room w/kitchen	
Cleaning Fee for Lake Dallas non-profit/civic	$25/room $50/room w/kitchen	
Building Attendant Fee/Community Room Rental	$25/hour; 2 hour minimum	
	Park Rental	
City Park	$200/Deposit $30/hr $15/hr/non-profits;civic	
Community Park	$50 Deposit $20/hr $10/hr/non-profits,civic	
River Oaks Park	$50 Deposit $20/hr $10/hr/non-profits,civic	
Thousand Oaks Park	$50 Deposit $20/hr $10/hr/non-profits,civic	
Willow Grove Pavillion	$75/Deposit $75/day $15/hr/non-profits;civic	
City Park Soccer Field	$1.75 per non-resident child	
	Event Vendors (Mardi Gras)	
10 x 10 booth/Lake Dallas Resident	$45	
20 x 10 booth/Lake Dallas Resident	$90	
10 x 10 booth	$50	
20 x 10 booth	$100	
Electricity	$25	
Parade Entry	$10	
	Event Vendors (July 4th)	
10 x 10 booth/Lake Dallas Resident	$45	
20 x 10 booth/Lake Dallas Resident	$90	
10 x 10 booth	$50	
20 x 10 booth	$100	

Electricity	$25	
Parade Entry	$10	

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Fee	Fee Amount	Code Reference
Library		
Copy Machine		
Copies: Black & White	$0.10 per copy	
Copies: Color	$0.25 per copy	
Faxes	$.0.75	
Personal DVD/CD/Bluray	$1.00	
cleaning & resurfacing		
Fines & Late Fees		
Books	$0.10 per day overdue	
DVDs	$1.00 per day overdue	
Lost Materials	Cost of Material + $3.00 processing fee	
Membership		
Non-Resident	$30.00 annually	
Rentals		
Building Rental	$50.00 deposit	
	$30.00/hr	

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Fee	Fee Amount	Code Reference
Municipal Court		
Collection Service	30% of the amount of debt 60 days past due	34-36
Municipal Court Building Security	$4.90/offense	34-34
Municipal Court Technology	$4/offense	34-33
Time Payment	$15/ Offense Starts on January 1, 2020	

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Fee	Fee Amount	Code Reference
Police Department		
Accident Report	$6	
Open Record Request	$.10/copy Copies under $1, fee is waived	
Open Record Request	CDs $1.00/CD	
Open Record Request	DVDs $3.00/DVD	
Document Certification	$3/document	
Alarm Permit	$50 annually	38-41
Fingerprinting	$10/per person	
Off Truck Route Permit	$150	
Outside Special Event	$25/ 1 day $35/2 day $$50/3 day	14-137
Sexually Oriented Business License	$500/annually	26-123
Towing Service Permit	$75/annually	114-71
Golf Cart Registration	$25/annually	Ord. 2019-32
False burglar alarm service charge		38-51
Charge for each false alarm over three but not more than five other false alarms during the preceding 12-month period	$50	
Charge for each false alarm over five but not more than eight other false alarms during the preceding 12-month period	$75	
Charge for each false alarm if the location has had eight or more false alarms in the preceding 12-month period	$100	

Police Department		
False fire alarm		
Charge for each false alarm over three but not more than five other false alarms during the preceding 12-month period	$50	
Charge for each false alarm over five but not more than eight other false alarms during the preceding 12-month period	$75	
Charge for each false alarm if the location has had eight or more false alarms in the preceding 12-month period	$100	
False robbery alarm	$100	

Police Department		
False medical assistance alarm		
Charge for each false alarm over three but not more than five other false alarms during the preceding 12-month period	$50	
Charge for each false alarm over five but not more than eight other false alarms during the preceding 12-month period	$75	
Charge for each false alarm if the location has had eight or more false alarms in the preceding 12-month period	$100	

Police Department		
False emergency assistance/personal distress/panic alarm		
Charge for each false alarm over three but not more than five other false alarms during the preceding 12-month period	$50	
Charge for each false alarm over five but not more than eight other false alarms during the preceding 12-month period	$75	
Charge for each false alarm if the location has had eight or more false alarms in the preceding 12-month period	$100	
Permit reinstatement fee	$100	

City of Lake Dallas
Master Fee Schedule
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Fee	Fee Amount	Code Reference
Administrative		
Alcohol Permit	Half the state fee for such permit; billed annually	10-32
Building Attendant Fee/Community Room Rentals	$25/hour; 2 hour minimum	
Carnival License	$250/event	14-55
Credit Card Processing	3% of total charge	45-203
Open Record Request	$.10/copy Copies under $1, fee is waived	
Open Record Request	CDs $1.00/CD	
Document Certification	$3/document	
Notary Service	Per State Fee Schedule	Tx Govt Code Ann. 406.024
Place of Recreation	$100/annually	14-114
Returned Check	$25	
Solicitor's Permit	$275/annually	78-56
Solicitor's Permit - additional agent	$75/annually	78-56
Solicitor's Permit - Renewal before expiration	$200/annual + $25 license fee	78-56
Water Well Permit	$300/well	66-31(g)

City of Lake Dallas
Master Fee Schedule
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Fee	Fee Amount	Code Reference
Animal Services		
Miscellaneous		
Registration of cat or dog with spay or neuter	$8 annually	18-124
Registration of cat or dog without spay or neuter	$15 annually	18-124
Registration of livestock	$20 annually per head	18-124(a)
Rabies testing	$50	18-163
Adoption	$60	18-205
Release to Animal Control	$45	18-202(7)
Euthanasia	$50	18-206
Permit for Prohibited/Exotic Animal	No longer allowed	18-321(a)
Permit for Prohibited/Exotic Animal for Sale	No longer allowed	18-322
Quarantine	$75 and $10 per day	18-162
Impoundment		
Class A, dogs and cats	$30/1st time $50/2nd $90/3rd & subsequent	18-202(1)
Class B, goats, sheep, calves, colts	$35/1st time $60/2nd $100/3rd & subsequent	18-202(2)
Class C, horses, cows, bulls, swine, deer,mules, donkeys	$50/1st time $75/2nd $175/3rd & subsequent	18-202(3)
Class D, prohibited, exotic, or wild animals requiring capture by ACO	$150/1st time $200/2nd $275/3rd & subsequent	18-202(4)
	(Fee applicable though animal prohibited)	
Daily Care and Handling		
Class A animal	$10 per animal	18-202(5)a
Class B animal	$15 per animal	18-202(5)b
Class C animal	$25 per animal	18-202(5)c
Class D animal	$50 per animal	18-202(5)d
Confinement by private citizen - after three days	$25 per animal	18-242

City of Lake Dallas
Master Fee Schedule
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Fee	Fee Amount	Code Reference
Animal Services		
Disposal of Dead Animals		
Class A, dogs and cats	$25 each	18-2c
Class B, goats, sheep, calves, colts	$35 each	18-2c
Class C, horses, cows, bulls, swine, deer,mules, donkeys	$500 each	18-2c
Class D, prohibited, exotic, or wild animals requiring capture by ACO	$75 each	18-2c
Failure to Comply with Vaccination Agreement		
First impoundment and agreement signed	Regular impoundment fees	18-202 (6)
Second impoundment and failure to comply with original agreement	Three times fee and daily care	18-202 (6)
Third and subsequent impoundment and failure to comply with original agreeme	Six time fee and daily care	18-202 (6)

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Development Services	
Zoning Application	
Fee	**Fee Amount**
Board of Adjustment Special Exception	$500
Appeal/Variance	$500
Planned Development* ^	$1000 plus $10 per acre
Zoning Verification Lettter	$50
Zoning Change	$700 plus $50 an acre
Special Use Permit	$350
**** Includes initial reviews; additional reviews will be billed to the applicant***	
^ Does not include notification costs	
Plat Application	
Amending Plat (Administrative Review)	$100 plus professional review fees
Site Plan Review	$250 plus professional review fees
Minor Plat/Replat* ^	$500 plus $30 per lot; plus professional review fees
Major Plat/Replat* ^	$1200 plus $30 per lot; plus professional review fees
Filing with Denton County	Actual Costs
Notification Fee (legal notices to publication and adjacent properties)	$250
**** Includes initial reviews; additional reviews will be billed to the applicant***	
^ Does not include notification cost	
Contractor Registration	
Builder/Contractor	$100/annually
Plumbing	Fee Waived Per State Regulations
Electrical	Fee Waived Per State Regulations
Mechanical	$100/annually
Irrigation/Backflow	$100/annually
Sign Erector	$100/annually
Building Inspections	
Building (Commercial)	Table 1

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Building (Residential)	$0.96 per square feet (includes garage, connected storage areas and porches)
Electrical (Commercial)	Table 1
Electrical (Residential)	$125
Plumbing (Commercial)	Table 1
Plumbing (Residential)	$125
Roofing (Commercial)	Table 1
Roofing (Residential)	$125
Mechanical (Commercial)	Table 1
Mechanical (Residential)	$125
Additional/Repairs/Remodel (Commercial)	Table 1
Additional/Repairs/Remodel (Residential)	$125 per each trade being included within the addition/repair/remodel
Demolition Permit	$100
Demolition Permit	$125
Commercial & Residential Plan Review Fee	65% of the Building Permit Fee
Multi-Family Plan Review Fee	75% of the Building Permit Fee
Multi-Family Permit	$500 per unit
Additional Plan Review Fee	$200
Professional Third-Party Review & Inspection Fees	Exact Fees Charged to the City
Park Improvement (new construction)	10% Residential Building Permit
All permit fees double if construction or work is performed without the required permit.	
Alternative Housing (Tiny Homes)	
Electrical	$75
Plumbing	$75
Mechanical	$75
Fuel Gas	$75
Fence	
Residential	$125
Commerical	Table 1
Screening Wall* (Commercial)	Table 1
Screening Wall* (Residential)	$125
Retaining Wall* (Commercial)	Table 1

Retaining Wall* (Residential)	$125
**** Includes initial reviews; additional reviews will be billed to the applicant***	
**** Fees are only applied when replacing greater then 50%***	
Moving Structure	
City Limits (move in)	$200
City Limits (removing)	$100
Through City Limits (if police escort is needed)	$150 first hour plus $100.00 each additional 30 minutes
All permit fees double if construction or work is performed without the required permit.	
Building Commercial Construction Fee Chart: Building Permit Valuation Table: Table 1	
Total Valuation	**Fee**
$1.00 to $1,000	$100.00
$1,001 to $5,000	$125.00
$5001 to $25,000	$125.00 for the first $5,000.00 plus $15.00 for each additional $1,000.00, or fraction thereof, to and including $25,000.00
$25,001 to $50,000	$425.00 for the first $25,000.00 plus $11.00 for each additional $1,000.00, or fraction thereof, to and including $50,000.00
$50,001 to $100,000	$700.00 for the first $50,000 plus $7.50 for each additional $1,000.00, or fraction thereof, to and including $100,000.00
$100,001 to $500,000	$1,075.00 for the first $100,00.00 plus $6.25 for each additional $1,000.00, or fraction thereof, to and including $500,000.00
$500,001 to $1,000,000	$3,575.00 for the first $500,000.00 plus $5.25 for each additional $1,000.00, or fraction thereof $1,000,000
$1,000,001.00 and up	$6,200.00 for the first $1,000,000.00 plus $3.50 for each additional $1,000.00, or fraction thereof
Professional Review Fees	Exact Fees Charged to the City
All permit fees double if construction or work is performed without the required permit.	
Certificate of Occcupancy	
Residential - New Home	$125
Commercial Retail/Office Properties	$250 New Construction
Commercial Remodel or Addition	$125
Change of Certificate of Occupancy Registration - Commercial	$125

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Inspections	
Inspections outside of normal business hours (2 hr min charge)	$125/hour
Reinspection (2 hr min charge)	$50/hour
Permit Fees	
Fire Code Waiver	$500
Fire Alternative Method	$200/annually
Flood Plain Development	$100 per lot
Garage Sale	$5
Irrigation/Sprinkler/Backflow (Commercial)	Table 1
Irrigation/Sprinkler/Backflow (Residential)	$125
Repair or Replace Gas or Sewer Line (Commercial)	Table 1
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Sewer Tap	Table 1
For each water heater and vent (Commercial)	Table 1
For each water heater and vent (Residential)	$125
Grease Trap	Table 1
Roofing - Commercial	Table 1
Storm Water Drainage Inspection	Professional Review Fees (Actual)
~~Tree Removal Permit - Residential~~	~~$25 per tree~~
~~Tree Removal Permit - Commercial~~	~~$50 per tree~~
Working without a permit	Double Permit Fee
Energy Code Review and Inspection	Actual Cost of Third Party Inspector
Permit Fee not specified	$125
Grading (Commercial and Residential)	$100 plus actual professional review fees
Infrastructure Inspection Fee	4% Construction Cost
All permit fees double if construction or work is performed without the required permit.	
Accessory Structures	
Accessory Structure/Carport*	$125
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Accessory Structures 120 SQ. FT. and under are not subject to the accessory structure permit fee.	

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Health Inspections	
Food Establishments (Annual)	$400.00
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Farmers Market	
Permit fee (Annual)	$50.00
Food Truck	
Permit fee (Annual)	$85.00
Health Inspection (Annual)	$130.00
Use of Public Land in lieu of gross reciepts (3 day use fee)	$50.00
Reinspection	$50.00
Pools and Spas	
In-ground, site built pool	$600
Above-ground pool (over 2 ft.)	$250
Site built Spa	$600
Code Enforcement	
Code Violation Administrative Fee	$250.00
Code Violation Abatement	Actual Costs
Substandard/Dangerous Structure	Actual Cost of Structure but not less than $250.00
*Non-collection by the City of these costs and fees shall result in interest at the rate of 10% and filing a lien against the property. Also, the City reserves the right to take appropriate steps to foreclose on the lien as provided by law.	
HUD-Code Manufactured Home	
Move in	Table 1

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Signs	
Sign	Table 1
Special Event (except exempted)	$25.00
Real Estate Sign (> 6 sq. ft.)	$50.00
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Model Home	$50.00
Development/Project Sign (6 months)	$150.00
Sign, Awning/Canopy	Table 1
Neon Light Sign	$50.00
Signs, Banners, Flag and Pennants	$25.00
Sign, Political	N/A
Sign (with light)	$125 plus Table 1
Sign, Digital	$150 plus Table 1
Sign, Temporary	$35
Sign, Repair and Reface	Table 1
All permit fees double if construction or work is performed without the required permit.	

Tree Removal	
Tree Removal Permit Application - Residential	$25.00
Tree Removal Permit Application - Commercial	$50.00
Payment in Leiu of Planting on Site	$150.00 per caliper inch removed

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Fee	Fee Amount	Code Reference
Community Relations		
Employee Cost		
Public Works Employee Hourly Rate	$100/ Hr	
Willow Grove Park Camping		
Primitive	$15/night	74-112(1)
RV (w/water & electric)	$25/ night	74-112(2)
Key Deposit for water & electric	$15 refundable	74-112(3)
Primitive - Senior Rate	$11.25/night	
RV - Senior Rate	$18.75/night	
Willow Grove Park Day Use and Boat Ramp		
Boat Ramp Daily Use fee	$10/day	
Boat Ramp Annual Pass (Lake Dallas Resident)	$40/yr	
Boat Ramp Annual Pass (Additional Vehicle)	$5/yr per vehicle (Residents only)	
Entrance Fee	$5/day/vehicle	
Entrance Fee Annual Pass (Lake Dallas Resident)	No charge	
Entrance Fee Annual Pass (Additional Vehicle)	$5/yr	
Replacement fee for lost pass	$5	
Community Room & Community Kitchen Rental		
Rental Rate - Lake Dallas resident	$30/hour $50/hour w/kitchen	
Rental Rate Non Resdient	$45/ hourr $75 W/Kitchen	
Rental Rate - Lake Dallas non-profit/civic	$10/hour $20/hour w/kitchen	
Cleaning Fee (deducted from refundable deposit)	$50/room $100/room w/kitchen	
Cleaning Fee for Lake Dallas non-profit/civic	$25/room $50/room w/kitchen	
Building Attendant Fee/Community Room Rental	$25/hour; 2 hour minimum	
Park Rental		
City Park	$200/Deposit $30/hr $15/hr/non-profits;civic	
Community Park	$50 Deposit $20/hr $10/hr/non-profits,civic	
River Oaks Park	$50 Deposit $20/hr $10/hr/non-profits,civic	
Thousand Oaks Park	$50 Deposit $20/hr $10/hr/non-profits,civic	
Willow Grove Pavillion	$75/Deposit $75/day $15/hr/non-profits;civic	
City Park Soccer Field	$1.75 per non-resident child	
Event Vendors (Mardi Gras)		
10 x 10 booth/Lake Dallas Resident	$45	
20 x 10 booth/Lake Dallas Resident	$90	
10 x 10 booth	$50	
20 x 10 booth	$100	
Electricity	$25	
Parade Entry	$10	
Event Vendors (July 4th)		
10 x 10 booth/Lake Dallas Resident	$45	
20 x 10 booth/Lake Dallas Resident	$90	
10 x 10 booth	$50	
20 x 10 booth	$100	

Electricity	$25	
Parade Entry	$10	

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Fee	Fee Amount	Code Reference
Library		
	Copy Machine	
Copies: Black & White	$0.10 per copy	
Copies: Color	$0.25 per copy	
Faxes	$.0.75	
Personal DVD/CD/Bluray	$1.00	
cleaning & resurfacing		
	Fines & Late Fees	
Books	$0.10 per day overdue	
DVDs	$1.00 per day overdue	
Lost Materials	Cost of Material + $3.00 processing fee	
	Membership	
~~Non-Resident~~	~~$25.00 annually~~	
Non-Resident	$30.00 annually	
	Rentals	
Building Rental	$50.00 deposit	
	$30.00/hr	

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Fee	Fee Amount	Code Reference
Municipal Court		
Collection Service	30% of the amount of debt 60 days past due	34-36
Municipal Court Building Security	$4.90/offense	34-34
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City of Lake Dallas
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Fiscal Year 2021

Fee	Fee Amount	Code Reference
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Open Record Request	CDs $1.00/CD	
Open Record Request	DVDs $3.00/DVD	
Document Certification	$3/document	
Alarm Permit	$50 annually	38-41
Fingerprinting	$10/per person	
Off Truck Route Permit	$150	
Outside Special Event	$25/ 1 day $35/2 day $$50/3 day	14-137
Sexually Oriented Business License	$500/annually	26-123
Towing Service Permit	$75/annually	114-71
Golf Cart Registration	$25/annually	Ord. 2019-32
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Charge for each false alarm over three but not more than five other false alarms during the preceding 12-month period	$50	
Charge for each false alarm over five but not more than eight other false alarms during the preceding 12-month period	$75	
Charge for each false alarm if the location has had eight or more false alarms in the preceding 12-month period	$100	

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Police Department		
False fire alarm		
Charge for each false alarm over three but not more than five other false alarms during the preceding 12-month period	$50	
Charge for each false alarm over five but not more than eight other false alarms during the preceding 12-month period	$75	
Charge for each false alarm if the location has had eight or more false alarms in the preceding 12-month period	$100	
False robbery alarm	$100	

Police Department		
False medical assistance alarm		
Charge for each false alarm over three but not more than five other false alarms during the preceding 12-month period	$50	
Charge for each false alarm over five but not more than eight other false alarms during the preceding 12-month period	$75	
Charge for each false alarm if the location has had eight or more false alarms in the preceding 12-month period	$100	

Police Department		
False emergency assistance/personal distress/panic alarm		
Charge for each false alarm over three but not more than five other false alarms during the preceding 12-month period	$50	
Charge for each false alarm over five but not more than eight other false alarms during the preceding 12-month period	$75	
Charge for each false alarm if the location has had eight or more false alarms in the preceding 12-month period	$100	
Permit reinstatement fee	$100	

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Fee	Fee Amount	Code Reference
Administrative		
Alcohol Permit	Half the state fee for such permit; billed annually	10-32
Building Attendant Fee/Community Room Rentals	$25/hour; 2 hour minimum	
Carnival License	$250/event	14-55
Credit Card Processing	3% of total charge	45-203
Open Record Request	$.10/copy Copies under $1, fee is waived	
Open Record Request	CDs $1.00/CD	
Document Certification	$3/document	
Notary Service	Per State Fee Schedule	Tx Govt Code Ann. 406.024
Place of Recreation	$100/annually	14-114
Returned Check	$25	
Solicitor's Permit	$275/annually	78-56
Solicitor's Permit - additional agent	$75/annually	78-56
Solicitor's Permit - Renewal before expiration	$200/annual + $25 license fee	78-56
Water Well Permit	$300/well	66-31(g)

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Fee	Fee Amount	Code Reference
Animal Services		
Miscellaneous		
Registration of cat or dog with spay or neuter	$8 annually	18-124
Registration of cat or dog without spay or neuter	$15 annually	18-124
Registration of livestock	$20 annually per head	18-124(a)
Rabies testing	$50	18-163
Adoption	$60	18-205
Release to Animal Control	$45	18-202(7)
Euthanasia	$50	18-206
Permit for Prohibited/Exotic Animal	No longer allowed	18-321(a)
Permit for Prohibited/Exotic Animal for Sale	No longer allowed	18-322
Quarantine	$75 and $10 per day	18-162
Impoundment		
Class A, dogs and cats	$30/1st time $50/2nd $90/3rd & subsequent	18-202(1)
Class B, goats, sheep, calves, colts	$35/1st time $60/2nd $100/3rd & subsequent	18-202(2)
Class C, horses, cows, bulls, swine, deer,mules, donkeys	$50/1st time $75/2nd $175/3rd & subsequent	18-202(3)
Class D, prohibited, exotic, or wild animals requiring capture by ACO	$150/1st time $200/2nd $275/3rd & subsequent	18-202(4)
	(Fee applicable though animal prohibited)	
Daily Care and Handling		
Class A animal	$10 per animal	18-202(5)a
Class B animal	$15 per animal	18-202(5)b
Class C animal	$25 per animal	18-202(5)c
Class D animal	$50 per animal	18-202(5)d
Confinement by private citizen - after three days	$25 per animal	18-242

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Fee	Fee Amount	Code Reference
Animal Services		
Disposal of Dead Animals		
Class A, dogs and cats	$25 each	18-2c
Class B, goats, sheep, calves, colts	$35 each	18-2c
Class C, horses, cows, bulls, swine, deer,mules, donkeys	$500 each	18-2c
Class D, prohibited, exotic, or wild animals requiring capture by ACO	$75 each	18-2c
Failure to Comply with Vaccination Agreement		
First impoundment and agreement signed	Regular impoundment fees	18-202 (6)
Second impoundment and failure to comply with original agreement	Three times fee and daily care	18-202 (6)
Third and subsequent impoundment and failure to comply with original agreeme	Six time fee and daily care	18-202 (6)

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Development Services	
Zoning Application	
Fee	**Fee Amount**
Board of Adjustment Special Exception	$500
Appeal/Variance	$500
Planned Development* ^	$1000 plus $10 per acre
Zoning Verification Lettter	$50
Zoning Change	$700 plus $50 an acre
Special Use Permit	$350
**** Includes initial reviews; additional reviews will be billed to the applicant***	
^ Does not include notification costs	
Plat Application	
Amending Plat (Administrative Review)	$100 plus professional review fees
Site Plan Review	$250 plus professional review fees
Minor Plat/Replat* ^	$500 plus $30 per lot; plus professional review fees
Major Plat/Replat* ^	$1200 plus $30 per lot; plus professional review fees
Filing with Denton County	Actual Costs
Notification Fee (legal notices to publication and adjacent properties)	$250
**** Includes initial reviews; additional reviews will be billed to the applicant***	
^ Does not include notification cost	
Contractor Registration	
Builder/Contractor	$100/annually
Plumbing	Fee Waived Per State Regulations
Electrical	Fee Waived Per State Regulations
Mechanical	$100/annually
Irrigation/Backflow	$100/annually
Sign Erector	$100/annually
Building Inspections	
Building (Commercial)	Table 1

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Building (Residential)	$0.96 per square feet (includes garage, connected storage areas and porches)
Electrical (Commercial)	Table 1
Electrical (Residential)	$125
Plumbing (Commercial)	Table 1
Plumbing (Residential)	$125
Roofing (Commercial)	Table 1
Roofing (Residential)	$125
Mechanical (Commercial)	Table 1
Mechanical (Residential)	$125
Additional/Repairs/Remodel (Commercial)	Table 1
Additional/Repairs/Remodel (Residential)	$125 per each trade being included within the addition/repair/remodel
Demolition Permit	$100
Demolition Permit	$125
Commercial & Residential Plan Review Fee	65% of the Building Permit Fee
Multi-Family Plan Review Fee	75% of the Building Permit Fee
Multi-Family Permit	$500 per unit
Additional Plan Review Fee	$200
Professional Third-Party Review & Inspection Fees	Exact Fees Charged to the City
Park Improvement (new construction)	10% Residential Building Permit
All permit fees double if construction or work is performed without the required permit.	
Alternative Housing (Tiny Homes)	
Electrical	$75
Plumbing	$75
Mechanical	$75
Fuel Gas	$75
Fence	
Residential	$125
Commerical	Table 1
Screening Wall* (Commercial)	Table 1
Screening Wall* (Residential)	$125
Retaining Wall* (Commercial)	Table 1

Retaining Wall* (Residential)	$125
**** Includes initial reviews; additional reviews will be billed to the applicant***	
**** Fees are only applied when replacing greater then 50%***	
Moving Structure	
City Limits (move in)	$200
City Limits (removing)	$100
Through City Limits (if police escort is needed)	$150 first hour plus $100.00 each additional 30 minutes
All permit fees double if construction or work is performed without the required permit.	
Building Commercial Construction Fee Chart: Building Permit Valuation Table: Table 1	
Total Valuation	**Fee**
$1.00 to $1,000	$100.00
$1,001 to $5,000	$125.00
$5001 to $25,000	$125.00 for the first $5,000.00 plus $15.00 for each additional $1,000.00, or fraction thereof, to and including $25,000.00
$25,001 to $50,000	$425.00 for the first $25,000.00 plus $11.00 for each additional $1,000.00, or fraction thereof, to and including $50,000.00
$50,001 to $100,000	$700.00 for the first $50,000 plus $7.50 for each additional $1,000.00, or fraction thereof, to and including $100,000.00
$100,001 to $500,000	$1,075.00 for the first $100,00.00 plus $6.25 for each additional $1,000.00, or fraction thereof, to and including $500,000.00
$500,001 to $1,000,000	$3,575.00 for the first $500,000.00 plus $5.25 for each additional $1,000.00, or fraction thereof $1,000,000
$1,000,001.00 and up	$6,200.00 for the first $1,000,000.00 plus $3.50 for each additional $1,000.00, or fraction thereof
Professional Review Fees	Exact Fees Charged to the City
All permit fees double if construction or work is performed without the required permit.	
Certificate of Occcupancy	
Residential - New Home	$125
Commercial Retail/Office Properties	$250 New Construction
Commercial Remodel or Addition	$125
Change of Certificate of Occupancy Registration - Commercial	$125

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Inspections	
Inspections outside of normal business hours (2 hr min charge)	$125/hour
Reinspection (2 hr min charge)	$50/hour
Permit Fees	
Fire Code Waiver	$500
Fire Alternative Method	$200/annually
Flood Plain Development	$100 per lot
Garage Sale	$5
Irrigation/Sprinkler/Backflow (Commercial)	Table 1
Irrigation/Sprinkler/Backflow (Residential)	$125
Repair or Replace Gas or Sewer Line (Commercial)	Table 1
Repair or Replace Gas or Sewer Line (Residential)	$125
Sewer Tap	Table 1
For each water heater and vent (Commercial)	Table 1
For each water heater and vent (Residential)	$125
Grease Trap	Table 1
Roofing - Commercial	Table 1
Storm Water Drainage Inspection	Professional Review Fees (Actual)
Tree Removal Permit - Residential	$25 per tree
Tree Removal Permit - Commercial	$50 per tree
Working without a permit	Double Permit Fee
Energy Code Review and Inspection	Actual Cost of Third Party Inspector
Permit Fee not specified	$125
Grading (Commercial and Residential)	$100 plus actual professional review fees
Infrastructure Inspection Fee	4% Construction Cost
All permit fees double if construction or work is performed without the required permit.	
Accessory Structures	
Accessory Structure/Carport	$125
All permit fees double if construction or work is performed without the required permit.	

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Health Inspections	
Food Establishments (Annual)	$400.00
Reinspections	$35.00
Special Events/Temporary Food Establishments	$85.00
Public Swimming Pools (Annual)	$100.00
Plan Review (Permanent Structure)	$150.00
Farmers Market	
Permit fee (Annual)	$50.00
Food Truck	
Permit fee (Annual)	$85.00
Health Inspection (Annual)	$130.00
Use of Public Land in lieu of gross reciepts (3 day use fee)	$50.00
Reinspection	$50.00
Pools and Spas	
In-ground, site built pool	$600
Above-ground pool (over 2 ft.)	$250
Site built Spa	$600
Code Enforcement	
Code Violation Administrative Fee	$250.00
Code Violation Abatement	Actual Costs
Substandard/Dangerous Structure	Actual Cost of Structure but not less than $250.00
*Non-collection by the City of these costs and fees shall result in interest at the rate of 10% and filing a lien against the property. Also, the City reserves the right to take appropriate steps to foreclose on the lien as provided by law.	
HUD-Code Manufactured Home	
Move in	Table 1

	Signs
Sign	Table 1
Special Event (except exempted)	$25.00
Real Estate Sign (> 6 sq. ft.)	$50.00
Portable Sign	$75.00
Model Home	$50.00
Development/Project Sign (6 months)	$150.00
Sign, Awning/Canopy	Table 1
Neon Light Sign	$50.00
Signs, Banners, Flag and Pennants	$25.00
Sign, Political	N/A
Sign (with light)	$125 plus Table 1
Sign, Digital	$150 plus Table 1
Sign, Temporary	$35
Sign, Repair and Reface	Table 1
All permit fees double if construction or work is performed without the required permit.	

City of Lake Dallas

Master Fee Schedule

Fiscal Year 2021

Fee	Fee Amount	Code Reference
Community Relations		
Employee Cost		
Public Works Employee Hourly Rate	$100/ Hr	
Willow Grove Park Camping		
Primitive	$15/night	74-112(1)
RV (w/water & electric)	$25/ night	74-112(2)
Key Deposit for water & electric	$15 refundable	74-112(3)
Primitive - Senior Rate	$11.25/night	
RV - Senior Rate	$18.75/night	
Willow Grove Park Day Use and Boat Ramp		
Boat Ramp Daily Use fee	$10/day	
Boat Ramp Annual Pass (Lake Dallas Resident)	$40/yr	
Boat Ramp Annual Pass (Additional Vehicle)	$5/yr per vehicle (Residents only)	
Entrance Fee	$5/day/vehicle	
Entrance Fee Annual Pass (Lake Dallas Resident`	No charge	
Entrance Fee Annual Pass (Additional Vehicle)	$5/yr	
Replacement fee for lost pass	$5	
Community Room & Community Kitchen Rental		
Rental Rate - Lake Dallas resident	$30/hour $50/hour w/kitchen	
Rental Rate Non Resdient	$45/ hourr $75 W/Kitchen	
Rental Rate - Lake Dallas non-profit/civic	$10/hour $20/hour w/kitchen	
Cleaning Fee (deducted from refundable deposit)	$50/room $100/room w/kitchen	
Cleaning Fee for Lake Dallas non-profit/civic	$25/room $50/room w/kitchen	
Building Attendant Fee/Community Room Rental	$25/hour; 2 hour minimum	
Park Rental		
City Park	$200/Deposit $30/hr $15/hr/non-profits;civic	
Community Park	$50 Deposit $20/hr $10/hr/non-profits,civic	
River Oaks Park	$50 Deposit $20/hr $10/hr/non-profits,civic	
Thousand Oaks Park	$50 Deposit $20/hr $10/hr/non-profits,civic	
Willow Grove Pavillion	$75/Deposit $75/day $15/hr/non-profits;civic	
City Park Soccer Field	$1.75 per non-resident child	
Event Vendors (Mardi Gras)		
10 x 10 booth/Lake Dallas Resident	$45	
20 x 10 booth/Lake Dallas Resident	$90	
10 x 10 booth	$50	
20 x 10 booth	$100	
Electricity	$25	
Parade Entry	$10	
Event Vendors (July 4th)		
10 x 10 booth/Lake Dallas Resident	$45	
20 x 10 booth/Lake Dallas Resident	$90	
10 x 10 booth	$50	
20 x 10 booth	$100 8/27/2020	

Electricity	$25	
Parade Entry	$10	

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Fee	Fee Amount	Code Reference
Library		
	Copy Machine	
Copies: Black & White	$0.10 per copy	
Copies: Color	$0.25 per copy	
Faxes	$.0.75	
Personal DVD/CD/Bluray	$1.00	
cleaning & resurfacing		
	Fines & Late Fees	
Books	$0.10 per day overdue	
DVDs	$1.00 per day overdue	
Lost Materials	Cost of Material + $3.00 processing fee	
	Membership	
Non-Resident	$25.00 annually	
	Rentals	
Building Rental	$50.00 deposit	
	$30.00/hr	

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Fee	Fee Amount	Code Reference
Municipal Court		
Collection Service	30% of the amount of debt 60 days past due	34-36
Municipal Court Building Security	$4.90/offense	34-34
Municipal Court Technology	$4/offense	34-33
Time Payment	$15/ Offense Starts on January 1, 2020	

City of Lake Dallas
Master Fee Schedule
Fiscal Year 2021

Fee	Fee Amount	Code Reference
Police Department		
Accident Report	$6	
Open Record Request	$.10/copy Copies under $1, fee is waived	
Open Record Request	CDs $1.00/CD	
Open Record Request	DVDs $3.00/DVD	
Document Certification	$3/document	
Alarm Permit	$50 annually	38-41
Fingerprinting	$10/per person	
Off Truck Route Permit	$150	
Outside Special Event	$25/ 1 day $35/2 day $$50/3 day	14-137
Sexually Oriented Business License	$500/annually	26-123
Towing Service Permit	$75/annually	114-71
Golf Cart Registration	$25/annually	Ord. 2019-32
False burglar alarm service charge		38-51
Charge for each false alarm over three but not more than five other false alarms during the preceding 12-month period	$50	
Charge for each false alarm over five but not more than eight other false alarms during the preceding 12-month period	$75	
Charge for each false alarm if the location has had eight or more false alarms in the preceding 12-month period	$100	

Police Department		
False fire alarm		
Charge for each false alarm over three but not more than five other false alarms during the preceding 12-month period	$50	
Charge for each false alarm over five but not more than eight other false alarms during the preceding 12-month period	$75	
Charge for each false alarm if the location has had eight or more false alarms in the preceding 12-month period	$100	
False robbery alarm	$100	

Police Department		
False medical assistance alarm		
Charge for each false alarm over three but not more than five other false alarms during the preceding 12-month period	$50	
Charge for each false alarm over five but not more than eight other false alarms during the preceding 12-month period	$75	
Charge for each false alarm if the location has had eight or more false alarms in the preceding 12-month period	$100	

Police Department		
False emergency assistance/personal distress/panic alarm		
Charge for each false alarm over three but not more than five other false alarms during the preceding 12-month period	$50	
Charge for each false alarm over five but not more than eight other false alarms during the preceding 12-month period	$75	
Charge for each false alarm if the location has had eight or more false alarms in the preceding 12-month period	$100	
Permit reinstatement fee	$100	

CITY OF LAKE DALLAS, TEXAS
ORDINANCE NO. 2020-___

AN ORDINANCE OF THE CITY OF LAKE DALLAS, TEXAS, ADOPTING A REVISED MASTER FEE SCHEDULE FOR THE CITY OF LAKE DALLAS TO INCLUDE THE CHARGES TO BE IMPOSED IN CONNECTION WITH CITY ACTIVITIES; ESTABLISHING BUILDING AND CONSTRUCTION PERMIT FEES; ESTABLISHING FEES FOR OTHER APPLICATIONS, INSPECTIONS, AND PERMITS; PROVIDING THAT OTHER FEES NOT LISTED BUT NOW CHARGED PURSUANT TO OTHER ORDINANCES SHALL REMAIN IN EFFECT UNTIL TRANSFERRED TO THE MASTER FEE SCHEDULE BY ORDINANCE AMENDMENT; PROVIDING A CONFLICTS RESOLUTION CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lake Dallas has previously adopted a comprehensive Master Fee Schedule to set forth fees and charges to be assessed and collected by the City; and

WHEREAS, the City Council, on the recommendation of City Administration, desires to revise the Master Fee Schedule in order to amend a number of charges and fees set forth therein to be effective beginning December 10, 2020; and

WHEREAS, the City Council of the City of Lake Dallas, Texas, finds it to be in the public interest to amend the City's Master Fee Schedule as recommended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:

SECTION 1. Upon the effective date of this Ordinance, the fees and charges set forth in the Master Fee Schedule attached hereto and incorporated herein as Exhibit "A" shall be collected on behalf of the City for the listed permits, licenses or services. Such fees are established to cover the costs incurred by the City where such services are required for license and permit issuance, plan review, investigation, inspection, reinspection, and approval. Notwithstanding the attached Master Fee Schedule, the City Council shall have full discretion to waive or reduce any fee should the Council find that such waiver or reduction is required or desirable because of special circumstances.

SECTION 2. In the event of a conflict between the amount of a fee set out in the Master Fee Schedule and the provisions of any other City ordinance, the provisions of the Master Fee Schedule shall prevail; however, this ordinance shall not amend, abolish or change any fee heretofore established that is not listed in the Master Fee Schedule and such fees shall continue in effect for all purposes until amended by ordinance or by ordinance or resolution transferred to the Master Fee Schedule.

SECTION 3. Future amendments, changes and revisions to the Master Fee Schedule may be affected by resolution or ordinance of the City Council, and not by ordinance only. To facilitate future amendments, the Council may enact a resolution that adopts a revised fee schedule that replaces the existing Master Fee Schedule.

SECTION 4. Should any article, paragraph, subdivision, clause or provision of this ordinance or the Lake Dallas Municipal Code as amended hereby be adjudged or held to be invalid, unenforceable or unconstitutional for any reason, such judgment or holding shall not affect the validity of this ordinance as a whole or any part or provision hereof other than the part so declared to be invalid, unenforceable or unconstitutional.

SECTION 5. This Ordinance shall take effect on December 10, 2020, from and after its passage and the publication of the caption as the law in such cases provide. The fees enacted by this Ordinance shall apply to applications filed and services provided on or after December 10, 2020.

DULY ADOPTED AND APPROVED this the 10th day of December 2020.

____
Michael Barnhart, Mayor

ATTEST:

____
Codi Delcambre, TRMC, City Secretary

APPROVED AS TO FORM:

____
Kevin B. Laughlin. City Attorney
(kbl:12/6/2020:119539)

Ordinance No. 2020-___
Exhibit "A
Master Fee Schedule

AGENDA ITEM 11

CITY COUNCIL
AGENDA MEMO

Prepared By: Layne Cline, Public Works Superintendent **December 10, 2020**

Park Signs

DESCRIPTION:

Consider and Act on a Resolution authorizing the purchase of park signs from Vacker Signs.

BACKGROUND INFORMATION:

In the FY19-20 Budget, Council approved the purchase of park signs for all five parks for the total amount of $9,000. Staff was working with a vendor for design and production, but due to their manufacturing limitations they were not able to provide a sign that would meet our standards.

Staff then went out and received quotes from three other vendors. The signs being proposed by MultiArts and Vacker Signs are bicolor routed, recycled plastic high-density polyethylene materials and include posts. Wood Products offers the same recycled plastic high-density polyethylene sign with no posts. The City would have to purchase metal or wooden posts to support the signs from Wood Products. Below are the quotes obtained.

MultiArts:	$7,800.00
Wood Products:	$4,172.80
Vacker Signs:	$6,905.00

Staff was made aware of Vacker Signs by the City of The Colony, Texas, because they designed and installed the park signs and posts at The Colony parks. Staff recommends purchasing the signs from Vacker Signs.

FINANCIAL CONSIDERATION:

The cost for the Corp-leased park sign will be taken from the Willow Grove Park Special Revenue Fund. The city-owned park signs will be paid from the capital project account that has been set up for the project.

RECOMMENDED MOTIONS:

I move to **approve/deny** a resolution authorizing with the purchase of park signs from Vacker Signs.

ATTACHMENT(S):

1. Resolution
2. Vacker Estimate
3. Sign Proof
4. Approved Design
5. Parks Logo

CITY OF LAKE DALLAS, TEXAS
RESOLUTION NO. 12102020-_____

A RESOLUTION OF THE CITY COUNCIL OF LAKE DALLAS, TEXAS, AUTHORIZING THE PURCHASE OF SIGNS FOR THE CITY'S PARKS FROM VACKER SIGNS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, City staff has (i) obtained proposals from various vendors for the purchase of name signs for the City's five owned and leased parks, (ii) determined that Vacker Signs has presented the lowest most responsive proposal in the amount of $6905.00; and (iii) recommends purchasing the signs from Vacker Signs; and

WHEREAS, the City Council of the City of Lake Dallas finds it to be in public interest to concur in the foregoing recommendation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF LAKE DALLAS, TEXAS, THAT:

SECTION 1. The City Manager is hereby authorized to purchase from Vacker Signs five park name signs in the amount of $6,905.00.

SECTION 2. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED this the 10th day of December 2020.

City of Lake Dallas, Texas

____
Michael Barnhart, Mayor

ATTEST:

____
Codi Delcambre, TRMC, City Secretary

APPROVED AS TO FORM:

____
Kevin B. Laughlin, City Attorney
(kbl:12/3/2020:119498)

Proposal

VACKERSIGN
SIGNS FOR PARKS AND TRAILS

Proposal D...	Proposal #:
10/26/2020	2827

Ship To

City of Lake Dallas
Hayden Scarnato
212 Main Street,
Lake Dallas, TX
75065

Bill To:

City of Lake Dallas
Hayden Scarnato
212 Main Street,
Lake Dallas, TX
75065

Project:

Description	Quantity	Cost	Total
Approximately 36"Hx48"W Routed or V-grooved single-sided bi-color HDPE color (TBD) sign panel with TUFF Panel logo panel insert. Panel length includes 2" extensions for insertion in post slot, if desired. (City Park,Community Park, River Oaks Park, Thousand Oaks Park, Willow Grove Park)	5	787.00	3,935.00T
Set of two 4"x4"x8' Reinforced recycled plastic lumber posts (cedar) with tapered top and routed slot to accept sign panel extensions.	5	484.00	2,420.00T
Estimated shipping costs, includes no special services such as lift gates, notifications or residential address delivery.	1	550.00	550.00
Sales Tax			0.00

Total $6,905.00

Accepted by: ______________________________ Date ___________ P.O. number ___________

Card type: Visa MC Discover Name of card ______________________________

Acct. # ______________________________ Exp. date __________


Lake Dallas
Parks
COMMUNITY PARK


Lake Dallas
Parks
COMMUNITY
PARK

Lake Dallas
Parks

AGENDA ITEM 12

CITY COUNCIL
AGENDA MEMO

Prepared By: Layne Cline, Public Works Superintendent **December 10, 2020**

Overly Drive and I-35 Pavement Markings

DESCRIPTION:

Receive a report and hold a discussion regarding implementing additional traffic control devices at the intersection of Overly Drive and Interstate I-35E.

BACKGROUND INFORMATION:

Council asked staff to investigate solutions to address traffic issues occurring at the intersection of I-35E and Overly Drive. Apparently, vehicles are crossing the solid pavement markings to access the on-ramp to the highway. The City's contract engineer, Halff and Associates, designed a plan with traffic control devices to encourage a forced right turn only at this intersection as a solution. These types of traffic control devices are hardened plastic with reflectors that mount on the surface with bolts into the pavement. Public Works will have to dedicate time towards this project for installation and on-going maintenance.

Any approved plan will have to be submitted to the Texas Department of Transportation (TXDOT) for authorization since this is located within their rights-of-way.

FINANCIAL CONSIDERATION:

To purchase these (60) traffic control devices with reflectors will cost $1,377.00. This purchase will be taken from the Street Maintenance Fund.

RECOMMENDED MOTIONS:

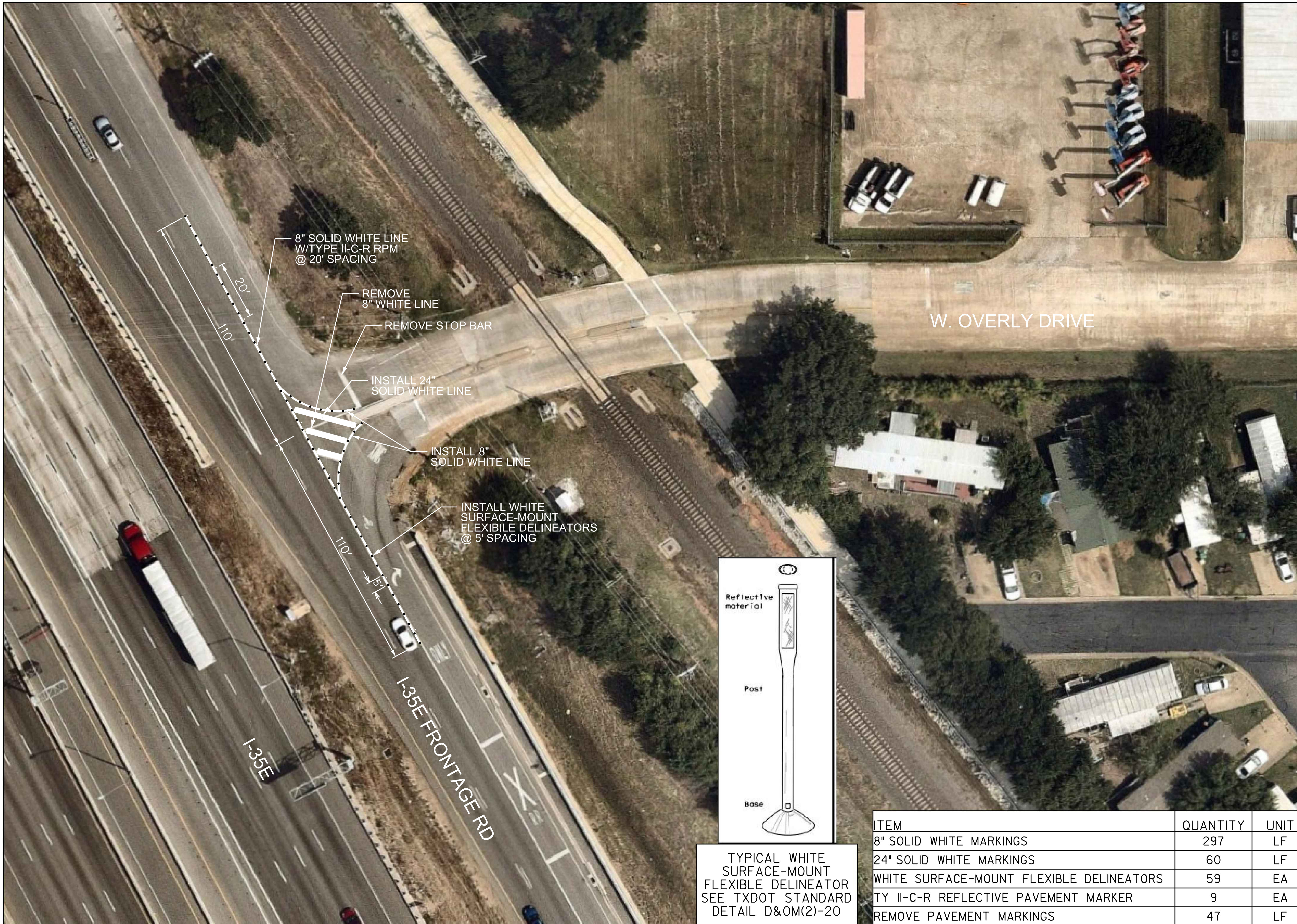
Discussion Only.

ATTACHMENT(S):

1. Overly Drive Exhibit

OVERLY DRIVE PAVEMENT MARKING LAYOUT

LAKE DALLAS, TEXAS



TYPICAL WHITE
SURFACE-MOUNT
FLEXIBLE DELINEATOR
SEE TXDOT STANDARD
DETAIL D&OM(2)-20

ITEM	QUANTITY	UNIT
8" SOLID WHITE MARKINGS	297	LF
24" SOLID WHITE MARKINGS	60	LF
WHITE SURFACE-MOUNT FLEXIBLE DELINEATORS	59	EA
TY II-C-R REFLECTIVE PAVEMENT MARKER	9	EA
REMOVE PAVEMENT MARKINGS	47	LF

HALFF®
TBPE FIRM #F-312
4000 FOSSIL CREEK BLVD
FORT WORTH, TEXAS 76137-2797
TEL (817) 847-1422
FAX (817) 232-9784

Revision		
No.	Date	Description

Project No.:
Issued:
Drawn By:
Checked By:
Scale:
Sheet Title

Sheet Number

AGENDA ITEM 13

CITY COUNCIL
AGENDA MEMO

Prepared By: Layne Cline, Public Works Superintendent **December 10, 2020**

Professional Service Agreement for Surveys

DESCRIPTION:

Consider and Act on a Resolution authorizing the negotiation and execution of a professional services agreement with Landmark Surveyors, LLC, to survey various city rights-of-way.

BACKGROUND INFORMATION:

Staff is needing several surveys conducted to determine the City rights-of-way and easements in various locations. The rights-of-way and easements determinations are needed to design and implement drainage and streets repairs to the locations listed below.

- Julian Street
- Mosely Street
- Hundley Drive (Lakeview Drive to Marina Drive)
- Falcon Drive

Staff obtained a quote from Landmark Surveyors LLC to provide these surveys. Landmark Surveyors has provided surveying services to the City for the past couple of years and is familiar with our community. The quoted cost for these surveys is $17,000.

Staff recommends approval of the resolution.

FINANCIAL CONSIDERATION:

Below are the proposed costs for each project.

Julian Street	$2,500.00
Moseley Street	$3,500.00
East Hundley Drive	$7,500.00
Falcon Drive	$3,500.00
Total:	**$17,000.00**

The $17,000 for these surveys will be paid from the Street Maintenance Fund.

RECOMMENDED MOTIONS:

I move to **approve/deny** a resolution authorizing the negotiation and execution of a professional services agreement with Landmark Surveyors, LLC, to survey various city rights-of-way.

ATTACHMENT(S):

1. Resolution
2. Survey Proposal

CITY OF LAKE DALLAS, TEXAS
RESOLUTION NO. 11122020- ______

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS AUTHORIZING NEGOTIATION AND EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH LANDMARK SURVEYORS, LLC, TO SURVEY VARIOUS CITY RIGHTS-OF-WAY; PROVIDING AN EFFECTIVE DATE

WHEREAS, City Administration recommends the City engage the services of a professional land surveyor to survey property in relation to various proposed street improvements and to identify the boundaries of existing street rights-of-way and public easements; and

WHEREAS, City Administration has identified Landmark Surveyors, LLC as a firm with the necessary professional skills and experience capable of providing the professional property surveying services described above and recommends negotiating and executing a professional services agreement with Landmark Surveyors, LLC for a reasonable fee; and

WHEREAS, the City Council of the City of Lake Dallas finds it to be in public interest to concur in the foregoing recommendation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:

SECTION 1. The City Manager is authorized to negotiate and execute a professional services agreement with Landmark Surveyors, LLC to perform professional land surveying services with respect to the above-described work for an amount not to exceed $17,000.00.

SECTION 2. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED this the 17th day of December 2020.

APPROVED:

____
Michael Barnhart, Mayor

ATTEST:

____
Codi Delcambre, TRMC, City Secretary

APPROVED AS TO FORM:

____
Kevin B. Laughlin, City Attorney
(kbl:11/5/2020:118963)

November 12, 2020

Layne Cline.

Public Works Superintendent

City of Lake Dallas

212 Main Street

Lake Dallas Texas 75065,

Re: Survey Proposal

Landmark Surveyors LLC proposes to provide various surveys for the purpose of determining existing conditions of various roads as to location within rights-of-way or whether rights-of-way need to be acquired as follows:

Julian Street, $1500, tax exempt.

Topography on Julian Street if required, $1000 tax exempt.

Mosely Street, $3500, tax exempt.

Hundley Drive, $7500, Tax exempt.

Falcon Drive, $3500 to plat, or $1500, tax exempt if only to locate street.

All surveys to show the road relative to right-of-way along with drive approaches, fences, mail boxes, visible utilities, etc.

If the result of the surveys causes right-of-way acquisition, Landmark Surveyors, LLC will provide exhibits at $200 per lot, tax exempt.

Please let me know if we may be of service.

Sincerely,

Jerald D. Yensan, President
Landmark Surveyors LLC.
4238 I-35 North
Denton, Texas 76207
PH 940-382-4016
FAX 940-387-9784

AGENDA ITEM 14

CITY COUNCIL
AGENDA MEMO

Prepared By: Codi Delcambre, City Secretary **December 10, 2020**

Audio and Visual Equipment

DESCRIPTION:

Consider and Act on a Resolution authorizing the negotiation and execution of contract with Datavox, to purchase and install new audio and visual equipment in the City Council Chamber located at City Hall.

BACKGROUND INFORMATION:

Staff has been working on getting quotes for upgrading audio and visual equipment for the Council Chamber. The current system is very old, outdated, and it is hard to find anyone who know how to work on our current system. The meeting recording are very poor.

The phase one of the proposed system will be a digital system for recording, new microphones, speakers, and video camera. Phase two would include screens to be place (every other spot) at the dais and two TV to be place for the audience to see the presentation. Phase two will be added next budget year.

Staff obtained a quote from Datavox and Electro Acoustic. Staff recommends Datavox quote because they are a member buyboard. Datavox had a sound engineer design the system that would best fit our needs and this proposed system allows for future add on. The City will also receive the CAD drawing and as built of the system once it's installed.

FINANCIAL CONSIDERATION:

Equipment	$28,025.20
Installation	$21,608.00
Total:	**$49,633.20**

The $22,000 will be paid out of the CARES Fund and the remaining $27,633.20 will be paid out of Administration Department Capital Outlay Building/Facilities Account, a budget amendment will be brought forward at the end of the fiscal year to account for this additional unbudgeted expenses.

RECOMMENDED MOTIONS:

I move to **approve/deny** a Resolution authorizing the negotiation and execution of contract with Datavox, to purchase and install new audio and visual equipment in the City Council Chamber located at City Hall.

ATTACHMENT(S):

1. Resolution
2. Datavox Equipment quote
3. Datavox Installation quote
4. Datavox information about equipment
5. Electro Acoustic quote

CITY OF LAKE DALLAS, TEXAS
RESOLUTION NO. 12102020-_____

A RESOLUTION OF THE CITY COUNCIL OF LAKE DALLAS, TEXAS, AUTHORIZING AN AGREEMENT FOR THE PURCHASE AND INSTALLATION AUDIO/VISUAL EQUIPMENT FOR THE CITY COUNCIL CHAMBERS FROM DATAVOX THROUGH THE CITY'S COOPERATIVE PURCHASE AGREEMENT WITH TEXAS PURCHASING COOPERATIVE ("BUYBOARD"); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the audio/visual system in the City Council Chambers is beyond its end of useful life and in need of replacement; and

WHEREAS, City Administration, having reviewed proposal for the purchase and installation of a new audio/visual system within the Council Chambers ("the Project"), has determined that Datavox has presented the proposal that best conforms to the needs of the Council Chambers and recommends negotiating and entering into a contract with Datavox for the Project in the amount of $49,633.20 through the City cooperative purchasing agreement with Texas Purchasing Cooperative ("BuyBoard"); and

WHEREAS, the City Council of the City of Lake Dallas finds it to be in public interest to concur in the foregoing recommendation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF LAKE DALLAS, TEXAS, THAT:

SECTION 1. The City Manager is hereby authorized to negotiate and execute on behalf of the City an agreement for the Project with Datavox through the City's cooperative purchasing agreement with BuyBoard in the amount of $49,633.20.

SECTION 2. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED this the 10th day of December 2020.

City of Lake Dallas, Texas

____
Michael Barnhart, Mayor

ATTEST:

____
Codi Delcambre, TRMC, City Secretary

APPROVED AS TO FORM:

____

Kevin B. Laughlin, City Attorney
(kbl:12/7/2020:119572)

Audio Visual Proposal

for

City of Lake Dallas

212 Main Street P.O. Box 368
Lake Dallas, Texas 75065
940-497-2226

Council Chamber AV Upgrade - Equipment Drop Ship

DVXA-11926

Revision : 0 Last Modified : 12/7/2020

Note: This proposal is valid until 1/6/2021

Account Manager

John Pomponio

System Design

Allen Allen, CTS

THE INTERLOCAL PURCHASING SYSTEM

TIPS Contract Number: 200105

6650 W. Sam Houston Pkwy S. | Houston, TX 77072 | 713-881-5300

5215 North O'Connor Blvd 11th Floor | Irving, TX 75039 | 817-288-2700

BILL OF MATERIALS

Council Chambers		Installed Price
Audio - Microphones		
1500	**Liberty Cable 22-2C-PSH-WHT** White Audio And Control 22 AWG 1 Pair Shielded Plenum Cable	$195.00
10	**Shure MX400DP** Microflex Desktop Base For MX405, MX410 And MX415 Modular Gooseneck Microphones	$2,264.00
10	**Shure MX415LPDF/S** Shure MX415LPDF/S 15" Supercardioid Dualflex Gooseneck Microphone with Bi-Color Status Indicator	$2,120.00
10	**Switchcraft AAA3FZ** Aaa Series Metal 3 Pin XLR Female. Nickel Shell, Silver Pin	$21.00
	Audio - Microphones	**$4,600.00**
Audio - Wireless Microphones		
2	**C2G 40060** 12ft Pro-Audio XLR Male to XLR Female Cable	$36.38
2	**Shure QLXD24/SM58** Handheld Wireless Microphone System With SM58 Handheld Microphone	$1,998.40
	Audio - Wireless Microphones	**$2,034.78**
Audio Components		
3	**BiAmp TESIRA SEC-4** Tesira 4 Channel Mic/Line Input Card With Acoustic Echo Cancellation Per Channel	$1,357.80
1	**BiAmp TESIRA SERVER-IO** Tesira DSP Server With Up To 48 Channels Of I/O, 1 DSP-2 Card (2 Additional DSP-2 Cards Can Be Added) No Avb-1 Network Card	$4,099.06
1	**BiAmp TESIRA SIC-4** Tesira 4 Channel Mic/Line Input Card	$222.03
1	**BiAmp TESIRA SOC-4** Tesira 4 Channel Mic/Line Output Card	$196.41
1	**BiAmp TESIRA SVC-2** Tesira 2 Line Voip Telephone Interface Card	$389.17
1	**Crestron AMP-2210T** 2x210w Commercial Power Amplifier, 4/8 Or 70/100v	$751.45
4	**Crestron SAROS ICE6LPT-W-T-EACH** Saros express low-profile 6.5" 2-way in-ceiling speaker, white textured, single (must be ordered in multiple of 2)	$411.32
300	**Liberty Cable 16-2C-TTP-WHT** White Tight Tube Plenum 16 AWG 2 conductor Speaker Cable Reel	$78.80
	Audio Components	**$7,506.04**
Control Systems		

150	**Belden 2413 D15U1000** CAT6+ (350 MHz), 4-Pair, U/UTP-Unshielded, Plenum-CMP, Premise Horizontal Cable - Blue	$42.48
1	**C2G 27153** 10ft Cat6 Snagless Unshielded (UTP) Ethernet Network Patch Cable - Black	$9.74
1	**Crestron TSW-1060-B-S** 10.1 Touch Screen, Black Smooth	$1,356.00
1	**Crestron TSW-1060-TTK-B-S** Tabletop Kit For Tsw-1060, Black Smooth	$141.25
	Control Systems	**$1,549.47**

Recording & Streaming

1	**Epiphan Systems, Inc Pearl Mini** Pearl Mini All-In-One Video Production System - Video Capture, Recording, & Streaming	$3,404.62
	Recording & Streaming	**$3,404.62**

Transmitters & Receivers

150	**Belden 1213F-D15A1000** CAT5e+ (350MHz), 4-Pair, F/UTP-foil Shielded, Plenum-CMP, Premise Horizontal cable, Blue	$79.65
1	**C2G 56783** 6FT High speed HDMI® cable with ethernet	$7.14
2	**Crestron DM-8G-CONN-WG-1** Connector with wire guide for DM-CBL-8G DigitalMedia 8G cable, Single Unit	$5.66
1	**Crestron DM-RMC-4KZ-SCALER-C** DigitalMedia 8G+ 4K60 4:4:4 HDR Receiver and Room Controller with Scaler	$1,017.00
	Transmitters & Receivers	**$1,109.45**

Video Switching

1	**Crestron DMPS3-4K-350-C** 3-Series 4K DigitalMedia Presentation System 350	$5,650.00
1	**Crestron PW-5430DUS** High-Efficiency Power Pack	$169.50
	Video Switching	**$5,819.50**

Equipment Racks

1	**Middle Atlantic LBP-1R** Round horizontal lacer bar, pack of 10	$47.74
1	**Middle Atlantic PD-915R** Rackmount Power, 9 Outlet, 15A, Basic Surge	$102.92
1	**Middle Atlantic PTRK-1426MDK** PTRK Series Equipment Rack - 14RU, Wood Top, Plexi Door, 4" Casters	$1,145.14
1	**Middle Atlantic PTRK-RR14** Rear rail kit for 14-RU space PTRK series portable rack	$31.62
2	**Middle Atlantic U1V** 1 Space vented rackshelf	$75.64

* Price Includes Accessories

	Equipment Racks	**$1,403.06**

Shipping & Handling

1	**DataVox SHIPPING** Shipping and Handling Charges	$598.28
	Shipping & Handling	**$598.28**
	Total:	**$28,025.20**

PROJECT PRICING SUMMARY

Total Installation Price:	$28,025.20
Grand Total:	**$28,025.20**

Purchase Options

☐ **Cash Purchase Terms of Payment:**

Billing Milestones		***Amount Due***
100% Due on Signature	100.00 %	$28,025.20
Total Payments (Excluding Sales Tax):		**$28,025.20**

Acknowledged and Accepted ________

Initial

ACCEPTANCE OF PROPOSAL

When (but only when) signed by buyer and an authorized representative of DataVox this shall be a binding, legal contract.

The prices, specifications, and conditions in this proposal are satisfactory, and are hereby accepted in their entirety. Buyer hereby agrees to purchase the Equipment and authorizes DataVox to do the work, and provide the materials specified, and payment will be made as outlined above. The price quoted in this Audio Visual Proposal is based upon the Equipment included in this Audio Visual Proposal. Any changes in the Equipment or installation may result in a change in the price. Any such change must be in writing, signed by all parties.

DataVox reserves the right to modify payment terms at any time based on a review of the Customer's credit.

THIS AGREEMENT, WHEN SIGNED BY BOTH PARTIES (BELOW), SHALL BE GOVERNED BY THE TERMS AND CONDITIONS IN THIS AUDIO VISUAL PROPOSAL. THERE ARE NO OTHER AGREEMENTS, OR WARRANTIES, ORAL OR WRITTEN, EXCEPT AS EXPRESSLY STATED IN THIS AUDIO VISUAL PROPOSAL. THIS AGREEMENT CANNOT BE MODIFIED EXCEPT IN WRITING SIGNED BY BOTH PARTIES.

Buyer acknowledges having read and understood all of the terms and conditions printed in this Audio Visual Proposal and acknowledges receipt of a complete executed copy of this Agreement. Buyer understands and agrees that this Audio Visual Proposal and all of the terms and conditions hereof shall be a binding, enforceable contract when signed by Buyer and by an authorized representative of DataVox.

Approval Signatures

IN WITNESS WHEREOF, the duly authorized representatives of the parties hereto have caused this Proposal to be duly executed.

DataVox, Inc.	**City of Lake Dallas**
By: ______________________ **(Signature)**	**By:** ______________________ **(Signature)**
Name: ______________________	**Name:** ______________________
Title: ______________________	**Title:** ______________________
Date: ______________________	**Date:** ______________________

TERMS AND CONDITIONS

In this section, DataVox defines the terms and conditions with customer that shall govern the execution of this Audio Video Proposal.

1. Changes

The Customer may, by written notice to DataVox, make changes within the general scope of this Audio Video Proposal, in any one or more of the following: (a) drawings, designs, or specifications; (b) project schedule, or (c) scope of services.

Should any such changes increase the cost of or the time required for the performance of this Audio Video Proposal, an equitable adjustment may be requested by DataVox in the price, project schedule or both. Every claim must be accompanied by a detailed estimate of charges for materials, services, or both. Nothing contained in this section shall relieve DataVox from proceeding without delay in the performance of the services as changed. Any change to this Audio Video Proposal shall be made by written amendment signed by both parties.

Changes that will impact the scheduling of project resources must be submitted to DataVox at least two (2) weeks prior to the scheduled event. Failure to provide timely notification of a change in schedule that will cause a rescheduling of project resources WILL incur additional charges (For example, if a Customer cancels a scheduled DataVox project activity less than two (2) weeks before the scheduled event, the Customer will be billed at the prevailing rate for the time the DataVox resources were scheduled to perform the activities.)

2. Creation of a Security Interest

Until such a time as Customer had paid the agreed purchase price, DataVox hereby retains and Customer hereby grants a purchase money security interest in the described equipment. In connection therewith, Customer agrees to execute all instruments (including financing statements) deemed necessary by DataVox under applicable law to establish, maintain and continue the perfected purchase money security interest of DataVox in the equipment or otherwise protect its rights in and to said equipment.

3. Limitation and Exclusion of Warranties

All equipment furnished by DataVox comes with the manufacturer's standard warranty. The manufacture warranty period will begin at the date of purchase by DataVox of the equipment. The DataVox warrants that the equipment and installation will be free from original defects in material and workmanship for a period of ninety (90) days from the date of first substantial use. Additional coverage is available beyond ninety (90) days with the purchase of a DataVox Support Agreement (see Section 24 below). Customer acknowledges that DataVox may provide products and services manufactured or provided by others. DataVox makes no independent warranty with respect to such products and services provided by third parties. Customer acknowledges and agrees that DataVox shall have no responsibility or liability for products or services manufactured or provided by any third party. Subject to payment by Customer of all amounts due under this Agreement, DataVox hereby transfers any transferable warranties from the manufacturers of products and services provided under this Agreement. Customer's exclusive remedy under these warranties shall be the repair and replacement by DataVox at the expense of DataVox of non-conforming equipment or parts thereof with reasonably equivalent equipment or parts; unless, however, the equipment or any part thereof is damaged or rendered unserviceable as a result of Customer's negligence, abuse, mishandling, attempting to connect the equipment to direct current, or damaged by lightning or acts of God in any of which case or cases, DataVox shall have no obligations to Customer.

THIS WARRANTY IS THE ONLY WARRANTY GIVEN BY DATAVOX, AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED ARE EXCLUDED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR ANY IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. THERE ARE NO WARRANTIES THAT EXTEND BEYOND THE FACE HEREOF.

Only DataVox may perform service or maintenance on equipment covered by this warranty. IT IS EXPRESSLY AGREED AND UNDERSTOOD THAT THIS WARRANTY WILL BE NULL AND VOID IF ANY PERSON OTHER THAN A DATAVOX EMPLOYEE PERFORMS ANY SERVICE OR MAINTENANCE WORK ON THE EQUIPMENT COVERED BY THIS WARRANTY. In such event, DataVox shall have no further obligation or liability under this warranty.

4. Waiver, Amendment, Notice, Termination

Any waiver of rights hereunder or any amendment or requirement of notice of termination hereof shall not be effective unless made in writing and signed by the party against whom such waiver, amendment, notice or termination is sought to be enforced.

5. Limitations of Liability

In no event will either party be liable or responsible to the other for any damages beyond direct damages, or any type of incidental, exemplary, special, punitive, indirect or consequential damages, including, but not limited to, lost revenue, lost profits, replacement goods, loss of technology, rights or services, loss of data, or interruption or loss of use of service or equipment, even if advised of the possibility of such damages, whether arising under theory of contract, tort (including negligence), strict liability or otherwise. Further, no cause of action which accrued more than two (2) years prior to the filing of a suit alleging such cause of action may be asserted against DataVox.

6. Virus Protection

Customer agrees and understands it is Customer's responsibility to install and run an antivirus program on all workstations and servers at/or prior to installation. Customer agrees to take whatever steps Customer deems appropriate to ensure there is adequate and up to date virus protection on all workstations and servers. Customer expressly agrees that DataVox, Inc. no liability for the loss of any such data, downtime or other damage caused by a computer virus.

7. Data Back-up

Customer agrees to take whatever steps Customer deems appropriate to ensure there are adequate, up to date back-ups made of all data on any computer, server, hard drive, or other storage device of Customer. In the event of failure, it is expressly understood that DataVox will restore the most recent back-up for systems covered under warranty or maintenance. Any additional programming due to out of date database will not be covered under warranty or maintenance and will be billed on an hourly basis. Customer expressly agrees that DataVox shall have no liability for the loss of any such data, which may occur during or after the installation process, or for any consequential damage resulting from any such loss of data.

8. Tax Obligation

Customer will pay promptly when due all taxes, assessments and other charges levied or assessed by any governments or governmental agency upon the sale of the described equipment. All freight and shipping will be charged FOB Supplier's Dock to Project Site, normal way, and will be added to invoice amount, along with any applicable excise tax, occupation tax or any similar taxes that could be assessed by relevant governing bodies, even if not specifically called out in the Proposal. A Sales Tax of 8.25% will be assessed on all products and services unless Clients' Tax Exempt Certificate is provided.

9. Non-Solicitation of Employees

Customer agrees not to hire or otherwise solicit the employment of any DataVox employee for a period of two (2) years after the date of this Agreement. Customer agrees that the damages to DataVox for any breach of this section will be substantial, but difficult to ascertain. Accordingly, if Customer breaches this agreement, it shall pay to DataVox an amount equal to the annual compensation of the DataVox employee solicited or hired, which amount shall be paid as liquidated damages, as a good faith effort to estimate the fair, reasonable and actual damages to DataVox, and not as a penalty. Nothing in this Agreement shall be construed to prohibit DataVox from pursuing any other available rights or remedies it may have against the employee.

10. Arbitration (This agreement is subject to binding arbitration)

Any dispute between Customer and DataVox, whether arising under this Agreement or otherwise, shall be settled finally, completely and conclusively by arbitration in Houston, Harris County, Texas, in accordance with the Commercial Arbitration Rules of the American Arbitration Association (the "Rules"), by one arbitrator chosen in accordance with the Rules. Arbitration shall be initiated by written demand by the party seeking arbitration. This agreement to arbitrate shall be specifically enforceable in the District Court of Harris County, Texas. A decision of the arbitrator shall be final, conclusive and binding, and judgment may be entered thereon in the District Court of Harris County, Texas, to enforce such decision and the benefits thereof. Any arbitration held in accordance with this paragraph shall be private and confidential and no person shall be entitled to attend the hearings except the arbitrator, you, your attorneys, and any designated representatives of DataVox, Inc. and its attorneys. The matters submitted for arbitration, the hearings and proceedings thereunder and the arbitration award shall be kept and maintained in strictest confidence by Customer and DataVox, Inc. and shall not be discussed, disclosed or communicated to any persons. On request of either party, the record of the proceeding shall be sealed and may not be disclosed except insofar, and only insofar, as may be necessary to enforce the award of the arbitrator and any judgment enforcing such award.

11. Assignment

Customer may not delegate its performance or assign its rights under this Agreement except upon the express written consent of DataVox.

12. Construction

This writing constitutes the final agreement between the parties and is a complete statement of the terms of the agreement. No course of prior dealings between the parties or trade usage shall be relevant to determine the meaning of this Agreement. This Agreement is entered into and shall be performable in the State of Texas.

13. Attorney's Fees

Customer shall pay to DataVox all attorney's fees, court costs, and all other expense, which may be incurred by DataVox in enforcing, or attempting to enforce, any of its rights under this Agreement, or against any guarantors hereof, or with respect to any matters connected with the subject matter hereof.

14. Severability

This Agreement and all provisions hereof are intended to be severable, and this Agreement shall remain enforceable in the event any provision hereof is declared invalid.

15. Work Hours

DataVox has priced the professional service proposal assuming that all work will be done during normal business hours which DataVox defines as Monday through Friday, 8:00am to 5:00pm, excluding holidays. The go live activity is the only activity in which DataVox will work after business hours. This project milestone activity can be scheduled outside of normal business hours Monday through Friday, excluding holidays. The start time for the go live activity can be scheduled to start no later than 7:00pm. Any request to perform the system go live or any other activity outside of normal business hours is considered outside the scope of work and will result in additional project costs. Scheduling and availability of resources outside of normal business hours is not guaranteed unless the Project Manager/Coordinator has approved it.

16. Travel

The Customer will be billed for time travelled and travel Expenses greater than 70 miles one way from the nearest DataVox facility.

The Customer will be billed for the Time Travelled by each DataVox employee at half the cost of the DataVox billable rate per hour. This includes, for example, time spent on an airplane or driving in a car.

Travel Expenses will be billed back to the Customer as incurred. These expenses will include; airfare (coach), mileage reimbursement, lodging, transportation, parking, and per diem. DataVox adheres to the mileage reimbursement and per diem rates determined by the U.S. General Services Administration (GSA). These rates can be referenced on the GSA website.

17. Return Material Authorization

DataVox has a Return Material Authorization policy that explains product returns. Approval to return defective and non-defective products is at the sole discretion of DataVox. Products that are defective or dead on arrival (DOA) will be repaired, replaced, or credited according to the manufacturer's warranty. Products that are non-defective that are unopened and unused and can be resold as new may be returned subject to a reasonable and customary restocking fee to be determined at the sole discretion of DataVox. Any custom ordered products cannot be returned. Additional detail concerning the DataVox Return Material Authorization policy is available upon request.

18. Currency

Unless otherwise specified, all currency listed in DataVox documentation is in US dollars.

19. Hazardous Material

Customer represents and warrants that the area of work does not contain any "hazardous material" or "hazardous conditions". Hazardous conditions are defined as:

- "Permit confined space," as defined by OSHA
- Risk of infectious disease
- Need for air monitoring, respiratory protection, or other medical risk
- Asbestos, asbestos-containing material or other potentially toxic or otherwise hazardous material contained in or on the surface of the floors, walls, ceilings, insulation, or other structural components of the area of any building.

DataVox shall not be responsible for the removal or disposal of such hazardous materials. Customer shall be responsible for all injury or loss resulting from the presence of any hazardous material or hazardous condition.

20. Payment Terms

All DataVox invoices to the Customer are due and payable net 30 days from the invoice date. The Customer agrees to pay DataVox interest on all past due amounts at a rate of 1.5% per month (18% per annum). Deposit payments must be received by DataVox before commencement of a project. The payment terms of this contract are subject to change by DataVox at any time based on a review of the customer's credit.

Work performed on a time and material basis shall be billed at the DataVox prevailing rates in effect at the time material, labor, and related items are supplied. Goods received at the DataVox facility for the purpose of configuration and storage, will be billed. DataVox may, at its discretion, progress bill.

21. Pricing Subject to Product Availability

The pricing offered in this proposal is based on the prevailing price and availability of product and other commodities as of the date of this proposal. Customer agrees that the cost and availability of products may change after the date of this proposal. Any rise in price of product, or other commodities, including products made with copper or other commodities shall result in a corresponding dollar-for-dollar increase in the DataVox proposal for this agreement. If the availability of copper or other commodities which are contemplated to be part of the work is reduced after the date of this proposal, DataVox shall have the option of substituting other equivalent products or terminating this agreement.

22. Delay in Shipping and Delivery

If the delivery to DataVox is delayed by a manufacturer or supplier for reasons beyond the control of DataVox, substantial completion deadline will be extended without penalty by at least the duration of the delay.

23. Software Defect Resolution

DataVox shall use its best commercial efforts to troubleshoot software issues that may arise during the project. If a software issue is determined to be a software defect (previously documented or newly discovered), resolution of said issue is expressly outside of the scope of work. Issues of this kind do not constitute a valid reason for non-payment in full.

It is the responsibility of the customer and software manufacturer to resolve the issue. Should the Customer want DataVox to be involved in the process to downgrade, update, upgrade and/or test software releases, the Customer may authorize the out of scope expenses using the standard project change request process.

24. Support Agreement Obligations (Applicable only when a 3 or 5 year support plan is purchased)

DataVox hereby agrees to service and maintain the audiovisual equipment described in the scope of work in accordance with the following provisions:

- Unlimited service support via phone.
- DataVox will respond to a Customer's request during regular business hours (see Section 15 above). DataVox will contact the customer within 24 hours of receipt of a request. At the time of contact, DataVox will assess the problem and initiate repairs of equipment, if applicable.
- DataVox will respond to emergencies involving an equipment outage of all or a substantial part of the installed system via phone within two (2) hours of the Customer's request.
- Free loaner equipment when downtime in excess of 5 business days is expected. (Exact model loaner equipment may not be available)
- DataVox will make bi-annual inspection of the equipment to keep it in good working condition, and at such times to provide normal repair and maintenance service, including labor only.
- Up to 4 hours of annual programming changes to control systems
- Manufacture Warranty Assistance DataVox will provide the labor in a Return Material Authorization (RMA) process. DataVox will work with the manufacturer and Customer to return defective equipment. DataVox will troubleshoot, dismount the equipment (when necessary), and install the replacement equipment. The Customer will be responsible for all shipping charges.
- 10% discount on published labor rates for Moves, Adds, and Changes (MACs).

This agreement does not cover the replacement of parts. Further, maintenance does not include labor and material cost of additions to, rearrangements, relocation, or removal of equipment.

The Customer understands and agrees that the equipment is very sophisticated and complex, and that DataVox has advised that only qualified personnel be permitted to perform service, maintenance or other work on the equipment. Accordingly, the Customer understands that if persons other than DataVox representatives perform service, maintenance, repair or any other work on the equipment, THE SUPPORT AGREEMENT AND WARRANTY PROVIDED HEREUNDER WILL IMMEDIATELY TERMINATE AND BE OF NO FURTHER EFFECT. Thereafter, if DataVox is requested to perform any service, maintenance, repair or any other work on the equipment, INCLUDING EMERGENCY SERVICES, such services will be furnished at the DataVox applicable rates for time and material and shall be subject to regular scheduling. Further, if the Customer requests service outside the scope of the Maintenance Agreement, such repair or services will be furnished at the DataVox applicable rates for time and material and subject to regular scheduling. In addition, any equipment added to the audiovisual system which is connected to the system network must be purchased and installed by DataVox while under contract. This equipment is then added to the warranty as described in paragraph a: *Payment* below.

In the performance of all of these various services, DataVox shall have, and the Customer hereby grants, full and unrestricted access to the premises on which the equipment is located.

a) Payment

The Customer agrees to pay DataVox the annual charges set forth on the Purchase Proposal, plus applicable taxes and any charges incurred by reason of paragraph 23: *Support Agreement Obligations* above. Charges are due upon receipt of invoice.

If any equipment is added to the audiovisual system subsequent to the date of the installation of the equipment described in the scope of work, a new charge will be computed to take into account the increased cost of servicing and maintaining the equipment added. However, such additional maintenance charge for added equipment will not take effect until the expiration of the warranty period applicable to the equipment.

b) Term, Option to Review

The effective commencement date of the Support Agreement shall be the first day following the expiration of the warranty covering the equipment or date maintenance contract is signed. The Support Agreement shall continue in force for a period agreed upon in the Purchase Proposal. Thereafter DataVox will automatically renew the Support Agreement for an additional one year period during the life of the equipment, or any lease applicable to the equipment, whichever is greater. After the initial agreed upon maintenance term, each party reserves the right to cancel and terminate the Support Agreement by giving sixty (60) day notice thereof to the other.

c) Miscellaneous

In the performance of the Maintenance Agreement, DataVox shall be liable only for the expenses of providing normal repair and maintenance service, but not otherwise for consequential damages, personal injury, or commercial loss. Further, DataVox shall have no liability for any cost, expense, injury, damage or loss, direct or indirect, if the performance of such services is prevented by any event of “force majeure” including, but not limited to, declared government emergencies, civil disturbance, strikes, or other causes beyond the control of DataVox. It is expressly understood and agreed that the term “force majeure” shall include the unavailability or delayed availability of parts, components or services from a manufacturer or other third party unless such unavailability is the sole fault of DataVox. The Support Agreement may not be amended except by written instrument by both parties. The Support Agreement shall bind and benefit both parties hereto including their successors, designers, and assigns.

Audio Visual Proposal

for

City of Lake Dallas

212 Main Street P.O. Box 368
Lake Dallas, Texas 75065
940-497-2226

Council Chamber AV Upgrade - Installation

DVXA-11927

Revision : 0 Last Modified : 12/7/2020

Note: This proposal is valid until 1/6/2021

Account Manager

John Pomponio

System Design

Allen Allen, CTS

THE INTERLOCAL PURCHASING SYSTEM

TIPS Contract Number: 200105

6650 W. Sam Houston Pkwy S. | Houston, TX 77072 | 713-881-5300
5215 North O'Connor Blvd 11th Floor | Irving, TX 75039 | 817-288-2700

DataVox Corporate Profile

Advanced Technology Solution Partner Since 1988

DataVox Summary

Since 1988, thousands of businesses have counted on DataVox to be their trusted advanced technology partner. With DataVox, your organization can enjoy the convenience of working with a single company to design, implement and maintain all aspects of their technology needs. From audio visual, to data center, cloud, network technology, network cabling, phone systems and physical security solutions. Our award-winning customer service team is here to assist your organization 24 hours a day, 7 days a week.

Products and Services

Audio Visual

Cisco Systems

Cloud Solutions

Cyber Security

Data Center Technologies

IT Support & Managed Services

Mobility

Network Cabling

Network Technology

Phone Systems

Physical Security

Smart Building

SCOPE OF WORK

Description of Services

This section describes the standard Audio Visual services that DataVox will provide the Customer. The services are described by typical location or room.

PROJECT SPECIFIC ASSUMPTIONS AND CONSIDERATIONS:

- For this Scope of Work, DataVox will be installing equipment provided in drop ship quote DVXA-11926.
- The Customer must provide power at display locations.
- The Customer must provide proper wall backing at wall mounted display location.

Council Chambers

- **Display:** DataVox will repurpose the existing projector and projection screen. The assumption is that the projector and projection screen can be control via Crestron control system for System on/off which will turn the projection on/off and raise and lower the projector screen.
- **Audio:** DataVox will install DSP card frame chassis with Teleconferencing capabilities and Auto Echo Canceling microphone inputs. Voice pickup will be provided by 10 microphones installed at the Dias where the existing microphones are located. The microphones will be a Microflex bases with 15" Super cardioid Goosenecks with halo ring at the microphone capsules. The microphones will be programmed for push to talk functionality. DataVox will install two hand held wireless microphones for audience participation. Audio reinforcement will be provided by 4 flush ceiling mounted speakers and rack mounted amplifier. DataVox will remove the existing microphones and audio system. The removed equipment will be turned over to the client.
- **Signal Connections**: Signal connections will be provided by the DMPS3-4K-350. DataVox will provide 1 HDMI connection to the Dias for content source.
- **Signal Transmission**: DataVox will provide and install a Digital Media Presentation System that will provide HDMI and Digital Media signal transmission. DataVox will install a DM-RMC-4K-Scaler at the projector for content presentation. DataVox will install a Pearl Mini and connect to the output of the video switcher and an output of the DSP to record and stream meetings.
- **Conferencing:**
    - Teleconferencing will be provided through the DSP and controlled via touch screen control panel. VOIP telephone line need to be provided by others.
- **Control:** DataVox will provide and install a 10-inch tabletop touch screen control panel. This panel will control the AV functionality of the room. Control processing will be provided by the rack mount system control processor. The system will be programmed as follows.
    - System On/Off
    - Source Selection
    - Volume Control
    - Volume Mute
    - Microphone Mute
    - Teleconferencing Controls
    - Recording Controls
- **Furniture:** DataVox will install a portable equipment rack at the Dias to house all of the rack mounted Audio-Visual equipment.

Training

DataVox will provide one hands-on training session as coordinated with the Customer. All users of the system should be present at this training session to learn basic operation and light maintenance. Additional training sessions are available upon request at additional charge.

Out of Scope Services

The following services are outside the scope of work:

- All conduits, such as high voltage wiring panels, breakers, relays boxes, and receptacles
- Any related electrical work, including but not limited to 110VAC, conduit, core drilling, raceway and boxes
- Concrete saw cutting and core drilling
- Firewall, ceiling, roof and floor penetration patching, removal or fire stopping
- Any audio visual consulting services to configure existing audio visual devices outside the audio visual devices provided within this SOW and the Audio Visual Proposal.
- Necessary sheet rock replacement and repair
- Necessary ceiling tile or T-bar modifications, replacement and repair
- Any and all millwork (for example, molding and trim). All millwork or modifications to project millwork to accommodate equipment
- Permits (unless specifically provided for in this SOW.)
- HVAC and plumbing relocation
- Rough-in, bracing, framing, or finish trim carpentry for installation
- Cutting, structural welding, or reinforcement of structural steel members required for support of assemblies, if required
- Any applicable taxes, permits, or bonds related to the project
- Unless specified in this SOW, the warranty provisions in this contract do not cover owner furnished equipment. Additionally, owner furnished equipment will not be controlled unless specifically stated in this SOW

Acknowledged and Accepted ________
Initial

BASELINE RESPONSIBILITIES

DataVox Responsibilities

This section lists DataVox's responsibilities for this Audio Visual proposal.

- **Building Codes:** Install all equipment according to manufacturers' specifications, national and local building codes and regulations, and will be in conformity with good engineering practices as outlined by the international Communications Industries Association (ICIA) and best practices as outlined by AVIXA.
- **ADA:** All equipment will be installed with provisions for the safety of the operator in accordance with the Americans with Disability Act (ADA) guidelines.
- **Dress Code:** All DataVox staff will dress in a professional manner displaying the DataVox logo. All DataVox staff will wear required Personal Protection Equipment (PPE). They will conduct themselves in a professional, courteous and respectful manner to all others present.
- **Work Environment:** DataVox will maintain a clean working environment, storing tools and equipment when not in use and discarding refuse as often as reasonably possible. While DataVox cannot take responsibility for furniture or Customer furnished equipment in the workspace, DataVox will take reasonable precautions to protect all Customer furnished equipment, floors, walls, ceiling tiles, windows and window coverings, and furniture and other surfaces from damage, staining or unreasonable breakage while on site.
- **Electrical and Radio Interference:** DataVox will notify the Customer of any hum, distortion, and RF Interference caused by the local RF environment, building structure, electrical systems, telecommunications systems, wireless RF systems which are beyond the control of DataVox, and will advise the Customer of possible remedies.
- **Supervision:** DataVox will appoint a Project Manager (PM) and/or Lead Technician (LT) to oversee the installation. During system implementation, please direct all communications through this designated contact. PM or LT will coordinate with other trades to facilitate and expedite project progress. DataVox will inform the Customer of any interference or potential delays which could impede implementation of the AV system, thereby helping to avoid any additional charges.
- **Change Orders:** DataVox will provide written documentation of any Change Orders (CO) for work requested by the Customer which deviates from the original, approved Proposal and Scope of Works. CO's will be billed at our published labor rates plus materials, shipping, handling, restocking and other charges imposed by suppliers.
- **Coordination Meetings:** DataVox recommends weekly coordination meetings between the Customer, DataVox and all other trades in which we will report to the Customer the status of the project. Any identified foreseeable restrictions or insurmountable issues outside our control that could impact the overall project schedule will be reviewed with the Customer.

Acknowledged and Accepted ________

Initial

Customer Responsibilities

This section lists the Customer responsibilities for this Audio Visual proposal.

- **Safe Work Environment:** Provide DataVox staff, contractors and others working on-site a safe working environment. DataVox reserves the right to refuse to work or install any equipment in an area where, at the sole discretion of DataVox, the safety of those involved is of concern.
- **Access to worksite:** provide access to the worksite, and all work will typically take place between the hours of 07:00 and 17:00 Monday through Friday, except on public holidays, unless specified otherwise in the DataVox Proposal. Work completed at any other time will be billed at OT rates published in **Change Order Labor Rates**. For the safety of all concerned, it is requested that the work area be free and clear, for example, of other trades, clients of the Customer, and employees during the installation period.
- **Ingress/Egress from Loading Dock to Work Site:** ensure unobstructed access to the loading/unloading dock and between the dock and the worksite so that the loading/unloading of large objects such as racks, screens, and large flat panels is safe and unencumbered.
- **Secure Storage:** provide a secure, climate controlled area on-site to store equipment during the installation period. Delivery of goods,

supplies and equipment to this on-site storage location, or equipment that has been installed in its designated location will be considered as 'Delivered' for billing purposes and will be invoiced accordingly. Responsibility for the equipment passes to the Customer immediately upon installation or delivery to the on-site storage. Any loss due to vandalism, theft, burglary, fire, water ingress, or any other means outside the direct control of DataVox shall be replaced at the Customer's expense.

- **Uninterrupted Work Flow**: avail DataVox of continuous, uninterrupted workflow in the environment in which the AV system will be installed. Delays in work caused by interference of other trades, inability to access the work space during the stated hours, inability to access equipment stored on site, or other reasons caused by the Customer will be charged at rates published in **Change Order Labor Rates**. If DataVox crew arrives to work on-site at the appointed time and work cannot proceed due to dangerous conditions, inability to access the site, lack of power, interference by others which are within direct, reasonable control of the Customer, it will result in a half day charge for the crew.
- **Electrical:** all installation, termination and connection of any high voltage services (greater than or equal to 70VAC). It is strongly recommended that all AV system components shall be connected to Technical Power - using the same phase of building power to all AV system points.
- **Subscription-Based Services:** any services such as Cable TV, Satellite, ISDN, High-speed internet or other network services to be provided by others. Any such services are to be delivered to the desired location and appropriately terminated as coordinated with DataVox.
- **Floor Penetrations/Coverings:** any floor coring, installation of floor box, poke-thru wire path, or other devises which require modification of the floor surface or floor covering required for the cable path. Any carpet work such as cutting, repairing or vulcanizing or re-bonding due to the use of under-the-carpet AVTrac or similar cabling system.
- **Wall Structure:** any demolition, painting, or structural modification work to be provided by the Customer unless otherwise specifically noted in DataVox proposal. All wall-mounted displays 65" or above, all interactive displays and all displays with an articulating mount will require blocking and/or suitable backing as coordinated with DataVox.
- **Wall Finish & Ceiling Tile/Ceiling Grid work**: repair and/or finish-out of any wall covering, wall finishing, painting, sealing, masonry work, etc., and any modifications to ceiling tiles or ceiling grids required as a result of installation of projector screens, lifts, speakers, cameras, mounts, etc. unless specifically provided for in the DataVox proposal.
- **Cabling Paths:** all provided cabling paths and raceways will be accessible, clear, dry and unobstructed. They shall be sized as recommended by NEC and AVIXA.
- **Vibration Dampening:** isolation of any unwanted vibration of building, building structure, floors, ceilings, walls or any other surface to which AV equipment is to be mounted. All mounting surfaces must be free of vibration, whether caused by pedestrian traffic, HVAC system components, Mechanical or Electrical System components or any other cause.
- **Furniture Modifications:** provide all modifications necessary to table tops, credenzas, cabinets and other furniture to accommodate the specified AV equipment, unless specified otherwise in our proposal. All existing OFE furniture shall have sufficient space and cooling capacity to accommodate all new AV system components. Any modifications to any of the above services required by the proposed AV system will be clearly enumerated by DataVox upon acceptance of the final proposal by the Customer. Delays in providing the above services beyond the projected start date will commensurately delay the contracted project completion date, and may incur additional charges at the rates published in **Change Order Labor Rates**.
- **Lights and Lighting Control Systems:** All integrated lights and lighting control systems provided by others must be able to accommodate third party control connections and protocols.
- **Drape and Shade Controls Systems:** All integrated drape and shade controls systems provided by other must be able to accommodate third party control connections and protocols.

Acknowledged and Accepted ________
Initial

LOCATION SUMMARY

* Location Pricing Excludes all Optional and Alternate Components

Location	Installed Price
Council Chambers	$21,608.00
Total Price (Excludes Sales Tax):	**$21,608.00**

SYSTEM SUMMARY

The proposed audio visual solution includes equipment that is assigned to the following system types:

System Name
General & Administrative *Project Administration, Shipping And Handling, Miscellaneous Cables, Connectors, And Hardware*

BILL OF MATERIALS

Note: Installed Price Includes Equipment and Labor

Council Chambers

	Qty	Description	Installed Price
General & Administrative			
DataVox	1	**DataVox CAD SERVICES** CAD and Revit Drawings, One-Lines and As-Built Documentation	$840.00
DataVox	1	**DataVox COMMISSIONING** Commissioning Services, Testing and Tuning	$560.00
DataVox	1	**DataVox DECOMMISSIONING** Labor To Un-Install Existing Owner Furnished Equipment Note: The Customer is responsible for transportation, storage, and/or disposal of all decommissioned equipment.	$864.00
DataVox	1	**DataVox DESIGN** AV Design and Engineering Services	$560.00
DataVox	1	**DataVox DVX-MISC-CABL-CONN-HARD** Miscellaneous Cables, Connectors, and Hardware	$1,880.00
DataVox	1	**DataVox INSTALL LABOR** Installation Services	$6,696.00
DataVox	1	**DataVox PROGRAMMING - CONTROL** Programming of Control System and User Interfaces	$3,552.00
DataVox	1	**DataVox PROGRAMMING - DSP** Programming of Audio Systems and Digital Signal Processors	$3,552.00
DataVox	1	**DataVox PROJECT MANAGEMENT** Project Management - Planning, Scheduling, Order Processing, Construction Meetings and Wrap Up	$2,240.00
DataVox	1	**DataVox TRAINING** User Documentation and Hands-On Training	$864.00
		General & Administrative	**$21,608.00**
		Total:	**$21,608.00**

Project Equipment Total:	**$1,880.00**
Project Labor Total:	**$19,728.00**
Project Total:	**$21,608.00**

PROJECT PRICING SUMMARY

Total Installation Price:	$21,608.00
Grand Total:	**$21,608.00**

Purchase Options

☐ **Cash Purchase Terms of Payment:**

Billing Milestones		***Amount Due***
Professional Services	100.00 %	$21,608.00
Total Payments (Excluding Sales Tax):		**$21,608.00**

Acknowledged and Accepted ________
Initial

ACCEPTANCE OF PROPOSAL

When (but only when) signed by buyer and an authorized representative of DataVox this shall be a binding, legal contract.

The prices, specifications, and conditions in this proposal are satisfactory, and are hereby accepted in their entirety. Buyer hereby agrees to purchase the Equipment and authorizes DataVox to do the work, and provide the materials specified, and payment will be made as outlined above. The price quoted in this Audio Visual Proposal is based upon the Equipment included in this Audio Visual Proposal. Any changes in the Equipment or installation may result in a change in the price. Any such change must be in writing, signed by all parties.

DataVox reserves the right to modify payment terms at any time based on a review of the Customer's credit.

THIS AGREEMENT, WHEN SIGNED BY BOTH PARTIES (BELOW), SHALL BE GOVERNED BY THE TERMS AND CONDITIONS IN THIS AUDIO VISUAL PROPOSAL. THERE ARE NO OTHER AGREEMENTS, OR WARRANTIES, ORAL OR WRITTEN, EXCEPT AS EXPRESSLY STATED IN THIS AUDIO VISUAL PROPOSAL. THIS AGREEMENT CANNOT BE MODIFIED EXCEPT IN WRITING SIGNED BY BOTH PARTIES.

Buyer acknowledges having read and understood all of the terms and conditions printed in this Audio Visual Proposal and acknowledges receipt of a complete executed copy of this Agreement. Buyer understands and agrees that this Audio Visual Proposal and all of the terms and conditions hereof shall be a binding, enforceable contract when signed by Buyer and by an authorized representative of DataVox.

Approval Signatures

IN WITNESS WHEREOF, the duly authorized representatives of the parties hereto have caused this Proposal to be duly executed.

DataVox, Inc.	**City of Lake Dallas**
By: ____________________	**By:** ____________________
(Signature)	**(Signature)**
Name: ____________________	**Name:** ____________________
Title: ____________________	**Title:** ____________________
Date: ____________________	**Date:** ____________________

TERMS AND CONDITIONS

This document defines additional terms and conditions that shall govern the execution of all scopes of work.

1. Construction
This writing constitutes additional terms and conditions between DataVox and Customer and is in addition to the terms and conditions set forth in the TIPS contract with DataVox which is incorporated by reference. A copy of this contract may be found online at https://www.datavox.net/state-purchasing-cooperatives/tips/. No course of prior dealings between the parties or trade usage shall be relevant to determine the meaning of this Agreement. This Agreement is entered into and shall be performable in the State of Texas.

2. Software Defect Resolution
DataVox shall use its best commercial efforts to troubleshoot software issues that may arise during the project. If a software issue is determined to be a software defect (previously documented or newly discovered), resolution of said issue is expressly outside of the scope of work. Issues of this kind do not constitute a valid reason for non-payment in full.

It is the responsibility of the customer and software manufacturer to resolve the issue. Should the Customer want DataVox to be involved in the process to downgrade, update, upgrade and/or test software releases, the Customer may authorize the out of scope expenses using the standard project change request process.

3. Limitation and Exclusion of Warranties
Except as otherwise provided herein, DataVox hereby warrants the described equipment against defective parts from the date of installation for the period specified by the manufacturer; and warrants that the installation of said equipment shall be performed in a workmanlike manner. Customer acknowledges that DataVox may provide products and services manufactured or provided by others. DataVox makes no independent warranty with respect to such products and services provided by third parties. Customer acknowledges and agrees that DataVox shall have no responsibility or liability for products or services manufactured or provided by any third party. Subject to payment by Customer of all amounts due under this Agreement, DataVox hereby transfers any transferable warranties from the manufacturers of products and services provided under this Agreement. Customer's exclusive remedy under these warranties shall be the repair and replacement by DataVox at the expense of DataVox of non-conforming equipment or parts thereof with reasonably equivalent equipment or parts; unless, however, the equipment or any part thereof is damaged or rendered unserviceable as a result of Customer's negligence, abuse, mishandling, attempting to connect the equipment to direct current, or damaged by lightning or acts of God in any of which case or cases, DataVox shall have no obligations to Customer.

DataVox recommends that all DataVox installed systems be equipped with battery backups. If the Customer disregards this recommendation; and a failure is directly attributed to not having a battery backup, such service as may be required will be billed for time and materials, as a TIPS contract sale, billed at the agreed upon TIPS prices.

THIS WARRANTY IS THE ONLY WARRANTY GIVEN BY DATAVOX, AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED ARE EXCLUDED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR ANY IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. THERE ARE NO WARRANTIES THAT EXTEND BEYOND THE FACE HEREOF.

Voice and data transmission are provided by third parties, such as a telephone company or over the internet. Accordingly, DataVox cannot warrant that such transmission will always be available or will be of acceptable quality. In particular, if Customer elects to use the Voice over Internet Protocol (VoIP) to transmit voice over the internet, Customer may experience (i) transmission that is not of uniform, reliable or acceptable quality; (ii) inability to connect directly to emergency and "911" services; and (iii) inability to connect to directory and operator assistance. Customer should be aware that VoIP service is not regulated by the Federal Communications Commission (FCC) and the FCC does not provide certain consumer safeguards that are available in the traditional telephone environment.

Only DataVox may perform service or maintenance on equipment covered by this warranty. IT IS EXPRESSLY AGREED AND

UNDERSTOOD THAT THIS WARRANTY WILL BE NULL AND VOID IF ANY PERSON OTHER THAN A DATAVOX EMPLOYEE PERFORMS ANY SERVICE OR MAINTENANCE WORK ON THE EQUIPMENT COVERED BY THIS WARRANTY. In such event, DataVox shall have no further obligation or liability under this warranty.

4. Waiver, Amendment, Notice, Termination
Any waiver of rights hereunder or any amendment or requirement of notice of termination hereof shall not be effective unless made in writing and signed by the party against whom such waiver, amendment, notice or termination is sought to be enforced.

5. Risk of Loss; Non-Performance by Telephone Company and Others
Upon installation of the Equipment, Customer shall bear the risk of loss regardless of any breach by DataVox of any provisions hereof. Although DataVox, Inc. will or may assist Customer by coordinating initiation or transfer of service through telephone companies or other third parties, Customer assumes all risk of non-performance, including untimely or otherwise improper performance, of any such third parties; DataVox, Inc. and its employees assume no responsibility for any failings of these third parties or their service and equipment. With regard to VOICE MAIL systems, if any, Customer further assumes all risk of malfunction and deficient or substandard performance caused by third party telecommunication transmission equipment, lines and systems, including pay phones, cellular phones and long distance services; DataVox, Inc. and its employees assume no responsibility for any failings of these third parties or their service and equipment.

6. Limitations of Liability
In no event will either party be liable or responsible to the other for any type of incidental, exemplary, special, punitive, indirect or consequential damages, including, but not limited to, lost revenue, lost profits, replacement goods, loss of technology, rights or services, loss of data, or interruption or loss of use of service or equipment, even if advised of the possibility of such damages, whether arising under theory of contract, tort (including negligence), strict liability or otherwise. Further, no cause of action which accrued more than two (2) years prior to the filing of a suit alleging such cause of action may be asserted against DataVox.

7. Virus Protection
Customer agrees and understands it is Customer's responsibility to install and run an antivirus program on all workstations and servers at/or prior to installation. Customer agrees to take whatever steps Customer deems appropriate to ensure there is adequate and up to date virus protection on all workstations and servers. Customer expressly agrees that DataVox, Inc. shall have no liability for the loss of any such data, downtime or other damage caused by a computer virus.

8. Data Back-up
Customer agrees to take whatever steps Customer deems appropriate to ensure there are adequate, up to date back-ups made of all data on any computer, server, hard drive, or other storage device of Customer. In the event of failure, it is expressly understood that DataVox will restore the most recent back-up for systems covered under warranty or maintenance. Any additional programming due to out of date database will not be covered under warranty or maintenance and will be billed on an hourly basis as a TIPS contract sale, at the agreed upon TIPS prices. Customer expressly agrees that DataVox shall have no liability for the loss of any such data, which may occur during or after the installation process, or for any consequential damage resulting from any such loss of data.

9. Attorney's Fees
Only if ordered by a court of competent jurisdiction, Customer shall pay to DataVox all attorney's fees, court costs, and all other expense, which may be incurred by DataVox in enforcing, or attempting to enforce, any of its rights under this Agreement, or against any guarantors hereof, or with respect to any matters connected with the subject matter hereof.

10. Severability
This Agreement and all provisions hereof are intended to be severable, and this Agreement shall remain enforceable in the event any provision hereof is declared invalid.

11. Payment Terms
The balance due after required deposit will be progress-billed based on achieved milestones determined by DataVox. All DataVox invoices to the Customer are due and payable net 30 days from the invoice date, or as provided by the Texas Prompt

Payment Act, Texas Gov't Code §2251 et seq. The Customer agrees to pay DataVox interest on all past due amounts at a rate of 1.5% per month (18% per annum), but not to exceed the amount permitted by the applicable law of the jurisdiction where Customer resides. Deposit payments must be received by DataVox before commencement of a project. The payment terms of this contract are subject to change by DataVox at any time based on a review of the customer's credit.

13. Work Hours

DataVox has priced the professional service proposal assuming that all work will be done during normal business hours which DataVox defines as Monday through Friday, 8:00am to 5:00pm, excluding holidays. The go live activity is the only activity in which DataVox will work after business hours. This project milestone activity can be scheduled outside of normal business hours Monday through Friday, excluding holidays. The start time for the go live activity can be scheduled to start no later than 7:00pm. Any request to perform the system go live or any other activity outside of normal business hours is considered outside the scope of work and will result in additional project costs which shall not exceed the pricing proposed to TIPS. Scheduling and availability of resources outside of normal business hours is not guaranteed unless the Project Manager/Coordinator has approved it.

14. Travel

The Customer will be billed for time travelled and travel Expenses greater than 70 miles one way from the nearest DataVox facility. The Customer will be billed for the Time Travelled by each DataVox employee at half the cost of the DataVox billable rate per hour. This includes, for example, time spent on an airplane or driving in a car, or as proposed and awarded per the SOW.

Travel Expenses will be billed back to the Customer as incurred. These expenses will include airfare (coach) and mileage reimbursement (lodging, transportation, parking, and per diem.) DataVox adheres to the mileage reimbursement and per diem rates determined by the U.S. General Services Administration (GSA). These rates can be referenced on the GSA website, or as proposed and awarded per the SOW.

15. Return Material Authorization

DataVox has a Return Material Authorization policy that explains product returns. Approval to return defective and non-defective products is at the sole discretion of DataVox. Products that are defective or dead on arrival (DOA) will be repaired, replaced, or credited according to the manufacturer's warranty. Products that are non-defective that are unopened and unused and can be resold as new may be returned subject to a fifteen percent (15%) restocking fee. Any custom ordered product cannot be returned. Additional detail concerning the DataVox Return Material Authorization policy is available upon request.

16. Currency

Unless otherwise specified, all currency listed in DataVox documentation is in US dollars.

KEY PRODUCT DETAIL REPORT

BiAmp TESIRA SERVER-IO

Configurable I/O DSP with up to 48 channels of I/O, 1 DSP-2 card (2 additional DSP-2 cards can be added), no AVB-1 network card

C2G 27153

10ft Cat6 Snagless Unshielded (UTP) Ethernet Network Patch Cable - Black

C2G 40060

12ft Pro-Audio XLR Male to XLR Female Cable

Crestron AMP-2210T

ENERGY STAR® qualified power amplifier/Ultra-efficient space-saving design/Low total cost of ownership/High-output power, low noise, low distortion performance/Each channel selectable for/4/8O, 70V, or 100V operation/Two channels each rated 210W@4O, 120W@8O, and 120W@70/100V/Transformer isolated 70 and 100 Volt outputs/Bridgeable for 420W@8O/Individual channel power control via jumper or remote contact/Auto power-down after 30 minutes of no signal/Instant auto power-on when an input signal is detected/No inrush current/during power-up/Over current and DC offset protection per output/Thermal protection on the power supply and each channel/Front panel signal, clip, and fault indicators per channel/Professional balanced inputs/Detachable terminal block connectors/Rear panel ±10dB input level controls/Convection cooled - no noisy fans/Single-space 1U rack mountable/Under 15 inches deep
Universal power supply with active power factor correction

Crestron DMPS3-4K-350-C

The DMPS3-4K-350-C from Crestron offers an all-in-one 4K AV presentation system for classrooms, boardrooms, lecture halls, and videoconference rooms. Delivering a complete, custom-programmable room solution with fully-configurable signal routing and processing is easy and cost-effective using the DMPS3-4K-350-C. In one 3-space rack mount package, it integrates the control system, matrix switcher, video scalers, mic mixer, audio DSP, and amplifier. Its built-in AirMedia gateway enables wireless presentation from computers and mobile devices. DigitalMedia 8G+ and HDBaseT connectivity affords a streamlined, long-distance wiring solution for remote sources and display devices, and for facility-wide integration as part of a larger media distribution system.

Crestron DM-RMC-4KZ-SCALER-C

The DMRMC4KZSCALERC provides an advanced onebox interface solution for a single display device as part of a complete Crestron DigitalMedia system. Functioning as a DM 8G+ receiver, 4K60 4:4:4 HDR video scaler, and control interface, the DMRMC4KZSCALERC provides DM 8G+ and HDMI inputs, an HDMI output, and an analog audio output.[1, 2, 3] RS232, IR, Ethernet, and relay control ports are also provided.

Crestron SAROS ICE6LPT-W-T-EACH

The Saros Express ICE6LPT model is a 2-way in-ceiling speaker featuring a 6-1/2 inch woofer and wide-dispersion, horn-loaded 1 inch dome tweeter. Its low-profile enclosure allows for installation in constricted ceiling spaces as shallow as 5-1/8 inches (130 mm). A built-in 30 Watt multi-tap transformer allows for use with 70 and 100 Volt distributed speaker systems. Power handling at 8 Ohms is 60 Watts (program), with a frequency response from 85 Hz to 20 kHz (3 dB).
Like its more expensive sibling, the Saros IC6LPT, the Saros Express ICE6LPT is smartly designed for quick and easy installation and reliable performance. Its zero-bezel frameless grille achieves an unobtrusive and contemporary appearance well-suited for use in restaurants and night clubs, retail spaces, houses of worship, convention facilities, universities, and office buildings. Installing the grille requires no hardware or tools, utilizing powerful magnets to hold it in place

Crestron TSW-1060-B-S

10.1 Touch Screen, Black Smooth

Epiphan Systems, Inc Pearl Mini

Pearl Mini All-In-One Video Production System - Video Capture, Recording, & Streaming

Middle Atlantic LBP-1R

Round lacing bars, 10 pc. pack

Middle Atlantic PD-915R

Rack Mountable Power Distribution

Middle Atlantic PTRK-1426MDK

Specify a PTRK series rack when rugged portability is essential. Smooth rolling 4" casters, advanced cable management and secure doors make this rack ideal for serving a variety of applications.

Shure MX400DP

Microflex Desktop Base For MX405, MX410 And MX415 Modular Gooseneck Microphones

Shure MX415LPDF/S

Shure MX415LPDF/S 15" Supercardioid Dualflex Gooseneck Microphone with Bi-Color Status Indicator

Shure QLXD24/SM58

Handheld Wireless Microphone System With SM58 Handheld Microphone electro acoustics

Expertise That Inspires

Fort Worth Chamber
2020
GRAND FORTE WINNER
★ SMALL BUSINESS OF THE YEAR ★

November 24, 2020

Proposal To:

City of Lake Dallas

212 Main St
Lake Dallas TX, 75065

For:

Chambers AV Upgrade

Project # NEG-10200 Version - 1.0

By:
Luke Jordan

AVIXA APEX Audiovisual Provider of Excellence · NSCA EIB Excellence in Business · FWinc. Entrepreneur of Excellence 2017 winner · Baylor University Texas Family Business of the Year 2018 Awards Winner · Fort Worth Business Top 100 Top Family Business electro acoustics

PROJECT SUMMARY

LOCATIONS	EQUIPMENT	LABOR	TOTAL
CHAMBERS	$33,501.61	$18,958.92	$52,460.53

SYSTEMS	EQUIPMENT	LABOR	TOTAL
AUDIO	$8,120.54	$3,046.98	$11,167.52
VIDEO	$20,326.56	$4,217.81	$24,544.37
CONTROL	$3,531.25	$767.43	$4,298.68
INFRASTRUCTURE	$942.01	$357.91	$1,299.92
GENERAL PROJECT COSTS	$581.25	$10,568.80	$11,150.05
	SYSTEMS TOTAL		$52,460.53

SHIPPING	$589.63
	$589.63

CHAMBERS

AUDIO

QTY	DESCRIPTION	PRICE EXT	LABOR EXT	TOTAL
1	QSC SPA4-60 1 2 RU 4 Channel ENERGY STAR amplifier Multichannel operat	$625.00	$215.85	$840.85
8	QSC AD-C6T-WH 6.5" Two-way ceiling speaker, 70/100V transformer with 16Ω bypass, 1..	$1,300.00	$620.00	$1,920.00
11	Shure MX418/C Cardioid-18" Gooseneck Condenser Microphone, Attac	$2,155.34	$0.00	$2,155.34
1	QSC CORE 110f Unified Core with 24 local audio I O channels 128x128 netwo	$2,500.00	$1,174.18	$3,674.18
1	West Penn Wire 454BK1000 1P 22G STR B SHLD PVC-BLK	$120.13	$465.00	$585.13
1	West Penn Wire 25226BBK0500 1P 14G STRD UNSHLD PLENII	$167.25	$310.00	$477.25
1	Shure SLXD14-G58 Combo System with SLXD1 Bodypack and SLXD4 Receiver	$540.31	$88.55	$628.86
1	Shure SLXD24/SM58-G58 Wireless Vocal System with SM58	$581.88	$88.55	$670.43
1	Shure UA221 Passive Antenna Splitter Combiner Kit. Includes Two Splitter	$130.63	$84.87	$215.50

VIDEO

QTY	DESCRIPTION	PRICE EXT	LABOR EXT	TOTAL
1	QSC PTZ-12x72 Q-SYS PoE camera for AV-to-USB Bridging. 12x Optical Zoom 72	$3,125.00	$142.80	$3,267.80
10	Crestron DM-NVX-D30 DigitalMedia 4K60 4:4:4 HDR Network AV Decoder	$8,125.00	$1,737.98	$9,862.98
2	Samsung QB75R 75"4K LED 350Nit 16/7 WiFi Tizen 4.0 Wifi Bluetooth HDMI 2.0 IP5X	$4,475.00	$402.23	$4,877.23
2	Chief TS525TU THIN SWING ARM LARGE	$806.56	$155.00	$961.56
2	Belden 2413F 23-4P F UTP-CMP SOL BC FEP LSPVC BLK Plenum	$1,407.50	$1,240.00	$2,647.50
2	Crestron DM-NVX-350 DigitalMedia 4K60 4 4 4 HDR Network AV Encoder Decoder	$2,250.00	$482.61	$2,732.61
1	Samsung S22E200B 21.5" LED Monitor, 1920x1080, 16:9 Aspect Ratio, VGA, DVI	$137.50	$57.20	$194.70

CONTROL

QTY	DESCRIPTION	PRICE EXT	LABOR EXT	TOTAL
1	Crestron RMC3 3-Series Room Media Controller	$625.00	$164.93	$789.93
1	Cisco SG350X-24MP 24-port Gigabit POE Stackable Switch	$1,250.00	$393.29	$1,643.29
1	Crestron TSW-1060-TTK-B-S Tabletop Kit for TSW-1060 Black Smooth	$156.25	$50.92	$207.17
1	Crestron TSW-1060-B-S 10.1 Touch Screen Black Smooth	$1,500.00	$158.30	$1,658.30

INFRASTRUCTURE

QTY	DESCRIPTION	PRICE EXT	LABOR EXT	TOTAL
1	Middle Atlantic PD-915R 9OUT 15A RCKMNT POWER CEN	$98.56	$130.98	$229.54
1	Middle Atlantic PTRK-14 PORTABLE RACK 14SP	$554.56	$169.73	$724.29
1	Bretford ECILS2-BK Multimedia Cart, Compact, 4" Caster, 24Wx18Dx42H, Black	$229.51	$38.75	$268.26
1	Bretford ECF6 Electrical Unit for Tables/Carts, 6-Outlets, 20' Power Cord	$59.38	$18.45	$77.83

GENERAL PROJECT COSTS

QTY	DESCRIPTION	PRICE EXT	LABOR EXT	TOTAL
54	EAVI System Design Services System Design Services	$0.00	$6,623.64	$6,623.64
14	EAVI Project Management EAVI Project Management	$0.00	$1,190.00	$1,190.00
10	EAVI Project Planning Planning of the Project by the Lead Technician	$0.00	$850.00	$850.00
3	EAVI Travel Travel time to project from EAVI office	$0.00	$232.50	$232.50
465	EAVI Hardware Misc. Hardware	$581.25	$0.00	$581.25
8	EAVI Installation Testing Finish (Testing)	$0.00	$620.00	$620.00

QTY	DESCRIPTION	PRICE EXT	LABOR EXT	TOTAL
4	EAVI Training On-Site Training on System Operation and Maintenance	$0.00	$310.00	$310.00
4	EAVI First Use Technical Support for First Use	$0.00	$310.00	$310.00
1	EAVI System Commissioning System Testing Adjustment Verification	$0.00	$122.66	$122.66
4	EAVI Demolition Removal of Existing Equipment	$0.00	$310.00	$310.00

DOWNGRADE OPTION

VIDEO

QTY	DESCRIPTION	PRICE EXT	LABOR EXT	TOTAL
-10	Crestron DM-NVX-D30 DigitalMedia 4K60 4:4:4 HDR Network AV Decoder	-$8,125.00	-$1,737.98	-$9,862.98
-2	Crestron DM-NVX-350 DigitalMedia 4K60 4 4 4 HDR Network AV Encoder Decoder	-$2,250.00	-$482.61	-$2,732.61
1	Crestron DMPS3-4K-350-C 3-Series® 4K DigitalMedia™ Presentation System 350	$6,250.00	$241.30	$6,491.30
1	Crestron HD-DA8-4KZ-E 1 8 HDMI Distribution Amplifier w 4K60 4 4 4 HDR Support	$625.00	$84.87	$709.87
2	Kramer Electronics C-HM/HM/ETH-25 HDMI M to HDMI M Cable with Ethernet - 25	$68.76	$15.50	$84.26
2	Crestron DM-RMC-4K-100-C-1G-B-T Wall Plate 4K DigitalMedia 8G+® Receiver & Room Co	$875.00	$247.23	$1,122.23

VIDEO TOTAL -$2,556.24

CONTROL

QTY	DESCRIPTION	PRICE EXT	LABOR EXT	TOTAL
-1	Crestron RMC3 3-Series Room Media Controller	-$625.00	-$164.93	-$789.93
-1	Cisco SG350X-24MP 24-port Gigabit POE Stackable Switch	-$1,250.00	-$393.29	-$1,643.29
1	Cisco SG350-10P-K9-NA Cisco SG350-10P 10-Port Gigabit PoE+ (62W)	$437.50	$215.85	$653.35

CONTROL TOTAL -$1,437.50

SUMMARY

EQUIPMENT TOTAL	-$3,993.74
LABOR	-$1,974.05

Electro Acoustics, Inc.
2905 Suffolk Dr. Suite 200
Fort WorthTX76133
www.eavi.com ph (817) 924-2756

ACCEPTANCE

FINANCIAL

PAYMENT SCHEDULE
To be determined

EQUIPMENT TOTAL	$33,501.61
LABOR TOTAL	$18,958.92
SHIPPING	$589.63
TOTAL TAX (TAX EXEMPT)	$0.00
PROJECT TOTAL	$53,050.16

OPTIONS Not included in the project total. Initial to the left to add the option to your project.

________ DOWNGRADE OPTION -$6,038.08

TERMS

Terms: Net 10 Days or per contract

Prices: Valid 30 Days

Does Not Include: Power, conduit, back boxes, pull strings, taxes, mill work, acoustical treatment, grille cloth, structural steel support for mounting of technical devices, etc. unless specifically listed otherwise.

Warranty: System installation is guaranteed for one year against defects in materials & workmanship. Expendables, such as light bulbs, are not included in the warranty.

Confidentiality: No part of this proposal may be disclosed to competitors of Electro Acosutics, Inc. in any form. This includes equipment lists, prices, concepts and solutions. Thank you for honoring this!

Accepting for City of Lake Dallas

212 Main St
Lake Dallas TX 75065

Printed Name: ________________________________

Signature: ________________________________

Title: ________________________________

Date: ________________________________

AGENDA ITEM 15

CITY COUNCIL
AGENDA MEMO

Prepared By: John Cabrales Jr, City Manager **December 10, 2020**

City Council Rules of Procedure

DESCRIPTION:

Consider and Act on an Ordinance enacting a new section Article II, Division III, of the Lake Dallas Code of Ordinances, relating to rules of procedure for the City Council of the City of Lake Dallas.

BACKGROUND INFORMATION:

The City Council has expressed a desire to conduct council meetings in the most efficient and time effective manner, while still allowing for open dialogue by the citizens of Lake Dallas. Pursuant to the provisions of Section 3.12 "Rules of Procedure" of the Charter of the City of Lake Dallas, Texas, the City Council may enact rules of procedure for all council meetings. These rules shall provide that citizens and employees of the city shall have a reasonable opportunity to be heard at any city council meeting, and shall also provide a method by which a citizen may have an item placed on the city council agenda. The City Council can also set reasonable time limits to be adhered to by persons appearing before the council.

Attached is an ordinance enacting a new section Article II, Division III, of the Lake Dallas Code of Ordinances creating the Lake Dallas City Council Rules of Procedure. The ordinance contains the following:

1. Types of meetings
2. Attendance by members
3. Rules of order
4. Meeting Decorum and Conduct
5. Presiding Officer and Duties
6. Order of business

FINANCIAL CONSIDERATION:

None

RECOMMENDED MOTIONS:

I move to **approve/deny** on an ordinance enacting a new section Article II, Division III, of the Lake Dallas Code of Ordinances, relating to rules of procedure for the City Council of the City of Lake Dallas.

ATTACHMENT(S):

1. Ordinance

AGENDA ITEM __

CITY COUNCIL
AGENDA MEMO

Prepared By: John Cabrales Jr, City Manager **December 10, 2020**

City Mission and Vision Statements and Strategic Goals and Objectives

DESCRIPTION:

Consider and Act on a Resolution adopting a Mission Statement, Vision Statement and Strategic Goals and Objectives for the City.

BACKGROUND INFORMATION:

On October 23, 2020, the Lake Dallas City Council and City staff participated in a retreat to discuss and develop a mission statement, vision statement, identifying core values, and strategic goals for a strategic plan. Strategic planning is the process by which leaders of an organization determine what it intends to be in the future and how it will get there. It involves developing a mission and vision statements and core values for the organization's future and determining the necessary goals, priorities, and action steps needed. A strategic plan serves as a roadmap that can be used to prioritize resources (including the budget), goals, and operational initiatives.

Based on the discussion below is the Mission Statement and Vision Statement developed at the retreat to which the council agreed. Attached is the table consisting of the strategic goals and objectives discussed at the retreat. Once adopted, staff will formulate some outcome measures for these goals and objectives and have a workshop discussion with council. Time ran out at the retreat before core values could be discussed. Therefore, staff will bring that workshop discussion to council in January 2021. All of these components will be incorporated into a Strategic Plan for the City.

Staff recommends approval of the resolution.

Proposed City of Lake Dallas Mission Statement

Lake Dallas is a unique lakeside city with small-town charm that encourages community involvement and development opportunities while strengthening neighborhoods, embracing diversity, and delivering quality services for a safe desirable place to live, work, and have fun.

Proposed City of Lake Dallas Vision Statement

Lake Dallas is a welcoming community filled with exciting lakeside recreation, a vibrant downtown, and thriving neighborhoods while retaining its unique, small-town charm.

FINANCIAL CONSIDERATION:

None

RECOMMENDED MOTIONS:

I move to **Approve/Deny** a resolution adopting a Mission Statement, Vision Statement and Strategic Goals and Objectives for the City.

ATTACHMENT(S):

1. Strategic Goals and Objectives

CITY OF LAKE DALLAS, TEXAS
RESOLUTION NO. 12102020-_____

A RESOLUTION OF THE CITY COUNCIL OF LAKE DALLAS, TEXAS, ADOPTING AN OFFICIAL MISSION STATEMENT AND VISION STATEMENT FOR THE CITY OF LAKE DALLAS; ADOPTING CITY OF LAKE DALLAS 2020-21 STRATEGIC GOALS AND OBJECTIVES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the strategic plan of a city or any organization, when followed, serves as a roadmap that can be used to prioritize the use of available organizational human and financial resources, goals, and operational initiatives; and

WHEREAS, the first steps in creating an organization's strategic plan is the development of an organizational mission statement and vision statement to define the purpose of the organization and to provide focus for developing the organization's action plan for achieving that mission and the vision of where the organization wants to be and how it wants to be viewed by others both presently and in the future; and

WHEREAS, on October 23, 2020, the City Council and City staff participated in a retreat to discuss and develop a mission statement and vision statement and to begin identifying the City's core values and strategic goals with the end goal of developing a strategic plan for the City; and

WHEREAS, the City Council of the City of Lake Dallas finds it to be in public interest to adopt the mission statement, vision statement, and strategic goals and objectives developed at said retreat.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF LAKE DALLAS, TEXAS, THAT:

SECTION 1. The City of Lake Dallas Mission Statement shall read as follows:

Lake Dallas is a unique lakeside city with small-town charm that encourages community involvement and development opportunities while strengthening neighborhoods, embracing diversity, and delivering quality services for a safe desirable place to live, work, and have fun.

SECTION 2. The City of Lake Dallas Vision Statement shall read as follows:

Lake Dallas is a welcoming community filled with exciting lakeside recreation, a vibrant downtown, and thriving neighborhoods while retaining its unique, small-town charm.

SECTION 3. The City of Lake Dallas Strategic Goals and Objectives for Fiscal Year 2020-2021 are set forth in Exhibit "A", attached hereto and incorporated herein by reference and are hereby adopted and approved.

SECTION 4. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED this the 10th day of December 2020.

City of Lake Dallas, Texas

____
Michael Barnhart, Mayor

ATTEST:

____
Codi Delcambre, TRMC, City Secretary

APPROVED AS TO FORM:

____
Kevin B. Laughlin, City Attorney
(kbl:12/4/2020:119516)

Resolution No. 12102020-____
Exhibit "A"

City of Lake Dallas 2020-21 Strategic Goals and Objectives			
MISSION, VISION & VALUES	**STRATEGIC GOAL**	**STRATEGIC OBJECTIVES**	**OUTCOME METRICS**
	1. Maintain small-town feel	**1.1 Continue to have quality community events.** **1.2 Work on improving walkability throughout the community.** **1.3 Ensure that development adheres to high architectural standards that reflect a lakeside community.** **1.4 Implement a quarterly community newsletter to help keep citizens informed.** **1.5 Seek opportunities to create or support waterfront activities.** **1.6 Maintain safe and attractive neighborhoods.**	
	2. Revitalize Downtown	**2.1 Work on improving pedestrian connectivity within and to the downtown.** **2.2 Implement aesthetically pleasing amenities, including phase two components of the Main Street project.** **2.3 Review the Downtown Overlay District for possible improvements.** **2.4 Make improvements to wayfinding signage, including the existing kiosks, to improve circulation, direct residents to local businesses and recreational opportunities, and give the city an identity while creating a sense of place.** **2.5 Promote mixed-use development.** **2.6 Promote infill development with a focus on pedestrian-oriented services.**	

Resolution No. 12102020-____
Exhibit "A"

City of Lake Dallas 2020-21 Strategic Goals and Objectives			
MISSION, VISION & VALUES	**STRATEGIC GOAL**	**STRATEGIC OBJECTIVES**	**OUTCOME METRICS**
	3. Business friendly	**3.1 Work to streamline the development permit process including moving towards an on-line platform and development of informational materials.** **3.2 Adopted an Economic Development Strategic Plan that will encourage business recruitment, business retention, business expansion, and job growth.** **3.3 Seek opportunities to promote and support local businesses as part of business retention efforts.** **3.4 Create business programs and services to help with business retention, expansion and recruitment.**	
	4. Organizational integrity	**4.1 Adhere to organizational core values.** **4.2 Manage financial resources in a responsible manner to ensure financial sustainability.** **4.3 Provide training opportunities to employees at all levels of the organization including leadership development.** **4.4 Strengthen relationships between city council and the various boards and commissions.** **4.5 Develop long-term plans for City facilities and assets.**	
	5. Regionalism	**5.1 Strengthen relationships with regional partners, especially in the Lake Cities.** **5.2 Identify and prioritize infrastructure projects that would require regional cooperation and possible funding for the project.**	

City of Lake Dallas 2020-21Strategic Goals and Objectives

MISSION, VISION & VALUES	STRATEGIC GOAL	STRATEGIC OBJECTIVES	OUTCOME METRICS
	1. Maintain small-town feel	1.1 Continue to have quality community events. 1.2 Work on improving walkability throughout the community. 1.3 Ensure that development adheres to high architectural standards that reflect a lakeside community. 1.4 Implement a quarterly community newsletter to help keep citizens informed. 1.5 Seek opportunities to create or support water front activities. 1.6 Maintain safe and attractive neighborhoods.	
	2. Revitalize Downtown	2.1 Work on improving pedestrian connectivity within and to the downtown. 2.2 Implement aesthetically pleasing amenities, including phase two components of the Main Street project. 2.3 Review the Downtown Overlay District for possible improvements. 2.4 Make improvements to wayfinding signage, including the existing kiosks, to improve circulation, direct residents to local businesses and recreational opportunities, and give the city an identity while creating a sense of place. 2.5 Promote mixed-use development. 2.6 Promote infill development with a focus on pedestrian-oriented services.	
	3. Business friendly	3.1 Work to streamline the development permit process including moving towards an on-line platform and development of informational materials. 3.2 Adopted an Economic Development Strategic Plan that will encourage business recruitment, business retention, business expansion, and job growth. 3.3 Seek opportunities to promote and support local businesses as part of business retention efforts. 3.4 Create business programs and services to help with business retention, expansion and recruitment.	
	4. Organizational integrity	4.1 Adhere to organizational core values. 4.2 Manage financial resources in a responsible manner to ensure financial sustainability. 4.3 Provide training opportunities to employees at all levels of the organization including leadership development. 4.4 Strengthen relationships between city council and the various boards and commissions. 4.5 Develop long-term plans for City facilities and assets.	
	5. Regionalism	5.1 Strengthen relationships with regional partners, especially in the Lake Cities. 5.2 Identify and prioritize infrastructure projects that would require regional cooperation and possible funding for the project.	

AGENDA ITEM 17

CITY COUNCIL
AGENDA MEMO

Prepared By: Michele Sanchez, Finance Director **December 10, 2020**

Youth Advisory Council Appointments

DESCRIPTION:

Consider and Act on a Resolution of the City Council of the City of Lake Dallas, Texas, appointing members to various positions of the Youth Advisory Council.

BACKGROUND INFORMATION:

At the October 22nd City Council meeting five members where appointed to the FY2020-2021 Youth Advisory Council (YAC). The City of Lake Dallas has received an additional application and asking for the additional member to approved.

A call for applications to the Youth Advisory Council (YAC) was placed on the City website and promoted on social media, in Lake Dallas ISD Middle School and High School and at Corinth Classic Academy. YAC applicants must be a resident of the City of Lake Dallas, City of Corinth, Town of Hickory Creek or Town of Shady Shores, fourteen (14) years of age or older, and enrolled as a student in the 9th, 10th, 11th, or 12th grade in a school in the Lake Dallas Independent School District or a private school, charter school or home school located within the City of Lake Dallas. The application period was extended to October and attached are the qualifying applications that were submitted.

The YAC will meet each month beginning in November and will conclude with a joint meeting with the City Council in May 2021.

Applications Received:

Evan Fraser (Lake Dallas)

FINANCIAL CONSIDERATION:

The FY 2020-21 Budget contains $4,000 that will be used by the YAC to purchase shirts and pins, attend the Youth Summit, and to fund teen projects. Last fiscal year the YAC spent approximately $3,285.70.

RECOMMENDED MOTIONS:

I move to **approve/deny** the resolution appointing members to various positions of the Youth Advisory Council.

ATTACHMENT(S):

1. Applications
2. Resolution

CITY OF LAKE DALLAS, TEXAS
RESOLUTION NO. 122020-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS APPOINTING MEMBERS TO VARIOUS POSITIONS OF THE YOUTH ADVISORY COUNCIL; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has established the Youth Advisory Council consisting of seven (7) members serving nine-month terms from September 1st to May 31st; and

WHEREAS, the City Council of the City of Lake Dallas, Texas, finds it to be in the public interest to appoint the members of the Youth Advisory Council;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:

SECTION 1. The following are hereby appointed to the Youth Advisory Council with terms beginning September 1, 2020 and ending May 31, 2021:

Name	Position
Evan Fraser	Youth Advisory Council, Place 6
Vacant	Youth Advisory Council, Place 7

SECTION 2. This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED this the 10th day of December 2020.

APPROVED:

____
Michael Barnhart, Mayor

ATTEST:

____
Codi Delcambre, TRMC, City Secretary

APPROVED AS TO FORM

____
Kevin B. Laughlin, City Attorney
(kbl:10/18/19:111634)