



**City of Lake Dallas  
Library Advisory Board  
Regular Meeting  
Lake Dallas Public Library  
302 S. Shady Shores Rd, Lake Dallas, TX 75065  
Monday, November 23, 2020 at 6:00 PM  
Agenda**

Pursuant to Governor Greg Abbott's temporary suspension of various provisions of the Texas Open Meetings Act, and in an effort to protect the health and safety of the public, members of the public will not be admitted to the meeting room to attend the meeting. Members of the public who desire to listen to proceedings of the meeting may dial the following toll-free number and, when prompted, enter the following Meeting ID #, beginning at 5:45 p.m. to join the meeting:

**Dial In:** 877 853 5247 US Toll-free

**Meeting ID:** 898 0389 6699

**Passcode:** 998975

**Video Conference:**

<https://us02web.zoom.us/j/89803896699?pwd=L2hnRzhBZXVrdzE2aDdGTXVONXAxZz09>

Any person wishing to provide comments during Item 2 – Citizen Agenda & Public Comment, or on any matter to be considered on this agenda, should email such comments to the Library Director at [nmcadams@lakedallas.com](mailto:nmcadams@lakedallas.com) by 3:00 p.m. on Monday, November 23, 2020.

**1. Call to Order & Determination of Quorum**

**2. Citizen Public Comment** – An opportunity for citizens to address the Library Board on matters which are or are not scheduled for consideration by the Board. The Texas Open Meeting Act prohibits deliberation by the Board of any subject which is not on the posted agenda, therefore the Board will not be able to discuss or take any action on items brought up during the citizen presentations. Citizen presentation will be limited to five (5) minutes per person.

**3. Approve Minutes from October 26, 2020.**

**4. Review Financials**

**5. Planning and Development**

- a. Virtual Library Tours and Discuss Building Planning and Expansion
- b. Discuss Cancellation of December Meeting

**6.General Items**

- a. Discuss Library Programming

**7. Announcements and Future Agenda Items**

**8. Adjournment**

I certify that the above notice of this meeting posted on the bulletin board at City Hall of the City of Lake Dallas, Texas on or before November 20, 2020 at 5:00 p.m.



Codi Delcambre, TRMC  
City Secretary

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed above or herein.

If you plan to attend this public meeting and you have a disability that requires special arrangements at this meeting, please contact City Secretary's Office at (940) 497-2226 ext. 118 or fax (940) 497-4485 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.

**State of Texas  
Denton County  
City of Lake Dallas**

The Lake Dallas Library Board met in regular meeting on October 26, 2020 in the Lake Dallas Public Library, 302 S. Shady Shores Road, with notice of the meeting given, as required by the Title 5, Chapter 551.041 of the Texas Government Code. Board Chair Cara Rupe called the meeting to order at 6:03 p.m.

**1. Roll Call**

Cara Rupe	Board Member 1
Kristy Bleau	Board Member 2
Neva Sudderth	Board Member 3
Madelyn Johnson	Board Member 5

**Absent**

Shirley Nichols	Shady Shores Ex-Officio Member
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**Staff Person:** Library Director Natalie McAdams

**2. Citizen Public Comment**

**3. Approve Minutes from September 28, 2020.**

Motion to approve the minutes from August 24, 2020.

**Motion:** to approve the Library Advisory Board Minutes from September 28, 2020 was made by Board Member Sudderth and seconded by Board Member Rupe.

**Ayes:** Board member Rupe, Bleau, Johnson, Sudderth

**Noes:** None

**Motion Passed 4 – 0**

**4. Review Financials**

No Action Taken

**5. Planning and Development**

- a. Hold a discussion and make a recommendation to City Council regarding increasing the Annual Library Membership Fee on the Master Fee Schedule.

**Motion:** to recommend increasing the Annual Library Membership Fee to \$30 from \$25 on the Master Fee Schedule was made by Board Member Johnson and seconded by Board Member Sudderth.

**Ayes:** Board member Rupe, Bleau, Johnson, Sudderth

**Noes:** None

**Motion Passed 4 – 0**

- b. Discuss Building Planning and Expansion.

No Action Taken.

- c. Discuss Grant Opportunities.

No Action Taken.

**6.General Items**

- a. Receive a Report on Library Programming

No Action Taken.

**7. Announcements and Future Agenda Items**

- a. Cancel the December Meeting.

**8. Adjournment**

Cara Rupe adjourned the meeting at 6:48 p.m.

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Natalie McAdams, Library Director

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Cara Rupe, Chairperson



**Library Advisory Board  
AGENDA MEMO**

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Prepared By: Natalie McAdams, Library Director

November 23, 2020

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**Virtual Library Tours and Discuss Building Planning and Expansion**

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**DESCRIPTION:**

Receive a report, hold a discussion, and give staff direction regarding building planning and expansion.

**BACKGROUND INFORMATION:**

As part of the Lake Dallas Public Library's 5 Year Plan, approved by the Library Advisory Board, staff are seeking input on the expansion and/or redesign of the Lake Dallas Public Library building.

Due to COVID-19 restrictions and the closure of many nearby libraries, staff have compiled a list of virtual tours for the Library Advisory Board to take and discuss elements of design and form they would like to see implemented in the expansion or redesign of the Lake Dallas Public Library.

**FINANCIAL CONSIDERATION:**

None

**RECOMMENDED MOTIONS:**

No motion, discussion only.

**ATTACHMENT(S):**

1. Virtual Tours Handout

## Library Tours

### Video Tours

- New York Public Library (<https://youtu.be/roi5V8ppi7Y>) (24m 55s)
- Seattle Public Library ([https://youtu.be/u\\_nvdeRRHZk](https://youtu.be/u_nvdeRRHZk)) (8m28s)
- University of Oxford library ([https://youtu.be/M70H4M\\_pL4o](https://youtu.be/M70H4M_pL4o)) (2m 29s 360-video)
- Dr. Martin Luther King, Jr. Library, San Jose State University (<https://youtu.be/XjklhGyPLoA>) (3m 58s)
- Eckhart Public Library, Auburn IN (<https://youtu.be/F8T8vOripmM>) (22m 16s)
- Pasadena Public Library (<https://youtu.be/d4fhNRqiFZ8>) (3m16s)
- Tempe Public Library (<https://youtu.be/QplBwxPAJ-M>) (5m 5s)

### Virtual Tours

- Austin Public Library - (<https://library.austintexas.gov/central/tours#virtual>).
- Jerome Hall Law Library - (<https://www.youvisit.com/tour/80669/100668/>).
- A.K. Smiley Public Library - (<https://www.akspl.org/news-events/360-degree-virtual-library-tour/>).
- King's College - (<https://www.kings.cam.ac.uk/library/virtual-tour-of-the-library>)
- East Lansing Public Library - (<https://www.elpl.org/sensory-test-page/>)
- Omaha Public Libraries - (<https://omahalibrary.org/virtual-tours/>) (12 branches to choose from here!)



**Library Advisory Board  
AGENDA MEMO**

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Prepared By: Natalie McAdams, Library Director

November 23, 2020

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**Cancellation of December Meeting**

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**DESCRIPTION:**

Receive a report, hold a discussion, and give staff direction regarding building planning and expansion.

**BACKGROUND INFORMATION:**

The December meeting of the Library Advisory Board falls on Monday, December 28 and due to its proximity to other major holidays, board members and staff may be unavailable during this time to hold a meeting. It is within the discretion of the board to cancel this meeting and reconvene in January.

**FINANCIAL CONSIDERATION:**

None

**RECOMMENDED MOTIONS:**

I motion to cancel the December 28 meeting of the Lake Dallas Library Advisory Board.

**ATTACHMENT(S):**

None