



City of Lake Dallas

Animal Services Advisory Board

Regular Meeting

This meeting will be conducted via Video Conference

October 21, 2020 at 7:00 pm

Agenda

Pursuant to Governor Greg Abbott's temporary suspension of various provisions of the Texas Open Meetings Act, and in an effort to protect the health and safety of the public, members of the public will not be admitted to the meeting room to attend the meeting. Members of the public who desire to listen to proceedings of the meeting may dial the following toll-free number and, when prompted, enter the following Meeting ID #, beginning at 5:45 p.m. to join the meeting:

Toll Free Number: 877 853 5257

Meeting ID#: 889 4335 1477

Video Conference: <https://us02web.zoom.us/j/88943351477?pwd=S2c wdDBpYU9NYOUz bis5UzE2RmZmZz09>

Password: 895552

Any person wishing to provide comments during Item 2 – Citizen Agenda & Public Comment, or on any matter to be considered on this agenda, should email such comments to the City Secretary at cdelcambre@lakedallas.com by 3:00 p.m. on Wednesday, October 21, 2020.

1. Call to Order & Determination of Quorum
2. **Receive Citizen Public Comment** – An opportunity for citizens to address the Animal Services Advisory Board on matters which are not scheduled for consideration by the Board. The Texas Open Meeting Act prohibits deliberation by the Board of any subject which is not on the posted agenda, therefore the Board will not be able to discuss or take any action on items brought up during the citizen presentations. Citizen presentation will be limited to five (5) minutes per person
3. Approve Minutes from the July 29, 2020 meeting.
4. Review Activity Report
5. Consider and take appropriate action on recommendations to the City Council for the appointment of members to various positions of the Lake Dallas Community Development Corporation.
6. Discuss future meeting dates for 2021
7. Discuss the Direction of the Shelter

8. Discuss recent and upcoming events
9. Announcement or request for future agenda items.
10. Adjournment

I certify that the above notice of this meeting posted on the bulletin board at City Hall of the City of Lake Dallas, Texas on or before October 16, 2020 before 5:00 p.m.

Cindy Uber

Cindy Uber, Animal Services Manager

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed above or herein.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the is meeting, please contact City Secretary's office at (940) 497-2226 ext. 102 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.



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City of Lake Dallas
Designated Funds
as of 8/31/20

<u>Account</u>	<u>Balance</u>
Kids and Cops	\$14,981.33
LEOSE	\$2,243.54
Seizure Fund	\$882.79
Court Security	\$53,925.86
Child Safety	\$24,000.71
Court Technology	\$13,009.81
Juvenile Case Management	\$158,303.61
Library	\$9,681.19
Animal Rescue	\$13,300.81
Willow Grove Park	\$90,078.22
Park Improvements	\$2,560.17
Hotel Occupancy Tax	\$61,533.73
Road Maint & Repair Fund	\$159,108.78
General Capital Projects	\$853,976.23

Texpool Investment Accounts

GF Capital Imp-Unrestricted \$94,181.53

9/11/2020

City of Lake Dallas
Statement of Revenue and Expenditures
Original Budget
For General Fund (01)
 For the Fiscal Period 2020-11 Ending August 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
01-15-52203 Printing	0.00	54.71	750.00	742.49	1.00%
01-15-52204 Uniforms	0.00	0.00	1,200.00	340.00	71.67%
01-15-52205 Advertising	0.00	0.00	200.00	0.00	100.00%
01-15-52206 Travel & Training	0.00	0.00	2,000.00	1,482.44	25.88%
01-15-52207 Dues & Memberships	0.00	100.00	100.00	100.00	0.00%
01-15-52208 Vehicle Fuel	0.00	38.90	650.00	399.74	38.50%
01-15-52210 Equipment-Field	0.00	0.00	250.00	0.00	100.00%
01-15-52211 Safety Equipment & Supplies	0.00	0.00	100.00	43.46	56.54%
01-15-52212 Flowers/Gifts/Plaques	0.00	0.00	250.00	196.56	21.38%
01-15-52216 Telephone-Mobile	0.00	93.35	456.00	701.75	(53.89%)
01-15-52218 Land Lease	0.00	0.00	1,300.00	1,312.87	(0.99%)
Total Supplies Expenditures	0.00	636.57	12,006.00	10,218.08	14.89%
Contractual Services Expenditures					
01-15-53301 Utilities	0.00	803.67	10,000.00	10,342.69	(3.43%)
01-15-53309 Consultants & Professionals	0.00	0.00	6,000.00	5,231.82	12.80%
Total Contractual Services Expenditures	0.00	803.67	16,000.00	15,574.51	2.66%
Maintenance Expenditures					
01-15-54400 Facilities Maintenance	0.00	2,422.73	2,000.00	2,649.91	(32.50%)
01-15-54402 Vehicle Maintenance	0.00	0.00	500.00	0.00	100.00%
01-15-54406 Software Maintenance	0.00	235.00	3,800.00	2,119.00	44.24%
Total Maintenance Expenditures	0.00	2,657.73	6,300.00	4,768.91	24.30%
Capital Outlay Expenditures					
01-15-55504 Capital Outlay-Information Technology	0.00	0.00	1,550.00	1,399.98	9.68%
01-15-55506 Capital Outlay-Buildings/Facilities	0.00	18,312.00	19,300.00	26,122.56	(35.35%)
Total Capital Outlay Expenditures	0.00	18,312.00	20,850.00	27,522.54	(32.00%)
Total Animal Services Expenditures	0.00	34,222.10	222,092.73	202,483.57	8.83%
Park and Facilities Expenditures					
Personnel & Benefits Expenditures					
01-16-51000 Salaries-Full Time	0.00	2,390.40	31,074.67	36,019.77	(15.91%)

City of Lake Dallas
Statement of Revenue and Expenditures
Original Budget
For Animal Rescue (32)
 For the Fiscal Period 2020-11 Ending August 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
Undefined Sub-Type Revenues					
32-00-47470 Interest Income - Special Revenue DFS	0.00	1.60 \$	100.00 \$	69.49	30.51%
32-00-48235 Donations Animal Rescue	0.00	1,384.00	21,000.00	30,878.89	(47.04%)
Total Undefined Sub-Type Revenues	0.00	1,385.60	21,100.00	30,948.38	(46.67%)
Total Revenues	0.00	1,385.60	21,100.00	30,948.38	(46.67%)
Total Animal Rescue Revenues	\$ 0.00	\$ 1,385.60	\$ 21,100.00	\$ 30,948.38	(46.67%)
Expenditures					
Animal Services Expenditures					
Contractual Services Expenditures					
32-15-53342 Animal Rescue Expenses	0.00	2,900.50 \$	21,000.00 \$	25,227.08	(20.13%)
Total Contractual Services Expenditures	0.00	2,900.50	21,000.00	25,227.08	(20.13%)
Total Animal Services Expenditures	0.00	2,900.50	21,000.00	25,227.08	(20.13%)
Total Animal Rescue Expenditures	\$ 0.00	\$ 2,900.50	\$ 21,000.00	\$ 25,227.08	(20.13%)
Animal Rescue Excess of Revenues Over Expenditures	\$ 0.00	\$ (1,514.90)	\$ 100.00	\$ 5,721.30	(5621.30%)

July

Monthly Intake

Lake Dallas

Corinth

Canine Impounded	13	1
Feline Impounded	16	5
Quarantine	0	0
Other Impounded	0	0
Total Intake	29	6

Monthly Disposition

Canine Reclaimed by Owner	9
Feline Reclaimed by Owner	0
Canine Adopted	4
Feline Adopted	18
Other Adopted	0
Canine Transferred to Rescue	0
Feline Transferred to Rescue	2
Died in Shelter	0
Euthanized for Temperment, Health, etc	1
Owner Released for Euthanisia	0
Other Reclaimed by Owner	0
Total Disposition	34

Possible Rabies Exposures

Shelter Quarantine	0
Rabies Test	0
Total P.R.E.	0

August

Monthly Intake	Lake Dallas	Corinth
Canine Impounded	19	5
Feline Impounded	29	0
Quarantine	1	0
Other Impounded	0	1
Total Intake	49	6

Monthly Disposition

Canine Reclaimed by Owner	13
Feline Reclaimed by Owner	1
Canine Adopted	7
Feline Adopted	21
Other Adopted	1
Canine Transferred to Rescue	1
Feline Transferred to Rescue	0
Died in Shelter	4
Euthanized for Temperment, Health, etc	2
Owner Released for Euthanisia	0
Other Reclaimed by Owner	0
Total Disposition	50

Possible Rabies Exposures

Shelter Quarantine	0
Rabies Test	0
Total P.R.E.	0

September

Monthly Intake

	Lake Dallas	Corinth
Canine Impounded	17	5
Feline Impounded	25	5
Quarantine	0	1
Other Impounded	0	0
Total Intake	42	11

Monthly Disposition

Canine Reclaimed by Owner	17
Feline Reclaimed by Owner	0
Canine Adopted	8
Feline Adopted	33
Other Adopted	0
Canine Transferred to Rescue	1
Feline Transferred to Rescue	0
Died in Shelter	0
Euthanized for Temperment, Health, etc	2
Owner Released for Euthanisia	0
Other Reclaimed by Owner	0
Total Disposition	61

Possible Rabies Exposures

Shelter Quarantine	0
Rabies Test	1
Total P.R.E.	1



Boards and Commissions

Welcome to the City of Lake Dallas. Are you interested in serving your community on a board or commission? Volunteer today for one of the seven boards and commissions that support City Council. Thank you in advance for your interest in serving on one of our Boards and Commissions.

Boards and Commissions comprised of these volunteers are an integral and necessary part of local government and are highly appreciated. Typically, members are appointed to the Boards and Commissions by the Lake Dallas City Council by submitting an application, interviewing, and undergoing a background check. If approved, the City Council initiates an appointment in accordance with this policy.

Applications can be dropped off at City Hall, 212 Main Street, Lake Dallas. Candidates must be registered to vote in Lake Dallas. Candidates must have been a resident for at least six months and agree to serve a two-year term. Applicant must be twenty-one years of age.

If you have any questions, please call City Hall at 940-497-2226. Applications can be emailed to cdelcambre@lakedallas.com, mailed to City Hall, or faxed to 940-497-4485.

Lake Dallas Boards and Commissions

Animal Shelter Advisory Board

Board of Adjustments

Board of Appeals

Library Board

Parks and Recreation Board

Community Development Corporation (4-B)

Planning and Zoning Commission

Boards and Commissions

The City of Lake Dallas Animal Shelter Advisory Board

The City of Lake Dallas Animal Shelter Advisory Board. The board consists of six members. The Board meets three times a year.

Appeals Board

The purpose of this board is to hear testimony of terminated City workers as well as for hearing charges of corruption, discrimination, abuse of power, or abuse of policies from active City workers or citizens. The board consists of five regular members and three alternate members serving a two year term.

Board of Adjustment

Members of this board meet at the call of the chairperson within 30 days of receipt of written notice from anyone aggrieved as a result of the refusal of a building permit or administrative decision by the City Building Official. The board consists of five members and four alternate members serving a two year term.

Community Development Corporation (4B)

The Community Development Corporation (CDC) was created in January 2003 to foster improvements in the commercial area of the city and to enhance the quality of life in the city as a tool for attracting new businesses and residents. The board consists of seven members serving a two year term. The meetings are held 2nd Monday of every month at 7:00 p.m. at City Hall.

Library Advisory Board

The library advisory board is organized to advise the city council and act as a coordinating body through which individual citizens, business and industry, government, and private organizations may work together in the best interest of the people of the city concerning the constructive use of the city's public library. The board consists of five regular members and 2 alternate members serving a two year term.

Parks and Recreation Board

The members of the Parks, Recreation and Keep Lake Dallas Beautiful Board serve in an advisory capacity to the City Staff and Council on the planning and development of parks and recreation facilities and regulations governing their use and for the planning of special events. The board consists of seven regular members and four alternate members serving a two year term. The meetings are held on the 3rd Monday of every month at 7:00 p.m. at City Hall.

Planning & Zoning Commission

The Planning and Zoning Commission is charged with the responsibility of proposing plans, policies, and programs addressing the physical development and planning of the City. The board consists of five regular members and two alternate members serving a two year term. The meetings are held on the 3rd Thursday of the month at 7:00 p.m. at City Hall.

City of Lake Dallas
Boards and Commissions Requirements

All applicants for Boards or Commissions must meet the following requirements:

1. Must be a qualified (registered) voter.
2. Must be at least twenty-one (21) years of age.
3. Must be a resident of the city for at least six months preceding the appointment.
4. Must be current on payment of all taxes.
5. Must be of good moral character.
6. Must agree to comply with the attendance policy for Board and Commission meetings as outlined below.
7. Must interview with the City Council. (You will be contacted when an interview is scheduled)

Attendance / Conduct Policy:

If you choose to apply, it must be understood that as a member of a City Board or Commission you are a government representative and must conduct yourself in a professional and ethical manner at all times.

Furthermore, it is necessary that you accept your responsibilities and make every effort to attend each of the meetings as called and posted, generally once per month. We understand that there will be occasions when it is not possible to be in attendance, but establishing a quorum (the number of members necessary to hold a legal meeting) is often difficult if members do not make the necessary commitment to attend meetings.

Your service to the City is greatly appreciated and highly regarded since the City could not conduct all of the City's official duties without volunteers who willingly give time to our Boards and Commissions. But if you cannot meet the meeting requirement it would be in the best interest of the applicant as well as the City if you reconsider your application.

Currently, a position to a Board or Commission is relinquished if three consecutive meetings are missed or more than five in any calendar year.

Permission for Background Checks:

I (Print Name) Charles W Price, understand the meeting requirement and that by signing this form I am granting the City of Lake Dallas, through its officers, agents and administrative staff, permission to conduct a third party criminal history check. The results of the check will be utilized only to determine eligibility for membership to a City Board or Commission. Furthermore, I will agree to befriend a designated agent of the City to any and all Social Media Networks to which I belong including Facebook, Twitter, Skype or any other to which I am a member. I understand that the posting of inappropriate content on any social media as determined by the City of Lake Dallas is grounds for disqualification to any Board or Commission. Any false statement made in this application is also grounds for disqualification for membership to any City Board or Commission.

By signing this form I also acknowledge my commitment to serve if selected.

Signature: *Charles W. Price* Date 9/10/2020

List All Social Media Memberships:

Facebook, Instagram, MySpace, Farmers.com

CITY OF LAKE DALLAS
212 Main Street, Lake Dallas, Texas 75065

APPLICATION TO SERVE ON BOARD OR COMMISSION

Notice: The City of Lake Dallas requires that all potential candidates for a City Board or Commission undergo a background check to ensure that no one with a criminal background or with inappropriate social media content is representing the city in any capacity. By signing this application you agree to undergo such background check and social media scrutiny. The applicant must also meet the requirements specified on the back of this form.

An acknowledgement and consent to a background check must be signed on the back of this form.

Name: Mandi Anderson Date: 10/8/20
Street Address: 537 Chapel Creek
Mailing Address: Lake Dallas TX 75065
Employer: University of North Texas Home/Cell Phone: 940-390-2923
E-mail address: Mandi@unt.edu
Length of time as resident 6 Yrs Months Date of Birth 7/28/78

Please number your choice of the boards, commissions or committee you would like to serve on by numbering your first, second and third choices:

- | | |
|---|--|
| <input type="checkbox"/> Board of Adjustment (Building) | <input type="checkbox"/> Community Development Corporation |
| <input type="checkbox"/> Planning & Zoning Commission | <input type="checkbox"/> Park & Recreation Board |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Library Board |
| <input checked="" type="checkbox"/> Animal Shelter Advisory Board | |

List any board, commission or committee you currently serve on: Animal Shelter Adv.

Please provide any education, experience, memberships or knowledge that you wish to be considered for your request to be appointed to the above: 15 year w/ Russell Rescue

Boards, commissions, and committees meet a minimum of one night each month and the meetings typically last 2 - 4 hours.

Please see reverse side

**City of Lake Dallas
Boards and Commissions Requirements**

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3. Must be a resident of the city for at least six months preceding the appointment.
4. Must be current on payment of all taxes.
5. Must be of good moral character.
6. Must agree to comply with the attendance policy for Board and Commission meetings as outlined below.
7. Must interview with the City Council. (You will be contacted when an interview is scheduled)

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Currently, a position to a Board or Commission is relinquished if three consecutive meetings are missed or more than five in any calendar year.

Permission for Background Checks:

I (Print Name) Mandi Anderson, understand the meeting requirement and that by signing this form I am granting the City of Lake Dallas, through its officers, agents and administrative staff, permission to conduct a third party criminal history check. The results of the check will be utilized only to determine eligibility for membership to a City Board or Commission. Furthermore, I will agree to befriend a designated agent of the City to any and all Social Media Networks to which I belong including Facebook, Twitter, Skype or any other to which I am a member. I understand that the posting of inappropriate content on any social media as determined by the City of Lake Dallas is grounds for disqualification to any Board or Commission. Any false statement made in this application is also grounds for disqualification for membership to any City Board or Commission.

By signing this form I also acknowledge my commitment to serve if selected.

Signature: M Anderson Date 10/8/20

List All Social Media Memberships:
