

**State of Texas  
County of Denton  
City of Lake Dallas**

**Minutes: Planning and Zoning Commission Minutes**

The Lake Dallas Planning and Zoning Commission met in a regular meeting on September 17, 2020 in a video conference, with notice of the meeting given, as required by Title 5, Chapter 551.041 of the Texas Government Code. Chairperson Ben Gilbert call the meeting to order at 7:01 p.m.

**1. Roll Call: Planning and Zoning Commission**

|                |                             |
|----------------|-----------------------------|
| Ben Gilbert    | Chairperson, Member Place 1 |
| Melody Parlett | Member Place 2              |
| Jayne Potter   | Member Place 3              |
| Vacant         | Member Place 4              |
| Lester Rayburn | Member Place 5              |

**Absent:** Jayne Potter

**Staff present:** Angie Manglaris, Development Services Director and Glenda Cowling, Permit Tech

**2. Pledge of Allegiance was led by Ben Gilbert**

**3. Citizen Agenda & Public Comment**

An opportunity for citizens to address the Planning and Zoning Commission on matters which are not scheduled for consideration by the Planning and Zoning Commission. In order to address the Planning and Zoning Commission, please complete a Public Meeting Appearance Card and present it to the Permit Tech prior to the start of the meeting. The Texas Open Meeting Act prohibits by the Planning and Zoning Commission of any subject which is not on the posted agenda, therefore the during the citizen presentations. Citizen presentation will be limited to five (5) minutes per person.

No public input was received.

**4. Approval of minutes for Meeting held on August 20, 2020**

**Motion:** to approve the minutes for Meeting of August 20, 2020 as presented was made by Member Lester Rayburn seconded by Member Melody Parlett.

**Ayes:** Member Ben Gilbert, Member, Melody Parlett, Member Lester Rayburn and Member Jayne Potter.

Nays: None

**Motion Passed 4-0**

**5. Hold and discussion and make a recommendation to City Council regarding the appointment of members to the City of Lake Dallas Planning and Zoning Commission.**

After a brief discussion, Chairperson Gilbert asked Angie Manglaris, Development Services Director for clarification on making the motion either one at a time or all three application at one time. After clarification was given by Angie Manglaris, Development Services Director a motion of all three (3) could be made the following motion went forward.

**Motion-** Chairperson Gilbert made the motion to appoint all three (3) applicants, Melody Parlett, Annette Fuller and Gregory Peabody to serve as members on the Planning and Zoning Commission. Member Jayme Potter seconded the motion. Motion carried.

**Ayes:** Member Ben Gilbert, Member Melody Parlett, Member Lester Rayburn, Member Jayme Potter.

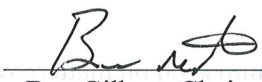
Nays: None

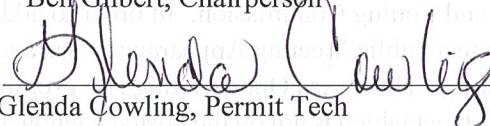
**Motion carried 4-0**

Ms. Manglaris gave the Commission a brief update on projects the Department of Development Services was working on, including the Use Chart and Zoning revision project.

**Adjournment 7:09 p.m.**

Passed and approved on the 15 day of Oct, 2020

  
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Ben Gilbert, Chairperson

  
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Glenda Cowling, Permit Tech