## Parks & Recreation Board Meeting Minutes

**From: Tuesday, August 18th, 2020**
**At 7:00p.m. at City Hall Council Chambers**
**212 Main Street, Lake Dallas, Tx 75065**

1. The City of Lake Dallas Park & Recreation Board met in a regular meeting on August 18th, 2020 in the Lake Dallas City Hall, 212 main Street, with notice of the meeting given, as required by Title 5, Chapter 551.041 of the Texas Government Code. Kristy Gilbert called the meeting to order at **7:03p.m**.

   a) Layne Cline conducted roll call. The following members were present:
   b) Present Members:
      Kristi Gilbert – Member        Rhonda Dick – Member
      Dan Nolan– Member        Paul Forgey – Member
   c) Absent:
      Jayme Potter – Member        Lester Raborn – Member

   d) Staff Present: City Manager John Cabrales, Public Works Superintendent Layne Cline, Code Compliance Officer Daniel Rusnak, and City Council Liaison Cheryl McClain

2. **Citizen Public Comment –** None.

3. **Approval of Minutes from July 21st, 2020:**
   Member Gilbert made a motion to approve the minutes, Member Nolan seconds the motion.

   **Ayes:** Kristi Gilbert, Paul Forgey, Rhonda Dick and Dan Nolan
   **Noes:** None.

   **Motion Passed 4-0.**

4. **Director's Report:**
   - Layne gives the board the Director's report discussing all the maintenance performed and the on-going projects at each park.

5. **Receive a report and hold a discussion on the improvement opportunities at Thousand Oaks Park.**
   - Dan Nolan asks if picnic tables will be installed. Layne responds Yes.
   - Layne mentions chatter about using park for disc golf. Dan asks about the specific area. Layne clarifies near entrance around Shady Shores. Kristy mentions flooding in area. Dan mentions hardware shouldn't be an issue. Cheryl agrees with that feedback. Cheryl asks if there is pricing. Layne responds it was just an idea and he'd follow the Boards direction.

6. **Receive a report and hold a discussion on the improvement project for the boat dock at Willow Grove Park.**
    - Dan asks if additional option was added. Layne responds Yes.
    - Dan asks if photos were sent to Halff. Layne responds Yes.
    - Dan states all local boat docks in different municipalities are built the way he suggests.
    - Dan states #3 idea is the best solution and what we should concentrate on but wants Halff to provide better diagrams.
    - Dan states the price we're paying Halff is high. Paul states he agrees. John chimes in and provides clarity. Layne referencing 20% contingency plan.
    - Dan and John have a discussion around the pricing of option #3.
    - John asks if the rest of the Board agrees with Dan. Paul asks how many boat docks have been built by Halff. Paul asks how Halff can design a boat dock if they've never built one. John responds that Halff are engineers.
    - Rhonda suggests board members go look at other boat docks.
    - Dan asks if we can use a different engineer company. John states we're contracted with Halff to use them singularly.
    - John states Layne to work with Halff to visit with other municipalities.
    - Dan ends his time with stating he wants to have the money spent wisely.

7. **Receive a report and hold a discussion to provide staff direction regarding the update to the 2003 Parks Master Plan.**
    - Dan states a study by professionals is a waste of money. John Cabrales responds articulately.
    - Dan asks how much this will cost. John responds detailing RFP info. Dan states he wants to do research on this process.
    - Anthony reminds group that the Master Plan is typically a 10-year plan and that ours is well overdue.

8. **Receive a report and hold a discussion regarding work done by the Parks Collaboration Subcommittee (Anthony, Lester and Kristy). No meetings have been scheduled.**

    - Member Gilbert states that the pandemic has hindered the group gathering and collaborating between the cities.

9. **Announcements for or requests for future agenda items-** None.

10. **Adjournment-** 7:39p.m.

**11. Minutes submitted by:**

Print: Layne Cline

Signature:

12. Minutes approved by:

Print: LESTER RABORN

Signature: