



City of Lake Dallas

Parks & Recreation Board Meeting

Conducted by Video Conference

Tuesday, August 18th, 2020 at 7:00 p.m.

Agenda

Pursuant to Governor Greg Abbott's temporary suspension of various provisions of the Texas Open Meetings Act, and in an effort to protect the health and safety of the public, this meeting is being conducted by video conference. Members of the public who desire to only listen to proceedings of the meeting may dial the following toll-free number and, when prompted, enter the following Meeting ID #, beginning at 6:40 p.m. to join the meeting. Any person wishing to view the video conference may go to the Internet link shown below and enter the password shown.

Toll Free Number: 877 853 5257

Meeting ID#: 822 8809 8400

Video Conference: <https://us02web.zoom.us/j/82288098400?pwd=RitJMFowODI2d2dqdnIYSyt2UWo3QT09>

Password: 320595

Members of the public are entitled to participate remotely via Videoconference. To speak remotely at the Park & Recreation Board Meeting, speakers must:

- Register with the City Secretary by either email cdelcambre@lakedallas.com or calling 940-497-2226 ext. 102 by 3:00 p.m. on Tuesday, August 18, 2020.
- Registered speakers will receive an email or phone call providing the meeting link and/or telephone number to call on the date of the meeting.
- Speakers must call not later than 6:45 p.m. on the date of the meeting in order to be allowed to speak. Late callers will not be accepted and will not be allowed to speak.
- Registered speakers will not be allowed to speak until recognized by the Chairperson and unmuted by the City Secretary.
- Speakers will be limited to 5 minutes each.
- Handouts or other information that a member of the public desires to provide to the Board must be emailed to cdelcambre@lakedallas.com by 3:00 p.m. on Tuesday, August 18, 2020.

Any person wishing to provide only written comments during Item 4 – Citizen Agenda & Public Comment, or on any other matter to be considered on this agenda, should email such comments to the City Secretary at cdelcambre@lakedallas.com by 3:00 p.m. on Tuesday, August 18th, 2020.

1. Call to Order & Determination of Quorum.

2. **Receive Citizen Public Comment** – An opportunity for citizens to address the Parks and Recreation Board on matters which are not scheduled for consideration by the Board. The Texas Open Meeting Act prohibits deliberation by the Board of any subject which is not on the posted agenda, therefore the Board will not be able to discuss or take any action on items brought up during the citizen presentations. Citizen presentation will be limited to five (5) minutes per person.
3. **Approval of the July 21st, 2020 minutes.**
4. **Directors Report**
 - a. **Update on Park projects**
 - b. **Update on Parks CIP funds for FY 2020-21**
5. **Receive a report and hold a discussion on the improvement opportunities at Thousand Oaks Park.**
6. **Receive a report and hold a discussion on the improvement project for the boat dock at Willow Grove Park.**
7. **Receive a report and hold a discussion regarding work done by the Parks Collaboration Subcommittee (Anthony, Lester and Kristy).**
8. **Announcements or Requests for future agenda items.**
9. **Adjournment.**

I certify that the above notice of this meeting posted on the bulletin board at City Hall of the City of Lake Dallas, Texas on August 14th, 2020 before 5:00 p.m.



Codi Delcambre, City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements at this meeting, please contact City Secretary's Office at (940) 497-2226 ext. 102 or fax (940) 497-4485 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.

Parks & Recreation Board Meeting Minutes

From: Tuesday, July 21st, 2020

At 7:00p.m. at City Hall Council Chambers

212 Main Street, Lake Dallas, Tx 75065

1. The City of Lake Dallas Park & Recreation Board met in a regular meeting on July 21st, 2020 in the Lake Dallas City Hall, 212 main Street, with notice of the meeting given, as required by Title 5, Chapter 551.041 of the Texas Government Code. Anthony Barrow called the meeting to order at **7:06p.m.**
 - a) Layne Cline conducted roll call. The following members were present:
 - b) Present Members:

Anthony Barrow – Member	Rhonda Dick – Member
Dan Nolan– Member	Paul Forgey – Member
 - c) Absent:

Kristy Gilbert – Member	Lester Raborn – Member
Jayne Potter- Member	
 - d) Staff Present: City Manager John Cabrales, Public Works Superintendent Layne Cline, City Secretary Codi Delcambre, Code Compliance Officer Daniel Rusnak, and City Council Liaison Cheryl McClain
2. Citizen Public Comment – **NONE.**
3. **Approval of Minutes from June 16th, 2020:**

Member Barrow made a motion to approve the minutes, Member Dan Nolan seconds the motion.

Ayes: Anthony Barrow, Paul Forgey, Rhonda Dick and Dan Nolan

Noes: None.

Motion Passed 4-0.
4. **Director's Report:**
 - Layne gives the board the Director's report discussing all of the maintenance performed and the on-going projects at each park.
5. **Receive a report and hold a discussion on the improvement opportunities at City Park.**
 - Dan Nolan asks about the installation of 10x10 concrete areas in the corner of the parks that will be used for event staging
 - Anthony Barrow asks about extending walk-path or gravel trail on the north east section of the property to extend the length.
 - Cheryl asks about the potential flooding area issue in the northeast section, asks about which is a better application, concrete or crushed granite.
 - Cheryl asks about the new park signs that are slated as a CIP project.
6. **Receive a report and hold a discussion on the improvement project for the boat dock at Willow Grove Park.**
 - Metal panel on dock has gone missing multiple times. Wood panel constructed.

- Dan asked about his request for Halff to create 5th option. Layne states Halff was unable to do this. Dan requests this a second time.
- Paul agrees with Dan about getting the additional option from Halff.

7. Receive a report and hold a discussion to provide staff direction regarding the update to the 2003 Parks Master Plan.

- Dan states a study by professionals is a waste of money. John Cabrales responds articulately.
- Dan asks how much this will cost. John responds detailing RFP info. Dan states he wants to do research on this process.
- Anthony reminds group that the Master Plan is typically a 10-year plan and that ours is well overdue.

8. Receive a report and hold a discussion about the June 27th Citywide Clean-up event.

- Paul Forgey states with less cleanups scheduled that the numbers are good but could double the number if more were scheduled like in the past.
- Anthony Barrow comments on the number of participants for the city-wide cleanup event.

9. Receive a report and hold a discussion regarding work done by the Parks Collaboration Subcommittee (Anthony, Lester and Kristy). No meetings have been scheduled.

- Anthony Barrow states that the pandemic has hindered the group gathering and collaborating between the cities.

10. Announcements for or requests for future agenda items.

- Dan- wants to see the fifth concept and estimate
- Anthony- implementing mosquito eating birds, martin nests or bat boxes as a natural resource to control mosquito population. Dan agrees with that idea.

11. Adjournment- **8:07p.m.**

12. Minutes submitted by:

Print: _____

Signature: _____

13. Minutes approved by:

Print: _____

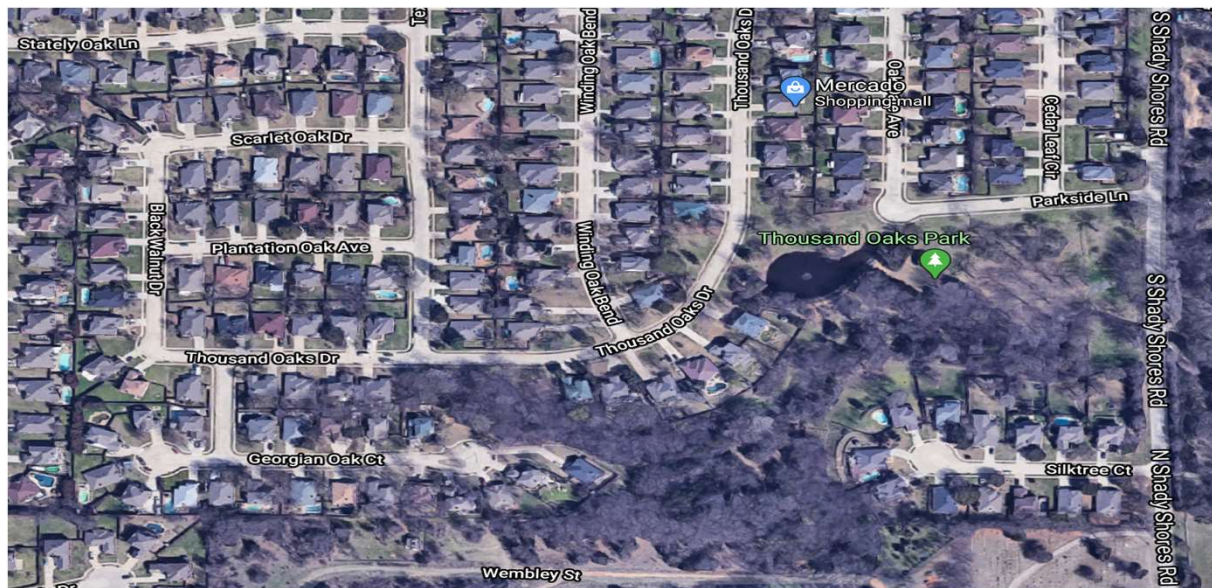
Signature: _____

OPPORTUNITIES FOR THOUSAND OAKS PARK

Presented By:
Layne Cline
Public Works Superintendent

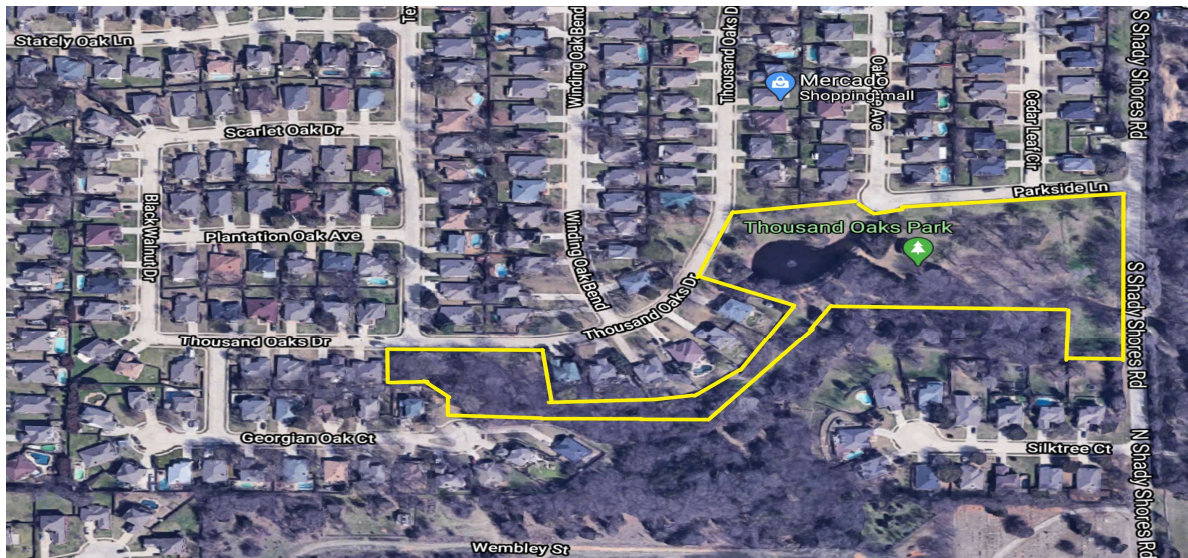
1

Aerial Overview



2

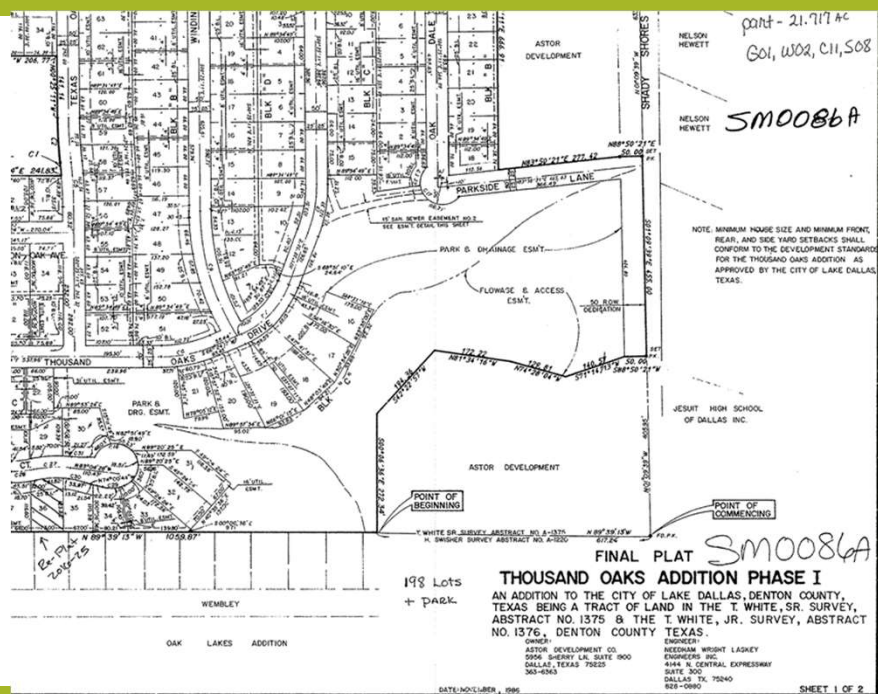
Vicinity



3

➤ Survey 1996

➤ 9.15 Acre
Jagged Lot
(398,628sqft)



4

Park Usage

- Nature trail area and wildlife viewing
- Community retention pond with fountain feature
- Fishing
- Open space activities

5

Park Amenities



6

Park Amenities



7

Open Space Options



8

Open Space Options



9

Capital Projects

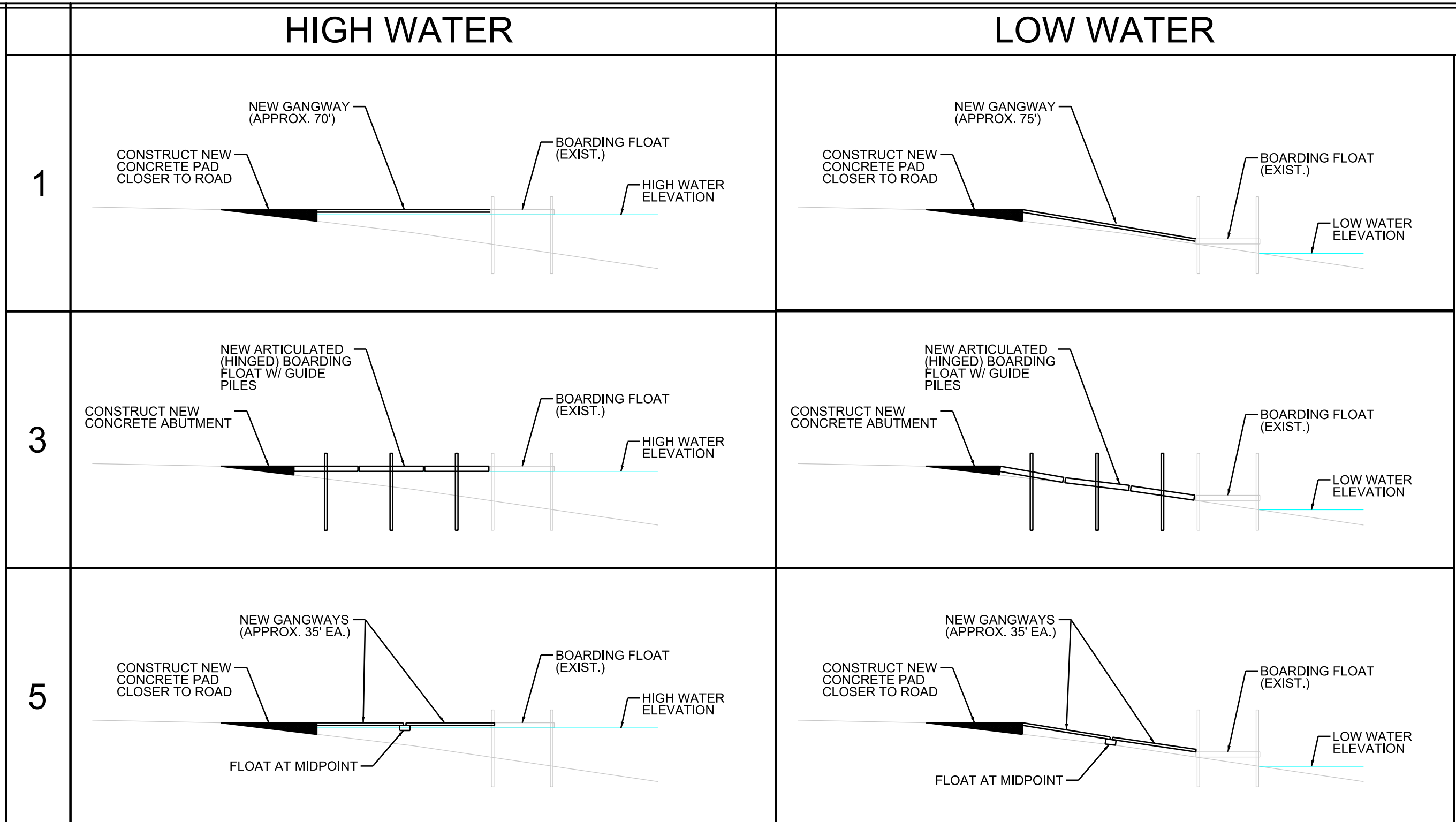
- New Park Sign- approved in FY19-20 budget.
- Trash Receptacles- proposed in FY20-21 budget.
- Bench Seating- proposed in FY20-21 budget.



10

Questions and Comments?

PROPOSED OPTIONS



WILLOW GROVE PARK
BOAT DOCK CONCEPTS
LAKE DALLAS, TEXAS

[illegible][illegible]

ENGINEER'S PRELIMINARY STATEMENT OF PROBABLE COST

Willow Grove Park
Boat Ramp Improvements

Project: Willow Grove Park Boat Ramp
Client: City of Lake Dallas

Prepared by: Lee Williams, P.E

Date: August 2020

Current Date: 2020 year
 Estimated Construction Date: 2021 year

ITEM NO.	DESCRIPTION	UNIT	QTY	Engineer's Estimate	
				UNIT PRICE	EXTENDED PRICE
Section I - Site Improvements					
1	Site Preparation, Staking (3%)	LS	1	\$2,100.00	\$2,100.00
2	Mobilization (5% Maximum)	LS	1	\$3,500.00	\$3,500.00
3	Project Signs	EA	1	\$750.00	\$750.00
4	Remove and Dispose of Concrete Pavement (Sidewalk)	SY	90	\$15.00	\$1,350.00
5	Earthwork (Excavation)	CY	90	\$15.00	\$1,350.00
6	Concrete Pavement (8") (4,000 PSI)	SY	170	\$65.00	\$11,050.00
7	Sidwalk (6' wide)	SY	90	\$60.00	\$5,400.00
8	Topsoil and Grass Sodding	SY	450	\$12.00	\$5,400.00
9	Erosion Control	LS	1.0	\$2,500.00	\$2,500.00
Subtotal Section I					\$33,400.00
Section II - Boat Dock Improvements					
10	Aluminum Gangway (75')	LS	1	\$40,000.00	\$40,000.00
11	Concrete Landing (8") (4,000 PSI)	SY	40	\$65.00	\$2,600.00
Subtotal Section II					\$42,600.00
SUBTOTAL CONSTRUCTION IMPROVEMENTS					\$76,000.00
CONTINGENCY (20%)					\$15,200.00
TOTAL CONSTRUCTION					\$91,200.00
BASIC ENGINEERING SERVICES					\$16,000.00
SPECIAL ENGINEERING SERVICES (SURVEYING & GEOTECHINCAL)					\$7,500.00
CONSTRUCTION MATERIAL TESTING (2.5%)					\$2,000.00
TOTAL PROJECT COSTS					\$116,700.00
INFLATION ADJUSTMENT (2.5% PER YEAR)					\$1,900.00
TOTAL IMPROVEMENTS (ASSUMING CONSTRUCTION BEGINS IN 2021)					\$120,000.00
Notes:					
1. An inflation rate of 2.5% was assumed based on the average Consumer Price Index from 2000 to 2013.					
2. Right-of-Way Acquisition Services are excluded from this estimate.					
3. Construction Material Testing costs were estimated at 2.5% of the overall construction cost.					
NOTE: This statement was prepared utilizing standard cost and/or estimating practices. It is understood and agreed that this is a statement of probable construction cost only, and the Engineer shall not be liable to the Owner or any Third Party.					