

State of Texas
County of Denton
City of Lake Dallas

The Animal Shelter Advisory Board of the City of Lake Dallas met for a regular meeting on July 29, 2020 at the Lake Dallas Animal Shelter, 687 N. Lakeview Dr., with notice of the meeting posted, as required, by Title 5, Chapter 551.041 of the Texas Government Code.

1. Call to Order

Dan Carolla called the meeting to order at 6:02 p.m.

Present:

Dan Carolla
Charlie Price
Mandi Anderson
Cassie Whitmire DVM
Kim Gaffey

Staff member: Cindy Uber, Manager of Animal Services was present.

2. Citizen Agenda & Public Comment:

Dan Carolla opened the Citizen's Agenda
No one spoke
Dan Carolla closed the Citizen's Agenda

3. Approval of Agendas:

The Board approved the following Minutes
May 27, 2020

4. Receive and Review Activity Report

The Board received and reviewed the quarterly activity report

5. Discuss status of the air conditioner

Staff member – Cindy Uber stated the two failed air conditioners have been replaced and are working well. The third air conditioner for the building is scheduled to be replaced next year.

6. Discuss budget and shelter needs

Staff member – Cindy Uber discussed the need for an increase in operating supplies funds from \$4,500 to eventually \$14,000 over the next few years.

7. Discuss fee schedule

Staff member – Cindy Uber discussed the fees from area animal shelters.

- **Flower Mound** - \$0 adoption fee//adopter responsible for spay/neuter and rabies vaccination
- **Little Elm** - \$75 adoption fee includes spay/neuter, vaccinations and microchip
- **Lewisville** - \$90 adoption fee includes spay/neuter, vaccinations, heartworm or FIV/FELV testing, microchip, 1-year city registration, 30-day free pet insurance
- **Denton** - \$60 adoption fee includes spay/neuter, heartworm or FIV/FELV testing, microchip

Cassie Whitmire DVM recommended to research rescue groups to see how fees may vary due to age of animal. Recommendation was also suggested to allow out of the area owner surrenders at times with an increased owner surrender fee.

8. Discuss noise level

Staff member – Cindy Uber advised since there are not many dogs being housed at the time, shelter staff have been able to place dogs in the quarantine area and back kennels to reduce noise level.

9. Discuss long term staffing needs

Staff member – Cindy Uber, advised of request for additional hours for part-time employees for 2020-2021 budget to assist in cleaning duties and to prevent only one person being in the shelter alone.

10. Discuss future meeting dates

Board reviewed calendar and approved next meeting date of October 21, 2020

11. Discuss the direction of the shelter

Staff member – Cindy Uber, advised the shelter is continuing to have adoptions by appointment only and have been able to continue serving the community through the COVID pandemic.

12. Discuss recent and upcoming events

Staff member – Cindy Uber, advised the vaccination clinic scheduled for 10/3 is still scheduled with TCAP

13. Announcement or request for future agenda items

Requested future agenda items of:

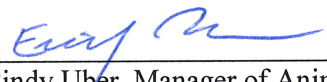
- Master fee schedule review
- Discussion in regards to Tier-Adoption fees (review of rescue group)

14. Adjourn

Dan Carolla adjourned the meeting at 8 p.m.



Dan Carolla, Chairperson



Cindy Uber, Manager of Animal Services

*Emily Bigham Interim Manager
Animal Services*