

**State of Texas
County of Denton
City of Lake Dallas**

The Parks, Recreation and Keep Lake Dallas Beautiful Board of the City of Lake Dallas met in a regular meeting on January 27, 2014 at 7:00 PM in the Council Chambers at the Lake Dallas City Hall located at 212 Main Street, with notice of the meeting given as required by Title 5, Chapter 551.041 of the Texas Government Code.

1. Call to Order

The meeting was officially called to order at 7:05 PM by Stephanie Berndt.

2. Roll Call

Present: Charlie Price, Cindy Nelson, James Moore, Jenny Warmbrodt, KeriMarie Sutherland, Steven Brunson, Stephanie Berndt (staff), and Chief Ristagno (staff)

Absent: Doyt Sheets, Terra Blackburn, and Wendy Campbell

3. Visitors/Citizens Agenda

Nilton Augustine and mother, Vanessa Augustine, attending to earn badge for Boy Scouts.

4. Business

a) Motion to approve the minutes from the October 21, 2013 meeting was made by KeriMarie Sutherland and seconded by Steven Brunson. Ayes: Charlie Price, Cindy Nelson, James Moore, Jenny Warmbrodt, KeriMarie Sutherland, Steven Brunson. Noes: None. Motion passed.

Motion to approve the minutes from the November 18, 2013 meeting was made by James Moore and seconded by Cindy Nelson. Ayes: Charlie Price, Cindy Nelson, James Moore, Jenny Warmbrodt, KeriMarie Sutherland, Steven Brunson. Noes: None. Motion passed.

b) Motion to appoint KeriMarie Sutherland as Chairperson by acclamation was made by James Moore and seconded by Cindy Nelson.

Motion to appoint Steven Brunson as Vice Chairperson by acclamation was made by KeriMarie Sutherland and seconded by James Moore.

James Moore put up for discussion the idea of getting rid of the Secretary position on the Board because it doesn't have enough responsibilities. The Community Relations Manager usually types the minutes. Stephanie Berndt suggested that the Secretary could help create content to post on the City of Lake Dallas' social media platforms. The discussion was tabled for the next meeting.

c) Stephanie Berndt reported that the Lake Dallas 'Lighting Up the Season' event scheduled for Saturday, December 7, 2013 was cancelled due to a major ice storm. The event was not rescheduled.

d) Stephanie Berndt reported on the Lake Dallas Mardi Gras scheduled for March 4, 2014. So far we have secured \$1,300 in sponsorships along with in-kind sponsorships. Bill Utter Ford decided not to sponsor the Mardi Gras Parade this year so we are really in need of a parade sponsor. James Moore pointed out that we also need cars for the parade. There are six confirmed vendors with nine more tentative vendors. Our goal is to have 25-30. We have two confirmed parade entries with a few more tentative ones. The mask, parade, costume, and crawfish eating contests are all being advertised and are coming along well. For entertainment, we have 3 musical groups, a juggler, a bounce house, and face painting. We need to start recruiting volunteers to help with the event. Berndt asked for suggestions for a Parade Grand Marshal and everyone agreed that we should ask Julie Chapman. Berndt asked for any last suggestions or comments and Sutherland mentioned that we should look into getting more heaters and possibly getting more lights.

e) Keep Lake Dallas Beautiful Report

Wendy Campbell was not able to attend the meeting but send the following email about the Community Garden: "About 1/2 of the garden has been weeded and old vines pulled out. What is needed is to find out how to buy/order seeds and plants. There is \$100 from the Lions Club to start the garden. Seeds will be grown indoors by my Environmental Class. Seeds need to be purchased ASAP to plant indoors. The plants will need to be purchased at a later date after the last freeze (mid March). Additional supplies will be needed: tomato cages and stakes. If \$100 doesn't cover everything will KLDB board cover the additional expenses? Outdoor planting will begin mid March. The plan is to start with a garden that we can handle. There are 9 planters. The following will be planted in them: 3 planters will be designated for tomatoes: cherry, grape, beef steak, roma, etc. 1 planter lettuce, 1 planter peppers and onions, 1 planter zucchini, 1 planter squash, 1 planter cucumbers, 1 planter carrots and garlic. I have roma tomato seeds. I will need lettuce, peppers, zucchini, squash, cucumber, and carrot seeds. We will need to purchase tomato, onion, and garlic plants. I may have garlic already as you can grow it from a bulb." The Board had questions about the email so the discussion was tabled until the next meeting.

Stephanie Berndt reported on the Veteran's Memorial. In order to get funding for any project over \$500, the City needs to receive three quotes. James Moore and Berndt will work together to create an RFP and send it out to two more companies.

KeriMarie Sutherland reported that UNT has offered to make a presentation on sustainability to the KLDB Board. Everyone agreed that this would be great so the next step will be to set up a date for the presentation. Also, Sutherland wanted everyone to keep Aquaponics in mind when they are thinking about the Community Garden. She will be presenting more information as it becomes available. Sutherland also voiced a concern about a crack in the red tube slide at Community Park. Stephanie Berndt said she would get a hold of Public Works to have them check it out.

5. Community Relations Manager Report

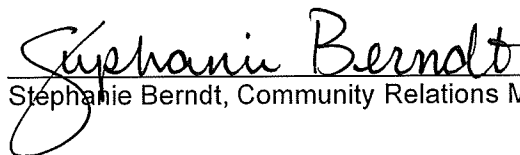
Stephanie Berndt introduced a new section to the meetings entitled, 'Community Relations Manager Report.' Berndt gave a quick report on her new marketing ideas and promoting the work of the KLDB Board. She also informed the Board that the meetings would permanently be moved to the Community Room in order to comply with the Open Meetings Act.

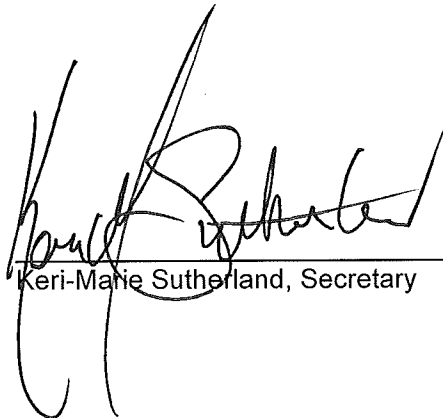
6. New Agenda Items

7. Adjournment

The meeting was adjourned at 8:55 PM.

Open, Chair


Stephanie Berndt, Community Relations Manager


Keri-Marie Sutherland, Secretary